

## Special Transportation

The following uses of district transportation are a privilege, not a right, and, except where bound by the terms of a lease, the district may revoke that privilege through official board action at a regularly scheduled and legally advertised meeting. The superintendent will have the authority to modify transportation services for school and extracurricular activities when the available fuel supply for regular transportation services appears to fall below the required level. The superintendent and Transportation Supervisor (TS) may deny transportation to any student who violates the district's written rules and regulations.

### **A. School Activities**

Transportation may be provided by the district for all activities which have been officially designated by the board as school activities. Activities may include, but not be limited to:

1. Educational field trips growing out of regular classroom activity which are planned by the teacher, approved by the principal and supervised by school staff, provided that any overnight trip, or any trip beyond a 200-mile radius of the district requires prior approval by the superintendent; and
2. All board-approved co-curricular programs.
3. Whenever a bus transports OKSD students, at least one OKSD employee, besides the bus driver, must be on the bus to supervise riders. Exceptions can only be made by the Transportation Supervisor. Every bus trip must have a list of riders, including any guests. The Transportation Supervisor needs to have this list of students and guests at least 2 days before the bus is scheduled to leave.

Participants in any other activity who feel such activity should be considered an official school activity may petition the superintendent, to have it considered as a school activity.

### **B. Extracurricular Activities**

The superintendent may authorize the use of district transportation vehicles transporting nonparticipating students to co-curricular activities. Such vehicles may be so used when the users pay an amount sufficient to reimburse the district for the complete cost of such use.

District drivers will be used on all such trips. Participants will be supervised by staff.

### **C. Leasing of Buses**

The board may enter into a written lease agreement with any of the following:

1. A nonprofit organization transporting children with disabilities and/or persons at least 60 years of age to and from the site of activities or programs deemed beneficial to such persons by such organizations, provided that commercial bus service is not reasonably available for such purpose;
2. A governmental agency transporting personnel, supplies and/or evacuees in the event of a major forest fire, flood or other natural disaster; or
3. A user conducting an educational recreation program supported wholly or in part by tax funds.

Such a lease agreement will contain a clause absolving the district of any and all liability arising from the lessee's use and operation of the district's buses and a clause requiring the lessee to maintain adequate insurance to recompense the district for the potential loss of the buses leased. Potential users will stipulate in writing that commercial or charter bus service is not reasonably available to provide the services for which a school bus is needed. The user will reimburse the district for the actual costs plus a reasonable fee for use of the bus. Funds derived from the lease of a surplus bus will be deposited in the transportation vehicle fund. If a bus is a part of the regular fleet, the funds derived from a rental or lease agreement may be deposited in the general fund.

#### **D. Cooperative Programs**

The board may enter into cooperative transportation agreements with other districts when it is economically advantageous to the cooperating districts and when it does not impair the quality of educational programs available to students.

Cross Reference:	Board Policy 2320 Board Policy 6112 Board Policy 6605	Field Trips, Excursions and Outdoor Education Rental or Lease of District Real Property Student Safety Walking to School and Riding Buses
Legal References:	RCW 28A.160.010  28A.160.040  28A.160.070  28A.160.080  28A.160.100  28A.160.120  28A.335.060	Operation of student transportation program — Responsibility of local district — Transporting of elderly — Insurance Lease of buses to transport children with disabilities and elderly — Limitation Lease of buses to transport children with disabilities and elderly — Elderly persons defined — Program limitation School buses, rental or lease for emergency purposes <input type="checkbox"/> Authorization School buses, transportation of general public to interscholastic activities— Limitations Agreements with other governmental entities for transportation of public or other noncommon school purposes — Limitations Surplus school property — Rental, lease or use of — Disposition of moneys received from

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**Okanogan School District**