

Board Work Session  
Monday, April 8, 2024 6:00 PM Eastern

Conference Room of the Administration  
Building  
1400 South Dearing Road  
Parma, MI 49269

Kacy Cooper: Absent  
Gale Easton: Present  
Blaine Goodrich: Present  
Jason Herrington: Present  
Brent Oliver: Present  
Dr. John Sheets: Present  
Taryn Watterson: Present  
Present: 6, Absent: 1.

#### A. Call To Order:

The meeting was called to order by President John Sheets at 6:00pm.

#### B. Hearing of Citizens:

NA

#### C. Committee of the Whole:

##### C.1. Finance

Finance Director, Amber Moore, provided updates regarding the budget and check register. She also shared an audit preparation and planning timeline of monthly task items and checkpoints. In addition Amber gave a presentation regarding the budget draft which will be an action item at the next board meeting.

##### C.1.a. Financial Reports

##### C.1.b. Check Register

##### C.1.c. Budgets to Date

##### C.1.d. Audit Preparation/Planning Timeline

##### C.1.e. 2024-2025 Budget (Draft)

##### C.2. Facilities

##### C.2.a. Elementary Construction Update

##### C.2.a.1) R.W. Mercer Update

Mike Bullinger and Steele Fortress gave an update on the construction project.

##### C.2.a.2) Jones Construction Solutions

Brian Boyer gave an update on the EGLE wetlands delineation areas and potential migration.

##### C.2.b. WHS Athletic Office Renovation

A presentation was given regarding the WHS Athletic Office renovation.

### C.2.c. Capital Projects

#### C.2.c.1) Stadium Restrooms

More information regarding this project will be reported to the board once received.

### C.3. Personnel

#### C.3.a. Resignations

##### C.3.a.1) Laura Brugger- Parma Parapro

##### C.3.a.2) Scott Farley- Athletic Director

##### C.3.a.3) Julie Hayes- Bean Playground Parapro

##### C.3.a.4) Shae Suggitt- Food Service Sub

##### C.3.a.5) Bonnie Wellman- Food Service

##### C.3.a.6) Jordan Tingle- Varsity Boys' Tennis

##### C.3.a.7) Jill Graetz- HS Parapro

##### C.3.a.8) Ross Withrow- JV Basketball Coach

#### C.3.b. Appointments

It is the recommendation of Superintendent Smajda to approve the appointments of Cariann Gilg and Bethany Schaefer. This motion, made by Jason Herrington and seconded by Brent Oliver, Passed.

Kacy Cooper: Absent, Gale Easton: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea

Yea: 6, Nay: 0, Absent: 1

Action was taken to hire Cariann Gilg and Bethany Schaefer for positions within the Administration Central Office. Action regarding the appointment of Tyler Ridgeway will be taken at the next regular board meeting.

##### C.3.b.1) Cariann Gilg- HR/Benefits Specialist

##### C.3.b.2) Bethany Schaefer- Financial Support/Data Entry

##### C.3.b.3) Tyler Ridgeway- Athletic Director/HS Assistant Principal

#### C.3.c. Leave of Absence

Action regarding an extended leave of absence for Morgan Beckman will be taken at the next regular board meeting.

### C.4. Curriculum

#### C.4.a. Elementary Literacy Curriculum Update

An extensive presentation regarding elementary literacy curriculum was given. Much work has been done to review these materials and programs. The costs for the programs were presented. Action will be taken at the next board meeting regarding the purchase of Open Court Reading Curriculum.

## C.5. Policy

### D. Other Business:

Action regarding the DC trip will be taken at the next regular board meeting. In addition, a list of employers that will be represented at the WHS Career Fair was requested for the board.

#### D.1. 8th Grade Washington DC trip (2025)

### E. Closed Session:

### F. Adjournment:

The meeting was adjourned at 7:41pm.