



Valerie M. Donnan, Ed.D.

Superintendent

Minutes
SEDOL EXECUTIVE BOARD MEETING
Thursday, March 21, 2024

Board Members Present: Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Scott Schwartz

Board Members Late: Dr. Lynn Glickman and Dr. Michael Karner

Board Members Absent: Dr. Donn Mendoza

Staff Members Present: Ms. Sara Martinez, Dr. Valerie Donnan, Dr. Laura Wojcik, Mr. Matthew Crowley, Ms. Suzana Peterson, and Ms. Traci Strieter

Staff Members Late:

Guest:

1. CALL TO ORDER - ROLL CALL (Dr. Lind)

The regular meeting of the SEDOL Executive Board was called to order by President Lind at 9:30 a.m. on Thursday, March 21, 2024 at the SEDOL Administrative Office in Gages Lake, Illinois.

2. PLEDGE OF ALLEGIANCE (Dr. Lind)

3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)

Motion to Accept the Agenda - VOICE VOTE

Moved by: Ms. Carey McHugh

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Scott Schwartz

Carried 5-0

4. CONSENT AGENDA - ACTION NEEDED (Dr.Lind)

Motion to Approve the Consent Agenda - ROLL CALL VOTE

Moved by: Ms. Carey McHugh

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Scott Schwartz

Carried 5-0

4.1 Minutes

Public and closed session minutes of the regular meeting of February 15, 2024.

[Minutes Feb 15 2024.pdf](#) 

4.2 Financial Matters

Paid Accounts Payables and Fund Balance Report:

[FY24 March Executive Board Meeting Summary.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 02-15-24.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 02-29-24.pdf](#) 

[Paid AP Check Run 03-21-24.pdf](#) 

[Paid AP Check Run Over \\$8,000 03-21-24.pdf](#) 

[Paid AP Manual Checks 02-09,13,16,23,26,29-24.pdf](#) 

[Paid AP Manual Checks Over \\$8,000 02-09,13,16,23,26,29-24.pdf](#) 

[Fund Balance Report 03.06.2024.pdf](#) 

4.3 Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[March 21, 2024 Personnel Recommendations & Vacancies.pdf](#)


[March 21, 2024 Addendum.pdf](#) 

5. **RECOGNITION (Dr. Donnan)**

5.1 STARS Students

The Board recognized a student from Ms. Megan Swirsley's classroom at Millburn Elementary School as the March STARS student. This student has made great strides in many areas. He has been doing great using his words, transitioning to and from activities, and engaging with other students.

5.2 Employee of the Month

The Board recognized Ms. Rikaine Hernandez, Administrative Assistant for Curriculum, Instruction & Assessment, as the March Employee of the Month. Rikaine is a role model, team leader, and an invaluable asset to the curriculum department. Her positive energy brings joy to the workplace.

6. **PUBLIC COMMENT (Dr. Lind)**

There was no Public Comment.

7. **OLD BUSINESS**

7.1 Fairhaven School Gym Floor Project - INFORMATIONAL (Dr.

Donnan)

Dr. Donnan provided an update to the Board regarding the limited number of bids that were received and came in higher than the budget amount for this project. The SEDOL Foundation agreed to go back out to bid with a revision to the specs.

7.2 Facilities Update - INFORMATIONAL (Dr. Donnan)

Dr. Donnan provided the Board with the following project updates:

- Cyd Lash Academy HVAC project should wrap up over spring break
- Boring has begun at the Administration Building for the geothermal heating /cooling project
- Fairhaven School, as well as all SEDOL buildings, started a “no idling” policy for transportation vehicles waiting for student drop off/pick up.

8. NEW BUSINESS

8.1 Infinitec Contract - ACTION NEEDED (Dr. Donnan)

The Board approved the FY25 Infinitec contract. This contract includes SEDOL member districts through the Articles of Joint Agreement and provides professional development for staff, equipment for students, and technology support for student devices. Contract amount is determined based on the prior year's Fall Housing Report submitted to ISBE at a cost of \$.74 per student with a maximum amount of \$47,950.

Motion to Approve the Infinitec Contract - ROLL CALL VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Michael Karner

Carried 7-0

8.2 E-Rate and Internet Service Contract - INFORMATIONAL (Dr.

Donnan)

Dr. Donnan provided the board with information regarding the current internet service contract expiring and the need for two internet lines.

8.3 SEDOL Fiscal Forecast - INFORMATIONAL (Dr. Donnan)

- The Steering and sub committees continue to meet and have provided direction regarding maintaining future financial stability for SEDOL program. A draft timeline was presented highlighting the need to focus on “real” costs for SEDOL programs and on programs that cannot be replicated by member districts.
- Timelines for non-member district placements were discussed to be in June for the 2024-25 school year.
- Housing for sector classes are needed for the 2024-25 school year to accommodate SEDOL programs.

8.4 Ten Year Life Safety Study and Report - INFORMATIONAL (Dr. Donnan)

Dr. Donnan notified the Board that SEDOL is due for their Ten Year Safety Study and Report.

9. CLOSED SESSION

Motion to Enter into Closed Session - ROLL CALL VOTE

Moved by: Ms. Carey McHugh

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Michael Karner

Carried 7-0

The Board entered into Closed Session at 10:00 a.m. to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion to Return to Public Session - VOICE VOTE

Moved by: Ms. Carey McHugh

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Michael Karner

Carried 7-0

The Board returned to Open Session at 10:09 a.m.

10. OTHER BUSINESS

- 10.1 Termination Recommendation - ACTION NEEDED (Dr. Lind)
The Board approved the termination of support staff member Madeline Moll during her probationary period, effective February 20, 2024.

Motion to Approve Termination - ROLL CALL VOTE

Moved by: Dr. Lynn Glickman

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Michael Karner

Carried 7-0

- 10.2 Recommendations for FY25 Personnel Reductions in Force and Dismissals - ACTION NEEDED (Dr. Wojcik)
The Board approved necessary personnel reductions, dismissals and other possible related personnel actions for the 2024-25 school year to include the following three resolutions:

1. Honorable Dismissal of Teachers to include Cooper Smith, Michelle Pinta, Leticia Mendez-Garza, Holly Ascencio (.5), and Rico McCoy;

2. Honorable Dismissal of Educational Support Personnel Employees to include Kruti Sheth, Delsey Hughes, Grettel Gamboa, and Laurel Armstrong (.62); and
3. Dismissal of Educational Support Personnel Employee(s) for Reasons Other Than Reduction In-Force to include Erdenechimeg Battsogt.

Motion to Adopt Document #1 - ROLL CALL VOTE

Moved by: Ms. Carey McHugh

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Michael Karner

Carried 7-0

Motion to Adopt Document #2 - ROLL CALL VOTE

Moved by: Ms. Odie Pahl

Seconded by: Dr. Lynn Glickman

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Michael Karner

Carried 7-0

Motion to Adopt Document #3 - ROLL CALL VOTE

Moved by: Dr. Lynn Glickman

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Michael Karner

Carried 7-0

11. COMMITTEE REPORTS

1. Personnel Committee met on March 11, 2024
2. Finance Committee met on March 13, 2024

12. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Donnan)

12.1 Evidence of Exceptional Service

1. The Laremont Resource Fair was hosted during parent/teacher conferences. A huge thank you to Andre Probst for making this event happen.
2. SEDOL participated in the Lake County Job Fair to recruit for next school year.
3. Construction projects for Administration Building HVAC and fencing on campus have started.
4. Staff at Laremont, including occupational therapists and physical therapists, participated in the pilot program MOVE training preparing them to be a model site.

13. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Lind)

1. The SEDOL Foundation Heart of Gold Dinner Dance is April 20, 2024.
2. Ms. McHugh notified the board that this will be her last term and that she is stepping down as Governing Board President.

14. ADJOURNMENT (Dr. Lind)

The meeting was adjourned at 10:22 a.m.

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Dr. Jason Lind, Board President

Dr. Valerie M. Donnan, Board Secretary