

Meadowfield Elementary School

School Improvement Council

Minutes

January 19, 2023

The January 19, 2023, meeting of the SIC of MES was called to order at 5:31 p.m. in the school's library/media center. In attendance were: Art Coogler, Tony Van Alstine, Richard Moore, Erin Pruett, Amanda Harris, Nancy Stoudenmire, Maggie Adams, Christie Martin, Payal Shah, Mrs. Lakisha Cook (Principal), Alexandra Jenkins (teacher), and Sybil Ely (teacher).

Chairperson, Alexis Wright, was absent, so Mrs. Cook volunteer to lead the meeting. The minutes from the November 16, 2022, meeting were distributed and reviewed. Motion to approve with the correction of the end time as 6:29 p.m. was made by Erin Pruett and seconded by Art Coogler.

Unanimously approved. A copy of the meeting agenda was provided to each member.

Mrs. Cook gave the principal updates. MES current enrollment is 644. A prospective parent night will be held on February 13, 2023, with Mrs. Gisler leading the event. Mrs. Moore, PTO president, will help to disburse flyers to daycares, post on facebook page, place yard signs, etc. to promote the event. There will be a mini-realtor breakfast to help inform the local real estate community about our school to aid in promoting that information to new families that are considering or moving to the area. Partnerships will be established between potential families and existing MES families. Further discussion between Nancy Stoudenmire regarding her and Michelle McDonell's (parent) assistance to similar events planned in past. Payal and Amanda discussed updating flyers and brochures to better explain Paideia model and update appearance for all upcoming flyers and brochures. We are getting a new P.A. system after Spring Break with a call button and emergency on lanyard for teachers and a station in the cafeteria. It will take 3-5 weeks for installation, once it has begun. The LED lighting installation is almost complete, and dimmers will be installed as the next stage. Currently, the school is working to repair a front awning that was damaged by a Harvest Hope Food Truck, clipped it during a delivery. We are awaiting materials to repair. The library/media center has had the painting and ceiling tiles completed and are awaiting shelving for the books, which are delayed due to shipping problems. The students currently do have access and can check out books on tables until shelving arrives. STAR testing checks student growth in the Fall, Winter, and Spring of every academic year, and the goal is 75% for the growth projection. We are currently at 67% in reading and 63% in math and are encouraging student stamina from January through Spring Break with attendance rewards every month from community sponsors. Also, other incentives to help keep students and teachers encouraged are forthcoming. The Paideia national center will be coming to MES on February 20th, and our staff has been released from the district training to attend this training. More communication to parents will be forthcoming. There was an anonymous teacher satisfaction survey with five questions sent out for quarter one to give an opportunity for feedback. This survey was not completed by 100% of the teachers, but the feedback was seen as an opportunity for reflection and growth by the administration. It gave our teachers an opportunity to feel comfortable sharing and supported. They are currently working on vertical conversations between grade levels and partnering with Hand Middle School to work towards helping the whole student, not

just in scoring and testing. Also, teachers are given an additional thirty minutes per day for planning, and the related arts team is helping with students during this time. At our next meeting, we will go through the school report card after the teachers have had an opportunity to have this information explained and reviewed. Payal also recommended having a public session for parents and the community to help in understanding also. Erin brought up the survey to teachers and gauging retention at this point. Mrs. Cook advised that intent letters were due the 1st week of January. There is an active transfer list to engage in conversations with staff and allow for staff to pursue promotions. There are also district incentives forthcoming. Dr. Moore also mentioned possibly having prospective students come into the school for a tour and lunch. MES having a 3K was discussed with inadequate space, this is not feasible at MES at this time, per Mrs. Cook.

Mrs. Rogers was unable to attend, and there was no NNPS update available. Cluster goals will be sent out via email, and Mrs. Rogers should be at the next meeting per Mrs. Cook.

Mrs. Katie Moore, PTO president, was unable to attend. Erin Pruett gave PTO updates from Mrs. Moore. Right before Christmas break, two outdoor benches were installed in the big playground space. A January teacher appreciation distribution of monetary gifts for classroom supplies to each certified teacher will occur. The PTO is working on fixing up the courtyard. Fifth grade to use six raised beds this spring for planting and are planning on replacing some rotten benches in the outdoor classroom. If you know of anyone or a company to help with the benches, Mrs. Pruett has Mrs. Moore's contact information, and the PTO would appreciate any assistance. On February 9th, the PTO will be hosting the Heart Hop Dance. \$5 admission to include snacks, photo backdrop, and one hour of dancing with a DJ, broken into grades and time slots. On February 13-20th, a PDQ card fundraiser will take place with a PDQ Spirit Night on February 28th. The class that sells the most will receive extra recess on February 28th. The Spring Carnival will take place on March 25th. The PTO is looking for sponsorships and vendors. Please contact chairperson, Lisa Freeburg, for more information at lisa.a.freeburg@gmail.com.

Mrs. Ely (teacher) advised SIC that the current school-wide seminar went well with students enjoying the video and discussion. Payal asked that these be broadcasted in the "Sunday Blast" from Mrs. Cook to encourage more parent attendance.

Nancy Stoudenmire reported the first responders parade had approximately one thousand people attend and a great response by the community, with twenty-five first responders attending. They gave PDQ gift cards to the responders, which they had purchased from MES PTO. Also, the holiday market was well-attended, and the MES PTO was there to represent the school with bottled water and snacks.

There will be a Spring Market with more information forthcoming. The South Meadowfield Neighborhood Association might be combining with the Old Woodlands Neighborhood Association. This is currently being discussed as the residing president of the Old Woodlands portion has passed away.

Also, an opportunity through United Way for twenty students to receive etiquette instruction was presented. The instruction would be for about twenty children third graders are above with Nancy as primary contact.

The next SIC meeting will be February 16th at 5:30p.m.

The Meeting adjourned at 6:27p.m.

Respectfully Submitted,
Erin Pruett