RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, March 20, 2024

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by First Vice President Steven Toprani, and the following Board Members were present to the call of the roll: Mrs. Garry, Mrs. Glaneman, Mrs. Ott, Mrs. Wilhelm, Mrs. Fine, Mr. Mountain, Mr. Toprani, and Mr. Briscoe live and Mrs. Flament participating by phone.

ROLL CALL

President	(participating by phone)	Mrs. Carol F. Flament
First Vice President		Mr. Steven Toprani
Second Vice President		Mrs. Heather Wilhelm
		Mrs. Sherrie L. Garry
		Mrs. Maureen A. Ott
		Mrs. Gail A. Glaneman
		Mrs. Sarah Fine
		Mr. Paul M. Mountain
		Mr. Jason Briscoe

Also Present

Superintendent	Mr. Randall S. Skrinjorich
Assistant Superintendent	Mr. Thomas Grierson
Director of Finance & Board Secretary	Ms. Kimberley Moore
Solicitor	Mr. Timothy R. Berggren

II. SUPERINTENDENT'S REPORT – MR. SKRINJORICH

Mr. Skrinjorich announced that every three years the District is required to complete the Special Education Report for the Pennsylvania Department of Education. The Special Education Report has been shared with the Board members and will be available for viewing on the District website beginning Thursday, March 21, 2024. In addition to the review of the plan, there will be a Pupil Services & Special Education Steering Committee Meeting on Monday, April 15th at 4 p.m. to discuss the Special Education Plan and Pupil Services as we enter the 2024-2025 school year. All interested stakeholders are invited to attend.

Mr. Skrinjorich also congratulated our students and staff that worked so hard to bring you our spring musical, Footloose! The performances were a culmination of several months' worth of rehearsals and hard work, and it showed.

III. SECRETARY'S REPORT

No report.

IV. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Fine, to accept the following minutes as presented:

A. Regular Board Meeting of Tuesday, February 20, 2024

V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MRS. WILHELM

Mrs. Wilhelm reported that on March 7, 2024, MVCTC had their monthly meeting and job fair. The job fair was open to the public and will be an annual event that the MVCTC holds.

VI. SHASDA REPORT – MRS. OTT

No report.

VII. PSBA REPORT – MRS. OTT

Mrs. Ott reported that Spring Advocacy Day is April 8, 2024. Also, the Voya Unsung Heros Award gives administrators, teachers, and paraprofessionals who have new teaching methods awards for their innovative ideas. Applications are due by April 19, 2024. Please contact Mrs. Ott for more information and assistance regarding the application process.

VIII. SOLICITOR'S REPORT – MR. BERGGREN

No Report.

IX. PRESIDENT'S REPORT – MR. TOPRANI

Mr. Toprani, on behalf of Mrs. Flament, announced that the Board met in Executive Session prior to tonight's meeting, to discuss the following items:

A. Personnel
B. Labor Contract Negotiations
C. Assessment Appeals
D. Receive Information from the Administration and Legal Counsel

X. VISITORS' REQUESTS TO ADDRESS THE BOARD

David Sarkus Monongahela, PA **Topic**: Children's Bible Ministry

XI. COMMITTEE REPORTS

A. Business And Financial Services – Chairperson: Mrs. Glaneman Co-chairpersons: Mrs. Garry and Mrs. Wilhelm

The Board, by a unanimous vote to the call of the roll of the nine members participating approved a motion by Mrs. Glaneman, seconded by Mr. Briscoe, to approve Motions 1 through 5 as stated below:

1. Treasurer's Reports

To accept the Treasurer's Reports as presented. A copy of the Treasurer's Reports can be found in the Appendix of these minutes.

2. Payment of Bills

To pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

3. Final Payment to WAE Balancing, Inc. for Administration Building

To approve final payment to WAE Balancing, Inc., in the amount of $23,400.00 for the Administration Building. Payment of invoice #8640 will be made from the Capital Reserve Fund.

4. **Payment for Phase 2 Renovation Ringgold High School (Natatorium and Locker Rooms) project.**

To approve payment of the following invoice, approved by the architects HHSDR, for Phase 2 Renovation Ringgold High School project. Payment will be made from the Capital Projects Fund.

Vendor	Invoice	Amount
A-1 Electric, Inc.	#8	$42,601.82

5. **Retaining Appraisal Firm**

Retaining JLL Value and Risk Advisory to perform appraisals services in connection with an ongoing School District Tax Assessment Appeal. The hourly rate for these services is $450. A copy of the Engagement Agreement was contained in the Board packets. Final approval is subject to review by the Solicitor and Administration.

B. Personnel and Administration – Chairperson: Mr. Toprani
Co-chairpersons: Mrs. Garry and Mrs. Ott

1. **Resignation of Personnel**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Ott, to accept the following resignations:

Alyse Atkins - Paraprofessional for the Ringgold Elementary School North effective end of the day March 27, 2024.

A motion was made by Mrs. Garry, seconded by Mr. Briscoe, to approve Motions 2 through 8 as stated below. Before a vote could be taken, Mrs. Ott motioned to separate item 5 from the motion. The motion to separate was seconded by Mr. Mountain. The motion passed unanimously.

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mr. Briscoe, to approve Motions 2, 3, 4, 6, 7 and 8 as stated below:

2. **Employment of Personnel**

Granting permission to employ the following individual, pending receipt of proper documentation:

Heather Roman - Assistant Principal for the Ringgold High School at a salary of $85,000.00 and to be part of the Act 93 Compensation Plan effective July 1, 2024.

Alyssa Pagliei - Full-time Paraprofessional for the Ringgold School District.

Jocelyn Coulter - Behavioral Support Staff for the Ringgold School District.

Natalie Andrews - Biology Teacher for the Ringgold High School at a salary of Master's Step 1, which equates to $44,000 based on the 2023-24 school year plus an additional $3,000 signing bonus per Article XIX Section C of the Master Agreement between REA and RSD.

Mallory Jackson - Elementary Teacher for the Ringgold School District at a salary of Master's Step 1, which equates to $44,000 based on the 2023-24 school year.

Megan Diggans – Special Education Teacher for the Ringgold School District at a salary of Bachelor's Step 1, which equates to $43,000 based on the 2023-24 school year.

Faith Martin - Elementary Teacher for the Ringgold School District at a salary of Bachelor's Step 1, which equates to $44,000 based on the 2024-25 school year.

3. **Ratification of Hirings**

Ratifying and confirming the hiring of the following individuals, pending receipt of proper documentation:

Angela Trilli – Full-time Bus Driver for the Ringgold School District effective March 11, 2024.

Deanna Boyce – Administrative Assistant for the Ringgold School District effective March 18, 2024.

4. **Additions to the Substitute Roster**

Granting permission to add the following individuals to the substitute roster, pending proper documentation:

Custodial

Timothy Tillman	Monessen, PA
Heather Ooten	Monongahela, PA
Terry Susick	Belle Vernon, PA

Police
Spencer Allen Donora, PA

Security
Christopher Wilson Donora, PA

Paraprofessional
Alyse Atkins Monongahela, PA

5. **Creation of Position and Approval of Updated Organization Chart (Separated Motion)**

A motion was made by Mrs. Flament to adopt the District's updated organization chart and creating any new positions that are now contained in the updated organization chart as presented. The updated organization chart's changes include the creation of the position of School Psychologist. This motion failed for lack of a second.

6. **Approval of Job Descriptions**

To approve and accept the following job descriptions:

- Coordinator of Special Education and Psychological Services (School Psychologist)
- Lifeguard
- Diving Coach
- PIMS Backup
- Activities Finance Advisor
- Guidance Administrative Assistant

7. **Request To Attend A Conference**

Granting permission for the following conference request:

2024 PA Association of Federal Programs Coordinator Annual Conference
Director of Curriculum – Shannon Crombie
Pittsburgh, PA
April 14-17, 2024
Total $520.00

Ukeru Training
Director of Pupil Services – Sherry Black
Date and Location TBD – Two Day Training
Total $1,247.95

8. **Appointment of Acting Principal**

To appoint Mary Grace Stutzman as Acting Principal for the Ringgold Elementary School South at a rate of $555.00 per month beginning March 1, 2024, until the position is filled.

9. **Approval of Revised Policy**

A motion was made by Mrs. Garry, seconded by Mrs. Fine, to accept the following policy revisions. Copies of the policy were included in the Board packet.

Policy #005 – Organization

During the discussion, Mrs. Ott motioned to amend the motion to add a Policy Committee to the policy. This was seconded by Mr. Mountain. The motion to amend the motion to add a Policy Committee to the Board Committee Structure was unanimously approved by the nine members participating.

The original motion made by Mrs. Garry, seconded by Mrs. Fine, to accept the policy revisions Policy #005 – Organization, with the amendment to add a Policy Committee to the policy, passed by an 8-1 vote to the call of the roll of the nine members participating.

Voting Yes – Messr: Mountain, Toprani and Briscoe, Mesdames: Garry, Flament, Fine, Wilhelm, and Ott

Voting No –Mesdames: Glaneman

10. **Approval of Revised 2023-2024 School Calendar**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Fine, to accept the revised 2023-2024 School Calendar. A copy of the calendar was included in the Board packet.

C. Curriculum, Education & Technology – Chairperson: Mrs. Ott
Co-chairpersons: Mrs. Glaneman and Mr. Briscoe

1. **Exclusion of Students**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to accept and approve the Agreement between the District and the parents of

Student "24DA03", whereby Student "24DA03" shall be excluded from in-person instruction under the terms contained in the Agreement.

2. **Permission To Establish Clubs at the Ringgold High School**

A motion was made by Mrs. Ott, seconded by Mrs. Garry, granting permission for the following teachers at the Ringgold High School to establish the clubs listed below. The bylaws were included in the Board packets.

Ringgold High School Mock Trial - Rhonda Baertsch (sponsor)
Ringgold Book Club - Matt Egizio (sponsor)

During discussion a motion was made by Mrs. Wilhelm and seconded by Mrs. Ott to separate the establishment of the two clubs and vote on them separately. The vote passed by an 8-1 vote to the call of the roll of the nine members participating.

Voting Yes – Messr: Mountain, Toprani and Briscoe, Mesdames: Garry, Flament, Fine, Wilhelm, and Ott

Voting No –Mesdames: Glaneman

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Mountain, granting permission for the following teacher at the Ringgold High School to establish the Ringgold High School Mock Trial - Rhonda Baertsch (sponsor). The bylaws were included in the Board packets.

A motion was made by Mrs. Ott, seconded by Mrs. Glaneman, granting permission for the following teacher at the Ringgold High School to establish the Ringgold Book Club - Matt Egizio (sponsor). The bylaws were included in the Board packets.

During the discussion a motion was made by Mrs. Wilhelm to table the motion to approve the establishment of the Ringgold Book Club. This was seconded by Mrs. Fine. The motion to table passed by a 6-3 vote to the call of the roll of the nine members participating.

Voting Yes – Messr: Mountai, and Briscoe, Mesdames: Garry, Fine, Wilhelm, and Ott

Voting No – Messr: Toprani, Mesdames: Glaneman and Flament

D. Athletics – Chairperson: Mrs. Garry
Co-chairpersons: Mrs. Fine and Mr. Briscoe

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mr. Briscoe, to approve Motions 1 though 3 as stated below:

1. Appointment of Coaches

To hire the following coaches pending receipt of proper documentation. Please note that salaries will be based on the 2023-2024 budget. Clearances and other required paperwork have been obtained and appointments are subject to contract documents prepared by the Administration and Solicitor.

Middle School Track
Elizabeth Romito - Head 7th Grade Track Coach at a salary of $2,500.00 (yearly contract).
Nick Sinz - Assistant Middle School Track Coach at a salary of $1,750.00 (yearly contract).
Alyssa Lenhart – Volunteer Assistant Middle School Track Coach.

Baseball
Zak Sedlak – Assistant JV Baseball Coach at a salary of $2,400.00 (yearly contract).
Geno Sedlak - Volunteer JV Assistant Baseball Coach.

Football
Jason Salmon - Offensive Coordinator Coach at a salary of $7,000.00 (yearly contract).
Robert Heller Sr - Volunteer Assistant Coach.

Boys Tennis
Aaron Cunningham - Volunteer Assistant Coach.

2. Facilities Lease Agreement for the Wild Things Park

To enter into a Facilities Lease Agreement for the Wild Things Park with Washington County Family Entertainment. A copy of the Facilities Lease Agreement was included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

3. Amendment to Creation of Girls' Wrestling Program Motion

On October 18, 2023, the Board passed a motion creating a Girls' Wrestling Program beginning in the 2023-2024 school year, which included the District creating the positions of Head Varsity Girls' Wrestling Coach and

Girls' Volunteer Wrestling Coach. The motion stated that in the event that there are fewer than five girls participating in the program, the program will be cancelled for that year.

To amend the October 18, 2023 motion to eliminate the minimum participation requirement, and instead stating that in the event that there are no participants, the season will be cancelled and the Head Varsity Girls' Wrestling Coach will not be compensated.

E. Health, Wellness, and Security – Chairperson: Mr. Mountain
Co-chairpersons: Mr. Toprani and Mrs. Wilhelm

No report.

F. Facilities, Planning, and Transportation – Chairperson: Mrs. Fine
Co-chairpersons: Mrs. Glaneman and Mr. Mountain

1. Use of Facility Requests

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Fine, seconded by Mrs. Garry, to approve the following Use of Facilities requests. The granting of the use of facilities shall be subject to change as determined by the Administration.

Union Finley Midget Football Association
a. Use of the Finley Middle School Football Field for practice Monday – Friday starting July 1, 2024 – November 1, 2024, from 6:00pm – 8:00pm.
b. Fees – No fees associated with this usage, this request does not require custodial or police personnel.

SPHS Behavioral Health (Dana Defonso)
a. Use of RESS facilities for a summer therapeutic program from 8:30am - 2:30pm for three sessions. Session 1: July 8, 2024 – July 11, 2024, Session 2: July 15, 2024 - July 18, 2024, and Session 3: July 22, 2024 - July 25, 2024.
b. Fees - $30.00 custodial fee as needed. This request may require additional hours due to the staffing limitations as they prepare for the start of the school year.

We Care for Kids Sports (Yancey Taylor)
a. Use of RESS gymnasium on Mondays and Wednesdays from 6:00pm - 9:00pm until June 1, 2024 for basketball.
b. Use of RMS gymnasium on Mondays and Wednesdays from 5:00pm - 9:30pm for basketball beginning on June 1, 2024, and lasting through August 28, 2024.

c. Use of RESS gymnasium on Tuesdays and Thursdays from 5:00pm - 9:30pm for basketball beginning on June 1, 2024, and lasting through August 28, 2024.

d. Fees -- $20/hour security and $30/hour for custodians working outside of normal operating hours.

G. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Fine, to adjourn.

The Board adjourned at 7:48 PM.

Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Directors