

Yoncalla School District  
BOARD OF DIRECTORS  
REGULAR MEETING  
March 14, 2024  
292 5<sup>th</sup> Street  
Yoncalla School Board Meeting Room  
Yoncalla, OR 97499

School Board meeting is also be available on Facebook Live.

<https://www.facebook.com/yhseagles/>

School Board email: [ysd.schoolboard@yoncalla.k12.or.us](mailto:ysd.schoolboard@yoncalla.k12.or.us)

6:00 PM

**CALL TO ORDER**

**I. AWARDS, RECOGNITION AND CORRESPONDANCE.** Student of the Month Awards to Sebastian Simon, Elisha Weight

**II. PUBLIC FORUM**

The public is invited to attend board meetings, and will be given a limited time of 3 (three) minutes per person to voice any opinions or problems, except that public or board criticism of district personnel will be heard only in executive session. Such items should be brought to the attention of the superintendent at least 5 (five) business days prior to the board meeting. Public Forum will be limited to 30 minutes.

**III. ADJUSTMENTS TO THE AGENDA**

**IV. CONSENT AGENDA**

- A. Minutes of the February 15, 2024 Board Meeting
- B. Accounts Payable/Funding Update
- C. Board Policy JECBD
- D. Board Policy JECBD-AR

**V. DISCUSSION ITEMS**

- A. Preschool Facilities

**VI. REPORTS**

- A. High School Principal Report
- B. Elementary Principal Report
- C. Preschool Report
- D. YEPs, Booster Club Reports
- E. Financial Report
- F. Superintendent Report

**VII. PRESENTATION**

- A. None

**VIII. ACTION ITEMS**

- A. Consider for Approval 2024-2025 Budget Calendar

**IX. ANNOUNCEMENTS**

- A. Next board meeting, April 18, 2024
- B. OSBA Summer Conference, August 10-11, 2024

**X. OTHER BUSINESS**

**XI. ADJOURN**

Yoncalla School District  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES

February 15, 2024  
292 5<sup>th</sup> Street

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**BOARD MEMBERS PRESENT**

Cathey Grimes, Chair  
Della Orcutt, Board Chair  
Fawn Sybrant-Absent  
Lisa Frasier  
Twila McDonald

**ADMINISTRATION PRESENT**

Brian Berry  
Erin Helgren  
Chelsea Ross  
Megan Barber  
Kelly Cook -Absent  
Cody Reed  
Laurie Simlness

**5:30 PM CALL TO ORDER.** Chair Grimes called the meeting to order, then adjourned to Executive Session, under ORS 192.660(2)(a) to consider the employment of a public officer, staff member or individual agent. The Executive Session was adjourned at 6:00 PM.

**6:05 PM** Chair Grimes reconvened and called the meeting to order at 6:05 PM, followed by the Pledge of Allegiance. In addition to families, students and staff, Marge Cunningham, Gabriel Rosen, Luke Uhl, Jessica Uhl, Robert Niko, Juliette Niko, Samantha Niko, Betty Heap were also present.

**I. AWARDS, RECOGNITION AND CORRESPONDANCE.** Student of the Month Awards were presented Matthew Slocum, Preston Carnahan, Luke Uhl, Rosalie Cullison, Julliete Niko.

**PUBLIC FORUM**

**II. The public is invited to attend board meetings, and will be given a limited time of 3 (three) minutes per person to voice any opinions or problems, except that public or board criticism of personnel of the district will be heard only in executive session. Such items should be brought to the attention of the at superintendent at least 5 (five) business days prior to the board meeting. Public Forum will be limited to 30 minutes.** A concern was shared regarding the district's policies surrounding potentially controversial books on mandatory reading lists. Superintendent Berry shared that if parents have a concern about a particular book, their student will be allowed to use different materials for that lesson.

**III. ADJUSTMENTS TO THE AGENDA.** Added to the agenda, Consent Item F, Hiring of Trinity Akins as Elementary Instructional Assistant, Item G, Hiring of Milo Rose as Elementary Instructional Assistant, and Action Item E, Out of State trip to New Orleans for NSBA Rural Schools Summit. Director Frasier made a motion to approve the Consent Agenda as adjusted, Director McDonald seconded, passed unanimously.

**IV. CONSENT AGENDA**

- A. Minutes of the January 18, 2024 Board Meetings
- B. Accounts Payable/Funding Update
- C. Hiring of Tellisa Buckler for PT Media /Instructional Assistant at Yoncalla High School
- D. 2024-2025 recommendations for Contract Actions.

**2024-25 LICENSED PERSONNEL ACTION**

**The Superintendent recommends that the Board approve contracts as listed below:**

- 1. The following TSPC Licensed probationary educators are offered a one-year renewal for 2024-25 (The year below indicates the probationary status for the 2024-25 year):**

| Year 1 | Year 2            | Year 3         |
|--------|-------------------|----------------|
|        | Jessica Adkisson  | George Sybrant |
|        | Sarah Ruiz-Weight | Kelly Campbell |
|        |                   |                |

**2. The following TSPC Licensed educators move from probationary 3 to contract status and are offered a two-year contract extension for 2024-25 & 2025-26:**

|               |                   |  |
|---------------|-------------------|--|
| Hanna Drennen | Kristy Westbrooks |  |
|---------------|-------------------|--|

**3. The following TSPC Licensed contract educators are offered a two-year contract extension for 2024-25 & 2025-26:**

|                  |                 |                 |
|------------------|-----------------|-----------------|
| Megan Barber     | Alauna Bowen    | Sasha Cameron   |
| Pamela Ciullo    | Cara Crosby     | Darren Crosby   |
| Gerald Fauci     | Peter James     | Barbara Johnson |
| Alex Kilmer      | Jessie McHaffie | Erika Patterson |
| Grant Pearson    | Gavin Pike      | Carol Robins    |
| Paul Staudhammer | Jannelle Wilde  |                 |

**4. The following TSPC Licensed probationary administrators move from probationary 3 to contract status and are offered an initial three-year contract for 2024-25; 2025-26; & 2026-27:**

|              |  |  |
|--------------|--|--|
| Chelsea Ross |  |  |
|--------------|--|--|

**5. The following TSPC Licensed educators have tendered their resignation as of the end of the 2023-24 school year:**

|           |  |  |
|-----------|--|--|
| Lisa Long |  |  |
|-----------|--|--|

**(ORS 334.125) Status of board; powers & duties**

(5) The education service district board may employ and fix the compensation of such personnel as it considers necessary for carrying out duties of the board.

**(ORS 342.513) Renewal or nonrenewal of contracts for following year**

(2) Each district school board shall give written notice of the renewal or nonrenewal of the contract for the following school year by March 15 of each year to all teachers and administrators in its employ who are not contract teachers as defined in ORS 342.815 (Definitions for ORS 342.805 to 342.937). In case the district school board does not renew the contract, the material reason therefor shall, at the request of the teacher or administrator, be included in the records of the school district, and the board shall furnish a statement of the reason for nonrenewal to the teacher or administrator. If any district school board fails to give such notice by March 15, the contract shall be considered renewed for the following school year at a salary not less than that being received at the time of renewal. The teacher or administrator may bring an action of mandamus to compel the district school board to issue such a contract for the following school year.

(3) This section is not effective unless teachers or administrators notify the board in writing on or before April 15 of acceptance or rejection of the position for the following school year.

**(ORS 342.895) Contract teacher**

(4)(a) Upon recommendation of the district superintendent, the district school board may extend a contract teachers employment for a new two-year term by providing written notice to the teacher no later than March 15 of the first year of the contract. Any new contract that extends the teachers employment for a new term shall replace any prior contracts.

**Please Note:** A probationary employee must meet the 135 required work days in a year to continue on to the next probationary year.

E. Hiring of Trinity Aiken as Elementary School Instructional Assistant

F. Hiring of Milo Rose as Elementary School Instructional Assistant

Director Orcutt made a motion to approve the consent agenda, Director McDonald seconded, passed unanimously.

**V. REPORTS**

A. High School Principal Report-Chelsea Ross

- NSBA Rural Education Summit Student Representative-Riley Templeton

B. Elementary Principal Report-Erin Helgren

C. Preschool Report-Megan Barber

D. YEPs, Booster Club Reports

E. Financial Report

F. Superintendent Report-Brian Berry

**VI. ACTION ITEMS.**

- A. Douglas ESD Local Service Plan for 2024-2025. Director Frasier made a motion to approve, Director McDonald seconded, passed 3-0, with Director Orcutt abstaining.
- B. Early Literacy Success Grant. At the meeting on January 17, 2024, Erin Helgren had shared information with the board and guests about the Early Learning Literacy Plan. Director Orcutt made a motion to approve the Early Literacy Success Grant, Director Frasier seconded, passed unanimously.
- C. 2024-2025 School Calendar. Director Frasier made a motion to approve, Director Orcutt seconded, passed unanimously.
- D. 2024-2025 Superintendent Contract. Director Frasier made motion to approve a 2024-2025 Superintendent Contract for Brian Berry, with an 8% salary increase, Director McDonald seconded, passed unanimously.
- E. Out of State Trip. Director Orcutt made a motion to approve the Out of State Trip to the NSBA Rural Education Summit Student Representative, Director McDonald seconded passed unanimously.

**VII. ANNOUNCEMENT-** Board members present discussed the scheduling conflict with March 21, 2024 board meeting. The meeting dates was changed to March 14<sup>th</sup>, 2024

**VIII. OTHER BUSINESS.** None.

**IX. ADJOURN.** Director Frasier made a motion to adjourn, Director Orcutt seconded a motion to adjourn, passed unanimously, the meeting was adjourned at 6:50 PM.

# DISCLAIMER

Attached are the policy samples you requested. You may print these policies but should present them to the school board for discussion, any modifications and final adoption. The policies CANNOT be adopted in their current formats. You must make a choice for all text in brackets and you must make a choice regarding any redline and strikeout text.

**For more information, contact:**

**Peggy Holstedt**  
**Director, Policy Services**  
**Oregon School Boards Association**  
[www.osba.org](http://www.osba.org)  
**Phone: 503-588-2800|Fax 503- 588-2813**  
**1-800-578-6722**

# Oregon School Boards Association Selected Sample Policy

Code: **JECBD**  
Adopted:

## Homeless Students

Homeless students in the district will have access to the education and other services needed to ensure that an opportunity is available to meet the same academic achievement standards to which all students are held.

A liaison for students in homeless situations will be designated by the district to carry out duties as required by law.

The district will ensure that homeless students are not stigmatized nor segregated on the basis of their status as homeless. A homeless student will be admitted, in accordance with the student's best interest, to the student's school of origin or enroll the student in a district school in the attendance area in which the homeless student is actually living, unless contrary to the request of the parent or unaccompanied student. Transportation will<sup>1</sup> be provided by the attending or resident districts of the student in accordance with law.

The superintendent will develop administrative regulations to remove barriers to access and participation by homeless students.

END OF POLICY

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### Legal Reference(s):

[ORS 109.056](#)  
[ORS 327.006](#)

[ORS 339.115\(7\)](#)  
[ORS 339.133](#)

[ORS 433.267](#)

McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2015).  
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2011).

R1/31/17 | PH

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<sup>1</sup>McKinney-Vento Homeless Assistance Act (see 42 U.S.C. 11432(g)(1)(J)(iii)).

# Oregon School Boards Association Selected Sample Policy

Code: **JECBD-AR**  
Revised/Reviewed:

## Homeless Students\*\*

### Definitions

1. “Enrollment” means attending classes and participating fully in school activities.
2. “School of origin” means the school that a student attended when permanently housed or the school in which the student was last enrolled.

When the student has completed the final grade served by the school of origin, the term “school of origin” shall include the designated receiving school at the next grade level for all feeder schools.

3. “Homeless student” means individuals who lack a fixed, regular and adequate nighttime residence and includes:
  - a. Students who are sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; are living in motels, hotels, trailer parks or camping grounds due to lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
  - b. Students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
  - c. Students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings; and
  - d. Migratory students who qualify as homeless because the students are living in circumstances described in a.-c.
4. “Unaccompanied student” includes a student not in the physical custody of a parent or guardian.

### Assignment to School

The district shall, according to the student’s best interest, continue the student’s education in the school of origin for the duration of homelessness, or enroll the student in a district school that nonhomeless students who live in the attendance area in which the student is actually living are eligible to attend.

In determining the best interest of the student, the district shall:

1. Presume that keeping the student in their school of origin is in their best interest, unless doing so is contrary to the request of the student’s parent or guardian;

2. Provide a written explanation, including a statement regarding the right to appeal, if the district sends a homeless student to a school other than the school of origin or a school requested by the parent or guardian;
3. Ensure that the district's liaison helps with placement or enrollment decisions for an unaccompanied student and considers the request of the student, and provides a notice of the right to appeal on placement and enrollment decisions.

### **Enrollment**

The district shall immediately enroll the student in the school selected even if the student is unable to produce records normally required for enrollment, such as academic records, medical records, proof of residency or other documentation.

The district shall immediately contact the school last attended to obtain relevant academic and other student records.

If the student needs to obtain immunizations, or immunization or medical records, the district shall immediately refer the parent or guardian to the district's liaison, who will help in obtaining necessary immunizations or records.

A student shall be granted enrollment even if he or she has missed application or enrollment deadlines during any period of homelessness.

### **Records**

Any records ordinarily maintained by the district, including immunization or medical records, academic records, birth certificates, guardianship records and evaluations for special services or programs, shall be maintained so that the records are available, in a timely fashion, when a homeless student enters a new school or district, consistent with state and federal law.

### **Enrollment Disputes**

If a dispute arises over school selection, enrollment or eligibility, the student shall be immediately admitted to the school requested, pending resolution of the dispute.

The parent or guardian of the student shall be provided with a written explanation of the district's decision regarding school selection, including the rights of the parent, guardian or student to appeal the decision through the McKinney-Vento Act dispute resolution and appeal process, including final appeal to the Oregon Department of Education (ODE) State Coordinator.

The student, parent or guardian shall be referred to the district's liaison, who shall ensure the resolution process is carried out as expeditiously as possible. In the case of an unaccompanied student, the district's liaison shall ensure the student is immediately enrolled in school pending the resolution of the dispute.

### **Services**

Each homeless student shall be provided with services comparable to services offered to other students, including the following:

1. Transportation services;
2. Education services for which the student is eligible, such as:
  - a. Title I<sup>1</sup>;
  - b. Special education;
  - c. Programs for English Learners;
  - d. Career and technical education;
  - e. Talented and gifted programs.
3. School nutrition programs.

### **Coordination**

The district shall coordinate the provision of services to homeless students with local social service agencies, and other agencies or programs providing services to homeless students and their families. Services will also be provided in cooperation with other districts on interdistrict issues such as transportation, transfer of school records and issues concerning appropriate credit for full or partial course work completed at a prior school to ensure that homeless students have access to available educational and related services.

### **District Liaison**

The district's liaison shall ensure that:

4. Homeless students are identified;
5. Homeless students enroll in and have a full and equal opportunity to succeed in district schools;
6. Homeless families and students have access to and receive educational services through Head Start, Early Intervention and preschool services;
7. Homeless families and students receive educational services for which they are eligible, and referrals to health care services, dental services, mental health service and other appropriate services;
8. Parents of homeless students are informed of the educational and related opportunities available to the students and are provided with meaningful opportunities to participate in the education of their students;
9. Public notice of the educational rights of homeless students is distributed where such students receive services (e.g., schools, shelters, public libraries and soup kitchens);
10. Enrollment disputes are mediated through McKinney-Vento Act dispute resolution procedures;
11. The parents of homeless students, or any unaccompanied student, is fully informed of all transportation services, including transportation to the school of origin, and is assisted in accessing transportation to the school selected;

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<sup>1</sup>All homeless students are automatically eligible for Title I services, regardless of their current academic performance.

12. School personnel, service providers and advocates working with homeless students and their families are informed of the liaison's duties.

The district's liaison shall coordinate and collaborate with the ODE state coordinator, community and school personnel responsible for the provision of educational and related services to homeless students.



## Yoncalla School District No. 32 2024-2025 Proposed Budget Calendar

|                       |  |
|-----------------------|--|
| <b>April 12, 2024</b> | <b>First Publication Notice of Budget Committee Meeting.</b> (Notice to be published not more than 30 days before meeting with at least 5 days between first and second notice of Budget Meeting.) |
| <b>April 22, 2024</b> | <b>Second Publication of Notice of Budget Committee Meeting.</b> (Notice to be published not more than 30 nor less than 5 days prior to date of budget committee meeting.)                         |
| <b>May 9, 2024</b>    | <b>Regular School Board Meeting,</b> 5:00 PM at Yoncalla High School Board Room, 292 5 <sup>th</sup> Street, Yoncalla OR   |
| <b>May 9, 2024</b>    | <b>Budget Committee Meeting,</b> Following Board Meeting   |
| <b>May 31, 2024</b>   | <b>Publication of Notice of Budget Hearing, Financial Summary and Fund Summaries</b> (Not more than 25 days nor less than 5 days prior to hearing.)  |
| <b>June 20, 2024</b>  | <b>Public Hearing on Budget</b> – (As approved by the Budget Committee, shall be conducted by at least a quorum of the Board.) 6:00 PM at the Yoncalla High School Board Room                      |
| <b>June 20, 2024</b>  | <b>Regular School Board Meeting</b> – Adopt Budget, Appropriated Funds and Declare Tax Levy. 6:00 PM at the Yoncalla High School Board Room  |
| <b>July 15, 2024</b>  | <b>Deadline to Certify Tax Levy to County Assessor.</b>  |