



**NORTH SANTIAM SCHOOL DISTRICT  
Planned Absence Form (K-5)  
PARENT/STUDENT ACKNOWLEDEMENT**

By signing below, I acknowledge the following as it pertains to my student's absence(s):

- My student is expected to complete **all** work assigned during their absence, and not all assignments may be available prior to their departure. Missing assignments can impact grades which can in turn impact things such as player eligibility for athletics and the ability to attend school dances.
- While the absences are excused, they still count toward the total number of days my student was absent from school during the year. If this absence, combined with other missed days, causes them to fall below an 80% attendance rate, I may still receive one or more notification letters from the school. For those enrolled on an interdistrict transfer (live outside NSSD boundaries), I further understand this could impact the status of their interdistrict transfer since regular attendance is a requirement to maintain it.
- If my student's absence will be more than 10 consecutive school days, the school is required by ODE to drop them from enrollment on the first day they are absent.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Acknowledgment of Receipt of Planned Absence Form**

Although officially acknowledged, planned absences may seriously jeopardize the successful completion of a course for some students.

**Principal or Designee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_