

**Richland One Middle College  
School Board Meeting Minutes  
December 11, 2019  
9:00am**

**Board Members Present:**

Dr. Erica Fields                      Ms. Beverley Leeper                      Mrs. Doretha Glymph  
Ms. Tracy Dixon                      Ms. Christine Benson

**Board Members Absent:** Ms. Sandra Hackley, Dr. Tracy Dunn

**Staff Members Present:** Dr. Carla Brabham and Mrs. Teresa Niles

Chairwoman Fields called the meeting to order at 9:08 a.m.

**INVOCATION**

Dr. Brabham gave the invocation.

**ROLL CALL AND ESTABLISHMENT OF QUORUM**

Chairwoman Fields asked Ms. Benson to do the roll call. A quorum was established.

**CONSENT AGENDA**

Chairwoman Fields asked the Board to review and consent the agenda. Ms. Benson made a motion to accept the agenda. Motion was seconded by Mrs. Glymph and passed unanimously.

**PUBLIC COMMENTS**

No public comments.

**APPROVAL OF NOVEMBER 2019 BOARD MINUTES**

Chairwoman Fields made a motion to accept the November 13, 2019 Minutes as presented. Motion was seconded by Ms. Dixon and passed unanimously.

**NOVEMBER 2019 FINANCIAL REPORTS**

Ms. Christy Nicklauson, Prestige School Solutions, presented the November 2019 Financial report via conference call. Ms. Nicklauson included Ms. Denise Hopkins on the conference call. Ms. Hopkins will be transitioning as the new Account Manager at Prestige School Solutions for ROMC.

Ms. Nicklauson reviewed the November 2019 Financial Reports with the Board and shared that as of November 30, 2019, the fund balance was \$367,804.60.

## **OLD BUSINESS**

### **A.) Updates to Vital Board Documents (Action)**

Dr. Brabham stated the Board has completed updating the vital board documents and asked if there were any additional revisions needed to the documents. Ms. Dixon made a motion to send the updated vital board documents to Halligan, Mahoney, and Williams for review. The motion was seconded by Ms. Leeper and passed unanimously.

## **NEW BUSINESS**

### **A. FY 2019 Charter School Annual Report (Action)**

Dr. Brabham presented to the Board the FY 2019 Charter School Annual Report that will be submitted to Richland County School District One as the sponsor of ROMC and filed at the State Department of Education.

Ms. Leeper made a motion to accept the FY 2019 Charter School Annual Report as presented, barring any cosmetic changes, and to submit the report to Richland County School District One.

The motion was seconded by Ms. Dixon and passed unanimously.

### **School Updates (Information)**

Dr. Brabham presented school updates to the Board. One student withdrew and one student's admission was revoked. Dr. Brabham also informed the Board that three new students were enrolled for the 2019-20 school year.

Applications for the 2020-21 school year will open December 16, 2019.

### **MTC Evolve 2.0 Grant**

ROMC has partnered with Midlands Technical College to provide the opportunity for 24 ROMC students to obtain IT certifications this summer and for 12 ROMC students to obtain EMT certification this spring.

### **Staff and Student Recognition**

Dr. Brabham shared with the Board that ROMC has had three staff members recognized as Employee of the Month. ROMC also weekly recognizes students for Bulldogs In Good Standing (B.I.G.S).

## **ADJOURNMENT**

Meeting adjourned at 10:13 a.m.