

BOARD OF EDUCATION
PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, March 4, 2024

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:33pm by Thom Cazel.

II. ROLL CALL- Present Thom Cazel, Dawn Frank- Pawlowski, Sherri Hampton and Brandon Wells. Margaret Parker was absent.

III. PLEDGE OF ALLEGIANCE- The Pledge of Allegiance was led by Thom Cazel.

IV. ADOPTION OF AGENDA-Dawn Frank-Pawlowski made a motion to approve the agenda. 2nd made by Sherri Hampton. Motion passed 4-0.

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward

VI. CALL TO THE PUBLIC- NONE

VII. ACTION ITEMS

A. Consent Agenda

- i. Approval of Minutes

Feb 12, 2024

Dawn Frank- Pawlowski made the motion to approve the above minutes with a change to the next meeting date to March 4th not March 11th. 2nd made by Sherri Hampton. Motion passed 4-0.

B. New Business

- 1. Discussion/Consideration/Approval of Payroll Vouchers

#17 \$ 107,486.50

#18 \$ 107,216.41

Dawn Frank- Pawlowski made a motion to approve the above listed payroll vouchers. 2nd made by Sherri Hampton. Motion passed 4-0.

- 2. Discussion/Consideration/Approval of Expense Vouchers

#2234 \$ 35,471.75

Sherri Hampton made a motion to approve the above listed payroll voucher. 2nd made by

Dawn Frank- Pawlowski. Motion passed 4-0.

3. Discussion/Consideration/ Approval of Policy DDB, Suspension and Debarment
Dawn Frank- Pawlowski made a motion to adopt policy advisory DDB as presented. 2nd made by Sherri Hampton. Motion passed 4-0.

4. Discussion/Consideration of 1st Reading of Policy Advisories 763-786- No action needed

5. Discussion/Consideration/ Approval of Soccer
Sherri Hampton made a motion to approve the Superintendent's recommendation to approve soccer for 5th-8th grade students for this spring. 2nd made by Dawn Frank-Pawlowski. Motion passed 4-0

6. Discussion/Consideration/ Approval of Supplementary Materials
Sherri Hampton made a motion to approve the supplementary materials as presented by the Superintendent. 2nd made by Dawn Frank-Pawlowski. Motion passed 4-0.

7. Discussion/Consideration/Approval of Travel Request

Student Travel

a. AG Daze Lessons & Field Trip; Tonto Basin, AZ ; April 25, 2024; 4th & 5th Grade
Sherri Hampton made a motion to approve the Superintendent's recommendation to approve 4th and 5th grade students to travel to the H-4 Brown Ranch in Tonto Basin, AZ, on April 25, 2024 as a conclusion to their agriculture unit. 2nd made by Dawn Frank-Pawlowski. Motion passed 4-0.

Staff Travel

a. School ERP Group Meeting; Florence, AZ ; April 8, 2024; Aimee Manjarres & Kelly York
Sherri Hampton made a motion to approve Aimee Manjarres & Kelly York travel to the School ERP Group Meeting in Florence, AZ on April 8, 2024. 2nd made by Dawn Frank Pawlowski. Motion passed 4-0.

Dawn Frank-Pawlowski made a motion to go into executive session at 6:17pm. 2nd made by Sherri Hampton. Motion passed 4-0. Returned into the regular meeting at 6:40pm.

C. Personnel Actions*

1. Discussion/Consideration/Approval of Superintendent's Evaluation

Brandon Wells made the motion to approve the Superintendent's Evaluation. 2nd made by Dawn Frank-Pawlowski. Motion passed 4-0.

2. Discussion/Consideration/Approval of Resignation

DAwn Frank-Pawloski made a motion to approve Ms. Kelly York's letter of resignation effective June 13, 2024. 2nd made by Sherri Hampton. Motion passed 4-0.

3. Discussion/Consideration/Approval of Resignation

Sherri Hampton made a motion to approve Mrs. Amy Abney's letter of resignation effective May 23, 2024. 2nd made by Brandon Wells. Motion passed 4-0.

4. Discussion/Consideration/Approval of Certified Contracts

Dawn Frank- Pawloski made a motion to approve the Superintendent's recommendation to offer a certified contracts to the attached staff members for the 2024-2025 school year. 2nd made by Sherri Hampton. Motion passed 4-0.

5. Discussion/Consideration/Approval of Administrative Exempt Contracts

Sherri Hampton made a motion to approve the Superintendent's recommendation to offer administrative exempt contracts to the attached staff members for the 2024-2025 school year. 2nd made by Brandon Wells. Motion passed 4-0.

6. Discussion/Consideration/Approval of Administrative Exempt Contract

Dawn Frank-Pawloski made a motion to approve the Superintendent's recommendation to offer an administrative exempt contract to the attached staff member for the 2024-2025 school year. 2nd made by Brandon Wells. Motion passed 4-0.

7. Discussion/Consideration/Approval of Classified Contracts

Brandon Wells made the motion to approve the Superintendent's recommendation to offer a classified contract to the attached staff members for the 2024-2025 school year. 2nd made by Sherri Hampton. Motion passed 4-0.

8. Discussion/Consideration/Approval of Classified Contract

Sherri Hampton made the motion to approve the Superintendent's recommendation to offer a classified contract to the attached staff member for the 2024-2025 school year. 2nd made by Brandon Wells. Motion passed 4-0.

9. Discussion/Consideration/Approval of Classified Contract

Sherri Hampton made the motion to approve the Superintendent's recommendation to offer a classified contract to the attached staff member for the 2024-2025 school year. 2nd made by Dawn Frank-Pawloski. Motion passed 3-0. Brandon Wells abstained.

10. Discussion/Consideration/Approval of Soccer Coaches

Dawn Frank-Pawlowski made a motion to approve the Superintendent's recommendation to approve Zack Graham, Megan Ward & Mary Ann Runzo as soccer coaches for the 2023-2024 season. 2nd made by Sherri Hampton. Motion passed 3-0. Brandon Wells abstained.

D. Upcoming Conferences/Activities

- *Wed. Mar. 6th & Thur. Mar. 7th; Parent Teacher Conferences*
- *Thur. Mar. 7th; Staff vs Student Basketball Game; 9:30am*
- *Fri. Mar. 8th; Flag Ceremony & Talent Show; 8:15am*
- *Mar. 11th -Mar. 22nd; Spring Break*

E. Governing Board Member Updates

F. Future Meeting Dates/Items for Future Agendas - Apr. 8, 2024

G. Correspondence

H. ADJOURNMENT

Dawn Frank-Pawlowski made a motion to adjourn the meeting at 6:46pm. 2nd made by Sherri Hampton. Motion passed 4-0.