

**Richland One Middle College  
School Board/ Meeting Minutes  
August 13, 2019  
9:00am**

**Board Members Present:**

Mrs. Sandra Hackley	Dr. Erica Fields
Mrs. Beverley Leeper	Ms. Tracy Dixon

**Absent:** Mrs. Doretha Glymph, Ms. Christine Benson

**Staff Members Present:** Dr. Carla Brabham, and Mrs. Teresa Niles

**District Liaison:** Dr. Miundre Prince

Dr. Erica Fields called the meeting to order at 9:10 a.m.

**Invocation**

Mrs. Sandra Hackley gave the invocation.

**Roll Call**

Chairwoman Dr. Erica Fields started the meeting with introductions for Dr. Prince.

**ADOPTION OF THE AGENDA**

Mrs. Sandra Hackley made a motion to consent the agenda. Motion was seconded by Mrs. Beverley Leeper and passed unanimously.

Mrs. Sandra Hackley made a motion to accept the minutes with the following corrections:

- Remove Organizational Meeting from heading
- Correction of spelling for Dr. Brabham's last name on page 2 and 3

Motion was seconded by Mrs. Beverley Leeper and passed unanimously.

**JULY FINANCIAL REPORT**

Ms. Christy Nickolauson of Prestige School Solutions presented the June Financial report via conference call. She informed the board that the ending fund balance for July was \$485,000. She shared with the board that \$981 of IDEA money was not spent and would be returned to the District.

Mrs. Tracy Dixon suggested having a workshop to teach board members what each category mean so that they can better understand the financial report. Christy stated that the owner of Prestige Solutions provides Board training for an additional cost. She also agreed to attend next meeting to address general questions regarding the financial report.

## **PERSONNEL AND SALARY MATTERS**

Dr. Brabham asked Chairwoman Fields to go into Executive Session to discuss Personnel and Salary matters. Mrs. Tracey Dixon moved to go into executive session to discuss personnel and salary matters. Motion was seconded by Mrs. Sandra Hackley. Motion passed unanimously.

Mrs. Tracy Dixon made a motion to end Executive Session. Motion was seconded by Mrs. Beverley Leeper. Motion passed unanimously.

Mrs. Hackley made a motion to accept salary to include CRT position. Motion was seconded by Mrs. Beverley Leeper. Motion passed unanimously.

Mrs. Hackley motioned to table New Business items until September 11<sup>th</sup> agenda and adjourn meeting. Motion was seconded by Ms. Beverley Leeper and unanimously passed.

## **ADJOURNMENT**

The regular Board Meeting adjourned at 11:15 a.m. The Board members proceeded with a work session to begin reviewing the charter and by-laws for ROMC.