



# COMMUNITY CONSOLIDATED SCHOOL DISTRICT 15

580 N 1st Bank Drive • Palatine IL 60067 | 847.963.3000 | [www.ccsd15.net](http://www.ccsd15.net)  
Kathy Sauerland, Accounting Assistant • Business & Auxiliary Services

April 15, 2024

## Notice to Respondents - Addendum to RFP #24-014 Multi-Functional Devices and Print Solutions

### ADDENDUM #5 - FINAL ADDENDUM

Community Consolidated School District 15 (“District”) issues this Addendum #5 to the Request for Proposal for Multi-Functional Devices and Print Solutions, RFP #24-014, which was issued on April 3, 2024. This Addendum #5 shall be considered part of the Request for Proposal and is hereby incorporated therein by reference.

#### Vendor Questions

1. Do you have any historical volume data available for your current MFP Fleet with a breakdown of color and black and white images?  
A. **This information is not available at this time.**
2. In the “General Conditions”, Page 8, Item 33 it states “The award of the Contract will be made by official Board documents. The Respondent’s order form is not acceptable and cannot be used”. Am I to understand that a Third-Party Lease would not be signed by the Board, and that the Dealership is to internally finance the hardware/software? Please clarify.  
A. **A third-party lease agreement is acceptable.**

It is the vendor’s responsibility to check the District’s website [www.ccsd15.net](http://www.ccsd15.net) to see if any additional addenda are issued regarding this proposal. Addenda may be issued up until 24 hours prior to the RFP due date, which is April 17, 2024 at 11:00 a.m. CDT.

**Please sign Addendum #5 and include it with your proposal.**

**Acknowledgement by:**

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**Company**

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**Signature**

**Printed Name**

**Title**