

## SIC Meeting Minutes

Meeting: Tuesday May 5, 2020

### Attendance via Zoom:

Present (11) Lisa Davis, Payal Shah, Satcher Armstrong, Erin Granger, Art Coogler, Beth Corley, Erin Pruett, Nancy Stoudenmire, Lisa Buter

Absent (13) Ali Jenkins, Sholanda Harmon, Amy Enzor, Michael Moore, Yesenia Bunting, Scott Gvozdaz, Lisco Jeffcoat, Sara Maner, Frank Shimkas

### Welcome

Meeting started at 5:38

### Principal Report

- Meadowfield Elementary supplied 20 days of E-Learning and the district provided an additional 20 days.
- Goal for the teachers is to reach each student at least twice during the week. Meadowfield has reached all but five students since school was closed by the Governor.
- The school has collected 475 E-Learning packets at the time of our meeting.
- Plans for the fall are still a work in progress. Waiting on information from the State and District Superintendents.
- Report to the People is done and posted online.
- Personnel: Only five positions needed to be filled this year, including the additional K5 teacher approved by the district.
- 2020-21 Elections for SIC had four applications. Davis is reaching out to others to fill in one more opening.

### PTO

- Election for Board positions was posted but received little feedback. Still determining who will be the president for next year.

### From the Floor

- Teachers: Lisa Butler was introduced as the newest teacher representative.
- Parent Concerns: Communication platforms were brought up as a concern. Seems there are a few too many platforms teachers are using to communicate that vary by different grades. Overall very happy with the amount of communications that the school has done. Would it be possible for the school to only use one platform/app to communicate to parents? Davis stated that she would survey teachers on what platform they prefer.
- Community:
  - o Arthur Coogler stated that a face to face meeting with the district will be the best approach regarding the parking lot. They would be able to give some guidance on what is even possible. A letter could be sent on behalf of SIC and possibly South Meadowfield Association if they agree. A fall submission of

work would be helpful for the district when planning their summer scope of work.

- o Fencing by the portables doesn't connect to the neighbors fencing. This is allowing people to still come onto the school property.

This was the last meeting of the year.

Meeting Adjourn

meeting adjourned at 6:32 pm

No April 2020  
Meeting

## SIC Meeting Minutes

Meeting: Tuesday March 3, 2020

### Attendance:

Present (11) Lisa Davis, Payal Shah, Satcher Armstrong, Ali Jenkins, Sholanda Harmon, Amy Enzor, Erin Granger, Art Coogler, Michael Moore, Beth Corley, Erin Pruett

Absent (13) Yesenia Bunting, Scott Gvozdaz, Lisco Jeffcoat, Sara Maner, Frank Shimkas, Nancy Stoudenmire.

### Welcome

Meeting started at 5:34

Addition of nomination to principal updates was approved

### Approval of Meeting Minutes

January and February meeting minutes needed to be approved since we didn't have a quorum at the February meeting.

January meeting minutes were approved.

February meeting minutes were approved.

### Principal Report

- Testing Updates: Early childhood testing showed great growth and continues to move in the right direction. Read to succeed program has a cut off for students to move onto the next grade level. Meadowfield starts out with approximately 50 students below the cutoff. Eight of those students have already progressed off the list and can stop being monitored. All the students should be able to meet the standards or attend summer reading camp to be promoted.
- Personnel update: The splitting of the kindergarten position was approved on March 2. One of those positions will be filled for this school year soon as Davis has already approached someone about it. Staffing Meeting with the district went well and all jobs Meadowfield currently has were approved by the district for the 20-21 year, including the additional K5 teacher requested by this SIC. Requests have been made for a mental health counselor and more time with a social worker on campus, and more technology devices for Early Childhood classrooms.
- Facilities:
  - Summer work is starting to be planned now by the district. Davis has officially requested that the parking lot is in their summer scope of work. Currently Meadowfield has 63 paved spots with 85 adults working on the campus. This number does not include the USC classes that are being held on campus or the many volunteers that come to the school. The committee agreed to send a letter to the district asking for this improvement. Arthur Coogler, with the help of Nancy Stoudenmire, will compile information for the letter.

- An anonymous letter from a Meadowfield neighbor brought to the SIC's attention that people are using the school's playground for their dogs. The letter stated that these dogs are defecating on the playground equipment and that the school should consider locking the gates. Because there is the Wooland Park playground so close, the committee supported locking the gates when school is out.
- Bylaw Review: A review of the SIC Bylaws was done especially Article II, IV, and VIII.
- Nominations: Nominations and elections for SIC should be completed no later than August 31st, as stated in the bylaws. The committee feels that having this process done in April allows the new members to join a meeting before school is out for summer. Davis will reach out to Marcia Tipton to re-activate the google forms and start the process of nominating and electing new members. Nominations will start March 9th and close on March 20th. Votes will take place March 23 through April 3. The results will be reviewed on April 7 SIC meeting.

#### PTO

- Election for Board positions will open up this week. Nominations will be open for two weeks.
- Carnival is March 28th
- Boosterthon will be the fundraiser next school year in the fall.

#### From the Floor

- Teachers: Welcome to Kindergarten will be held the end of April.
- Parent Concern: no issues were brought forward.
- Community: Beth Corley asked on behalf of South Meadowfield Association if there was anything the school was in need of for SMNA fundraiser. vDavis shared there is a new summer reading program the school is interested in starting where books or financial donations would be beneficial.

Next meeting will be on April 7. May meeting moved to May 12.

#### Meeting Adjourn

meeting adjourned at 6:43 pm

## SIC Meeting Minutes

Meeting: Tuesday, February 4, 2020 at 5:30 pm

### Attendance:

Present (7) Satcher Armstrong, Nancy Stoudenmire, Arthur Coogler, Lisa Davis, Beth Corley, Erin Pruett, Sylvia Rogers  
Absent (10) Frank Shimkus, Deidre Myers-Jeffcoat, Scott Gvozdaz, Ali Jenkins, Shalonda Harmon, Jessica Squirewell, Erin Granger, Payal Shah, Michael Moore, Amy Enzor

### Welcome

Meeting started at 5:36 pm.

Ms. Rogers introduced herself as the Parent and Family Engagement Specialist for Meadowfield and explained her role.

### Approval of Meeting Minutes from January 4, 2020

Motioned to approve Jan and Feb minutes at our March meeting

### Principal Report

- Reviewed the NNPS, Action Teams for Partnerships One Year Action Plan
- Staffing
  - Kindergarten position has not been filled and Davis has asked the district to approve of splitting the position into 2 part time positions to come along side the K team
  - Senn and Edgar are the only two resignations so far, both because of out of state moves
- Calendar of Events
  - Feb 11 Heart Hop
  - Feb 21 Real Men Love to Read
- Mid Year Testing results reflect growth in a positive direction in both Read and Math inventories

### PTO Update

- Discussed pros and cons of Boosterthon
  - Would there be a better more "home grown" approach that would not involve so much disruption to instruction and so that we would not have to give so much of the funds raised to the Boosterthon organization

### From the Floor

- Community
  - Coogler mentioned the parking lot situation and read the reply from Perkins in regarding to the side parking lot. Davis will check with Perkins and Carlin in regards to where we stand with getting the parking lot paved
  - Davis clarified that the third grade field trip did not have enough participation and the SC social studies standards have changed and the Charleston trip no longer was closely aligned with the standards. They will be doing a Woodrow Wilson walking tour and the State House instead.
  - Discussed Real Estate event and Stoudenmire and Davis will meet to schedule a date in the next 45 days
- Parents
  - District sets the dates for the 2 grade swim lessons and the testing. Davis will email the two departments and request that next year the testing not fall right behind the week of swim lessons

- Discussed staffing allocations and differences in teacher numbers between different elementary schools in Richland one
- MES has Project Read for our interventionist – more intervention focused to strengthen the lower scoring students
- Davis will address the k4 and 2 grade being on the same playground

Next meeting is March 3 at 5:30

Meeting Adjourn  
meeting adjourned at 7:01

## SIC Meeting Minutes

Meeting: Thursday November 7, 2019

JAN 7, 2020

Principal Davis had the flu.

### Attendance:

Present (5) Erin Granger, Erin Pruett, Michael Moore, Art Coogler, Payal Shah

Absent (13) Satcher Armstrong, Yesenia Bunting, Scott Gvozdaz, Lisco Jeffcoat, Sholanda Harmon, Amy Enzor, Sara Maner, Shalonda Hook, Frank Shimkas, Ali Jenkins, Beth Corley, Lisa Davis, Nancy Stoudenmire.

### Welcome

Meeting started at 5:35 pm

### Approval of Meeting Minutes

November's meeting minutes were approved via email

### Principal Report

Payal read notes from Principal Davis.

- Kindergarten: The job opening was posted on the district website. Erin will look up the link and share with SIC. Payal will spread it writhing USC.
- Prospective Parent Night Thursday, January 9th at 6:00pm.
- Mid year testing begins soon.
- January 17 & 20 student holiday
- February 7- High Five with Richland County
- February 11- Heart Hop Dance

### PTO

- SIC discussed seeing the PTO's budget. The thought would be that we could communicate and enhance each other's work.

### Parking Lot Update

- Arthur Coogler: Parking spots will be about \$25 a piece. Company will deliver but wouldn't put them into place. Recycled plastic ones are \$75 a piece. The district parking needs to come out and say how many spots are really available in the parking lot. Then we can present to them the costs of the project.

### PTO

- The Fall fundraiser was very successful.
- Dec 10th is their next meeting.

### From the Floor

- Parent Concern: Third grades trip to Charleston was cancelled, teachers saying the cost was prohibitions for the kids. Concern is what the actual reasons were for the cancellation and whether or not other schools in our district will have the



opportunity or not. Payal will email Principal Davis about this situation to see if this is a district mandated field trip and what the actual reasons for cancelling were.

Meeting Adjourn

meeting adjourned at 6:00 pm

No Dec 2019

## SIC Meeting Minutes

Meeting: Thursday November 7, 2019

### Attendance:

Present (10) Erin Granger, Frank Shimkus, Ali Jenkins, Erin Pruett, Michael Moore, Beth Corley, Art Coogler, Payal Shah, Lisa Davis, Nancy Stoudenmire

Absent (7) Satcher Armstrong, Yesenia Bunting, Scott Gvozdaz, Lisco Jeffcoat, Sholanda Harmon, Amy Enzor, Sara Maner, Shalonda Hook

### Welcome

Meeting started at 5:33 pm.

### Approval of Meeting Minutes

October's meeting minutes were approved via email

### Principal Report

- Personnel Update: One 3rd grade teacher resigned and the position was filled quickly. There is one posted position for the 5th grade. Currently there is only one applicant that has applied. Two more are waiting to be interviewed for this position. Student to teacher ratio is high in kindergarten and 5th grade at 23:1 each.
- Calendar Items:
  - November 14th is PDQ Spirit Night. Folks are encouraged to go online to the PTO Spirit Store to buy \$10 PDQ gift cards for \$6. These cards raise money for Meadowfield and can be used during Spirit Night.
  - Nov 21st is School Wide Seminar
  - Volunteers are needed to help with Student-Led Conferences. These conferences are for students to show their works from the first 9 weeks. One student would take 10-15 minutes, can be scheduled from 8:00am-2:00pm to fit your schedule. To schedule, email Principal Davis.
- Data Talks: Richland One has released the 2019 Data. Meadowfield received a Good rating, just missing an Excellent ratio by 3 points. Notable data included the schools that ranked higher than Meadowfield has a poverty index of 45%, where Meadowfield has 76% poverty index. The full report can be found on the website.

### Superintendent Response

- Superintendent Witherspoon responded to the letter SIC sent out asking for an additional kindergarten teacher. SIC was not satisfied with the response and still insists we need an additional kindergarten teacher. Principal Davis will follow up with the District and will advise the Committee by next meeting, if not before.

### Parking Lot Update

- The parking lot to the left of the school located on Galway lane is still a priority for the Committee. Mr. Coogler volunteered to research recycled parking stops, a way the lot could be marked for teacher and visitor parking. Once this information is

found, the Committee plans to present the costs to the District and ask for help from their parking design engineer.

### Special Project

- A real estate drop in has been tentatively set for February. Ms. Stoudenmire has volunteered to work with a real estate agent, who is also a parent at Meadowfield, to be the leads of this drop in. Goal for this drop in is to help agents understand what Paideia means and give them insight of what Meadowfield is like.

### PTO

- The Fall fundraiser was very successful.
- Dec 10th is their next meeting.

### From the Floor

- December 5th Meeting: Principal Davis will email everyone updates for this meeting.
- Meetings will be moved to Tuesday evenings starting in January. January 7th will be the next meeting.

### Meeting Adjourn

meeting adjourned at 6:29 pm

## SIC Meeting Minutes

Meeting: Thursday, October 3 2019

### Attendance:

Present (10) Michael Moore, Satcher Armstrong, Erin Pruett, Payal Shah, Ali Jenkins, Nancy Stoudenmire, Arthur Coogler, Shalonda Hook, Erin Granger, Lisa Davis.

Absent (7) Lisco Jeffcoat, Scott Gvozdaz, Frank Shimkus, Ysenia Bunting, Amy Enzor, Sarah Maner, Beth Corley

PTO In Attendance: Marcia Tipton, Michelle McDonnell, Toire Vince, Connie Gause

### Welcome

Meeting started at 6:42pm.

Discussion of the committee approving the minutes was done since the majority of committee members had not voted via email. A reminder that committee members are to 'respond all' so that the minutes may be approved by email and a majority vote can be reached.

### Approval of Meeting Minutes from September 16, 2019

Because a majority vote was not reached via email, SIC voted to approve the minutes

-Nancy Stoudenmire moved to approve, Satcher Armstrong seconded

Minutes are approved

### Meeting Dates and Times

Payal Shah, President of SIC, now has a conflict with the Thursday night meetings due to her new work schedule that will begin in January. The SIC meeting in November will discuss a new schedule.

Data report was just released by Richland One. Meadowfield increased by one point bringing the school only two points away from being considered Excellent. More discussion will be done regarding the new data that was released at the November meeting.

### Principal Report

Shared calendar of events for the school

Terry Roberts, Director of Paideia Institute will be visiting the school on October 4th. Six schools have been invited to be fast tracked into becoming a Paideia School of Critical Thinking, Meadowfield being one of them. The school will know if we have received this distinction by the end of the year.

### PTO Update

Fall Fundraiser was a success and reached the PTO's fundraising goal.

PDQ Fundraiser is approaching and the question was brought up if it was too close to the fall fundraiser. The committee felt that it would be better to sell the PDQ gift cards closer to the holiday season for it to be successful.

#### Letter to District One

One of the goals that was discussed at the last SIC meeting was asking the district to fund an additional kindergarten classroom. Payal Shah and Erin Granger drafted a letter to Superintendent Witherspoon regarding the additional classroom and the student/teacher ratios. The letter was approved by the board to be mailed to Superintendent Witherspoon, Principal Davis abstained from the vote. SIC will be notified by Payal and Erin when the letter has been officially sent.

#### From the Floor

Parent: Michelle McDonnell, PTO Member, shared her concerns regarding the new District policy of not allowing students to bring home their issued laptops. She shared her concern that some makeup being done at home by children bringing home jump drives. Erin Grange shared the same concern of teachers requiring students to finish work at home. Davis stated that it is not expected for the kids to do online homework at home, but if needed the student may check out a laptop. Davis also shared that from the schools perspective, it has been beneficial to the teachers to have the laptops stay at school as there are fewer issues such as lost, charging, or not having them at school.

#### Community:

Arthur Coogler brought up the unpaved parking lot beside the school and shared an alternative way to pave the lot. A question was brought up if the oak tree that is in the middle of the lot is considered a "Grand Tree" and thus would need certain parking restrictions around it.

#### Meeting Adjourn

meeting adjourned at 7:20

## SIC Meeting Minutes

Meeting: Monday September 16, 2019 5:30

### Attendance:

Present (11) Satcher Armstrong, Nancy Stoudemire, Lisa Davis, Beth Corley, Payal Shah, Erin Granger, Michael Moore, Erin Pruett, Sarah Maner, Ali Jenkins, Arthur Coogler  
Absent (6) Frank Shimkus, Yesenia Bunting, Scott Gvozdaz, Lisco Jeffcoat, Shalonda Harmon, Amy Enzor

### Welcome

Meeting started at 5:32 pm.

### Approval of Meeting Minutes from May 28, 2019

SIC voted and approved minutes from May 28, 2019

### Introductions

All members briefly introduced themselves and Davis briefly explained the role of the SIC

### Elections for 2019-2020 School Year

Sic voted and approved Payal Shah as chair, Michael Moore as co-chair, and Erin Granger as secretary  
SIC also approved to have minutes emailed out and approved via email following meetings

### Principal Report

- Facilities → Many improvements were made over the summer: school interior painted, new carpet and tiles where needed, driveways resurfaced, awnings to portables.
- We still need to address the parking situation. There are 54 paved parking spaces, 8 visitor spaces and 1 SRO space. There are over 100 staff at MES. Also still need awning for the bus rider loop and in the car rider line.
- Instruction → Classrooms are in full instructional mode. This week is the first school wide seminar. Around 35 ESOL children joined MES this year.
- SRO → New SRO this year, Michael Doire has been a great addition.
- Staffing → One teacher has been added to our staff for fifth grade.
- Davis shared her idea for a community seminar for Paideia.

### PTO Update

PTO has spirit night at Midwood September 17<sup>th</sup>, Bingo night on September 24<sup>th</sup>

A new perspective parent folder has been created to share with families who may be interested in MES, or new to the school. Davis and Granger will work on making the folder more attractive.

### From the Floor

- Parents
- Community
  - Coogler gave suggestion of "green parking" solution for the current dirt/gravel lot.
  - Maner gave update on library. Last night they hosted an event for special needs families and educators highlighting the new sensory room.

## Wrap Up

We will bring suggestions for this school years SIC goal at the October meeting. Goals discussed for the upcoming year are:

1. Reducing the class size in Kindergarten.
2. Awnings in the bus rider loop and down the car rider line.
3. Having the side parking lot paved.
4. Hosting a Realtor Open House at Meadowfield.

Meeting Adjourn

meeting adjourned at 6:58 pm