

Meadowfield Elementary School

School Improvement Council

Minutes

March 16, 2023

The March 16, 2023, meeting of the SIC of MES was called to order at 5:30 p.m. in the school's library/media center. In attendance were: Art Coogler, Tony Van Alstine, Richard Moore, Erin Pruet, Amanda Harris, Nancy Stoudenmire, Maggie Adams, Christie Martin, Payal Shah, Alexis Wright, Laura Haney, Steffany Boyd (District Employee), Mrs. Lakisha Cook (Principal), Ebony Brown (Assistant Principal), Alexandra Jenkins (teacher), and Sybil Ely (teacher).

Chairperson, Alexis Wright, presided over the meeting. The minutes from the February 16, 2023, meeting were distributed and reviewed. Motion to approve with the correction of the Honor Roll Parade being 3/20/23 from 3/17/23 was made by Alexis Wright. Unanimously approved. A copy of the meeting agenda was provided to each member.

Mrs. Cook gave the principal updates.

Calendar Items:

3/16 – Report Card for Quarter 3 went home

3/20 – Honor Roll Parade 7:30 a.m., Early release day

3/25 - Carnival

3/21-3/28 – Benchmark testing – precursor to standardized testing

3/30 – Black History Month Parade

4/6 – Career Day

4/10-4/14 – Spring Break

Safety Updates: A security assessment was completed. Mrs. Steffany Boyd from the district security and emergency services did a recent walk-through and spoke to the SIC. These assessments are done yearly, and a crisis plan formed with that information shared with teachers, first responders, etc. for practice drills. The glass in the front entrance and windows are shatter-proof, not bullet-proof. All schools are evaluated for safety levels by incident reports from that school and surrounding area. Meadowfield is a safe school with a low threat level per Mrs. Boyd, and work orders have been placed for evaluating the entrance with card/buzzed-in front office space door after main entrance door. Also, moving cameras for better viewing has been completed, as well as a PA system for better communication will be installed after spring break. Our school has the benefit of having the sheriffs and police departments both responding to a call, due to overlap of lines/authority. Portables are a safety concern, and it was addressed by Mrs. Boyd and Mrs. Cook that those teachers and students have been instructed to stay-in-place if there is an intruder in the school building. There are safety plans that have been updated and will be implemented for next year per Mrs. Boyd.

Facility Update: Mrs. Cook followed-up on the asbestos signage left from where things had been removed from the library after the spark incident. The report from the abatement and remediation that was completed was reviewed. Air tests were completed and all passed/cleared, including no material in

dumpsters. The gravel parking lot has had another work order placed for addressing the flooding and potholes. Someone from the district is supposed to be coming out in the next few days to follow-up. Nancy Stoudenmire and Art Coogler spoke to the history of this ongoing concern, and Nancy will be following-up with board members who inquired about the status of the parking lot. She was told that this project was funded in June and still has not been started to date. The front awning has been repaired and new lighting has been installed. A plumbing update was given.

Mrs. Katie Moore, PTO president, was unable to attend. Alexis Wright gave PTO updates from Mrs. Moore. The bylaws have been updated and approved as of March 10, 2023. They were from 1993. Teacher grants are in full-swing and currently are working to fulfill 4-6 requests. The carnival will be held March 25th from 10a.m. – 2p.m. They still need volunteers. Elections will be held in April. Nominations opening April 1st with elections to take place mid to late April. The new officers can be in place for the May meeting. Chipotle spirit night will be held on March 21st.

Mrs. Ely (teacher) advised SIC that the current school-wide seminar went well with students enjoying the discussion. The superintendent's book club is currently taking place and is a friendly competition encouraging reading. Wasp on the playground continue to be a concern/issue. Mrs. Cook stated that she will follow-up with getting this addressed. Also, Dr. Jenkins advised that her class was unhappy about some fruit trees being removed. Mrs. Cook will follow-up with reassuring the students about courtyard gardening updates.

Parental concerns regarding staffing vacancies were addressed by Mrs. Cook with 9 openings and their status being explained with respect to HR/Personnel privacy given. The math interventionist is taking a position closer to her home, leaving this position vacant. There are some teachers requesting to shift positions within Meadowfield, as well as evaluation of the master schedules and data by Mrs. Cook and the team leads is ongoing. Contracts will be sent out in April.

Nancy Stoudenmire reported that the crossing guard was present on Veteran's Road was present and also addressed that the neighborhood voted to pursue having sidewalks installed for safety where Christie continue (off-set portion). This project was moving forward, but it is now stalled. The neighborhood committee will be pushing for this to be re-activated and completed.

The next SIC meeting will be April 20th at 5:30p.m.

The Meeting adjourned at 6:30p.m.

Respectfully Submitted,
Erin Pruett