

**Richland One Middle College
School Board Meeting Minutes
January 8, 2020
9:00 am**

Board Members Present:

Dr. Erica Fields

Ms. Tracy Dixon

Ms. Beverley Leeper

Mrs. Sandra Hackley

Dr. Tracy Dunn

Board Members Absent: Mrs. Doretha Glymph, and Ms. Christine Benson

Staff Members Present: Dr. Carla Brabham, and Mrs. Teresa Niles

Dr. Erica Fields called the meeting to order at 9:08 a.m.

INVOCATION

Mrs. Beverley Leeper gave the invocation.

ROLL CALL

Mrs. Teresa Niles gave the roll call.

PUBLIC COMMENTS

No public comments.

ADOPTION OF THE AGENDA

Chairwoman Fields asked the Board to review and consent the agenda. Dr. Fields made a motion to adopt the agenda. Motion was seconded by Mrs. Tracy Dixon and passed unanimously.

APPROVAL OF NOVEMBER BOARD MINUTES

Ms. Hackley made a motion to accept December minutes as presented. Motion was seconded by Ms. Dunn and passed unanimously.

DECEMBER FINANCIAL REPORT

Denise Hopkins and Christy Nicklauson, Prestige Solutions, shared with the board via conference call. Christy shared that the fund balance is \$360,177.96 as of December 30, 2019. Christy shared that a proposed budget has been sent for review and if adopted it would become a part of the January budget. She reviewed the Statement of Revenues and Expenses, Statement of Assets, Liabilities, and Fund Balance and Acknowledgement of review of bank reconciliation and journal entries.

The Board reviewed the proposed budget change Fiscal Year 2020. Christy informed the Board that she increased and decreased budget line items to absorb cost for technology instead of taking funds from the fund balance.

The proposed ADM amount was increased from \$9,454.23 to \$10,000 which helped the bottom line.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Dr. Brabham shared with the Board that recruitment for 2020-21 has begun. As part of recruitment we will have a Direct Mailing Campaign, visiting all district one high schools, and collaboration with district marketing team.

She invited the Board to ROMC's annual Black History Program on February 20th at Harbison Theater at 9:30 a.m.

Ms. Hackley requested that Dr. Brabham submit the school's marketing material to Ms. Hackley to be reviewed by Midlands Tech's marketing team.

OTHER BUSINESS

Ms. Hackley invited the Board to be a part of MTC Show Off. Auditions will be held January 28, 2020 from 5:00 p.m. – 8:00 p.m.

ADJOURNMENT

Meeting adjourned at 10:00 a.m. with next meeting being scheduled for February 12, 2020.