

**Richland One Middle College
School Board Meeting Minutes
December 9, 2020
9:00 a.m.**

Board Members Present:

Dr. Erica Fields	Dr. Tracy Dunn
Mrs. Doretha Glymph	Ms. Beverly Leeper

Board Members Absent: Tracy Dixon, Dr. Sandra Hackley, and Sherry Wright-Moore

Staff Members Present: Dr. Carla Brabham

Prestige Staff: Denise Hopkins

Dr. Fields called the meeting to order at 9:08 a.m. via Zoom.

INVOCATION

Ms. Doretha Glymph gave the invocation.

ROLL CALL

Dr. Fields conducted the roll call and established a quorum.

ADOPTION OF THE AGENDA

Chairwoman Fields asked the Board to review and consent the agenda. Beverly Leeper made a motion to accept agenda as presented. The motion was seconded by Dr. Fields and passed unanimously.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF NOVEMBER BOARD MINUTES

Dr. Fields reminded the Board that they received the November 2020 minutes prior to the meeting via email. Mrs. Doretha Glymph made a motion to accept the November Board meeting. Motion was seconded by Dr. Tracy Dunn and passed unanimously.

FINANCIAL REPORT

Ms. Denise Hopkins reviewed the November 2020 Financial with the Board.

Denise share with the Board the Statement of Revenues and Expenses.

Total Assets --\$794,979.09

Payables --\$16,380.62

Fund Balance --\$687,201.82

Total Revenue is at 49.26%

NEW BUSINESS (New Normal Information)

Dr. Carla Brabham presented information regarding the 2020 Charter School Annual Report that was sent to each Board member prior to the meeting for review. All documents will be forwarded to Dr. MiUndrae Prince to present to the board. The School district will submit the documents to the SC Department of Education by the deadline of January 31, 2021. It is noted that no assessment were included in the report due to the pandemic and school closures.

OLD BUSINESS

Dr. Brabham began by thanking the Board for approving the \$1000 additional pay for the staff which is in line with what Richland One did for their staff. The staff was very appreciative.

Dr. Brabham mentioned that she has been approached about a trailer that the school purchased some time ago that is now in the way due to construction on the campus. She will add this to next month's agenda to discuss ways move it to another location. Beverly Leeper stated that she would check with Richland One's Motor Pool to see if it can be moved to one of the district's properties. She suggested that Dr. Brabham find out if it is insured since moving it can pose a liability issue.

Dr. Brabham share that she is focusing on two words in her discussions with the staff: engagement and recruitment. This pertains to the engagement of students, who seem to be in a "pandemic lull" as they are not as engaged in learning as they have been in past. She is also seeking ways and ideas for recruiting new students to the school. This includes having students recruit others as well.

The district's Virtual Magnet Fair was a great success. Dr. Brabham gave accolades to Dr. Fields' team and the Office of Communication for their support of the event. It was a great way to kick off the registration timeline and monthly information nights that will begin in January. She is currently working on the flyer that will be sent to parents or publicized to attract potential parents/students.