Relations with Vendors

Conflicts of Interest

Financial and business transactions of the district will conform to the law and be consistent with sound and ethical business practices. The district will make purchasing decisions based on objectivity and will not be influenced by friendships or other personal relationships. Neither board members, administrators, nor staff will solicit or accept a gift or favor from vendors, prospective vendors, other firms, or individuals who have had or hope to have transactions with the district. Board members, administrators, and staff are prohibited from financial interests in any district purchase, sale, or other transaction.

Third-Party Receipting for Online Fundraising and/or Ticket Sales

If the district contracts with a vendor, firm, individual, or other entity for third-party receipting, the district will include in its contract appropriate provisions establishing the details of the payment remittance process in accordance with the Washington State Auditor's Guidance for Third Party Receipting.

Cross References:	5251 - Conflicts of Interest 1610 - Conflicts of Interest 1st Class Districts 1610 - Conflicts of Interest 2nd Class Districts
Legal References:	2 CFR 200.318(c)(1) RCW 42.23.030 Interest in contract prohibited — Exceptions RCW 42.23.040 Remote interests
Management Resources:	Office of the Washington State Auditor, May 2015, Performance Center – Third Party Receipting

Adoption Date: **2/20**
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Revised Dates: **12.11; 08.18; 12.20**