

**Richland One Middle College Board of Directors
Midlands Technical College Beltline Campus
Via Zoom (Video Conference)**

May 18, 2021

9:00am

MINUTES

Members Present:

Dr. Erica Fields Mrs. Sandra Hackley
Mrs. Tracey Dixon Dr. Tracy Dunn
Mrs. Sherry Wright-Moore

Board Members Absent: Mrs. Doretha Glymph, Beverly Leeper

Staff Members Present: Dr. Carla Brabham, and Mrs. Teresa Niles

District Staff: N/A

Prestige Staff: Denise Hopkins

Call to Order

The meeting was called to order by Dr. Erica Fields at 9:05 a.m.

Invocation

Invocation was given by Mrs. Sandra Hackley.

Roll Call and Establishment of Quorum

Members were properly called and quorum established.

Consent Agenda (Action)

Ms. Beverley Leeper made a motion to accept agenda as presented. Motion was seconded by Sandra Hackley and unanimously passed.

Approval of April 2021 Minutes (Action)

Mrs. Sherry Wright-Moore made a motion to accept April minutes (April 14th and April 21st) with the change of Invocation given by Dr. Erica Fields instead of Mrs. Sherry Wright-Moore. Motion was seconded by Dr. Erica Fields and passed unanimously.

April 2021 – Financial Reports

Ms. Denise Hopkins reviewed the April Financials.

Total assets: \$774,393.45

Total Accounts Payable and Other Current Payables: \$14,154.22

Total Liabilities/Fund Balance: \$774,393.45

Old Business

A. Proposal from Communities In Schools (Action)

Dr. Brabham updated the Board of Directors on Communities and Schools proposal from the April 14th meeting. She shared that the Executive Director of Communities in School stated that ROMC can decide their level of involvement in the hiring of the CIS site coordinator. She also stated that with the CIS needs assessment would help inform the duties of the site coordinator and that

our students would greatly benefit from us having this position. She shared that the Memorandum of Agreement would be for two years and the Board would have the opportunity to revisit after the first year.

After discussion, Sherry Wright Moore made the motion to move forward with the Memorandum of Agreement for the Communities in Schools (CIS) position for the next fiscal year. Motion was seconded by Mrs. Tracy Dixon and passed unanimously.

B. FY 22 Budget Proposal-Version 1(Action)

Dr. Brabham and Mrs. Denise Hopkins, Prestige Solutions, reviewed the FY 21-22 budget with the Board of Directors. The proposed budget is based on 65 students and includes the Student Activity position which leaves a final balance of \$4,311. The Board suggested removing the position with left a final budget of 55,344.00

Mrs. Sandra Hackley made a motion to accept budget draft as written. Motion was seconded by Mrs. Sherry Wright- Moore and passed unanimously.

C. Election Update

Dr. Brabham reminded the Board that Board elections are scheduled for May, 28, 2021.

We have the following appointments and/or nominations:

MTC – Robert Gilmer and Derrah Cassidy

Richland School District One – Dr. Erica Fields, Tracy Dixon and Beverley Leeper

Parent Representative – Sherry Wright Moore

Community Representative – Tracy Dunn

Dr. Fields stated that two additional slates for Richland One need to be filled. Dr. Brabham agreed to contact Dr. Prince regarding this matter.

D. New Normal and School Updates

Dr. Brabham thank the Board for reconvening on April 21st and agreeing reschedule the monthly meeting to today.

- Ace Awards was held on May 6, 2021 and recognized all the accomplishments of the juniors and seniors
- Bulldog Day was held on May 7th. This was a face to face meet and greet that included food and games.
- Prom was held on May 14th and was fantastic. The students that participated had a wonderful time.
- Senior Night is scheduled for May 25th via Zoom.
- Graduation is scheduled for June 11, 2021 at Lower Richland High School at 8 a.m.

E. Mobile Trailer Update

Dr. Brabham told the Board that the trailer is finally moved and located at Richland School District One's motor pool. After being moved we discovered that inside was a flat screen television, a sound system, and a built-in grill. We plan to use this in the future for recruitment efforts in the community.

New Business

A. 2021-22 Staffing Recommendations (Action)

Dr. Brabham shared with the Board that the English position has been posted with the Charter School Alliance and she is still waiting for it to be added to Richland School District One's website.

She informed the Board that the current Guidance Counselor has submitted her resignation to be closer to home as well as a promotion to Lead Counselor in that district.

Dr. Brabham shared that the team interviewed four experienced counselors for the position. After careful review and considerations she would like to offer the position to C. Moody.

Mrs. Sandra Hackley made the motion to accept recommendation. The motion was seconded by Mrs. Sherry Wright- Moore.

Adjournment

Meeting officially adjourned at 9:53 a.m. with next scheduled meeting on June 9, 2021.

