

**Richland One Middle College
School Board Meeting Minutes
July 14, 2021
9:00 A.M.**

Board Members Present: Dr. Erica Fields; Dr. Tracy Dunn; Mr. Derrah Cassidy; Ms. Sherry Wright Moore; Dr. Rob Gilmer; and Mrs. Beverly Leeper. **Absent:** Mrs. Tracy Dixon

Staff Members Present: Dr. Carla Brabham and Mrs. Teresa Niles

District Staff: Dr. Miundre Prince

Prestige Staff: Ms. Denise Hopkins

OPENING

Dr. Erica Fields welcomed everyone and called the meeting to order at 9:09 a.m., via Microsoft Teams. Dr. Fields noted that this was the first meeting using Microsoft Teams and hopefully it is acceptable. Members agreed. The invocation was given by Mrs. Moore.

SWEARING-IN OF NEW BOARD MEMBERS

Dr. Erica Fields, Board Chair, conducted the swearing-in ceremony. Board members Mr. Derrah Cassidy and Dr. Rob Gilmer recited the oath as the Midlands Technical College representatives on the Board.

2021-2022 BOARD ELECTIONS

Dr. Brabham reminded the Board that officers needed to be elected for the 2021-2022 school year. As a result, the following were nominated:

Dr. Erica Fields - Chair

Dr. Tracy Dunn – Vice Chair

Sherry Wright Moore – Secretary

Tracy Dixon – Treasurer

Mrs. Leeper made a motion to accept nominees as stated. The motion was seconded by Dr. Fields and passed unanimously. Dr. Fields thanked everyone for their willingness to serve as an officer.

ROLL CALL

Mrs. Teresa Niles conducted the roll call and a quorum was noted.

ADOPTION OF THE AGENDA

Dr. Fields asked the Board to review and give consent to the agenda. Mrs. Moore made a motion to accept agenda as presented. Motion was seconded by Dr. Dunn and passed unanimously.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF JUNE BOARD MINUTES

Dr. Dunn made a motion to accept June Board minutes as presented. The motion was seconded by Dr. Fields which passed unanimously.

FINANCIAL REPORT

Ms. Denise Hopkins reviewed the June 2021 ROMC Financials with the Board. Ms. Hopkins shared with the Board the Statement of Revenues and Expenses. Highlights of the review:

Total Assets -**\$769, 350.56**

Payables - **\$19, 259.30**

Total Fund Balance - **\$665, 882.53**

Net Income - **\$46,960.07**

NEW BUSINESS

Community Partnership - Goodwill Industries (Action)

Dr. Brabham presented to the Board for consideration and approval the opportunity for ROMC to enter into an agreement with Goodwill Industries. Goodwill is a participant in the federal Senior Community Service Employment Program (SCSEP) which identifies older workers who meet specific criteria and match eligible seniors to get back into the workforce with nonprofit organizations or public agencies in the community. Dr. Brabham further explained that this is a wonderful opportunity to give back to the community by partnering as a host agency, allowing a senior person to get on-the-job training and skill development opportunities at ROMC. The program provides the wages and ROMC would receive the benefit of the participant's time in the capacity of office help, while providing supervision, on-the-job training and skill development opportunities to the senior person. Dr. Brabham asked that the Board to approve this request to enter into an agreement with Goodwill. Board members asked questions concerning background check as it relates to students Dr. Brabham indicated that the senior work would have to meet the requirements of a background check as required of employees of the district. Dr. Brabham noted that a representative from Goodwill would be available to speak with the Board. The Board agreed that the information provided was adequate.

A motion was made by Mrs. Moore to accept the opportunity to partnership with Goodwill as stated by Dr. Brabham. The motion was seconded by Mrs. Leeper and was unanimously approved.

Position Vacancy-Student Success Coordinator (Action)

Dr. Brabham shared with the Board that the Student Success Coordinator's position is vacant as of June 7. She asked to suspend the search for this position and table this item for this year.

Dr. Dunn made a motion to table the search for the vacant Student Success Coordinator position for the 2021-22 school year. The motion was seconded by Dr. Fields and unanimously approved.

Job Posting-Student Activities Coordinator (Action)

Dr. Brabham shared with the Board that the Student Activities Coordinator position and the Communities and Schools position will be closely aligned; therefore she would like to proceed with hiring for the Student Activities Coordinator position.

Dr. Fields made a motion to accept the recommendation to post for the Student Success Coordinator position with the understanding that title may change to aligned with the district's salary schedule. Motion was seconded by Mrs. Moore and passed unanimously.

School Updates (Information)

Dr. Brabham thanked the Board for their diligence and hard work during the 2020-21 school year. Staff continues to work with enrollment. We currently have 40 students scheduled to meet with the counselor and complete their schedule for the 2021-22 school year.

Follow-up from the June meeting

Dr. Brabham shared with the Board that she followed up with LaJamea Dixon, Director of Special Services, and was informed that the district would not be funding the part-time Special Education position. Therefore as approved by the Board at the June meeting, we will proceed with filling this position.

ADJOURNMENT

Meeting adjourned at 10:00 a.m., with next meeting scheduled for August 10, 2021