



CANVAS

Accessing a Parent (Observer) Account



Parents have the ability to view their student's course content by using a Canvas "Observer" account linked to their student(s) account. This account is active for the entirety of the student's time in Pike.

What can Observers do in Canvas?

- See the course modules page
- View assignments and grades
- Preview course documents
- View the course calendar
- View course announcements
- Access their student's conversations (course messaging), if copied by the teacher and/or student.
- Communicate with the teacher

What can Observers not do in Canvas?

- Submit assignments/discussions
- Take quizzes
- Join course groups
- Join Virtual Meetings

Please note:

- As of April 2024, all parents/guardians have accounts created automatically using the email address on file in Skyward.
- If you created an account prior to April 2024, continue using the login information as usual.



CANVAS

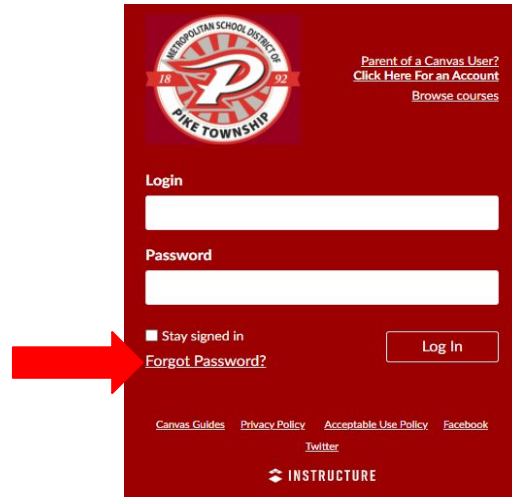
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Step 1:

On a desktop or laptop computer, go to <https://pike.instructure.com>

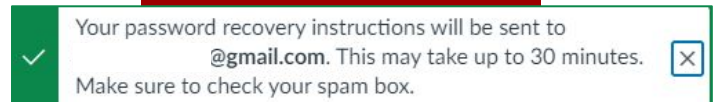
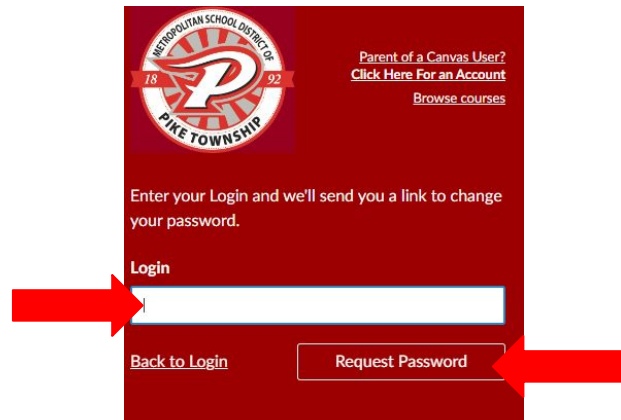
Tip: Bookmark this site for future access.

Click on the link for **Forgot Password**.



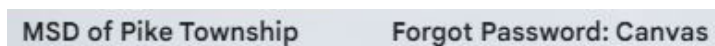
Step 2:

Enter the email address you have on file in Skyward and click **Request Password**.



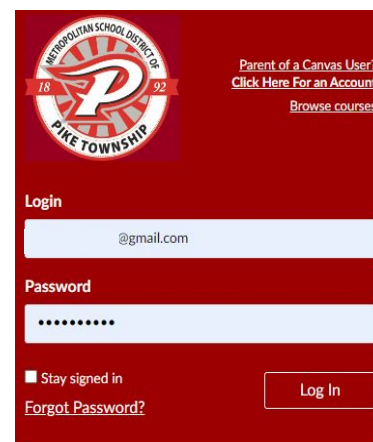
Step 3:

Check your email for a link to reset your password. Follow the instructions in the email to reset your password.



Step 4:

Sign into Canvas using your email address and the new password.



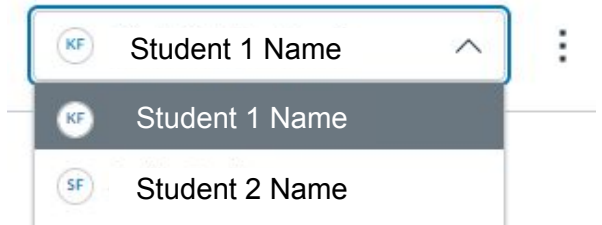


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More than one Pike student using Canvas?

If you have more than one student in Pike, you will be able to switch between their classes from your account dashboard.

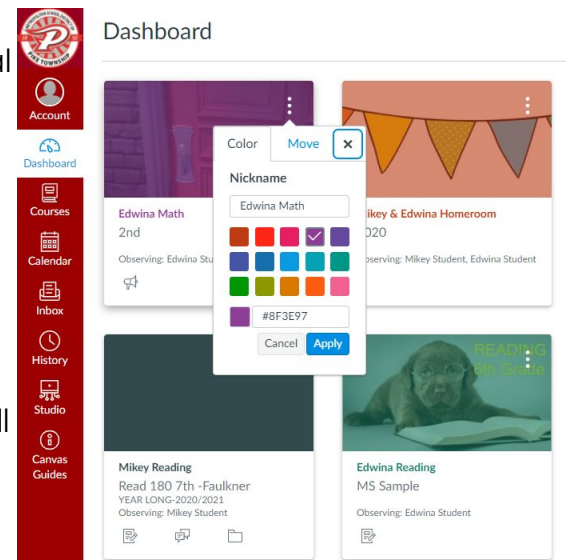


Tips for managing multiple students in Canvas:

As a Parent Observer, you have access to a lot of great information, and it can be challenging to navigate the information efficiently, especially if you are actively monitoring the courses of more than one student. Depending on how many students you follow and how many courses your students are enrolled, the dashboard can become overwhelming. Below are a few tips for managing multiple students under your single Parent Observer account:

Course Nicknames

- You may adjust the nickname for each course. That way, you can include each student's first initial or name ahead of the course name (ex- Edwina: Math).
- Course nicknames appear in the Dashboard, course navigation menu, course breadcrumbs, and notification emails. The nicknames will also appear on the Canvas app.
- The course nickname is only available to the individual user who created the nicknames and will not show up on the student's account.
- To access the nickname field, click the three dots in the top right hand corner of the course card.

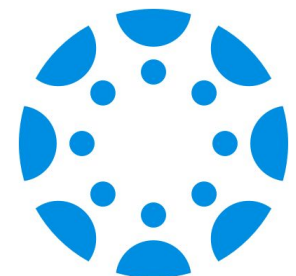


Take a Tour of Canvas Observer Account

- <https://bit.ly/PikeCanvasObserver>

Canvas Parent App

- While viewing Canvas from a web browser as an Observer gives you very detailed information about the course, the Canvas Parent App allows the Observer to view a student's course events (calendar) and upcoming assignments, grades, and course announcements.
- The Parent App allows the Observer to view one student's course information at a time.
- For more information and instructions on the Parent App, visit the Canvas Community, <https://bit.ly/CanvasMobileCommunity> and click **Read the Guides**.





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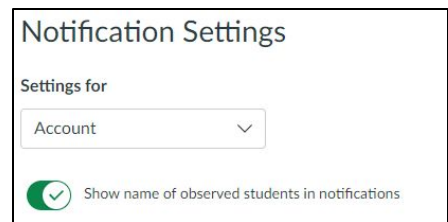
Set Account Notifications

Now that your account is automatically created, you will want to adjust your notifications to your preferences.

1. Click on **Account** in the left navigation bar.
2. Choose **Notifications**.

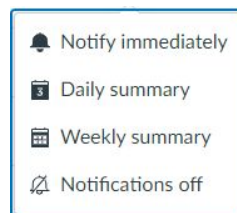
You are able to adjust notifications at the account level or for each specific course.

- Account-level notifications apply to all courses. Notifications for individual courses can be changed within each course and will override these notifications.
- Daily notifications will be delivered around 6pm. Weekly notifications will be delivered Saturday between 4am and 6am.



If you have multiple students, turn on **Show name of observed student in notifications** to help stay organized.

You can hover over each notification to see a brief description. Some notifications are for teachers or administrators only. Click the icon to change the frequency of notifications.



Recommended Notifications to Keep On

Course Activities:

- Due Date
- Grading Policies
- Announcement
- Grading
- Submission Comment

Conversations:

- Added to Conversation
- Conversation Message

Alerts:

- Global Announcements