

**MINUTES**  
**Richland One Middle College Board of Directors**  
**Midlands Technical College Beltline Campus**  
**Via MicroSoft Teams (Video Conference)**

**September 8, 2021**  
**9:00 A.M.**

**Board Members Present:** Dr. Erica Fields; Dr. Tracy Dunn; Mr. Derrah Cassidy; Dr. Rob Gilmer; Mrs. Beverly Leeper; and Mrs. Tracy Dixon

**Absent:** Mrs. Sherry Wright Moore

**Staff Members Present:** Dr. Carla Brabham and Mrs. Teresa Niles

**District Staff:**

**Prestige Staff:** Ms. Denise Hopkins

**Call to Order**

Dr. Erica Fields welcomed everyone and called the meeting to order at 8:46 a.m., via Microsoft Teams.

**Invocation**

The invocation was given by Dr. Erica Fields.

**Roll Call and Establishment of Quorum**

Mrs. Teresa Niles conducted the roll call and a quorum was noted by Dr. Fields.

**Consent Agenda (Action)**

Dr. Fields asked the Board to review and give consent to the agenda. Tracy Dixon made a motion to accept agenda as presented. Motion was seconded by Dr. Tracy Dunn and passed unanimously.

**Approval of August 2021 Minutes (Action)**

Dr. Tracy Dunn made a motion to accept Minutes as presented. The motion was seconded by Dr. Erica Fields and passed unanimously.

**August 2021 Financial Reports (Information)**

Ms. Denise Hopkins reviewed the July 2021 ROMC Financials with the Board. Ms. Hopkins shared with the Board the Statement of Revenues and Expenses. Highlights of the review:

Total Assets -\$46,878.81  
Payables - \$15,984.63  
Total Fund Balance - \$746,878.81

**New Business**

**A. FY 22 Budget Update (Action)**

Ms. Hopkins reviewed the updated adjusted budget for salary increase from the District and noted the increase of the average daily membership from 64 students to 71 students. She shared that with these adjustments that the Total Net Income for 2021/22 would be \$106,202.04.

### **B. FY 22 Faculty/Staff Salary Increase (Action)**

Dr. Brabham shared with the Board that the District gave a 4.5% increase to teachers and staff. She proposed the same increase for ROMC teachers and staff. The proposal brings staff to their correct step and puts teachers and staff on their correct pay scale.

Motion was given by Tracy Dixon to accept the budget changes with staff increases as presented. The motion was seconded by Dr. Tracy Dunn and unanimously passed.

Dr. Brabham and Ms. Hopkins shared the updated version of the 2021-22 budget. Motion was given by Mrs. Beverley Leeper to approve updated version of 2021-22 budget and it was seconded by Ms. Tracy Dunn and passed unanimously.

### **C. School Updates (Information)**

Dr. Brabham shared that 67% of our students are taking college courses at MTC. She also shared that there have been one positive COVID Virus case on campus, as well as two siblings who were in quarantine due to a younger sibling testing positive.

Dr. Brabham informed the Board that she is awaiting the school goals to be approved by Dr. Miundre Prince. As a result, the goals will be shared with the Board at the next meeting.

### **Other**

There was no other business.

### **Adjournment**

Tracy Dixon moved to adjourn the meeting at 9:20 a.m. and motion was seconded by Mrs. Leeper. The motion unanimously passed, with next meeting scheduled for Monday, October 11, 2021.