



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, March 25, 2024 at 5:50 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Jenny *Tessendorf* (*arrived at 6:30 p.m.*), Beth Thomas

BOARD MEMBERS ABSENT: Amy Calabrese

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan

LEADERSHIP TEAM ABSENT: Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Visitors on file

Executive Session

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider with all present voting yes, the Board of Education approved calling an Executive Session at 5:50 p.m. to discuss the employment of eleven particular persons and one collective negotiation pursuant to Article 14 of the Civil Service Law (the Taylor Law).

Return to Open Session

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 6:20 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with second grader Chloe Camp leading all in the Pledge of Allegiance.

Board Student Representative

Taryn Bjorling reported the International Baccalaureate art show was held last week showcasing art work of 15 students. A teen job fair was held on March 18. Several music concerts are taking place and spring sports have begun.

Superintendent's Report

Top of the Trade Recognition

Mrs. Logue, Academy Principal, recognized five Finger Lakes Technical and Career Center students who were selected as Top of the Trade in their technical program for February 2024.

In attendance were Jakob Kniffin, Auto Body; Analis Lora, Cosmetology; Donny Acevedo, Culinary Arts; and Kionna (Lucy) Jackson, Graphic Media Productions. Not able to attend was Anthony-Lee Cole, Auto Body.

Those not participating in the rest of the meeting left at 6:41 p.m.

Board Meeting Minutes

Upon a motion made by Mrs. Personale, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved the March 4, 2024 Regular Board Meeting minutes.

APPROVED: MINUTES



February 2024 Warrant Review

Upon a motion made by Dr. Schneider, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved the February Warrants

APPROVED: WARRANTS

- A-81 General 18505-18577 (Check Print)
- A-82 General 9009790-9009843 (ACH)
- A-83 General 18494-18504, 18578-18586 (In House)
- A-86 General 9009844-9009874 (ACH)
- A-87 General 18597-18647 (Check Print)
- A-88 General 18587-18596 (In House)
- A-89 General 25772708022824 (Manual)
- C-16 Cafeteria 3005-3019
- C-17 Cafeteria 3020-3029
- F-31 Federal 947 (In House)
- F-32 Federal 9000485-9000487 (ACH)
- F-33 Federal 943-946 (Check Print)
- F-34 Federal 948 (Check Print)
- H-28 Capital 670-674 (In House)
- H-29 Capital 9000228-9000229 (ACH)
- H-30 Capital 675 (Check Print)

Proposed 2024-2025 Budget

Mr. Matt Fitch, Assistant Superintendent for Business, presented an overview of several budget challenges this year. The Governor’s Executive Budget increase is less than the current formulas and special education costs are increasing 16.79%. This year the maximum allowable levy is 3.19%. Staffing changes were also provided. This is the final year the Asset Preservation project will be included in the budget.

Revenues for the 2024-2025 school year are as follows:

Property Taxes/PILOTS/Penalties	\$53,446,664
State Aid (Excluding Building Aid)	\$28,668,747
State Aid	\$ 6,406,768
Medicaid	\$ 120,000
All other revenue	<u>\$ 750,000</u>
TOTAL	\$89,446,179

The three-part budget is as follows:

Administration:	\$ 7,083,750
Program	\$69,308,106
Capital	<u>\$14,755,650</u>
Total	\$91,147,506

The following reserves would be appropriated in balancing the budget:

Employees’ Retirement System (ERS)	\$ 1,000,000
Workers’ Compensation	\$ 322,000
Unemployment Insurance	\$ 20,000
Employee Benefit Accrued Liability	\$ 100,000
Tax Certiorari	\$ 100,000
Fund Balance	\$ 159,327

The Board entered into discussion regarding the tax cap and asked several questions to Mr. Fitch. The draft budget will be presented for approval at the April 15 Board meeting.



Consensus Agenda

Upon a motion made by Dr. Schneider, seconded by Ms. Thomas, with Mr. Polimeni voting no on #8 of the Consensus Agenda, with all present voting yes, the Board of Education approved/accepted the Consensus Agendas

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Canon of Literature- *Final Approval*

Ninth grade is requesting the following addition be made to our Canon of Literature and were approved by Council of Instructional Excellence on February 14, 2024.

- *Twelve Angry Men* by Reginald Rose to the Canon of Literature (*initial March 4, 2024*)

2. Canon of Literature- *Initial Approval*

Seventh grade is requesting the following addition be made to our Canon of Literature and were approved by Council of Instructional Excellence on March 13, 2024.

- *Ground Zero* by Alan Gratz

Twelfth grade is requesting the following additions be made to our Canon of Literature and were approved by Council of Instructional Excellence on March 13, 2024.

- *Atomic Habits* by James Clear
- *Make Your Bed* by William McRaven
- *The Energy Bus* by John Gordon

3. Surplus Books

the request of Mrs. Emily Bonadonna, Primary School Principal, to declare as surplus the listing of books attached.

4. Budget Transfer

the below budget transfer is over \$20,000 and requires Board approval. This is related to US Math Recovery Council training and kits.

From: A9060.800-00-0000	Health Insurance	\$95.000
To: A2070.400-00-0000	In-Service Training Contractual	\$95,000

5. Agreements

an agreement between CMAC Operations LLC and Canandaigua City School District for graduation at CMAC on Sunday, June 23, 2024.

an amendment to the agreement Board approved on December 11, 2023 with the County of Ontario, on behalf of the Board of Elections, to provide voting machines, all equipment and supplies necessary to conduct the May 21, 2024 school vote include the potential December 3, 2024.

an Agreement with LaBella Associates, D.P.C for design services for the 2024 Capital Outlay Project and the Primary Elementary School.

an Intermunicipal Cooperation Agreement with the County of Ontario to prepare school tax bills for the 2024-2025 school year.



6. Proctors

the request of Mrs. Marissa Logue, Academy Principal, is for the following individuals as AP/IB proctors: Laure Blazey, Chris Crater, Robin Hulme, Barb Landon, Tim Martin, Sue Mintel, Laurie Roeder, Rob Sloan, Gail Kass-Smith, Krista Coleman, and Carrie McKeegan.

7. Donations

of a donation from Canandaigua Unified Sports Boosters to cover the Spring basketball coaching stipend in the amount is \$1,576.

of a donation from PTSA in the amount of \$974 to purchase Square One Art funds for the Primary-Elementary School.

8. Wood Library Association

The Board of Education acknowledges the request from Library trustees to add a referendum on the May 21, 2024 ballot as Proposition 3.

Resolved, that pursuant to Education Law, Section 259, the Board of Education of the Canandaigua City School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of \$1,007,564, which shall be paid to the Wood Library Association of Canandaigua for the support and maintenance of the library; with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Canandaigua City School District.

9. Field Trip- Initial Approval

the request of Mrs. Marissa Logue, Academy Principal, for initial approval of the below field trip:

- DECA Conference- Anaheim, CA, April 26-May 1, 2024

10. Impartial Hearing Officer

approval of David Gronbach (IHO Id 736) state appointed Independent Hearing Officer to oversee a Due Process proceeding. Mrs. Grimm provided the initial approval on March 18, 2024.

11. Volunteer Coaches

the request of Mrs. Caroline Chapman, Athletic Director, for the below volunteer coaches:

- Henry Kuperus- JV Boys Lacrosse
- Nate Gilligan- Varsity Boys Lacrosse

12. In-House Solo Judges

the request of Mrs. Marissa Logue for the below judges for the in-house solo festival on April 19, 2024:

- Matt Bond, Nick Moses, Scott Hoffman, James Hope, Anthony Calabrese, Margaret Elisofon, Jean Bendix, Beth Cripps, Nicole Sterner, Grace Wood, Dave Schwind, and Joseph Pompili

13. Student Teacher Placements

the requests of Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals who recommend:

- Emma Sipos, Keuka College with Julie Natalie- October 21-December 12, 2024
- Emma VanGorder, Hobart William Smith with Heather Carson- September 3-October 18, 2024
- Emma VanGorder, Hobart William Smith with Julie Lawrence- October 21-December 13, 2024
- Hannah Kirwan, SUNY Geneseo with Jill Clingersmith- October 23-December 13, 2024



- Jordi Smith, SUNY Geneseo with Sarah Goodman-Brown- September 3-October 18, 2024
- Courtney Bensen, SUNY Geneseo with Jason LaShomb- September 3-October 18, 2024
- Kerry Hurley, SUNY Geneseo with Wendy Avery- September 3-October 18, 2024

the request of Mr. John Arthur, Middle School Principal who recommends:

- Pornthip Finewood, SUNY Geneseo with Jennifer Colbert- October 23-December 13, 2024
- Rachel Kugler, SUNY Geneseo with Julie Leahey- September 3-October 18, 2024

the request of Mrs. Marissa Logue, Academy Principal who recommends:

- Nicholas Bedell, SUNY Potsdam with Greg Kane- October 21-December 13, 2024

14. School Social Worker Placement

the request of Mr. John Arthur, Middle School Principal who recommends:

- Kallyn Stekl, SUNY Brockport with Vicky Gashlin- August 26-December 7, 2024 and January 27-May10, 2025

15. Primary-Elementary Volunteers

approval of the listing of volunteers at the Primary-Elementary School for the 2023-2024 school year.

16. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of: April 28, 2023; January 11, 2024; January 12, 2024; January 16, 2024; January 18, 2024; January 22, 2024; January 26, 2024; January 29, 2024; January 30, 2024; January 31,2024; February 5, 2024; February 13, 2024; February 15, 2024; February 26, 2024; February 27, 2024; February 28, 2024; February 29, 2024; March 1, 2024; March 4, 2024; March 5, 2024; March 6, 2024; March 7, 2024; March 8, 2024; March 12, 2024; and March 14, 2024.

Personnel

1. Non-Instructional Personnel

a) Retirement

of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Grace Palermo	Typist, Elementary School	6/26/2024	13
Joyce Moore	Typist, 10-month, Elementary School	6/27/2024	26
Michelle Cornell	School Monitor	6/30/2024	16
Michael Manaco	Building Maintenance Assistant	6/28/2024	10
Thomas Hildebrandt	Custodial Worker	6/30/2024	15

b) Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Tim Lewis	Teacher Aide	Resignation	3/4/2024
Lauren Nevil	Teacher Aide	Resignation	3/6/2024
Kevin McGlynn	School Bus Monitor	Resignation in order to accept another position in the District	3/11/2024
Jann Santiago	Typist, FT, 12-month	Resignation in order to accept another position in the District	3/15/2024



c) Leave of Absence

- i) Carrie Klug, Food Service Helper in the Middle School, has requested a leave of absence from March 5, 2024 through April 8, 2024.

d) Classification of Position

to stay in compliance with Civil Service, it is requested that the Board of Education approve the classification of four (4) positions of **Licensed Practical Nurse**.

e) Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Tracie Wiitanen	Substitute Food Service Helper	3/19/2024	\$15.00/hr.
Kathleen Welch	Substitute Teacher Aide	3/11/2024	\$15.00/hr.
Kevin McGlynn	School Bus Driver	3/11/2024	\$24.66/hr.
Brittany Moore	Substitute Teacher Aide	3/25/2024	\$15.00/hr.
Kelly Burgess	Substitute Registered Nurse	3/11/2024	\$22.00/hr.
Keith Young	Substitute School Bus Driver	3/11/2024	\$19.00/hr.
Jann Santiago	Teacher Aide	3/18/2024	\$15.81/hr.
Jordan Boylan	Administrative Aide	3/18/2024	\$16.07/hr.
Allison Hirschmann	Substitute School Monitor	3/25/2024	\$15.00/hr.
Sililuck Mia Seibert	Custodial Worker	3/20/2024	\$16.00/hr.
Doug McClow	Substitute AV Technician	3/26/2024	\$18.00/hr.
Taylor Meade	Substitute School Bus Driver	4/9/2024	\$19.00/hr.

2. Instructional Personnel

a) Resignation for the Purpose of Retirement

of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Jennifer Marafioti	Assistant Director of Special Programs	1/31/2025	12

b) Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- i) of Abigail Cantello who received her Bachelor's degree in Psychology from SUNY Geneseo. She earned her Master's degree in School Counseling from the Warner School of Education U of R. She has been working as a School Counselor for the past 5 years. Ms. Cantello is appointed to a 3-year probationary 1.0 FTE School Counselor position with a tenure area of School Counselor and with a start date of April 22, 2024.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Abigail Cantello	School Counselor	4/22/2024	Step 6 (Pro-rated)	3-Year



ii) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Luc Pereira	Music Teacher	Middle School	4/18/2024 – 6/26/2024

iii) Coach

the following person to a Varsity Coach position at a rate in accordance with contract:
Murphy Swain – Varsity Skiing

iv) Substitute School Counselor

the following individual to Substitute School Counselor position conditional upon criminal history clearance from the New York State Education Department where applicable.
Dawn DeMott

v) Contract Substitute Teachers

the following individual to Contract Substitute Teacher positions for the 2023 – 2024 school year at the contractual rate:
Stephen Sherwood – Academy, Effective 3/18/2024

End of Consensus Agenda

District Committee Reports

Council for Instructional Excellence (CIE)

Dr. Jen Schneider reported on behalf of CIE which met on March 13, 2024. The Committee reviewed and approved several additional texts for Canon of Literature, reviewed summer curriculum writing proposals, reviewed the District's Continuity of Instruction Handbook, and learned that approximately 85% of staff completed their required training prior to the March 15 Superintendent Conference Day. The next meeting is April 10.

Safety / Health / Security Committee

Mr. John Polimeni reported on behalf of the Committee which met on March 21, 2024. The Committee discussed the District Safety Plan and Allergy Plan which both will be receiving updates this year. A new GCN module will be added this year for the required training of workplace violence prevention. The next meeting is May 10.

Upcoming Events

- March 26- CA and 8th Grade Choral Concert
- March 27- 6th Grade Band and Chorus Concert
- March 29-April 8- No School
- April 10- CIE
- April 12- Audit Committee
- April 15- Board Meeting
- April 17- Policy Committee
- April 23- Wind Ensemble Concert
- April 24- Board Meeting- Visitation
- May 1- Last day to file BOE Candidate Petition
- May 2- National Honor Society Induction



Adjournment

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:17 p.m. The next Regular meeting will be on April 15, 2024 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk