SIEMBRA LEADERSHIP
HIGH SCHOOL

Regular Monthly Board Meeting: April
Date: Wednesday April 10th, 2024
Time: 4:00 pm - 5:30 pm
Location(s): 606 Central Ave SW Albuquerque, NM 87102, OR
https://us02web.zoom.us/j/5706969183 passcode 716824

1. CALL TO ORDER (in accordance with the Open Meetings Act)

2. ROLL CALL *5 minutes*
   ____ Daniel Gutierrez, Board Chair, Executive and Finance Committee
   ____ Julianna (Jules) Salinas, Board Vice Chair, Executive & Audit Committee, Parent
   ____ Kelly Callahan, Board Secretary, Executive & Audit Committee
   ____ Brian Kennedy, Board Treasurer, Finance Committee, Parent
   ____ Angelica Maestas, Entrepreneurial Committee
   ____ Theresa Torres, Entrepreneurial Committee

   ____ Quorum

3. APPROVAL OF AGENDA

MOTION: To approve the April Board Meeting Agenda

4. Public Input: (*capped at 3 minutes per public member or 15 minutes total)*
   a. Potential Board Member and Current Entrepreneurial Committee Member, Adam Tafoya - Founder of Educated Wallet
   b. Vote to add Melissa Sawyer as a board member

5. Finance Committee Report Out: *10 minutes (Daniel Gutierrez, Chris Moore & Brian Kennedy)*
   March 26th, 2024 Finance Committee Agenda
   February Financial Packet & Overview of Monthly Financial Process
   Payroll & Accounts Payable
   Payment Vouchers,
   Monthly Financial Statement Reports
   Bank reconciliation
   Journal entries
   Budget Adjustment Requests

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6. Consent Agenda & Board Discussion Items *15 minutes*
    a. Minutes from Regular Monthly Board Meeting: 3/13/24
    b. Minutes from Special Board Meeting 3/27/24
    c. February 2024 Financials
    d. Inventory Disposal
    e. 001 - 750 - 2324 0041 T Teacher/Principal Training & Recruiting --
    f. 001 - 750 - 2324 0042 T Entitlement IDEA B --
    g. 001 - 750 - 2324 0043 T Community Schools Implementation Grant --
    h. 001 - 750 - 2324 0044 T CTE Statewide Innovation Zone --
    i. 001 - 750 - 2324 0046 I Operational $782,778
    j. 001 - 750 - 2324 0047 T Title I Part A --
    k. POLICY: Financial Internal Controls (amended)
    l. POLICY: State Seal of Bilingualism-Biliteracy (revised)

MOTION: To approve the consent agenda item a - l

7. Fundraising Presentation and Board Discussion *Roslynn Gallegos 20 minutes*

8. Executive Committee Report Out: Board Training, Board Development & Discussion

15 minutes (Kelly Callahan, Board Trainer, Daniel Gutierrez, & Jaqi Baldwin, SLHS ED)

    a. Progress Monitoring: Siembra Leadership High School 2024 - 2029 Strategic Plan Report and Strategic Plan Framework Framework report out.
    b. FY 24 BoardTraining (table below)

JULY 2023	OCTOBER 2023	JANUARY 2024	APRIL 2024
Annual New Mexico Public Education Department Charter School Conference Tamaya - Santa Ana, NM **Internal (REPORT):** Open Governance & Organizational Performance: 0.5 Fiance: 0.5	N/A		

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AUGUST 2023	NOVEMBER 2023	FEBRUARY 2024	MAY 2024
N/A	Annual Strategic Planning & Board Retreat Internal (REPORT) Finance 0.5 Open Gov.'t & Org. Perf. 1.5 Ethics & Responsibilities 0.5 Academic 1.0 CLR 1.0	Internal (REPORT) Finance 0.5 Open Gov.'t & Org. Perf. 0.5 Ethics & Responsibilities 0.5	
SEPTEMBER 2023	**DECEMBER 2023**	**MARCH 2024**	**JUNE 2024**
Internal (REPORT): Ethics & Responsibility: 0.5 Academics: 0.5 Fiance: 0.5	Annual Public Charter Schools of New Mexico (PCSNM) Conference Tamaya - Santa Ana, NM Wednesday 11/29 - Friday 12/1 **Internal (REPORT)**: Finance 0.5 Open Gov.'t & Org. Perf. 0.5 Ethics & Responsibilities 0.5 Academic 0.5 CLR 0.5	Internal (REPORT) Finance 0.5 Open Gov.'t & Org. Perf. 0.5	Annual National Charter School Conference Boston, MA Sunday 6/30 - Wednesday 7/3

9. Executive Director Report Out *20 minutes*
    a. Special Education: Site Visit
        i. Fall Site Visit Report
        ii. Exempted from Spring file review
        iii. 6th highest score out of all APS charters, while having one of the highest Special Education populations
        iv. 28% or 121 students have an IEP at Siembra as of 3/24
        v. Spring Site Visit scheduled for April 19th
    b. Class of 2024 Report Out and Graduation Update
        i. Data
        ii. Senior trip
        iii. Ceremony
    c. Strategic Finance and Relationship Building Update(s)
        i. Charter School Growth Fund ($85,000)
        ii. Congressional Appropriation ($130,000)
        iii. Capital Outlay ($85,000)

iv. Building Hope Impact Awards (Guaranteed $10,0000, potentially $20,000)

10. Entrepreneurial Committee Report Out: *(10 mins Theresa Torres, Angelica Maestas, Derrick Adkins & Edward Ramirez)*
    March 26th, 2024 Committee Agenda

11. Items for Future Agendas: *(Board Chair)*
    Budget
    Facilities (monthly)
    Policy Work (monthly)
    Annual Retreat Follow-up
    Executive Director Evaluation (May or June)

12. Upcoming Board Meetings *(Board Chair)*
    May Board Meeting: Wednesday 5/1/24 @4 pm
    March Entrepreneurial Committee Meeting:Tuesday 4/23/24 @4pm
    March Finance Committee Meeting: Wednesday 4/24/24 @noon
    March Executive Committee Meeting: Monday 4/29/24 @12:15

13. ADJOURNMENT.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.