

**Richland One Middle College
School Board Meeting Minutes
July 8, 2020
9:00 am**

Zoom Meeting

Board Members Present:

Dr. Erica Fields

Mrs. Tracy Dixon

Mrs. Beverley Leeper

Mrs. Sandra Hackley

Mrs. Doretha Glymph

Board Members Absent: Ms. Christine Benson and Dr. Tracy Dunn

Staff Members Present: Dr. Carla Brabham, and Mrs. Teresa Niles

District Staff: None Present

Prestige Staff: Ms. Denise Hopkins

Dr. Erica Fields called the meeting to order at 9:13 a.m.

INVOCATION Dr. Erica Fields gave the invocation.

ROLL CALL

Mrs. Teresa Niles gave the roll call. Quorum was established.

CONSENT OF THE AGENDA

Dr. Fields made a motion to accept the agenda as presented. Motion was seconded and passed unanimously.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF JUNE 2020 BOARD MINUTES

A motion was made by Mrs. Tracy Dixon to accept June minutes with corrected clerical changes noted to include the correction of Doretha Glymph's name from Dr. to Mrs. The motion was seconded by Mrs. Beverley Leeper and passed unanimously.

JUNE 2020 FINANCIAL REPORT

Ms. Denise Hopkins reviewed the June 2020 Financials.

She shared that the total current assets for the month was \$768,059.24.

Accounts Payable for the month was \$23,711.62.

Total Liabilities \$180,518.40

OLD BUSINESS

A. FY 20-21 Budget (ACTION)

Denise Hopkins reviewed the 20-21 Budget Draft with the Board for review and action. The Board discussed the line items and amounts budgeted. There were suggested changes for Legal, Lunch and Technology. Dr. Brabham and Denise made adjustments to several line items to address funding for technology, lunch and the board legal expenses.

Denise, also, suggested checking in with Richland One's Financial Department to see if they received PPP funds on behalf of ROMC as with some other districts serviced by Prestige Consulting.

Mrs. Beverley Leeper made a motion to approve 20-21 Budget based on the information provided and the contingency to revise as needed based on salary step increases from Richland School District One. The motion was seconded by Sandra Hackley. The motion passed with votes from Mrs. Tracy Dixon, Mrs. Beverley Leeper and Dr. Erica Fields.

B. Vital Documents Update (Action)

Dr. Erica Fields made a motion to table Vital Documents Update until next meeting. The motion was seconded by Mrs. Beverley Leeper. Motion passed unanimously.

C. New Normal (Information)

Dr. Brabham shared that we are adjusting to our new normal. Face coverings are required on MTC's campus. Mrs. Sandra Hackley shared that a virtual option for dual enrollment is available through MTC. MTC has a ton of online offerings for 20-21 school year.

NEW BUSINESS

A. BOARD ELECTIONS (ACTION)

Dr. Brabham shared that Board Officers positions can change if needed. Ms. Christine Benson, Secretary, is an elected member and fills our parent seat. She is currently deployed with her employment. Dr. Fields will reach out to her to ensure she is able to continue to serve. If any seats are vacated for 20-21 then those positions will need to be advertised and filled.

Beverley Leeper made a motion to move Board Elections to a later date. The motion was seconded by Mrs. Doretha Glymph and passed unanimously.

B. 20-21 STAFF WORK REQUEST (ACTION)

Dr. Brabham requested permission from the Board to bring in the school counselor in little earlier. The counselor would work 12-15 hours per week at \$30 per hour. This would cost \$360-450 per week.

Mrs. Tracey Dixon made a motion to approve the additional hours for the new counselor to begin before the contract date and pay at established hours for additional work. The motion was seconded by Mrs. Beverley Leeper and passed with no opposes.

ADJOURNMENT

Meeting adjourned at 10:55 a.m. with next meeting being scheduled for August 12, 2020.