

Meadowfield Elementary School

School Improvement Council

Minutes

January 11, 2024

The January 11th , meeting of the SIC of MES was called to order at 5:32 p.m. in the school's library/media center. In attendance were: Myah Woods (principal), Tamika Self (teacher), John Black, Pam Davenport, Erin Pruett, Michael Moore, Christie Martin, Jennifer Lybrand (teacher), Alexandra Jenkins (teacher), Payal Shah, Richard Moore, and Nancy Stoudenmire.

Payal Shah, Chairperson, presided over the meeting. The minutes from the November 9th meeting were distributed and reviewed. Motion to approve was made by Michael Moore with Miss Self seconding motion, and majority approved. A copy of the meeting agenda was provided to each member.

Miss Woods gave the principal updates.

Listed Calendar Items:

Awards Parade - January 16th at 7:45 AM

BAS Testing Window - January 4th-February 15th

STAR Testing Window - January 8th-24th

PAIDEIA Night/Prospective Parent Night - February

*PAIDEIA Seminary - January 18th at 7:45 AM (verbally added)

Academic Update: Student Advisory Council had their first meeting and performed a SWAT analysis with desired improvements in lunch, behavioral incentives, real world application, etc. Students were concerned with others writing on bathroom walls and how to handle these situations. Miss Woods discussed working on these things while addressing leadership in upcoming meetings. The clubs that students were interested in were cooking, drama, chorus, sports, building, reading, science, running, yoga, and more after being surveyed. The plan would be to have one club day per month on an early release day for 3rd to 5th grade students. All students in these grades would participate in a club. Miss Self will report the teacher responses. STAR testing will be conducted over the next two weeks and BAS reading assessments. The growth shows that we have many students that are test higher mid-year than they did at the end of the school year last year. We would like to keep that momentum going. The leadership team will be assisting in intervention, as addressed in their power hour, to assist.

Facility Update: Snyder Electric is working to wrap/envelope the building. They have been weathering doors this week and are working on plumbing (toilets and sinks) afterschool. Their are plumbing, back-up, issues occurring again in the areas that were to have been repaired last year. The district is assessing the problem and were on campus yesterday. The new PA system is being installed, as of Monday. It will take 2-3 weeks with training coming. Mr. Black asked if we were still on fire watch and if this would resolve the issue. Miss Woods advised that the portables would be the last to receive the system and would have to be evaluated after installation. The gaga ball pit has an area that needs to be replaced and has been reported to Mr. Williams. Dimmers are to eventually to be installed with the

lighting update that was completed. The hallway lights are not working properly and will need to be addressed. Upgrades to the front office, teacher workroom, conference room, and other common spaces are in the works with PTO.

No PTO updates were given.

The SIC action planning committee update was given by Payal Shah. Many of the areas that were to be discussed were addressed in the Principal's update. Other areas of concern are the teacher parking lot flooding and not have sufficient lighting, which is a safety concern for our teachers and staff and a historic issue. The cafeteria not having a projector that is visible for meetings and programs. An instructional assistant to help with 4th and 5th grade due to both grades having one less instructor and large class sizes. The IA would assist in breaks, copies, small group help, staffing in absences, etc. Nancy asked what our current enrollment numbers were. Miss Woods responded with 610 students and that February is when staffing positions are given from the district for the upcoming year. Payal asked if we could explore Title 1 status with our current numbers, etc. to see if more funding would be available to assist in staffing. Miss Woods to review data. Nancy asked that we consider the real estate agent information night, and it was discussed possibly adding this to the prospective parent night on February 6th.

Miss Self gave the teacher's responses to the clubs survey of chorus, book club, robotics, sewing, legos, chess, challenge 24, cultural, music, dance, home economics, yoga, etc. Miss Woods added that we will need to pursue teachers and community members to help lead clubs and sponsor. The half day per month would have an abbreviated ELA and math for 3rd-5th graders then club activities with lunch periods. The upcoming days would be considered - 3/28, 4/26, and a day in May TBD. Mrs. Lybrand volunteered to help with planning and recruitment over the next month. Students would sign-up for the top three choices after the specific offerings are determined.

Mrs. Lybrand will be leading Girls on the Run for 3rd-5th grade girls this spring. There is a curriculum and \$200 fee that is adjusted as you sign-up based upon income.

Dr. Jenkins reported that Real Men Read will be held on 2/28 this year.

Erin Pruett asked if there was anything that could be done to help with the delay in dropping off with the new car rider line restrictions during the morning drop-off. Miss Woods explained the safety issue of having the bus loop open and that we would need to place signage to help drop-off occur to the end of the sidewalk and moving forward if student needs assistance in getting out of vehicle. Also, making exciting the loop right turn only will help with the flow of traffic.

Nancy Stoudenmire shared that the United Way pony express has teamed up with the 2nd graders. The neighborhood association will possibly be having a dog parade in February. Also, asked if dog waste stations are needed near school and asked that everyone make note if they were necessary over the next month.

Payal Shah asked that Miss Woods follow-up with title I data, and after receiving that information, the SIC will make formal request as needed for the IA and teacher's parking lot.

The next SIC meeting will be on February 8th.

The Meeting adjourned at 6:31 p.m.

Respectfully Submitted,
Erin Pruett