

**Richland One Middle College  
Board of Directors Meeting  
August 12, 2020  
9:00 am**

**Board Members Present:**

Dr. Erica Fields                                      Ms. Tracy Dixon                                      Dr. Tracy Dunn  
Mrs. Sandra Hackley                                      Mrs. Doretha Glymph

**Board Members Absent:**      Ms. Christine Benson, Beverley Leeper

**Staff Members Present:**      Dr. Carla Brabham, and Mrs. Teresa Niles

**District Staff:**                      None

**Prestige Staff:**                      Ms. Denise Hopkins

Dr. Erica Fields called the meeting to order at 9:08 a.m.

**INVOCATION** Ms. Sandra Hackley gave the invocation.

**ROLL CALL**

Mrs. Teresa Niles gave the roll call and quorum was established.

**PUBLIC COMMENTS**

There we no public comments.

**CONSENT OF THE AGENDA**

The Agenda was accepted as presented.

**APPROVAL OF MARCH BOARD MINUTES**

Mrs. Tracy Dixon made a motion to accept July minutes as presented. Motion was seconded by Dr. Fields and passed unanimously.

**JULY FINANCIAL REPORT**

Ms. Denise Hopkins reviewed the July Financials.

The Statement of Asset and Liabilities was \$678,526.42

Accounts Payable for the Month: \$155,925.49. This includes the PPP loan amount. She informed the Board of Directors that they are still awaiting direction from the Auditor as to how these funds will be repaid.

Total Fund Balance \$519,026.23

## **OLD BUSINESS**

### **A. Vital Documents**

Dr Brabham shared that the Vital Documents was shared with the Board of Directors. The approval of these documents mean that they will be submitted to Dr. Prince for review by Cabinet and/or Executive Team.

Motion by Tracy Dixon to approve the revised vital documents. Motion was seconded by Doretha Glymph and unanimously approved

### **B. New Normal-Reopening (Information)**

Dr. Brabham informed the Board that Dr. Prince requested an e-learning plan for all phases. This plan was to include breaks for students and a full day for teachers. She shared ROMC's plan for e-learning, hybrid, and full face-to-face instruction with the Board of Directors.

Ms. Hackley shared that MTC is offering classes four different methods. She shared that seating has been marked off. Face coverings are required for faculty/staff and students. There will some face-to face classes offered; however, 75% of the courses will be offered via Zoom.

## **NEW BUSINESS**

### **A. 20-21 Staffing Request (Action)**

Dr. Brabham informed the Board that we currently have \$30,000 in IDEA funds from 2019-20. She shared with the Board that our students that currently need special services receive assistance from a part-time teacher provided to ROMC by the District. The teacher provide these services for one block per day. Dr. Brabham proposed to use the current IDEA funds to hire a full-time instructional assistant to assist students that receive special services. The instructional assistance would support these students with math.

Doretha Glymph made a motion to allow Dr. Brabham to hire an Instructional Aide for students that receive special services. Motion was seconded by Tracy Dixon and unanimously approved by all voting members

## **ADJOURNMENT**

Meeting adjourned at 9:58 a.m. with next meeting being scheduled for September 9, 2020.