

**Richland One Middle College Board of Directors
Midlands Technical College Beltline Campus
Via Zoom (Video Conference)**

April 14, 2021

9:00am

Members Present:

Dr. Erica Fields	Mrs. Sandra Hackley	Beverly Leeper
Mrs. Doretha Glymph	Dr. Tracy Dunn	
Mrs. Sherry Wright-Moore	Mrs. Tracy Dixon	

Board Members Absent: None

Staff Members Present: Dr. Carla Brabham, and Mrs. Teresa Niles

District Staff: Dr. MiUndre Prince

Prestige Staff: N/A

I. **Call to Order**

Meeting was called to order by Dr. Erica Fields at 9:04 a.m.

II. **Invocation**

The invocation was given by Mrs. Sherry Wright-Moore.

III. **Roll Call and Establishment of Quorum**

Mrs. Teresa Niles gave the roll call and quorum was established.

IV. **PUBLIC COMMENTS**

There were no public comments.

V. **CONSENT OF THE AGENDA**

Mrs. Tracy Dixon made a motion to accept the agenda as written. The motion was seconded by Mrs. Sherry Wright Moore and passed unanimously.

VI. **APPROVAL OF MARCH 2021 MINUTES (Action)**

Mrs. Sandra Hackley made a motion to accept the minutes with the following changes:
Mrs. Tracy Dixon gave the invocation not Dr. Tracy Dunn.
Denise Hopkins presented the February financials not January.
The motion to adopt minutes with changes and passed unanimously.

VII. **FEBRUARY 2021 FINANCIAL REPORTS (INFORMATION)**

Dr. Carla Brabham reviewed the March Financials with the Board of Directors. The Financials are as follows:

Total Cash Equivalent: \$770,529.27

Total Current Assets: \$771,981.35

Total Accounts Payable and Other Current Payables: \$23,526.78

Total Liabilities: \$108,285.08

Total Fund Balance: \$771,985.35

VIII. **NEW BUSINESS**

A. FY22 Budget Proposal – First Round (Action)

Dr. Brabham shared with the Board that the proposed budget is based on 65 students. We have received enough applications to cover the students that will graduate this year. The budget reflects the addition of a Student Activities Coordinator, Communities in Schools, and a step increase for all employees. With the current projections this budget includes a net income of \$4,311.28

Sherry Wright Moore made a motion to table the approval of the FY22 Budget Proposal until next meeting to give the board an opportunity to do some additional research. Motion was seconded by Tracy Dixon and passed unanimously.

B. Proposal from Communities In Schools (Action)

Dr. Brabham shared that CIS:

- Serves as a model to schools in need and mobilizes partners to provide resources.
- Provides trained professionals who will work with school administrators to assess needs, develop a plan and build a team to provide supports to schools and students
- Creates partnerships among schools, businesses and community agencies all working together with site coordinator to deliver supports to students and families

Communities and School would be responsible for training the Site Coordinator. The Site Coordinator would work with each student at ROMC at some level as well as provide resources from community partners. The cost of the program is \$89,700 and after in-kind funding the cost to ROMC is \$53,210.00.

The Board agreed to review the information and email any questions to Dr. Brabham.

Sherry Wright-Moore made a motion to table this item until additional research and information is given. Doretha Glymph seconded the motion and it passed unanimously.

C. 20-21 Staffing Recommendations (Action)Mid-Year School Goals Updated (Information)

Dr. Fields made a motion to close the General Meeting to go into Executive Session to discuss 20-21 staffing recommendations. Mrs. Tracy Dixon seconded the motion and passed unanimously.

Sherry Wright Moore made a motion to accept the 21-22 staff recommendations as presented with the exception of the Student Activities Coordinator. Motion was seconded by Dr. Fields and passed unanimously.

The Executive ended and the board re-convened for the General Session.

IX. **OLD BUSINESS**

A. **2021 Elections Update (Information)**

Dr. Rhames has submitted two names for Midlands Technical College's representative for the Board of Directors. The link for self-nominations is on the website and the election process opened on Monday, April 12 2021.

B. **New Normal/School Updates (Information)**

Dr. Brabham shared that recruitment is going well. We have received 43 applicants. We are actively seeking more students. We have used direct mail and monthly information session as our main form of advertisement.

Dr. Brabham shared that we will host our prom on May 14th at JW Gala from 8:00 p.m. – 11:00 p.m.

We are working on a creative yearbook this year. We will have an online yearbook video; therefore we will have students on campus May 7th to be video taped for the online yearbook.

Mrs. Hackley shared that Midlands Technical College will have in person graduation on May 1st at Segra Park. ROMC will have 3 students participating in MTC's graduation this year. Mrs. Hackley stated that MTC plans to have 70% of their students to return to campus in the fall.

C. **ROMC Mobile Trailer Update (Information)**

Dr. Brabham shared that the trailer was unable to be stored due to the school not having a Bill of Sale. Dr. Brabham shared that she contacted the company from which the trailer was purchased; however, their records only go back 10 years. Mrs. Leeper said she would check with Mr. Perkins to see if we can move it to district property until we can do some additional research.

X. **Adjournment**

Meeting adjourned at 10:17 a.m. with next meeting scheduled for May 12, 2021.