

**Richland One Middle College
School Board Meeting Minutes
November 11, 2020
9:00 A.M.**

Board Members Present:

Dr. Erica Fields
Mrs. Sandra Hackley
Mrs. Tracy Dixon

Mrs. Doretha Glymph
Ms. Sherry Wright- Moore

Ms. Beverley Leeper

Board Member Absent: Dr. Tracy Dunn

Staff Members Present: Dr. Carla Brabham, and Mrs. Teresa Niles

District Staff: Dr. Miundre Prince

Prestige Staff: Denise Hopkins

Dr. Erica Fields called the meeting to order at 9:05 a.m. via Zoom.

INVOCATION

Mrs. Sandra Hackley gave the invocation.

SWEARING IN OF BOARD MEMBER

Dr. Erica Fields conducted the swearing in ceremony. Board member Sherry Wright-Moore took her oath as parent representative on the Board. Mrs. Wright-Moore is replacing Ms. Christine Benson.

ROLL CALL

Mrs. Teresa Niles conducted the roll call and quorum was established by Dr. Fields.

ADOPTION OF THE AGENDA

Chairwoman Fields asked the Board to review and consent the agenda. Mrs. Doretha Glymph made a motion to accept agenda as presented. Motion was seconded by Mrs. Tracy Dixon and passed unanimously.

PUBLIC COMMENTS

There we no public comments.

APPROVAL OF MARCH BOARD MINUTES

Dr. Erica Fields reminded the Board that they have received the October 2020 minutes in a previous email. Mrs. Sandra Hackley made a motion to accept October Board minutes as presented. Motion was seconded by Dr. Erica Fields and passed unanimously.

FINANCIAL REPORT

Ms. Denise Hopkins reviewed the October 2020 Financials with the Board.

Denise shared with the Board the Statement of Revenues and Expenses.

Total Assets -\$798,333.79

Payables -\$23,428.85

Fund Balance - \$687,201.82

NEW BUSINESS

FY 21 Revised Budget Approval (Action)

Dr. Carla Brabham presented the FY21 Revised budget based on 60 students. Mrs. Sandra Hackley moved to accept the revised budget based sixty students (60) instead of seventy-five (75). Motion was seconded by Tracy Dixon and unanimously approved.

FY 20 Audit Summary (Information)

Dr. Brabham shared with the Board that we received a draft of the audit from Martin Smith and Company CPAs, PA. The audit noted the following about Richland One Middle College:

- Strong systems of controls in place
- No adjustments required
- No findings of non-compliance
- ROMC made progress financially in terms of their fund balance by carrying over \$191,657 which strengthened the financial stability of the school.

Employee One- Time Payment Proposal

Dr. Brabham shared with the Board that Richland School District One Board of Commissioners approved a one-time payment/bonus of \$1,000 for full-time staff and a \$500 payment for part-time staff. She requested that this one-time payment be extended to qualifying ROMC employees as well.

Mrs. Tracy Dixon made motion to approve the one time employee payment to be taken from the 2019-20 fund balance. Motion was seconded by Mrs. Sherry Wright Moore and unanimously approved.

OLD BUSINESS

20-21 School Goals (Information)

Dr. Brabham presented her goals for ROMC for the 20-21 school year. The goals includes the following;

1. Graduation rate of 95%
2. Parent and Community Involvement
3. Social and Emotional Needs of Students

New Normal (Information)

Dr. Brabham shared that we are meeting face to face on Monday and Tuesday. Currently, we have about 14 students on campus. Due to the virus numbers increasing some students decided to remain virtual.

She shared that she is working with Dr. Fields office and other district magnet schools to create an Infomercial to be used for recruitment for the 20-21 school year.

ADJOURNMENT

Meeting adjourned at 10:12 a.m. with next meeting being scheduled for December 9, 2020.