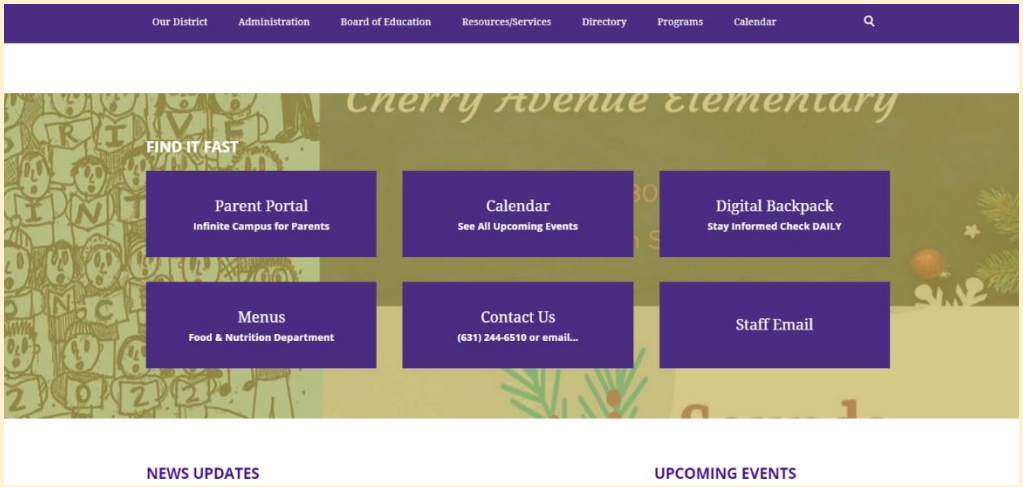
Sayville Public Schools Infinite Campus and Parent Portal Instructions

- For First-Time Portal Access proceed to page 2.
- To bypass "First-Time Access" *proceed to page 7*.

Sayville Public Schools
Infinite Campus/Parent Portal Instructions

Instructions for First-Time Access to the Parent Portal

- **On a PC, open the Sayville Public Schools at www.sayvilleschools.org**
  - ❑**On the Homepage, scroll down to FIND IT FAST and click on Parent Portal** *(first box on left, in top row)*



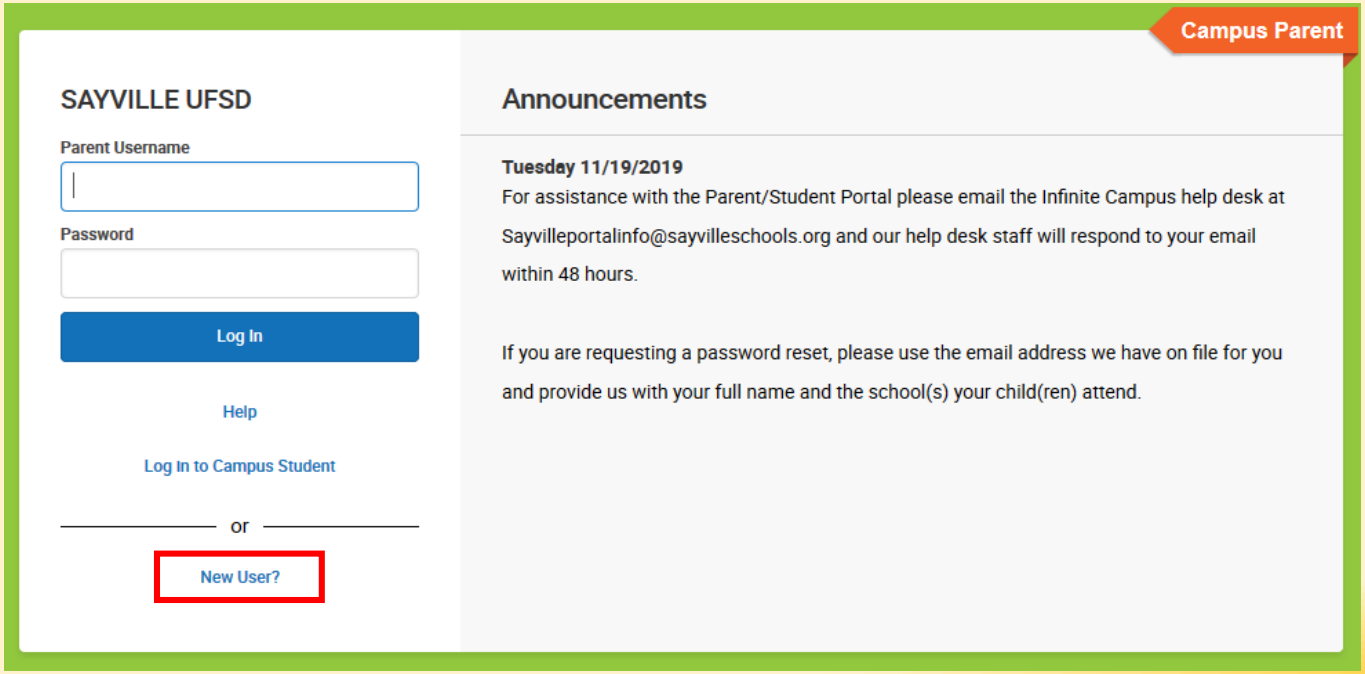
  - ❑**The screen will look like the one below:**

Choose "Campus Parent" to Set-up a Parent Portal Account

After you establish your Parent Portal Account you can download the Campus Parent Portal App for Apple or Android.

Instructions for First-Time Access to the Parent Portal

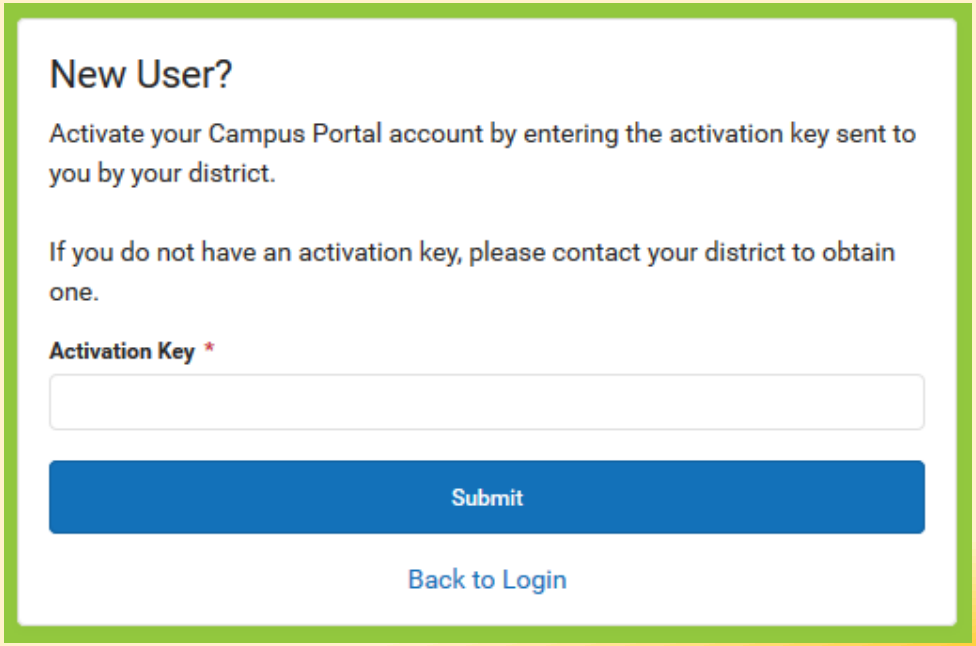
- If you have been assigned a Campus Portal Activation Key, click where it says **"New User?"**



❑The screen will look like the one above.

Instructions for First-Time Access to the Parent Portal

- The **"New User?"** link will display the Activation Screen below. You will need the Activation Key that was provided to you by the district. This option is only used the first time you access the portal.

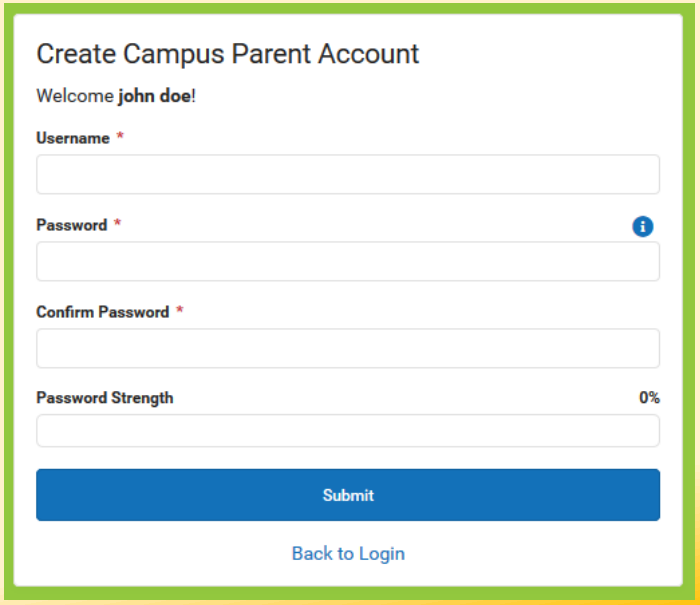


- Type in the Activation Key and click the Submit button.

Instructions for First-Time Access to the Parent Portal

- After entering the GUID/Activation key, create a unique user name and password. The password needs to be at least eight (8) characters in length and contain a minimum of one capital letter and one number.

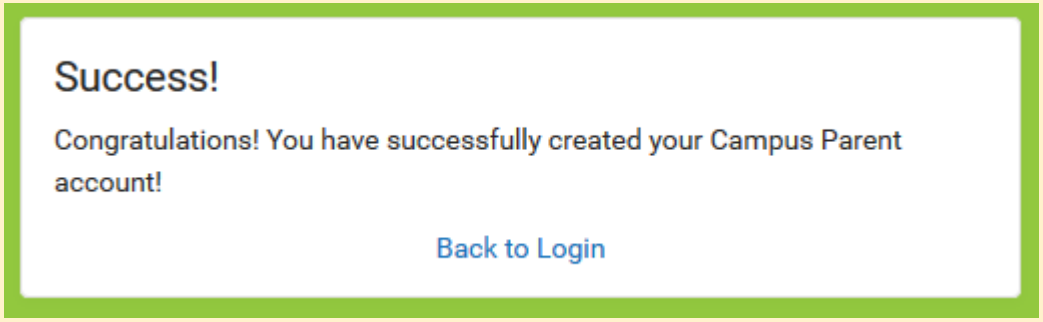
❑Please keep your credentials ***confidential***, as sharing your user name and/or password with anyone is strictly prohibited.



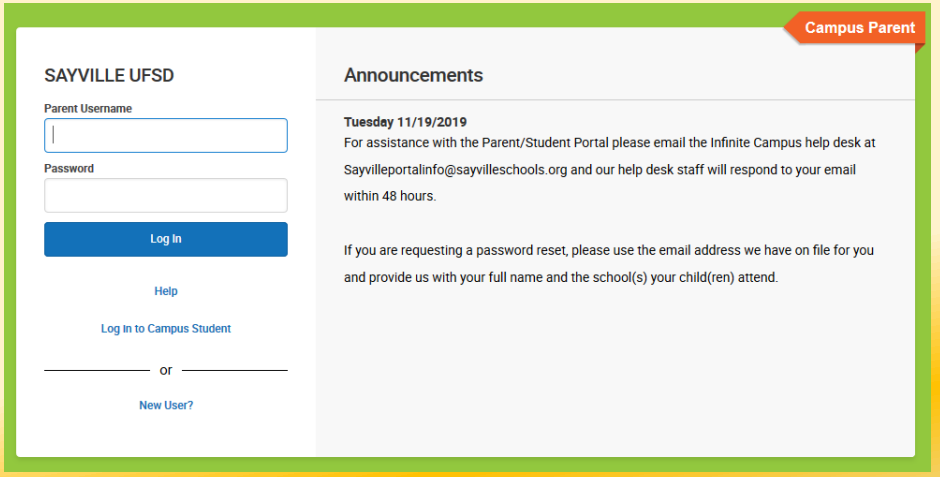
- After you verify your password, click the Submit button.

Instructions for First-Time Access to the Parent Portal

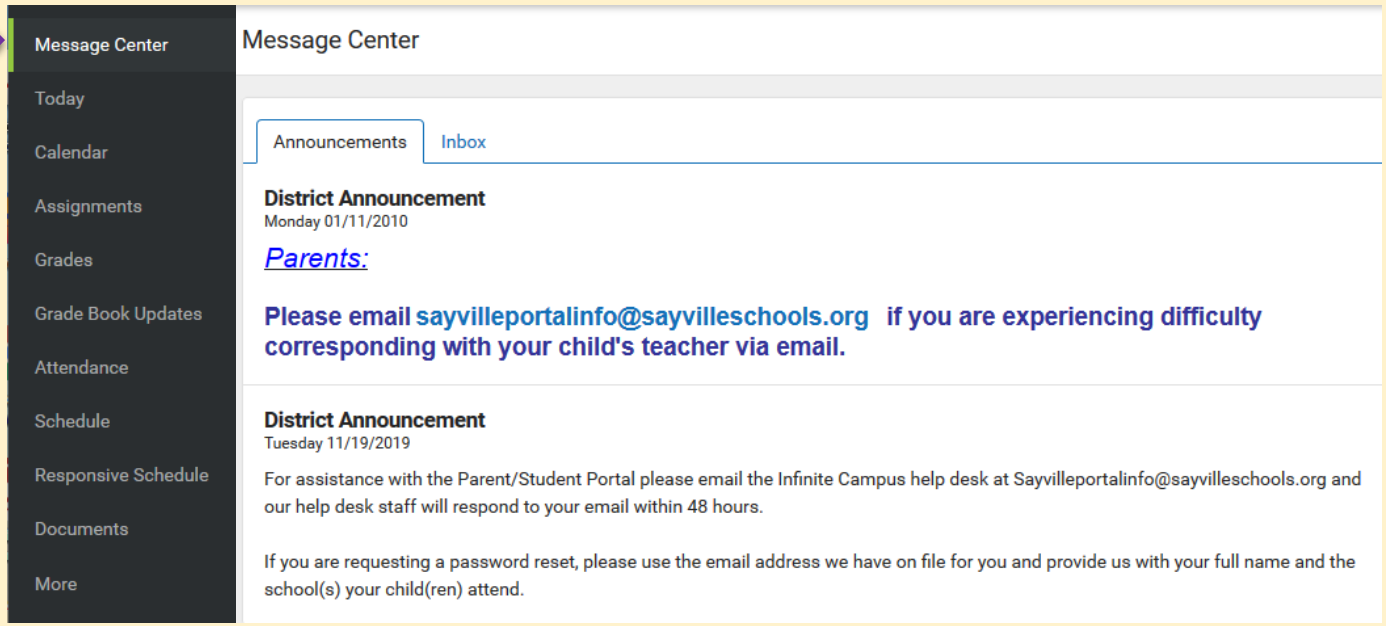
Click "Back to Login" to return to the original login screen.



Use the user name and password you just created (Remember, your password is case sensitive) and login to your Parent Portal account.



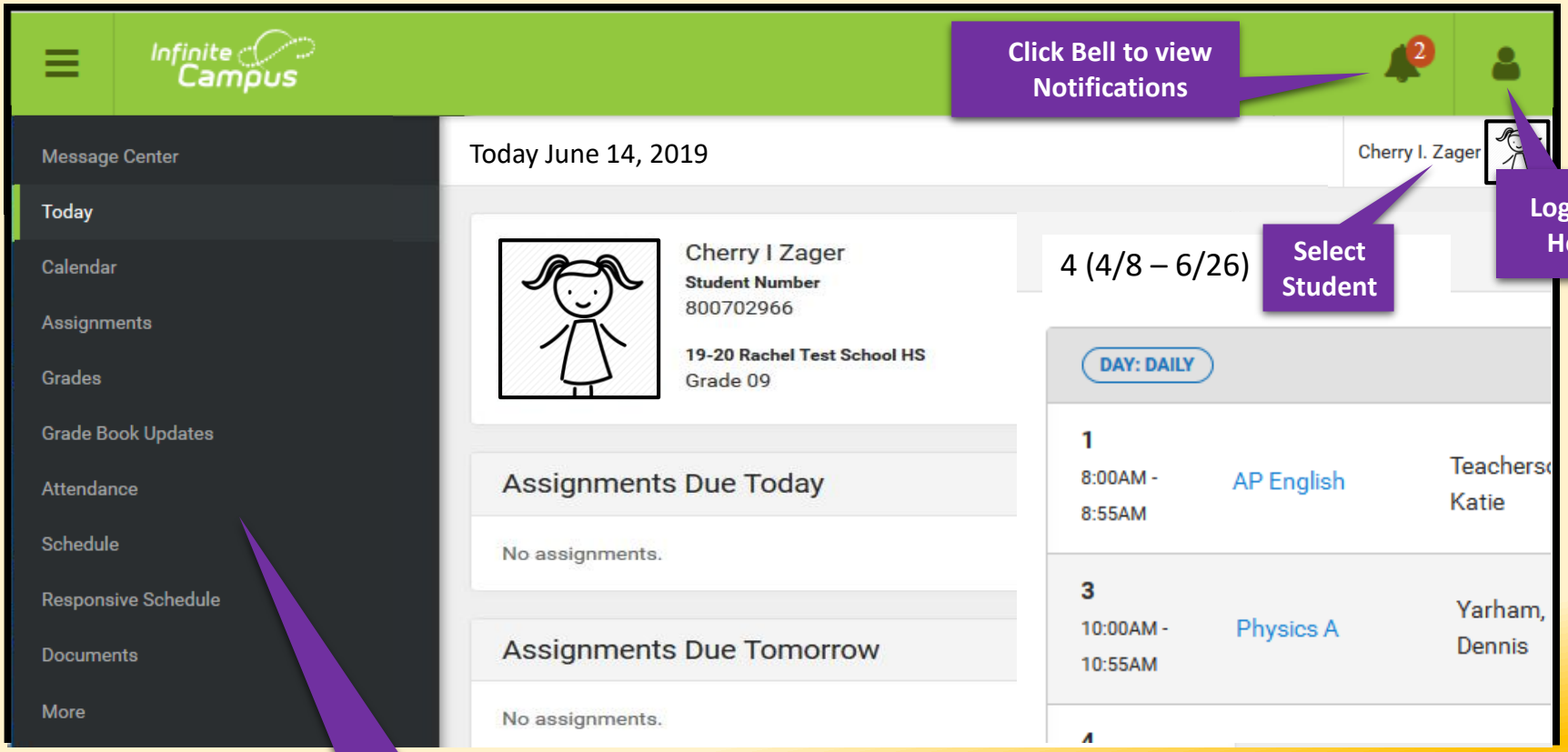
The Infinite Campus Parent Portal Home Page
~ Message Center ~



The Message Center includes announcements that are posted at a school and/or district level.

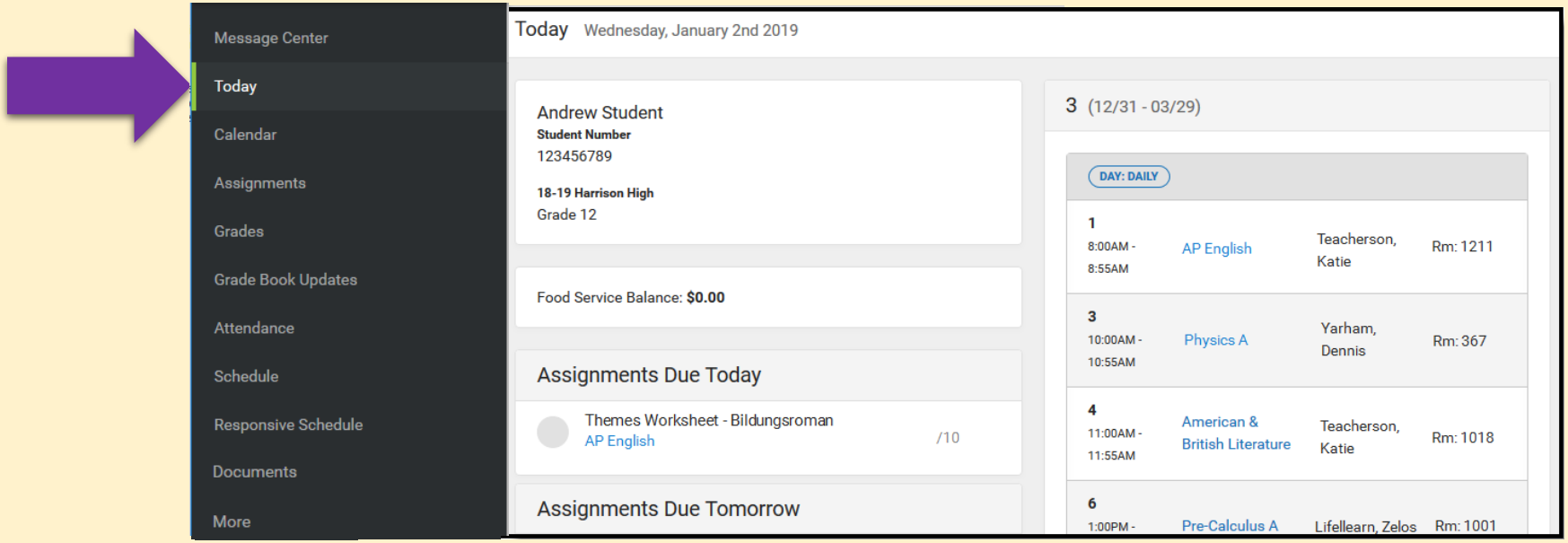
Sayville Public Schools
Infinite Campus/Parent Portal Instructions

The Infinite Campus Parent Portal ~ Today ~



Sayville Public Schools
Infinite Campus/Parent Portal Instructions

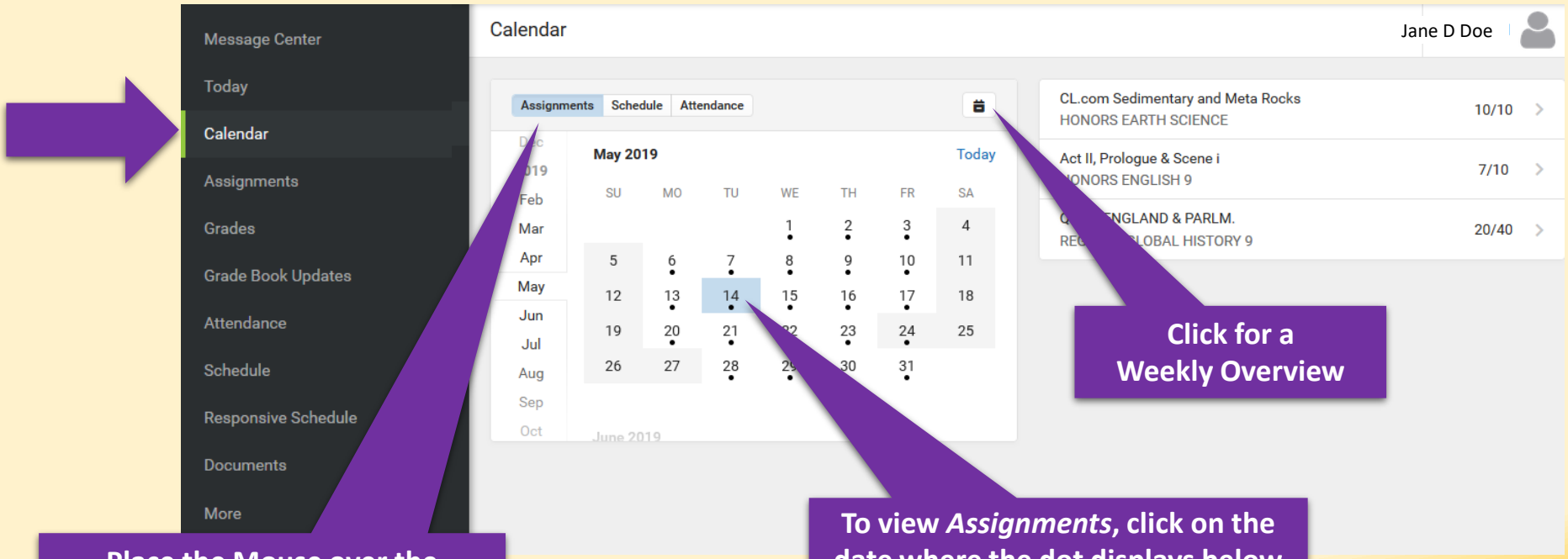
The Infinite Campus Parent Portal ~ Today ~



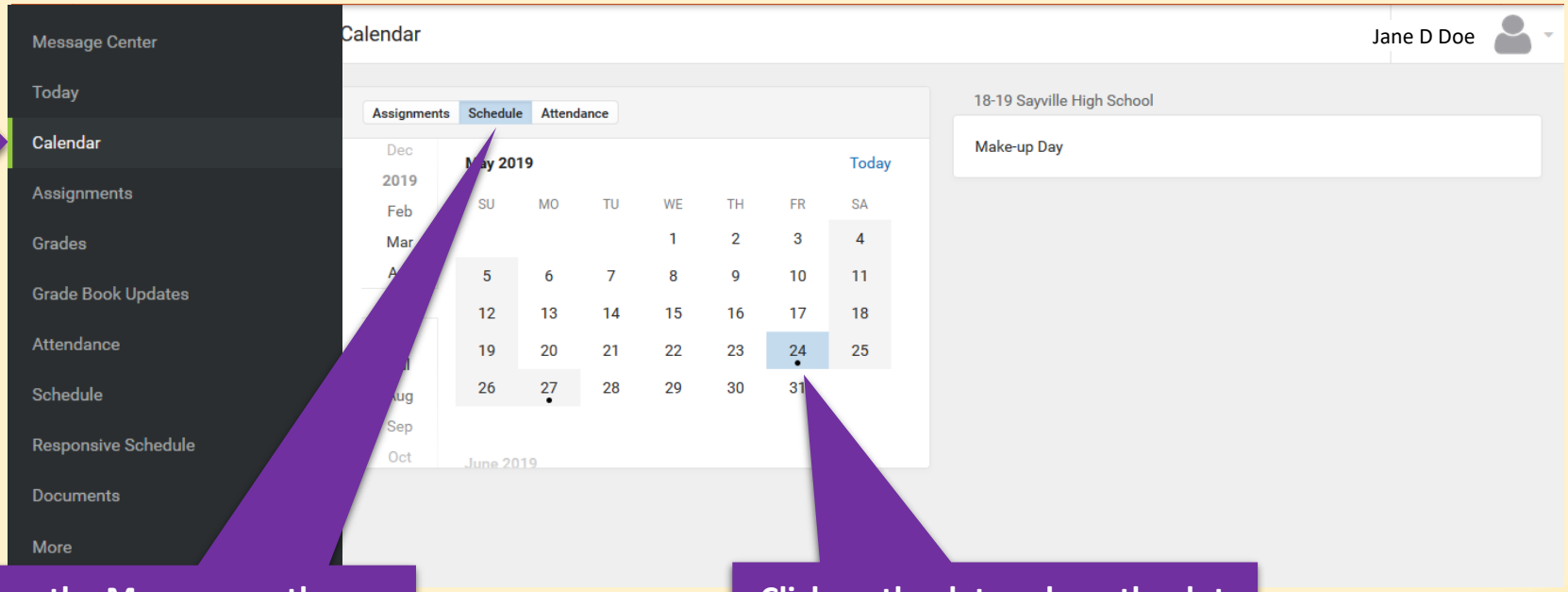
The Today view shows the selected student's schedule for the current day and lists any assignments due today or tomorrow.

Sayville Public Schools
Infinite Campus/Parent Portal Instructions

The Infinite Campus Parent Portal
~ Calendar > Assignments Tab (MS and HS only) ~



The Infinite Campus Parent Portal
~ Calendar > Schedule Tab (MS and HS only) ~

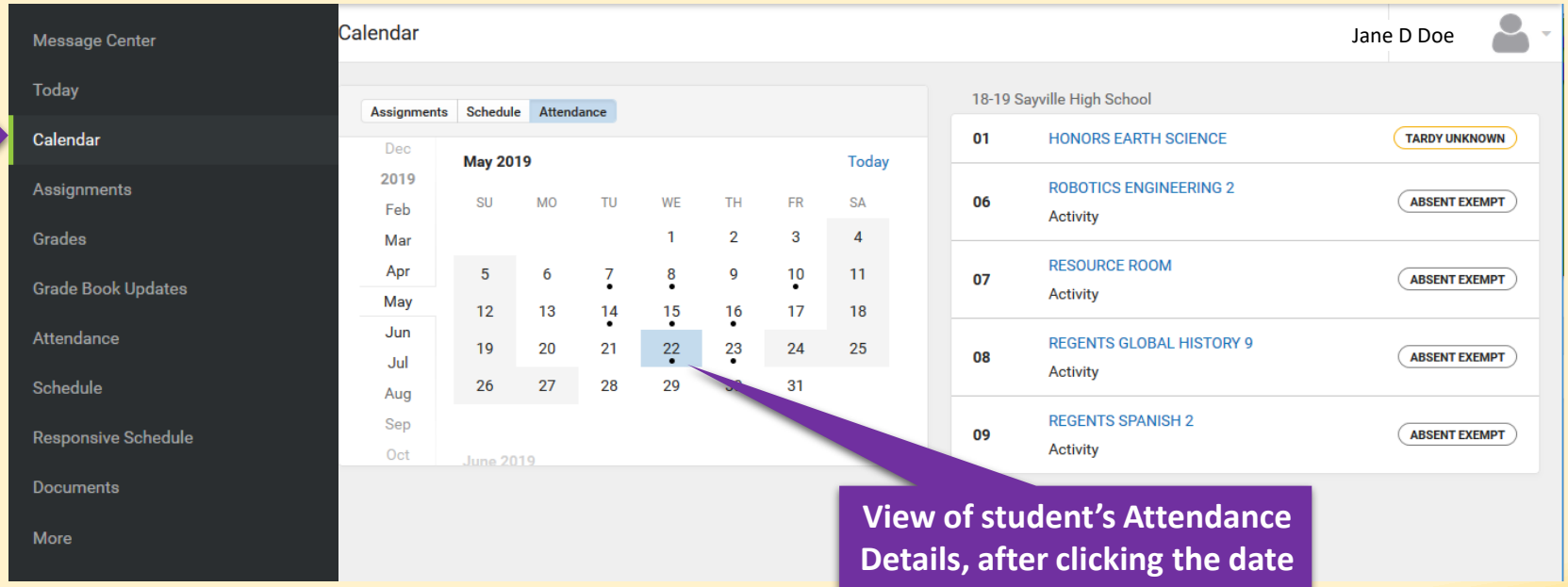


Place the Mouse over the "Schedule Tab" for schedule information.

Click on the date where the dot is displayed for School Schedule information that will display to the right.

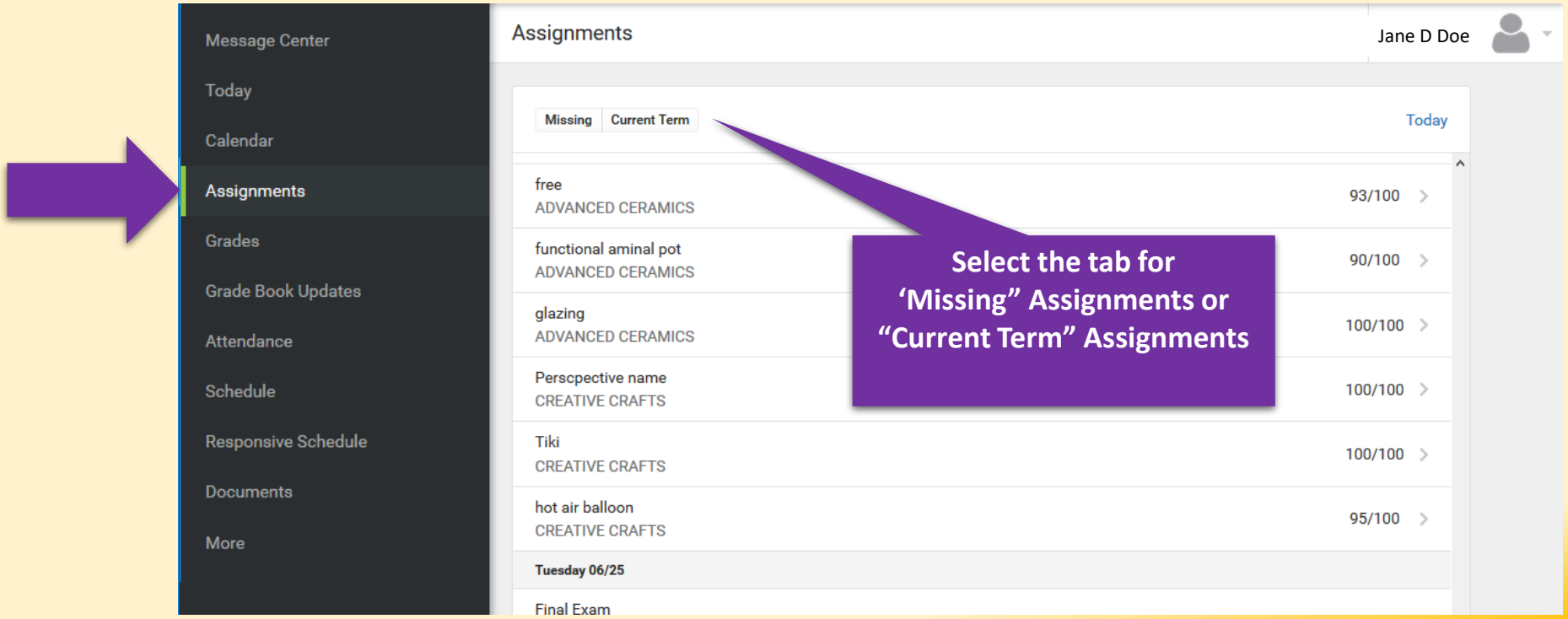
Sayville Public Schools
Infinite Campus/Parent Portal Instructions

The Infinite Campus Parent Portal
~ Calendar - Attendance Tab (MS and HS only) ~



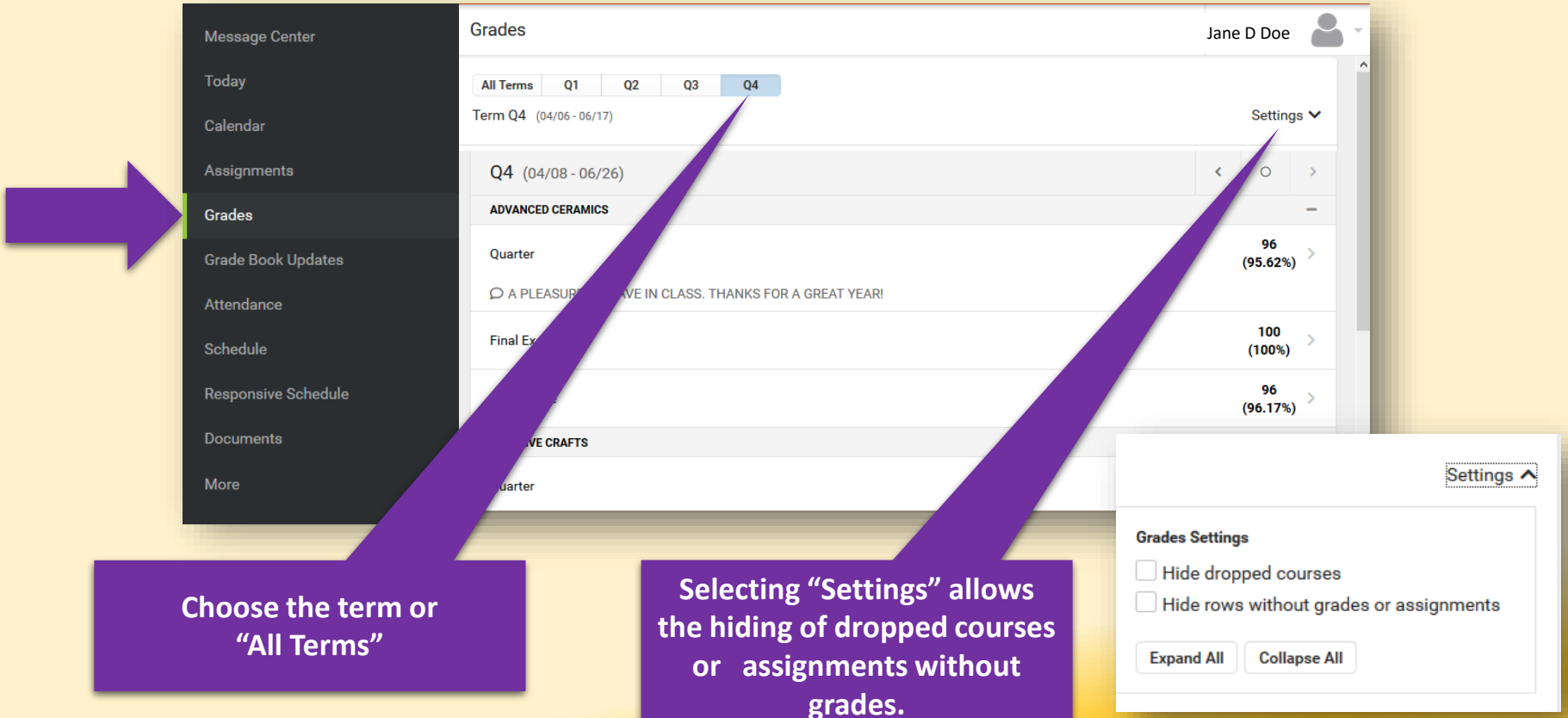
View of student's Attendance Details, after clicking the date with the dot on the Attendance Calendar.

The Infinite Campus Parent Portal
~ Assignments (MS and HS only) ~



Sayville Public Schools
Infinite Campus/Parent Portal Instructions

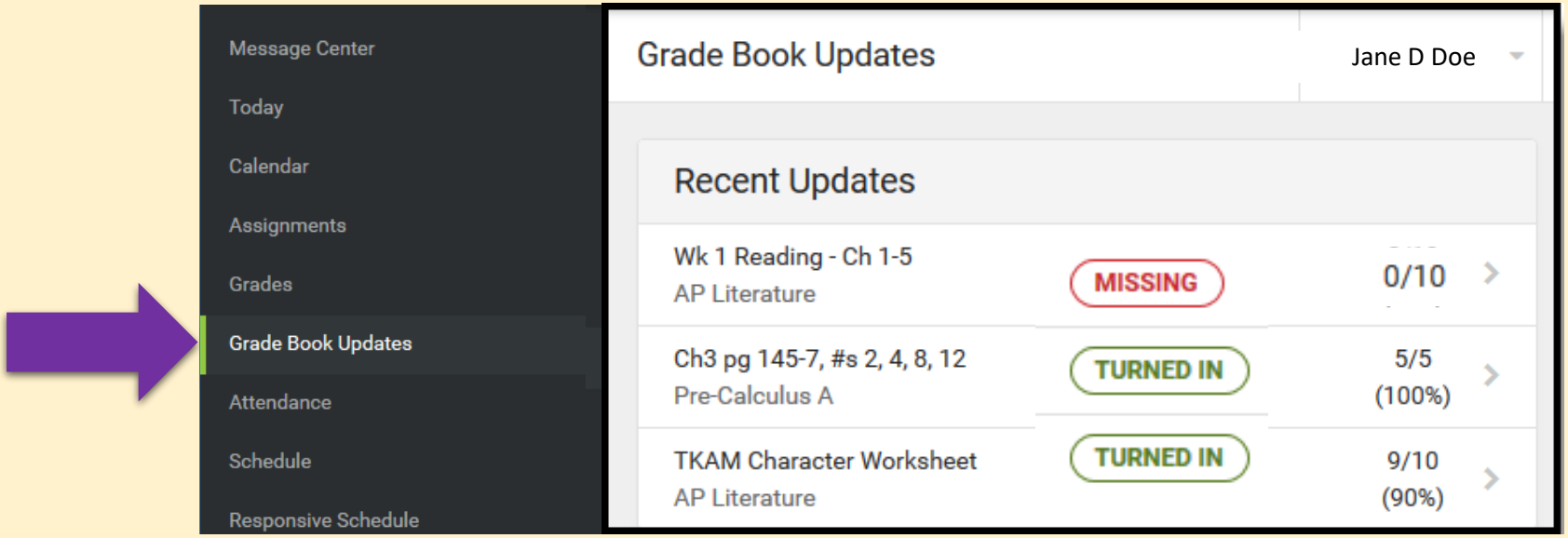
The Infinite Campus Parent Portal
~ Grades (MS and HS only) ~



Choose the term or "All Terms"

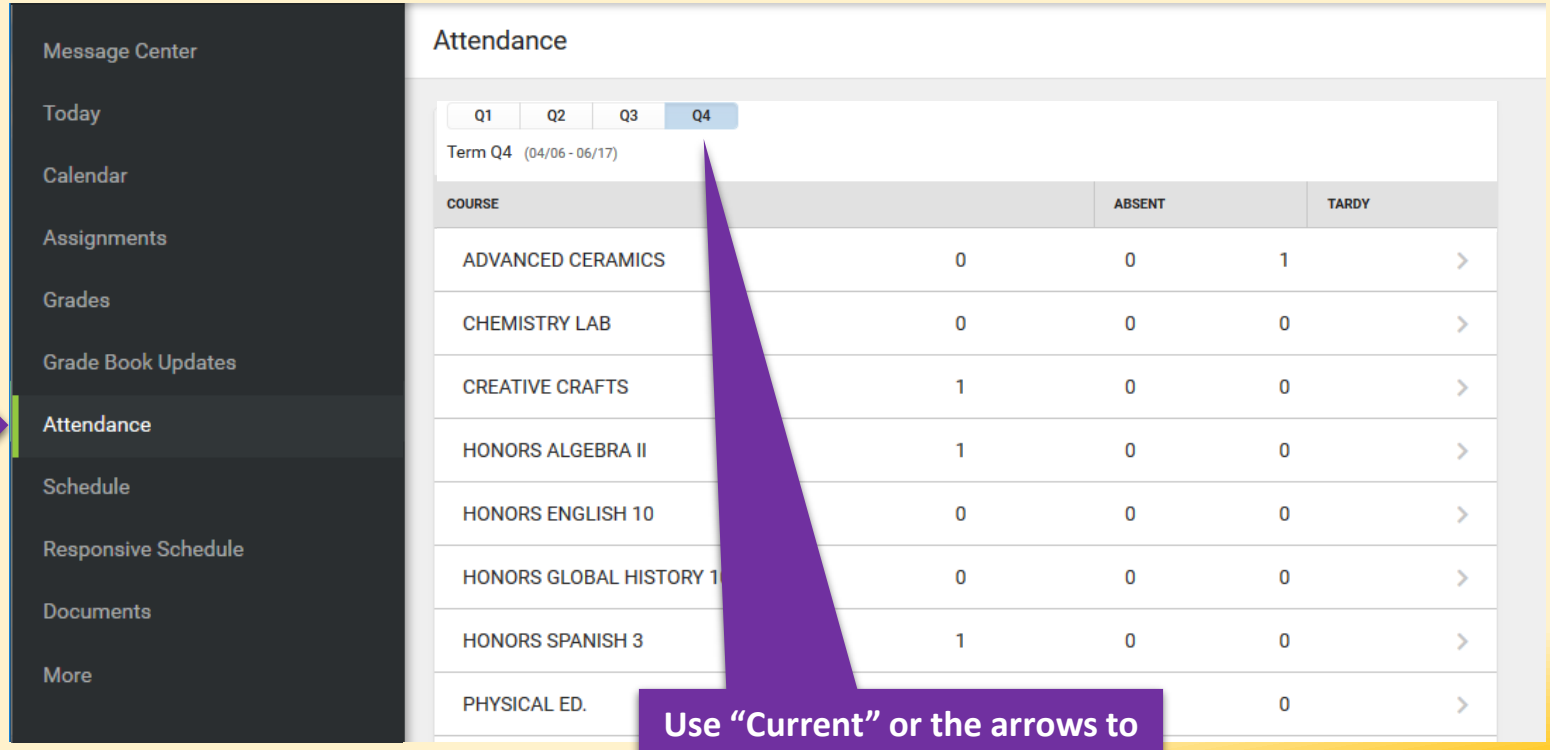
Selecting "Settings" allows the hiding of dropped courses or assignments without grades.

The Infinite Campus Parent Portal
~ Grade Book Update (MS and HS only) ~

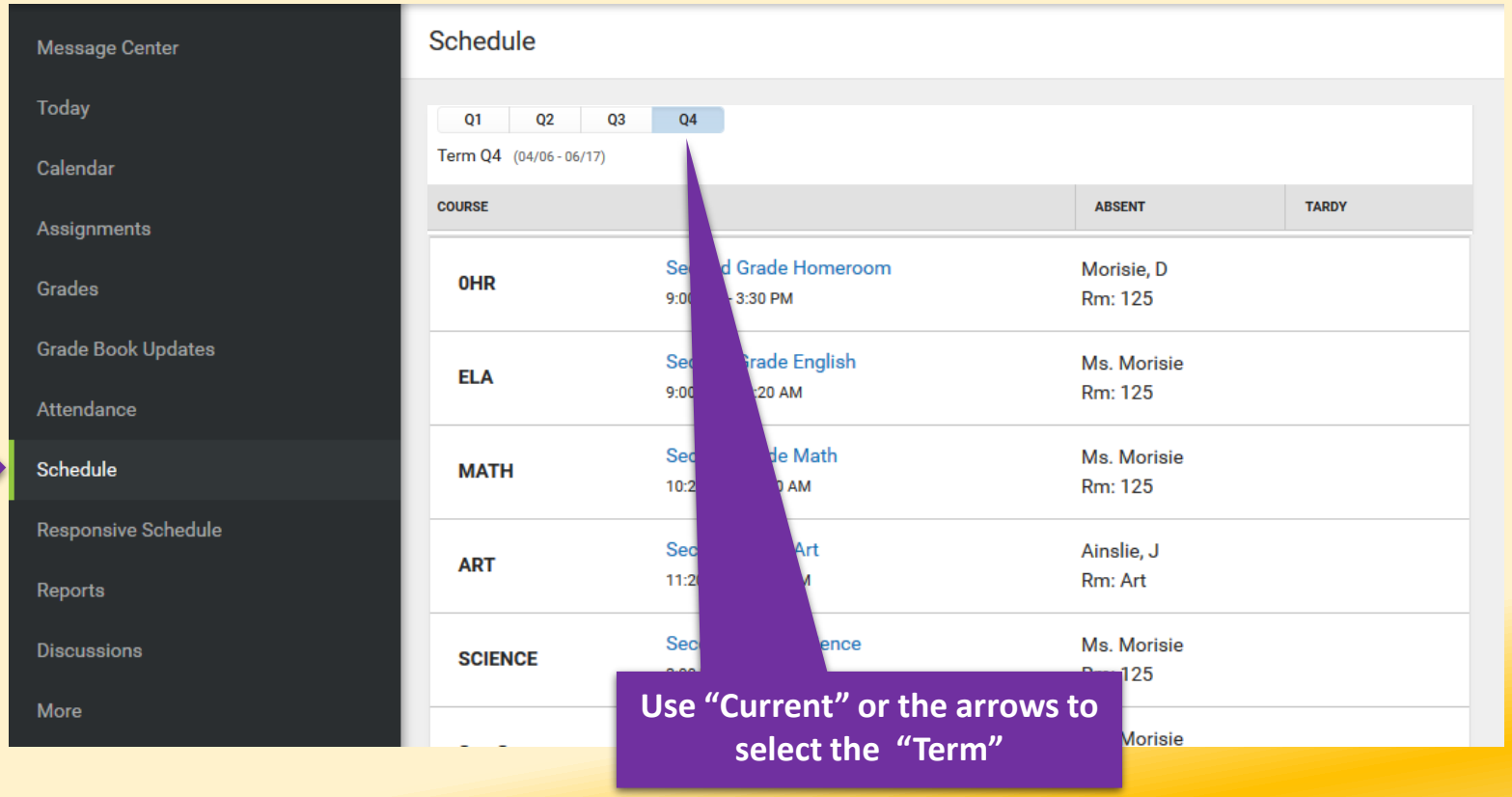


Grade Book Updates lists all of the assignments that have been scored or otherwise updated in the last 14 days.

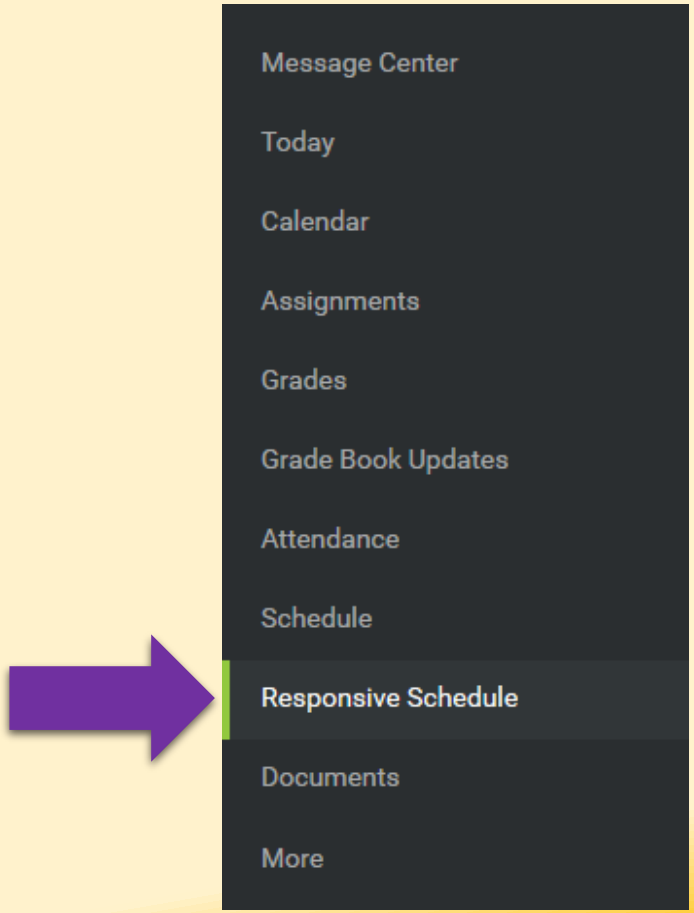
The Infinite Campus Parent Portal
~ Attendance (MS and HS only) ~



The Infinite Campus Parent Portal
~ Schedule (MS & HS only) ~

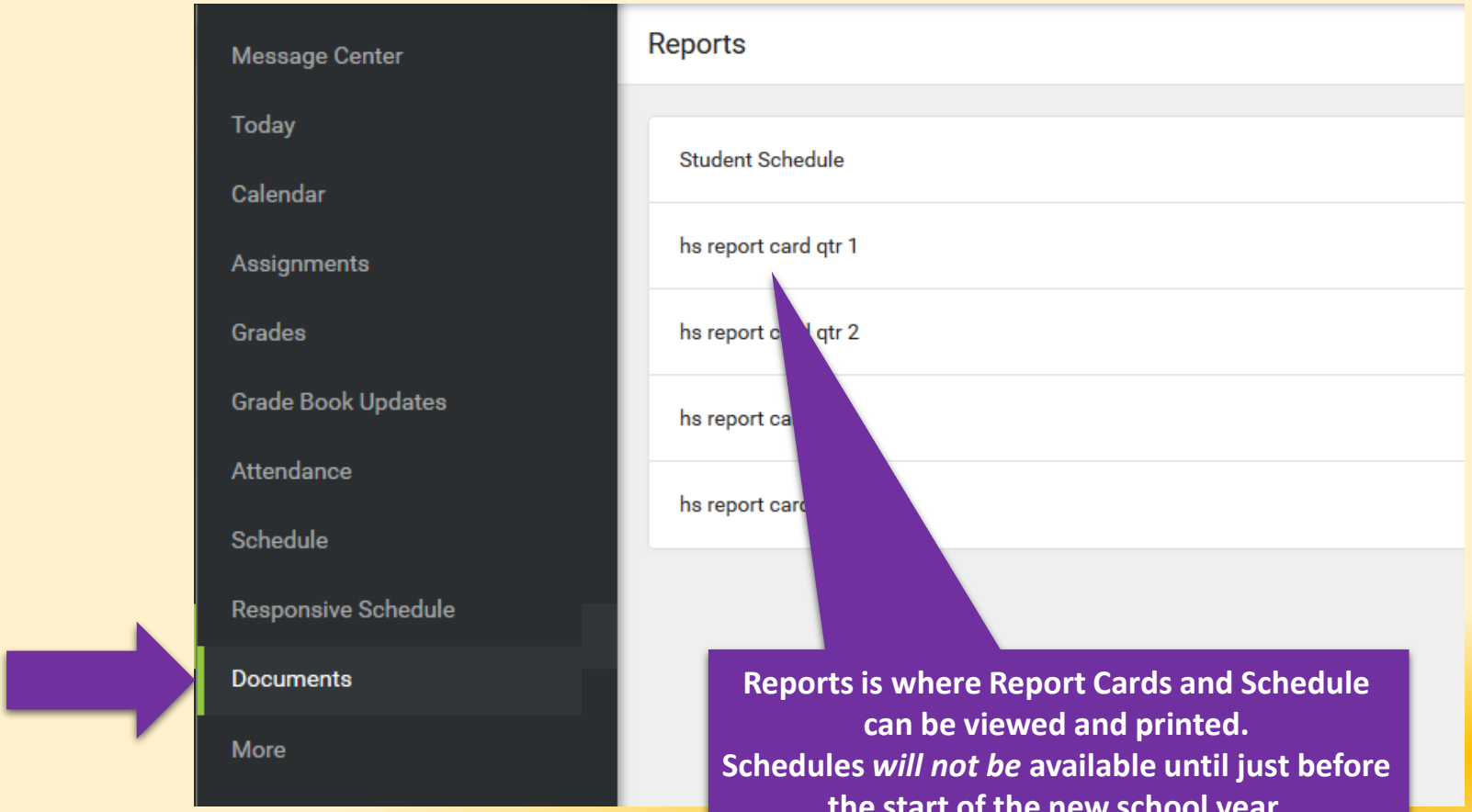


The Infinite Campus Parent Portal
~ Responsive Schedule ~

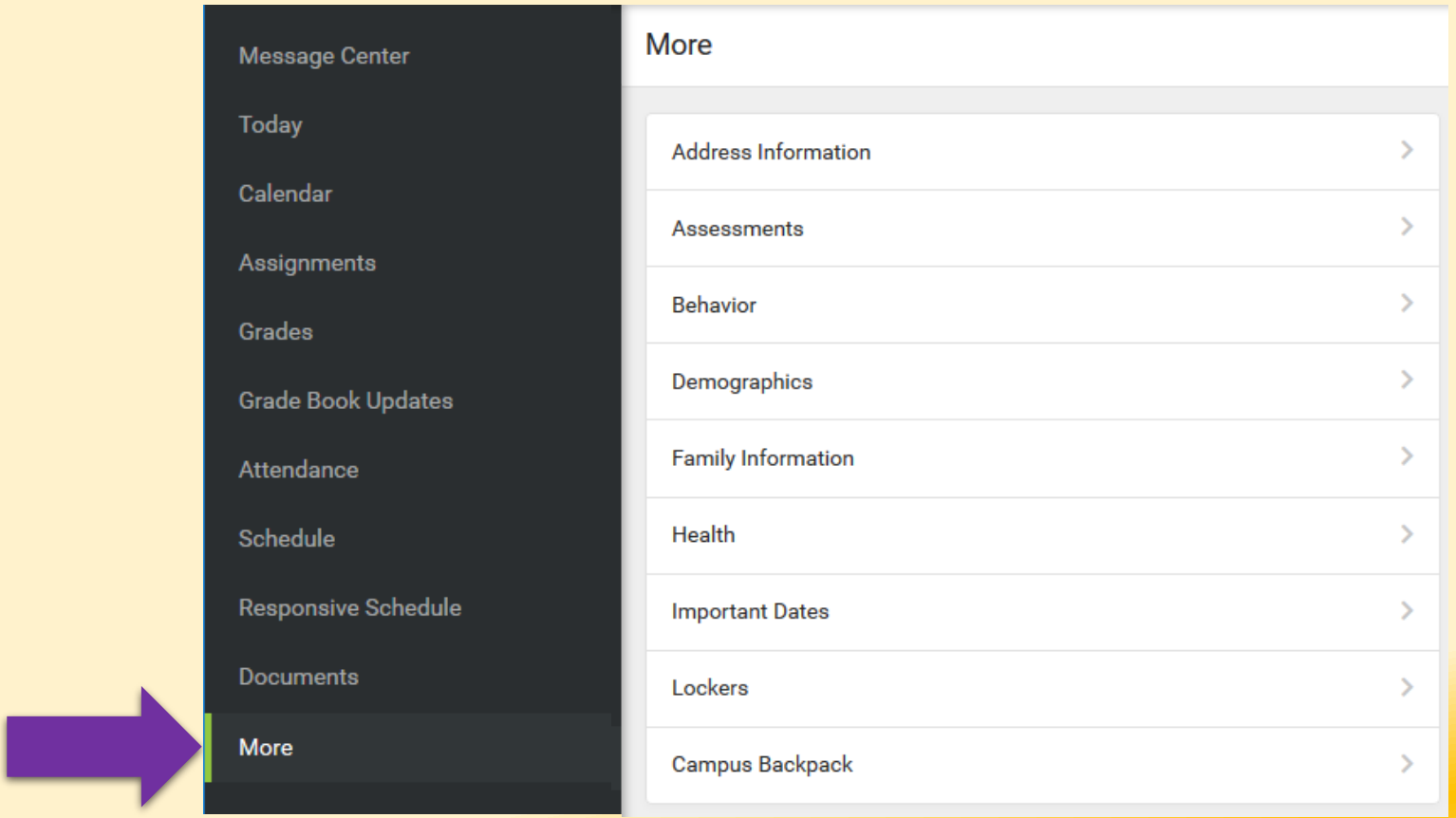


The Responsive Schedule option is not available at this time.

The Infinite Campus Parent Portal
~ Documents (All Grades) ~

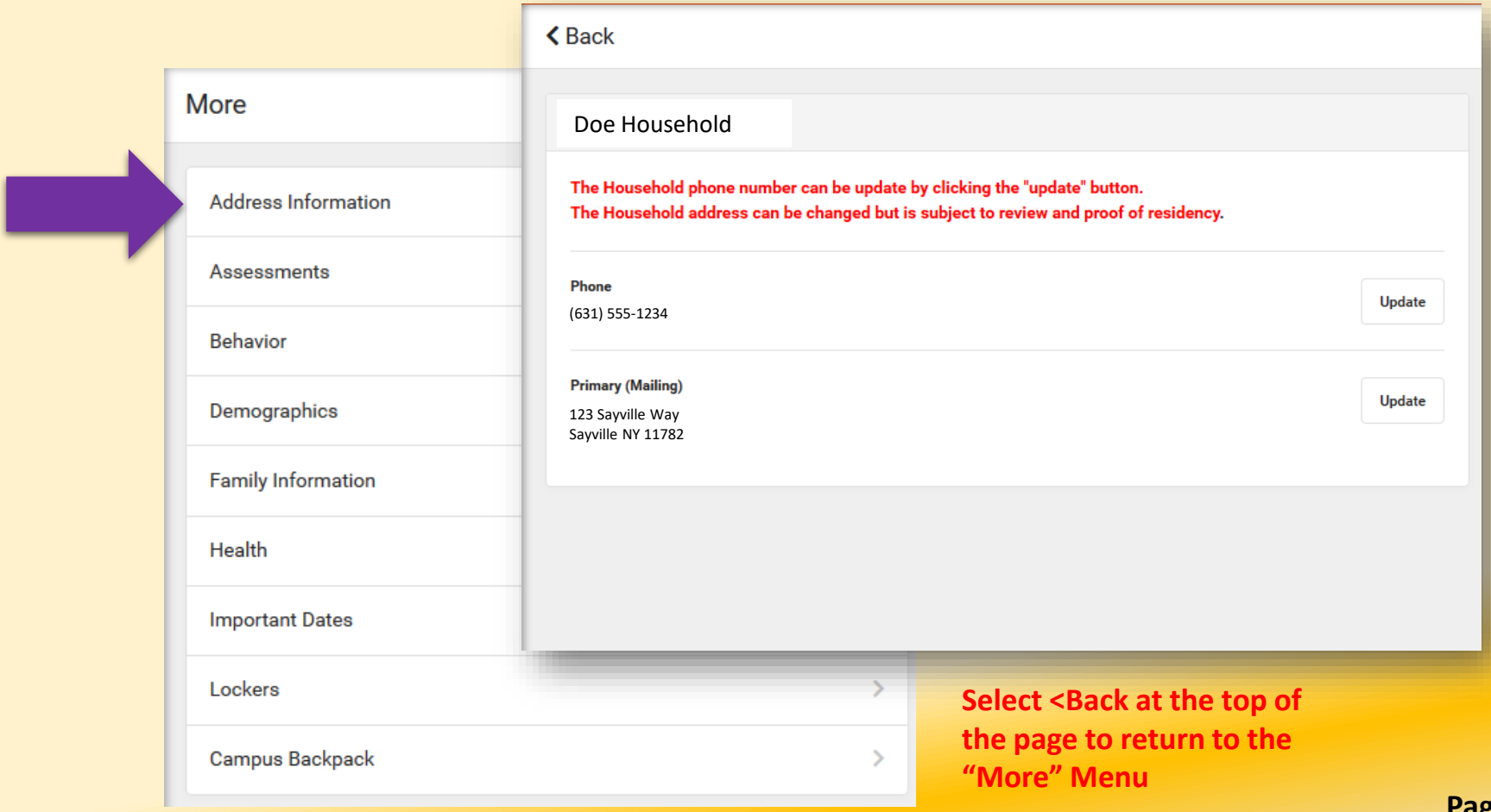


The Infinite Campus Parent Portal
~ More ~



Sayville Public Schools
Infinite Campus/Parent Portal Instructions

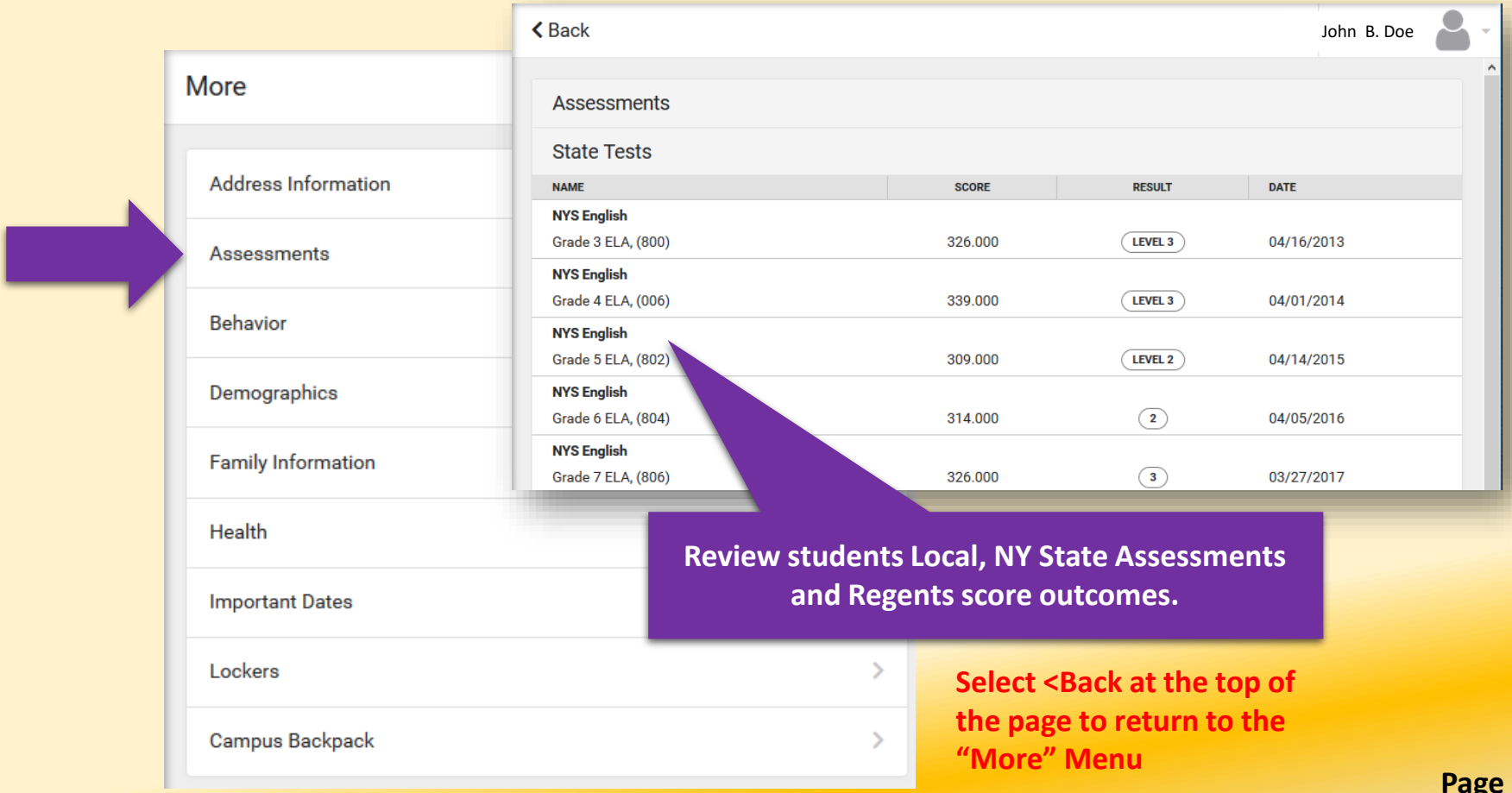
The Infinite Campus Parent Portal Home Page
~ More > Address Information ~



Select <Back at the top of the page to return to the "More" Menu

Sayville Public Schools
Infinite Campus/Parent Portal Instructions

The Infinite Campus Parent Portal Home Page
~ More > Assessments ~

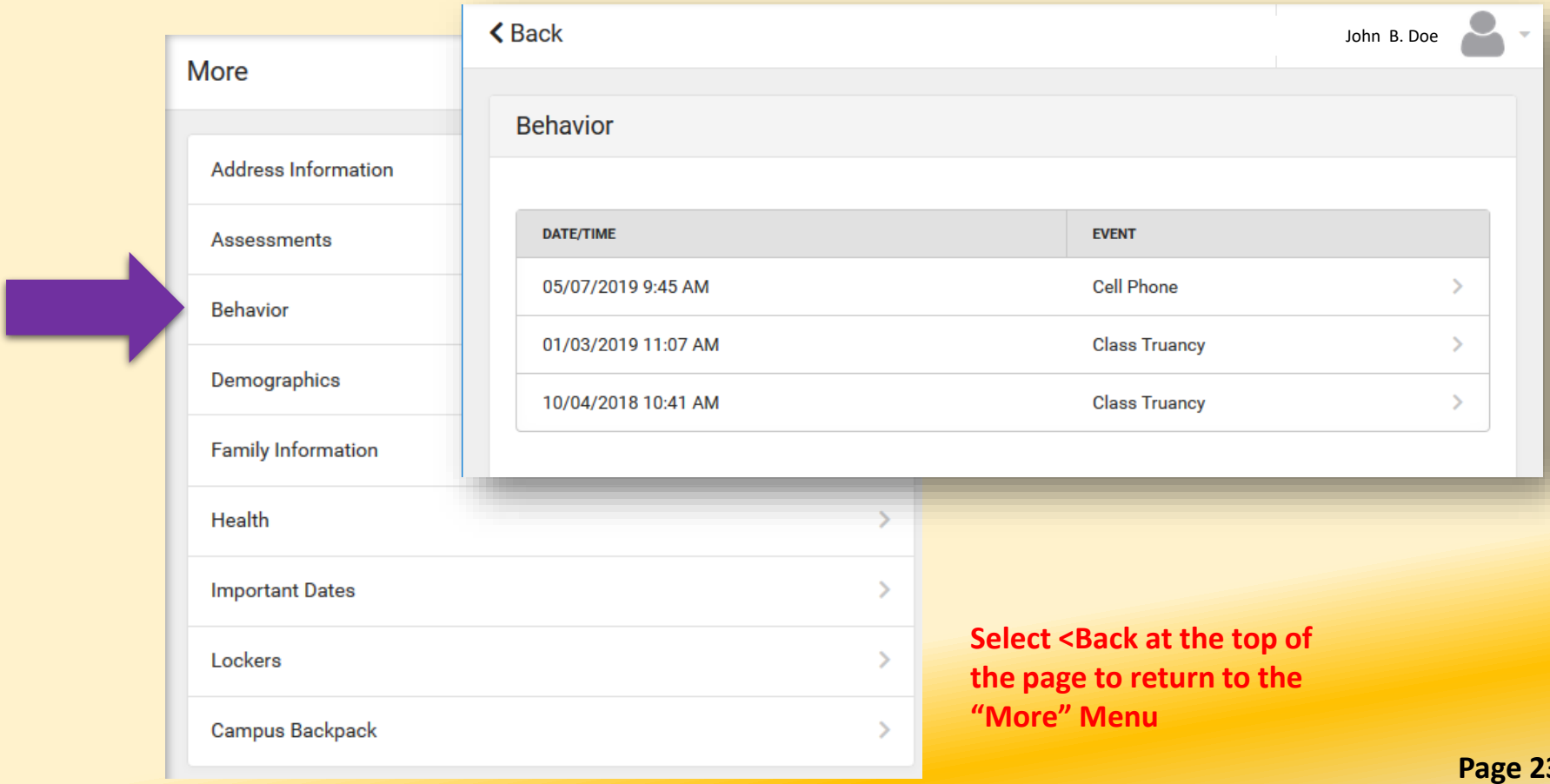


Review students Local, NY State Assessments and Regents score outcomes.

Select <Back at the top of the page to return to the "More" Menu

Sayville Public Schools
Infinite Campus/Parent Portal Instructions

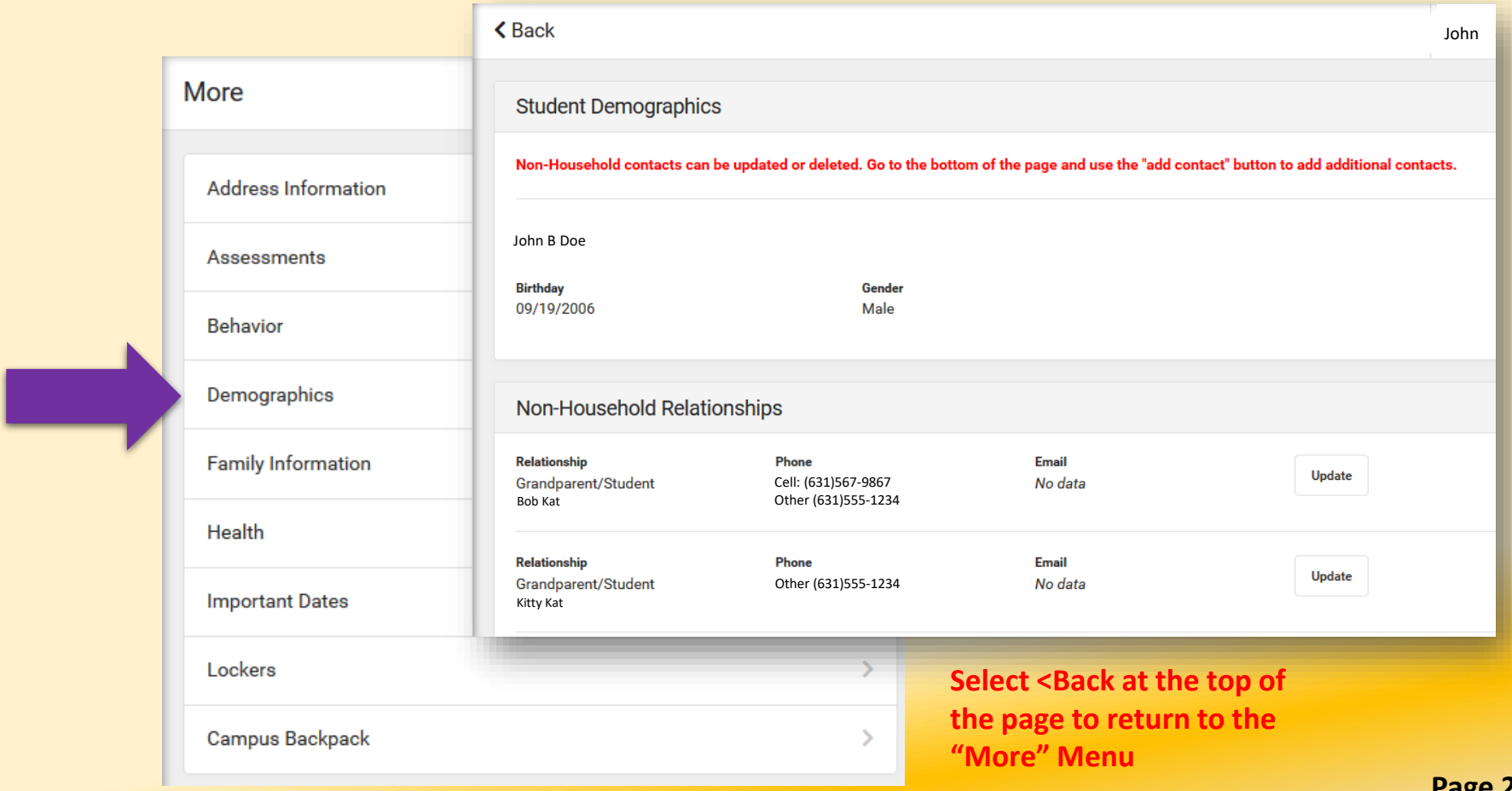
The Infinite Campus Parent Portal Home Page
~ More > Behavior (MS and HS only) ~



Select <Back at the top of the page to return to the "More" Menu

Sayville Public Schools
Infinite Campus/Parent Portal Instructions

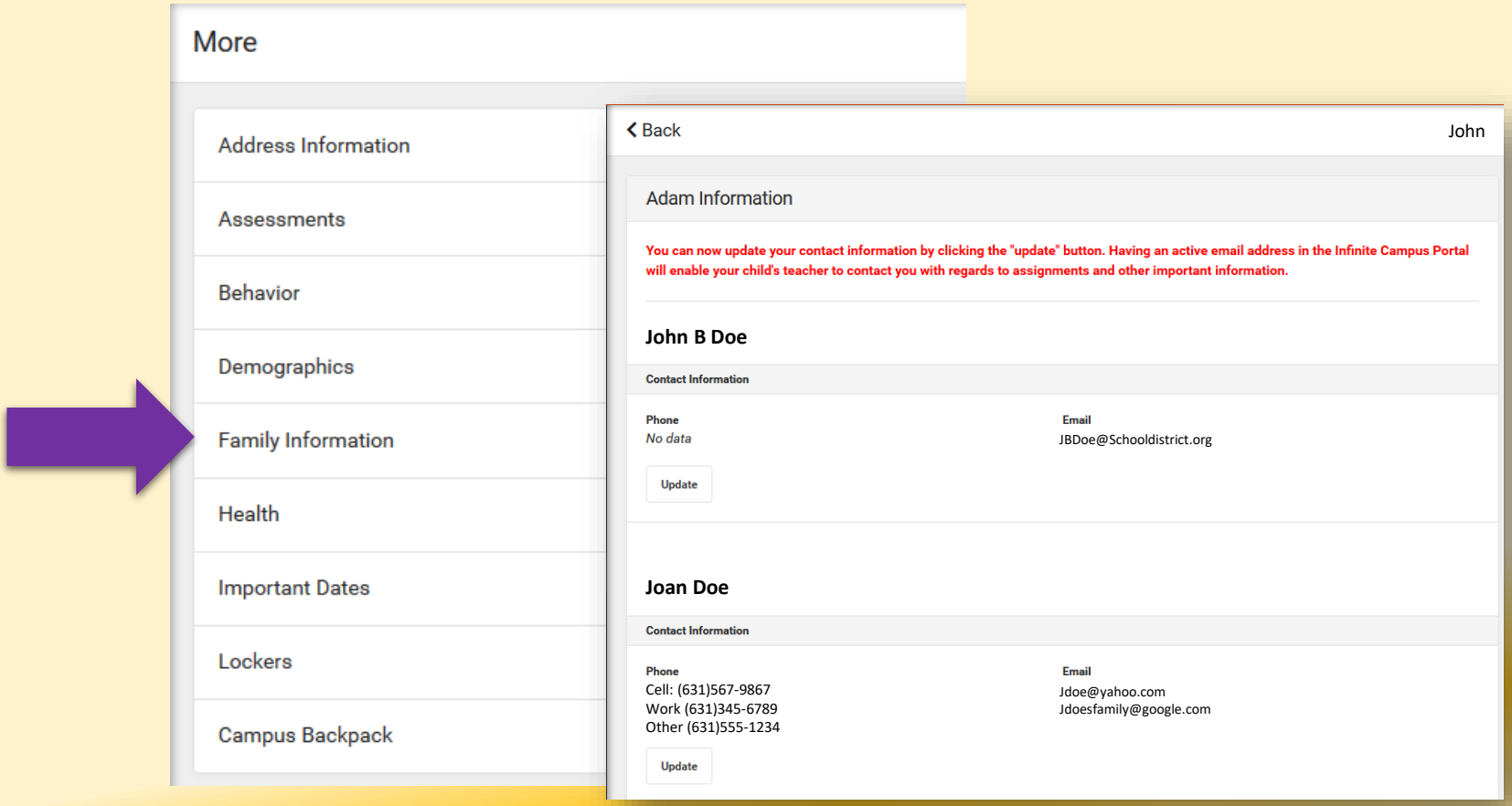
The Infinite Campus Parent Portal Home Page
~ More > Demographics ~



Select <Back at the top of the page to return to the "More" Menu

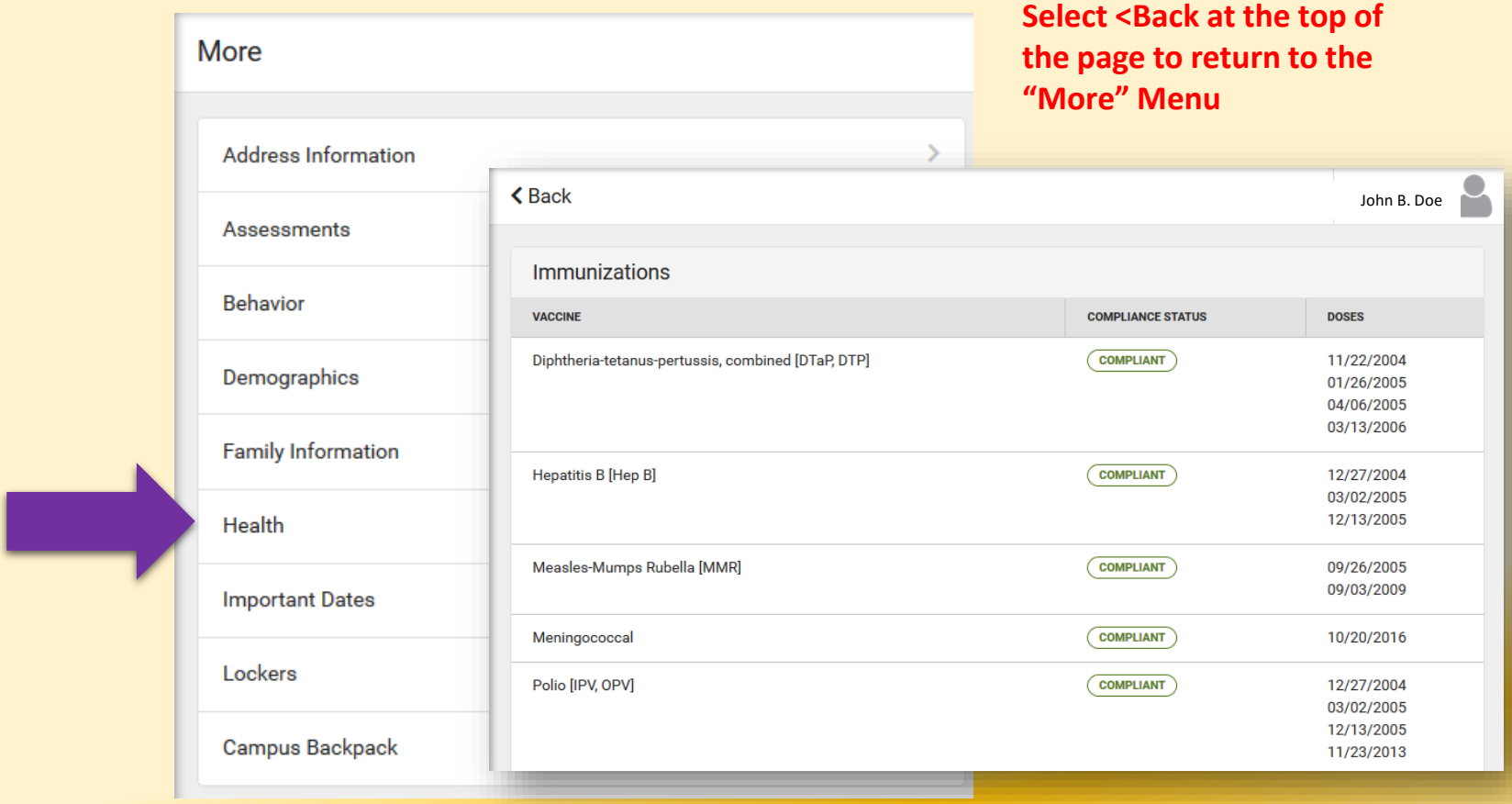
Sayville Public Schools
Infinite Campus/Parent Portal Instructions

The Infinite Campus Parent Portal Home Page
~ More > Family Information ~



Sayville Public Schools
Infinite Campus/Parent Portal Instructions

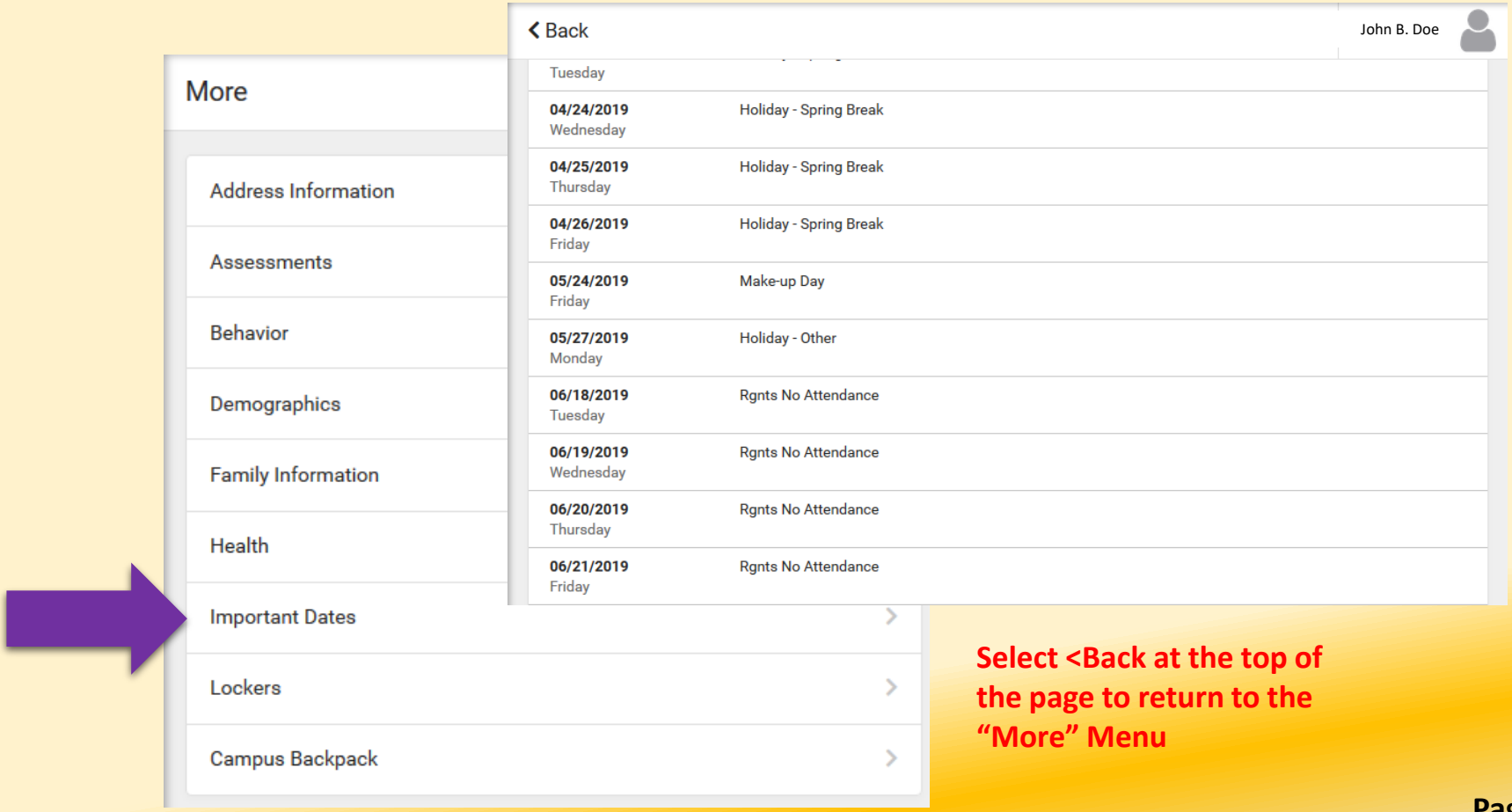
The Infinite Campus Parent Portal Home Page
~ More > Health ~



Select <Back at the top of the page to return to the "More" Menu

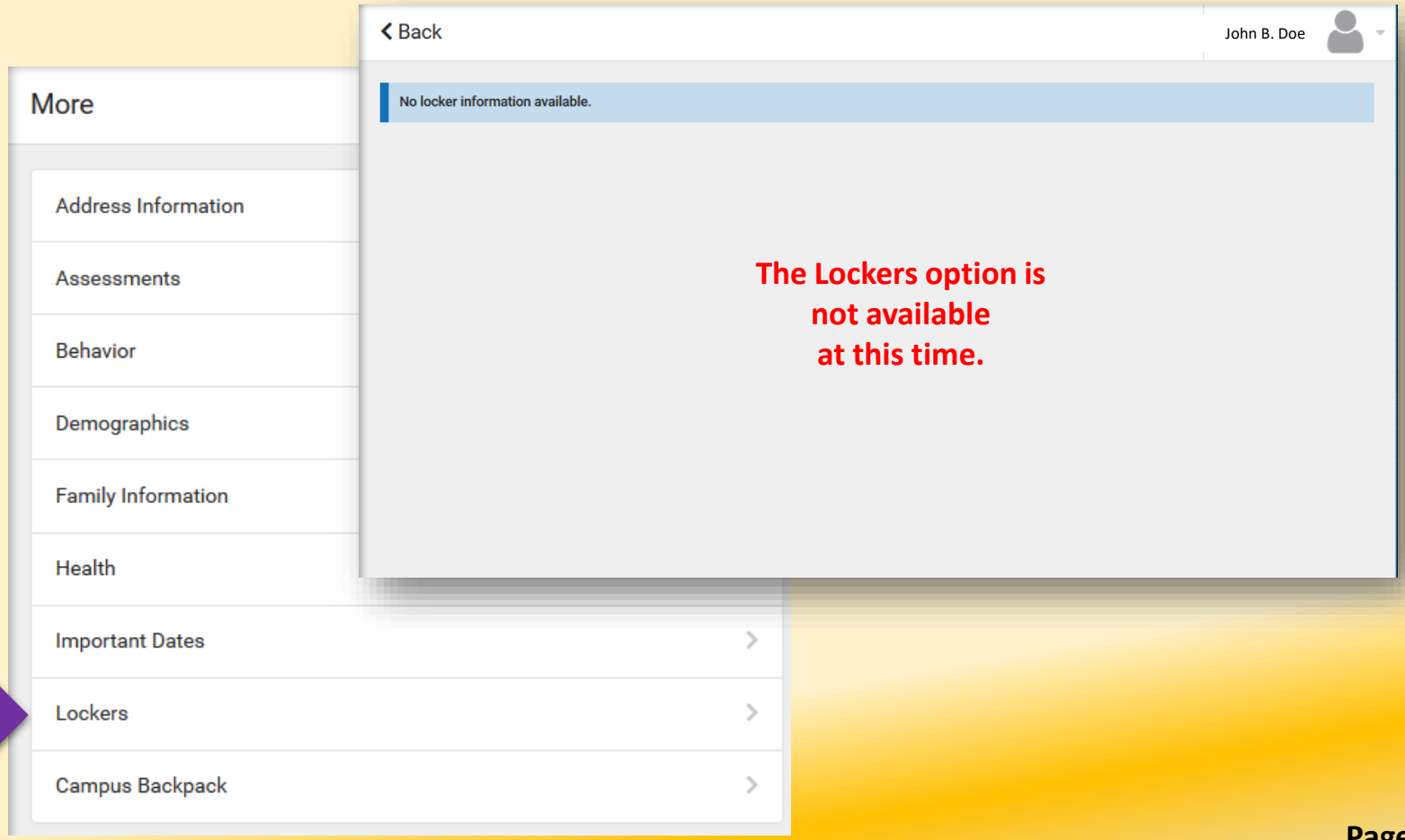
Sayville Public Schools
Infinite Campus/Parent Portal Instructions

The Infinite Campus Parent Portal Home Page
~ More > Important Dates ~



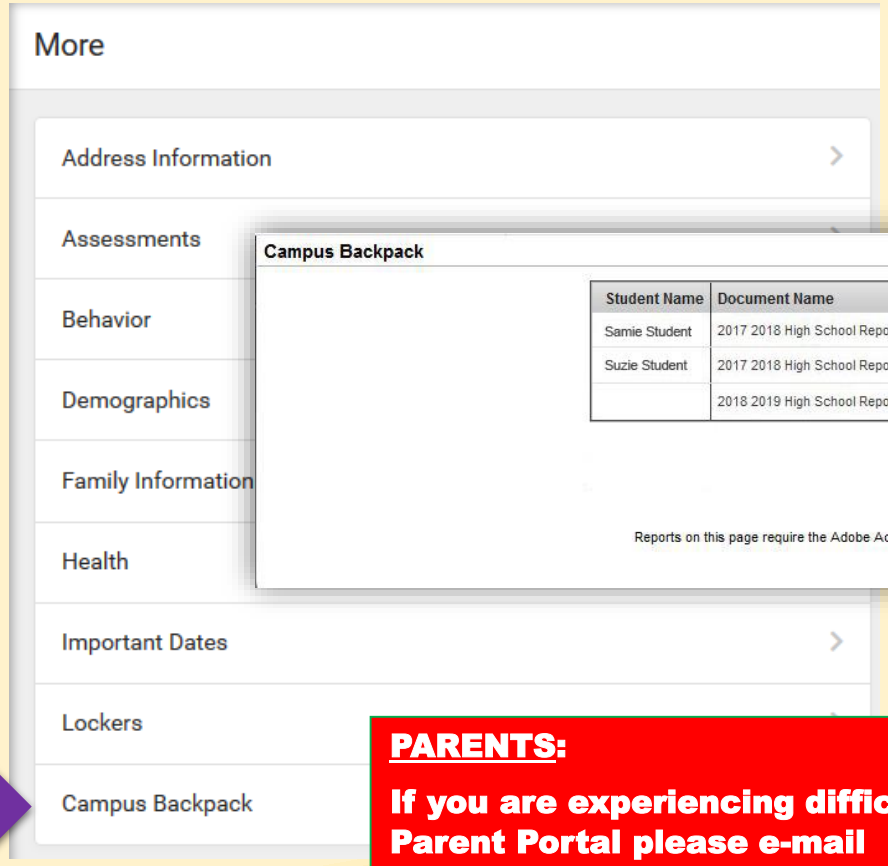
Select <Back at the top of the page to return to the "More" Menu

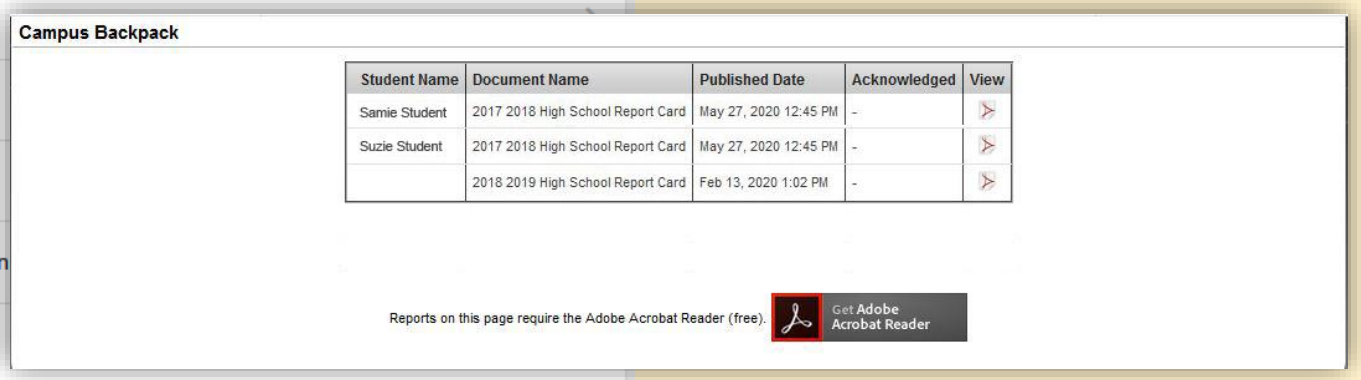
The Infinite Campus Parent Portal Home Page
~ More > Lockers ~



Sayville Public Schools
Infinite Campus/Parent Portal Instructions

The Infinite Campus Parent Portal Home Page
~ More > Backpack ~





Backpack has copies of previous years final Report Cards.

*** More are scheduled to be added!**

PARENTS:

If you are experiencing difficulty with the Parent Portal please e-mail sayvilleportalinfo@sayvilleschools.org