



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, April 15, 2024 at 6:30p.m. at the Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

**BOARD MEMBERS ABSENT:** Jenny Tessendorf

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Brian Nolan, Matt Schrage, Matt Fitch

**BOARD DISTRICT CLERK:** Deborah Sundlov

**OTHERS PRESENT:** On file

### ***Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with second grader Bryce D'Amico leading all in the Pledge of Allegiance.

### ***Public Comments***

Bessie Tyrell, Naples School District

### ***Board Meeting Minutes***

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the March 24, 2024 Regular Board Meeting minutes.

**APPROVED: MINUTES**

### ***Board Student Representative***

Taryn Bjorling reported Night Club was held last Saturday at the Academy with the Academy Jazz, Middle School Jazz, and The Sound. The Academy Student Government was named a National Council of Excellence for 2024. Mr. Jason McLaughlin, Academy Teacher was named National Honor Society Teacher of the Year by the senior class.

### ***Superintendent's Report***

Superintendent Farr provided the Board with an update on the logo and branding. The Committee, including adults and students, recently met for the second time to review updated information from Rickabaugh Graphics. Another meeting will be held soon to review additional revisions.

### ***Athletic Recognition***

Mrs. Caroline Chapman, Athletic Director, recognized students who were named to the first team All-League or participated in States. Overall, our winter teams experienced great success. Our winter varsity teams had a combined record of 66-41-4, winning 62% of our contests. Success on the court is connected to success in the classroom and the following teams were named NYS Scholar athlete teams: Cheer, Ice Hockey, Girls Alpine, Boys Swimming, Boys and Girls Indoor Track, Boys Basketball, Girls Basketball, and Boys Bowling.

Boys Basketball - 17-5 Record, Coach Jim Davern  
Bowling - Boys 9-7, Girls 14-2 Record, Coach Mike Tepper  
Indoor Track and Field - Coaches Ward, Marsh, Sedita  
Wrestling - 2-11 Record - Coach Mike Cuppernell  
Cheer - Second at Sectionals - Coach Maralee Taft & Coach Marlese Thompson



Ice Hockey - 9-9-4 Record - Coach David Taft  
Alpine Skiing - Girls Team Qualified for States - Coach Kevin Wall  
Girls Basketball - 15-7 Record, Coach Mike Brennan  
Boys Swimming and Diving - 8-3 Record, Coach Dylan Scheemaker

**2024-2025 Budget Adoption**

The three-part budget:

Administration	\$ 7,083,750
Program	\$ 69,308,106
Capital	<u>\$ 14,775,650</u>
Total	\$ 91,147,506

The budget will include a \$100,000 Capital Outlay Project at the Primary-Elementary School to replace exterior doors and frames. This will have an estimated 73.2% state aid of the total project cost.

Reserved appropriated in balancing the budget are:

Employees' Retirement System (ERS)	\$1,000,000
Workers' Compensation	\$ 322,000
Unemployment Insurance	\$ 20,000
Employee Benefit Accrued Liability	\$ 100,000
Tax Certiorari	\$ 100,000
Fund Balance	\$ 159,327

Proposition 2 Transportation Purchase  
Purchase of buses = \$1,524,755  
Three 60-passenger buses  
Five 74-passenger buses  
One 66-passenger wheelchair bus

Use of Transportation Reserve and Fund Balance with no new increase to taxes.

Proposition 3 Funding for Wood Library  
\$1,007,564 tax levy or 9.5% increase  
Increase of 0.03 cents/\$1,000 Assessed Value  
Increase of \$4.50 for \$150,000 Assessed Value

Two board seats open, currently held by Mr. Milton Johnson and Mrs. Beth Thomas

Upon a motion made by Dr. Schneider, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the 2024-2025 Budget.

**APPROVED: 2024-2025 BUDGET**

**Consensus Agenda**

Upon a motion made by Mrs. Miller, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved the Consensus and Supplemental.

**APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA**

**Business**

**1. Field Experience- 120 Hours**

the request of Mrs. Emily Bonadonna Primary School Principal for:

- Taylor Tripodi, St. John Fisher University with Michele Reynolds- May 20-August 15, 2024



## 2. Student Teacher Placement

the request of Mr. John Arthur, Middle School Principal for:

- Benjamin Cook, SUNY Geneseo with Kelley Mariano- October 12-December 13, 2024

## 3. In-House Solo Festival Rates

approval for rates for in-house solo festival judges.

- NYSSMA Certified or DMA- \$28/hour
- All other- \$24/hour

## 4. Emergency Day

approval for one emergency day for facilities personnel for April 8, 2024.

## 5. Surplus Buses

approval to declare as surplus items the below buses. They have excessive miles, excessive frame rot and mechanical issues that are very costly. They are scheduled to be traded in at time of new bus delivery.

- 2015 Freightliner- 4UZABRDT0FCGD4160
- 2015 Freightliner- 4UZABRDT2FCGD4161
- 2015 Freightliner- 4UZABRDT4FCGD4162
- 2015 Freightliner- 4UZABRDT6FCGD4163
- 2015 Freightliner- 4UZABPDT5FCGD2912
- 2016 Freightliner- 4UZABRDT0GCHG4568
- 2016 Freightliner- 4UZABRDT7GCHG4566
- 2016 Freightliner- 4UZABRDT9GCHG4567
- 2016 Freightliner- 4UZABRDT2GCHG4569
- 2017 Thomas- 4UZABRDT1HCHV5240

## 6. WFL Cooperative Bid- Various Commodities and/or Services- 2024-2025 School Year

**WHEREAS**, The Board of Education, Canandaigua City School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services, and

**WHEREAS**, The Board of Education, Canandaigua City School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o, and

**WHEREAS**, The Board of Education, Canandaigua City School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Canandaigua City School District of New York State and making recommendations

**THEREFORE BE IT RESOLVED**, That The Board of Education, Canandaigua City School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above, and



**BE IT FURTHER RESOLVED**, That The Board of Education, Canandaigua City School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services. and

**BE IT FURTHER RESOLVED**, That The Board of Education, Canandaigua City School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding. and

**NOW, THEREFORE, BE IT RESOLVED**, That The Canandaigua City School District on behalf of the Board of Education, Canandaigua City School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

**7. New Scholarships**

the request of Mrs. Marissa Logue, Academy Principal, for three new scholarships:

- **The Steven Scherer Memorial Scholarship.** This \$500 scholarship will be awarded to a senior attending a trade school or college for a vocational related or hands-on major.
- **Farmington Chamber of Commerce Scholarship.** This \$500 scholarship will be awarded to a Town of Farmington resident attending a two- or four-year college majoring in agriculture, vet related major, or business.
- **Finger Lakes Gaming and Racetrack Scholarship.** This \$1,000 scholarship will be awarded to a senior who has at least an 85 average and plans on attending a 2- or 4-year college.

**8. 2024-2025 Board of Education Meeting Dates**

the below dates are scheduled for Board of Education meetings/workshops dates for the 2024-2025 school year. Workshops will be held in various buildings throughout the school year. The school district website will provide locations and times for these meetings.

July \*\*\*1, July 29, August 26, September 9 and 13, October 7 and \*21, November \*18, December \*\*4 and 16, January 13 and \*27, February 10, March 3 and 24, April 7 and \*23, May 12 and \*\*20, and June 9 ---- \*workshop, \*\*accept vote, \*\*\*reorganizational meeting

**9. Proctors**

the request of Mrs. Marissa Logue, Academy Principal, for the following individuals as AP/IB proctors: Pam Welch, Stephen Sherwood, and Genna Burke.

**10. Budget Transfer**

the below budget transfer is over \$20,000 and requires Board approval. This is related for the expansion of our bus routing system software which includes GPS, tracking, and attendance.

From: A9060.800-00-0000	Health Insurance	\$87,500
To: A5510.400-00-ROUT	Trans Routing System/License Mgmt	\$38,600
To: A5510.450-00-0000	Transportation Supplies	\$48,900



**11. Four County School Boards Association Ballot- Election**

the official ballot for Four County School Board Association for election of officers for a term on one year starting on July 1, 2024 and Bylaws and Policy Changes.

- President- Joe McNamara, Seneca Falls
- Vice President- Carrie Resch, Wayne
- Banking- Reliant Community Credit Union
- Signatories on Bank Accounts
  - Executive Director, President.
  - Vice President and Treasurer
- Bylaws and Policy changes

**12. Therapy Dog**

the request of Mrs. Marissa Logue for the following therapy dog for the Academy.

- Biscuit, owner is Steve Schlegel, Academy Teacher. Biscuit is Goldendoodle.

**13. Field Trip- Initial Approval**

the request of Mrs. Marissa Logue for initial approval of the following trip:

- NYSCLSA State Conference, November 24-26, 2024, Lake Placid, NY

**14. Field Trip- Final Approval**

the request of Mrs. Marissa Logue for final approval of the following trip:

- DECA Conference- Anaheim, CA, April 26-May 1, 2024 (*initial 3/25/24*)

**15. Property Tax Report Card**

approval of the 2024-2025 Property Tax Report Card.

**16. Recommendations of the Committee on Special Education**

recommendations of the Committee on Special Education meeting dates of: February 14, 16, 26, 27, 28, 29, March 4, 5, 7, 8, 11, 12, 14, 18, 19, 20, 25, 26, 28, 29 and, April 1.

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jann Santiago	Teacher Aide	Resignation	4/12/2024

B. Retirement

resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.



<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>	<b><u>Years of Service</u></b>
Regina Wharity	Typist, Transportation Department	6/28/2024	37
Jean Tapke	Teacher Aide, Academy	6/30/2024	22
Susan Nolan	Library Aide, Academy	7/3/2024	2
Donna Gage	Custodial Worker	7/30/2024	25
Deborah Chappelle	School Bus Driver	6/28/2024	34

C. Leave of Absence

- 1) of Morgan Preston, Elementary Special Education Teacher, for a leave of absence to start June 3, 2024 and to end June 30, 2025.

D. Appointments

*Pending Civil Service approval and NY SED fingerprint clearance where applicable:*

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>	<b><u>Rate</u></b>
Loni Dietsche	School Bus Monitor	4/17/2024	\$15.07/hr.
Keri Blauvelt	Substitute School Bus Driver	4/16/2024	\$19.00/hr.
Matthew Bradshaw	Substitute School Bus Driver	4/16/2024	\$19.00/hr.
Jennifer Brown	School Nurse (LPN)	4/29/2024	Step 2
Tristan Stebbins	Custodial Worker	4/22/2024	\$16.00/hr.

2. Instructional Personnel

A. Resignation

- 1) of Eric Mann who has resigned his position as JV Softball Coach.
- 2) of Audra Ahl, Assistant Principal at the Middle School, who has resigned from the District effective May 10, 2024.

B. Appointments

1) Teacher On Special Assignment

the following staff member for Special Assignments for the 2024 – 2025 school year and will remain on their current salary track and tenure area:

Andy Hart, Dean of Students, Primary-Elementary Complex

2) Spring Sports Coaches

the following individuals to a Spring Coach position sat a rate in accordance with contract:

Rebecca Holtby, JV Softball  
Joe Sabbour, Modified Track

3) Change in Tenure

BE IT HEREBY RESOLVED, the Board of Education rescinds the resolution dated June 7, 2021, appointing Eric Mann to a 1.0 FTE Special Education Teacher, for a three-year probationary period due to a miscalculation.

BE IT HEREBY RESOLVED, the Board of Education appoints Eric Mann to a four (4) year probationary period as a 1.0 FTE Special Education Teacher, beginning on September 1, 2021 and ending on June 30, 2025. This position is due to a retirement in 2021.



4) Interim Substitute Teacher

the following individuals for an Interim Substitute Teacher positions as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Kaya Lani Panneitz	Special Education Teacher	Primary School	4/29/24 – 6/25/24
Rhonda Sherwood	Instructional Teacher	Middle School	3/25/24 – 4/26/24
Tom Willmott	AIS Teacher	Primary School	4/19/2024

5) Mentor

the following individual to a Mentor position at the contractual rate:  
Amy Wade- Level I- Effective 4/22/2024

6) Co-Curricular Stipend Position 2023 – 2024 School Year

the following individual to a stipend position at the contractual rate:  
Lisa Brunelli - Athletic Events Coordinator; Effective 3/16/2024 – 6/30/2024

7) RN Supervisory Stipend

the following School District Registered Nurses will receive the stipend per contract for overseeing the Licensed Practical Nurse as indicated:

<u>RN</u>	<u>LPN</u>	<u>Effective</u>
Jacqui Tessena	Kelly LaBouf	1/30/2024
Kelly Smith	Cara Carr	3/18/2024
Kelly Smith	Jennifer Brown	4/29/2024

***End of Consensus Agenda***

***Board Committee Reports***

**Audit Committee**

Mr. Milton Johnson reported out on behalf of the Audit Committee which met on April 12, 2024. The reviewed the budget presentation that was shown earlier in the Board meeting, looked at fund balance projections and approved awards for music.

***District Committee Reports***

**Council for Instructional Excellence (CIE)**

Mrs. Beth Thomas reported on behalf of CIE which met on April 10, 2024. The Committee reviewed several Canon of Literature books, discussed CIE membership for the 2024-2025 school year and received an update from Ms. Kris VanDuyne on professional development.

**Diversity, Equity, and Inclusion Task Force**

Mrs. Julianne Miller reported on behalf of the Diversity, Equity, and Inclusion Task Force which met on March 27, 2024. The Committee spent time looking at a potential self-assessment tool by dividing up into sub committees to look at the various aspects of the tool and how it may be beneficial to the District. The Committee also spent time talking about faculty meetings and the conversations taking place in the buildings.



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***Upcoming Events***

- April 17- Policy Committee
- April 23- Wind Ensemble Concert
- April 24- Board Meeting- Visitation
- May 1- Last day to file BOE Candidate Petition
- May 2- National Honor Society Induction
- May 7- Tri-M Honor Society Induction
- May 9- Academy Spring Art Show
- May 13- Public Budget Presentation
- May 13- Regular Board Meeting
- May 21- District Budget and Board of Education Vote
- May 22- Board Meeting

***Adjournment***

Upon a motion made by Mr. Johnson, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:16 p.m. The next Regular meeting will be on April 24, 2024 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk