

Sayville Board of Education Procedure

WELCOME

TO THE BUSINESS MEETING OF YOUR SAYVILLE SCHOOL BOARD OF EDUCATION.

WE'RE HAPPY YOU'VE CHOSEN TO JOIN US IN OUR ENDEAVOR, AND WE WELCOME YOUR CONTINUED PARTICIPATION.

This card will outline basic Board of Education procedures to help you feel comfortable and prepared to participate.

HOW ARE SCHOOL BOARD MEETINGS CONDUCTED?

Meetings are conducted in parliamentary fashion. The Board President presents the agenda items and recognizes all participants. The order of business is as follows:

- Awards and citations
- Official presentations to the Board
- Board discussion
- Public session, and
- Voting on agenda items.

We welcome and encourage your participation in the public portion of our Business meeting.

When you are recognized by the chair, we ask that you:

- Stand
- State your name
- State any organizational affiliation
- Proceed with your comments

as clearly and concisely as you can. If you have support materials, pass them to the end of the Board table, and they will be distributed to the Board.

Your Sayville
BOARD OF EDUCATION



LARGE ASSEMBLIES

In the event of a large turnout, we may ask you to write your question on a card and pass it to the front of the room. The chair will then call on you to participate. We have found this procedure helps ensure everyone gets a turn to speak. In the interest of time, we ask that you limit your comments to three minutes or less.

Please cooperate with all requests from the chair so we can ensure that everyone is treated with respect and courtesy.

PRESENTING QUESTIONS OR CONCERNS TO THE BOARD

We ask you to understand that all topics brought up for discussion will not necessarily be addressed at that meeting. The Board may need time to research and discuss an issue.

If you have individual concerns, we will try to help by referring you to the appropriate District personnel.

We also ask your patience on certain matters, as we are legally enjoined from discussing some subjects in public, such as an individual student's record or discipline, certain personal/personnel matters, and legal procedures.

ENSURING AN EXCELLENT EDUCATIONAL ENVIRONMENT FOR OUR CHILDREN IS AN EXCITING AND ARDUOUS TASK. RESEARCH SHOWS THAT EDUCATION IS ENHANCED WHEN PARENTS AND COMMUNITY MEMBERS ARE ACTIVELY INVOLVED IN THE DECISION-MAKING PROCESS.