

## **Procedure - Promotion/Retention**

Prior to the end of the third quarter, sooner if possible, the teacher will confer with the principal regarding any student who should be considered for retention. Parents/guardians will be invited to meet with the principal and teacher. Information will be presented to explain the student's progress to date. Parents will be advised on how they might assist the student during the balance of the school year.

At least two (2) weeks prior to the end of the school year, the parent, principal and teacher will again meet to review the latest progress and determine if the student's need would be best served by promotion or retention.

In grades Pre-K-5<sup>th</sup> grade, the building principal will form a Retention Decision Team (RDT). Possible members the building principal may consider when forming the team are the student's parents, school counselor, student's teacher(s), and Special Education Director. The building principal will be the Chairman of the RDT. The RDT will meet no later than two weeks before the end of the school year to determine if a child will be retained for the following school year. When the committee cannot come to a consensus, the building principal will make the final decision. Neither the RDT's decision nor the building principal's decision can be appealed.

For grades 6-8, students who fail two core classes (math, reading, English, science, social studies) for two consecutive semesters in one school year, may not be promoted to the next grade. Every attempt must be made as intervention to make up failed classes, or prove proficiency in core content areas. The building principal in collaboration with, teachers, the school counselor, and the student's parents will make the determination whether or not a student will be promoted to the next grade. The student and his/her parents may appeal this section of the policy to the building principal. The building principal's decision cannot be appealed.

Students in grades 9-12 will be assigned to a grade level by the school counselor based upon the number of credits a student has earned and not by age or number of years in attendance.

Adoption Date: 10.31.19  
Okanogan School District  
Classification: Discretionary  
Revised Dates: