

**Richland One Middle College  
Board of Directors Meeting  
September 17, 2020**

**Present:** Dr. Tracy Dunn, Mrs. Beverley Leeper, Dr. Erica Fields, Ms. Tracy Dixon, Ms. Sandra Hackley, Mrs. Dorethea Glymph

**Richland One Middle College:** Dr. Carla Brabham, Mrs. Teresa Niles

Accept the agenda as Written

Motion D. Glymph

2<sup>nd</sup> Tracy Dixon

No Public Comments

Motion to accept Minutes

Motion to accept Ms. Leeper

2<sup>nd</sup> Ms. Hackley

Financial reports was accepted as information. These reports were sent via email in advance of the meeting.

Enrollment Update

Dr. Brabham thanked the Board for their continued support of ROMC and having the wisdom and foresight to apply for the PPE funding back in the April. This was made in the anticipation that enrollment would be affected. Enrollment was effected by 15 students less than the budgeted number of students. Dr. Brabham informed the Board that we received 50-60 applications; however, due to uncertainty the accompanied the COVID-19 pandemic, numerous students decided to pursue other educational opportunities.

Dr. Brabham shared that she has been working with Denise from Prestige on different scenarios we decided not to hire the Student Activities Coordinator which will save us about \$96,000 (including fringe).

20-21 Staffing Recommendation

Instructional Assistance for Special Services. This money is earmarked by the federal government to be used by for IDEA students. These funds are use or lose funds. If you don't use the funds they must be returned.

She recommended J.E for the position of Instructional Assistant. J.E. worked as a substitute last year.

Tracy Dunn made a motion to accept Dr. Brabham recommendation to hire J.E as an Instructional Assistant for Special Services.

Sandra Hackley second the motion. Motion was carried

Dr. Fields shared that Christine Benson has officially resigned from the Board due to being deployed and other work related duties.

Dr. Brabham shared that individuals can self-nominate. She suggested allowing 10 day filing period and post this information on our website. Once candidates are nominated, there would be a 30 day period for voting. She suggested using Election Buddy.

Dunn made a motion to accept the voting procedures as outlined by Dr. Brabham

Hackley 2<sup>nd</sup>

Dr. Brabham shared that we are still in virtual phase. She shared we are still working on a skeleton crew; however, the staff is working to ensure that students receive what is needed.

MTC has about 25% of its students on campus. Classes are being recorded for online classes. MTC professors are using some innovative ways to keep students involved.

Next meeting scheduled for October 14<sup>th</sup>.