

**Los Angeles County Office of Education
Business Advisory Services**

**PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/Statutes 1991), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5**

Name of School District:	Wiseburn Unifed School District
Name of Bargaining Unit:	Wiseburn California School Employees Union (CSEA)
Certificated, Classified, Other:	Classified

The proposed agreement covers the period beginning: **July 1, 2022** and ending: **July 30, 2025**
(date) (date)

The Governing Board will act upon this agreement on: **October 13, 2022**
(date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Bargaining Unit Compensation All Funds - Combined		Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)		
		Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease)
		2022-23	2023-24	2024-25
1. Salary Schedule Including Step and Column	\$ 3,845,102	\$ 389,124	\$ -	\$ -
		10.12%	0.00%	0.00%
2. Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ -	\$ -	\$ -	\$ -
Description of Other Compensation				0
3. Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 1,251,965	\$ 126,699	\$ -	\$ -
		10.12%	0.00%	0.00%
4. Health/Welfare Plans	\$ 334,068	\$ 29,250	\$ 29,250	\$ -
		8.76%	8.05%	0.00%
5. Total Bargaining Unit Compensation Add Items 1 through 4 to equal 5	\$ 5,431,135	\$ 545,073	\$ 29,250	\$ -
		10.04%	0.49%	0.00%
6. Total Number of Bargaining Unit Employees (Use FTEs if appropriate)	211.00			
7. Total Compensation Average Cost per Bargaining Unit Employee	\$ 25,740	\$ 2,583	\$ 139	\$ -
		10.04%	0.49%	0.00%

Wiseburn Unified School District
Wiseburn California School Employees Union (CSEA)

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a full year, what is the annualized percentage of that change for "Year 1"?

Effective July 1, 2021, a 3% salary schedule increase to the 2021-22 salary schedule. Effective, July 1, 2022, a 4% salary schedule increase for 2022-23.

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

No.

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

N/A

11. Does this bargaining unit have a negotiated cap for Health and Welfare benefits?

Yes ☒ No ☐

If yes, please describe the cap amount.

Effective January 1, 2023, the health and welfare cap will increase from \$6,500 per year to \$8,000 per year.

- B. Proposed negotiated changes in noncompensation items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

N/A

- C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement?** Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None.

Wiseburn Unified School District
Wiseburn California School Employees Union (CSEA)

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

There is no contingency language in the proposed agreement.

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

There are no changes proposed to contract provisions that do not directly affect the District's costs.

F. Source of Funding for Proposed Agreement:

1. Current Year

LCFF and Restricted program funds.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

LCFF and Restricted program funds.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

The primary source of funding to sustain the agreement is the current year and the continuing LCFF revenues. Although student enrollment and attendance is projected to be flat through the MYP, LCFF revenues will increase due to the 3 year attendance averaging formula, the COVID RELIEF ADA, and the projected FCMAT Cost of Living Adjustments (COLAs) based on the enacted in the 2022-23 State Adoption for 2023-24 (5.38%) and 2024-25 (4.02%).

Wiseburn Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Unrestricted General Fund**

Bargaining Unit: Wiseburn California School Employees Union (CSEA)

		Column 1	Column 2	Column 3	Column 4
		Latest Board- Approved Budget Before Settlement (45 day revise + UA As of 8/2/22)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
Object Code					
REVENUES					
LCFF Revenue	8010-8099	\$ 25,046,654		\$ 124,608	\$ 25,171,262
Federal Revenue	8100-8299	\$ 592		\$ -	\$ 592
Other State Revenue	8300-8599	\$ 488,577		\$ -	\$ 488,577
Other Local Revenue	8600-8799	\$ 2,635,120		\$ -	\$ 2,635,120
TOTAL REVENUES		\$ 28,170,943		\$ 124,608	\$ 28,295,551
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 10,625,818	\$ -	\$ 1,005,426	\$ 11,631,244
Classified Salaries	2000-2999	\$ 2,676,868	\$ 227,076	\$ 33,650	\$ 2,937,594
Employee Benefits	3000-3999	\$ 4,619,948	\$ 92,363	\$ 400,483	\$ 5,112,795
Books and Supplies	4000-4999	\$ 758,643		\$ -	\$ 758,643
Services and Other Operating Expenditures	5000-5999	\$ 2,518,029		\$ -	\$ 2,518,029
Capital Outlay	6000-6999	\$ 43,000		\$ -	\$ 43,000
Other Outgo (excluding Indirect Costs)	7100-7299 7400-7499	\$ -		\$ -	\$ -
Transfers of Indirect Costs	7300-7399	\$ (25,000)		\$ -	\$ (25,000)
TOTAL EXPENDITURES		\$ 21,217,306	\$ 319,439	\$ 1,439,560	\$ 22,976,305
OTHER FINANCING SOURCES/USES					
Transfers In and Other Sources	8900-8979		\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ 150,000	\$ -	\$ -	\$ 150,000
Contributions	8980-8999	\$ (5,359,090)	\$ (187,607)	\$ (714,012)	\$ (6,260,710)
OPERATING SURPLUS (DEFICIT)*		\$ 1,444,547	\$ (507,046)	\$ (2,028,964)	\$ (1,091,464)
BEGINNING FUND BALANCE					
	9791	\$ 4,629,215			\$ 4,629,215
Audit Adjustments/Other Restatements	9793/9795				\$ -
ENDING FUND BALANCE		\$ 6,073,762	\$ (507,046)	\$ (2,028,964)	\$ 3,537,752
COMPONENTS OF ENDING FUND BALANCE:					
Nonspendable	9711-9719	\$ 27,500	\$ -	\$ -	\$ 27,500
Restricted	9740				
Committed	9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned	9780	\$ 818,568	\$ 89,938	\$ -	\$ 908,506
Reserve for Economic Uncertainties	9789	\$ 1,014,940	\$ 15,211	\$ 64,607	\$ 1,094,758
Unassigned/Unappropriated Amount	9790	\$ 4,212,755	\$ (612,195)	\$ (2,093,571)	\$ 1,506,988

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Los Angeles County Office of Education

Business Advisory Services

Revised 06/11/2021

Wiseburn Unifed School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Restricted General Fund**

Bargaining Unit: Wiseburn California School Employees Union (CSEA)

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (45 day revise + UA As of 8/2/22)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ -		\$ -	\$ -
Federal Revenue 8100-8299	\$ 1,612,675		\$ -	\$ 1,612,675
Other State Revenue 8300-8599	\$ 5,514,493		\$ -	\$ 5,514,493
Other Local Revenue 8600-8799	\$ 1,014,402		\$ -	\$ 1,014,402
TOTAL REVENUES	\$ 8,141,570		\$ -	\$ 8,141,570
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 4,836,315	\$ -	\$ 493,493	\$ 5,329,808
Classified Salaries 2000-2999	\$ 1,633,875	\$ 133,362	\$ 28,665	\$ 1,795,902
Employee Benefits 3000-3999	\$ 3,672,233	\$ 54,245	\$ 191,855	\$ 3,918,333
Books and Supplies 4000-4999	\$ 290,927		\$ -	\$ 290,927
Services and Other Operating Expenditures 5000-5999	\$ 1,124,937		\$ -	\$ 1,124,937
Capital Outlay 6000-6999	\$ 514,600		\$ -	\$ 514,600
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 366,128		\$ -	\$ 366,128
Transfers of Indirect Costs 7300-7399	\$ 25,000		\$ -	\$ 25,000
TOTAL EXPENDITURES	\$ 12,464,015	\$ 187,607	\$ 714,012	\$ 13,365,635
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 5,359,090	\$ 187,607	\$ 714,012	\$ 6,260,710
OPERATING SURPLUS (DEFICIT)*	\$ 1,036,645	\$ -	\$ -	\$ 1,036,645
BEGINNING FUND BALANCE				
9791	\$ 3,909,909			\$ 3,909,909
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 4,946,554	\$ -	\$ -	\$ 4,946,554
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ 4,946,554	\$ -	\$ -	\$ 4,946,554
Committed 9750-9760				
Assigned Amounts 9780				
Reserve for Economic Uncertainties 9789		\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Los Angeles County Office of Education

Business Advisory Services

Revised 06/11/2021

Wiseburn Unifed School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Combined General Fund**

Bargaining Unit:

Wiseburn California School Employees Union (CSEA)

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (45 day revise + UA As of 8/2/22)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 25,046,654		\$ 124,608	\$ 25,171,262
Federal Revenue 8100-8299	\$ 1,613,267		\$ -	\$ 1,613,267
Other State Revenue 8300-8599	\$ 6,003,070		\$ -	\$ 6,003,070
Other Local Revenue 8600-8799	\$ 3,649,522		\$ -	\$ 3,649,522
TOTAL REVENUES	\$ 36,312,513		\$ 124,608	\$ 36,437,121
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 15,462,133	\$ -	\$ 1,498,919	\$ 16,961,052
Classified Salaries 2000-2999	\$ 4,310,743	\$ 360,438	\$ 62,315	\$ 4,733,496
Employee Benefits 3000-3999	\$ 8,292,181	\$ 146,609	\$ 592,338	\$ 9,031,127
Books and Supplies 4000-4999	\$ 1,049,570		\$ -	\$ 1,049,570
Services and Other Operating Expenditures 5000-5999	\$ 3,642,966		\$ -	\$ 3,642,966
Capital Outlay 6000-6999	\$ 557,600		\$ -	\$ 557,600
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 366,128		\$ -	\$ 366,128
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 33,681,321	\$ 507,046	\$ 2,153,572	\$ 36,341,940
OTHER FINANCING SOURCES/USES				
Transfer In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 150,000	\$ -	\$ -	\$ 150,000
Contributions 8980-8999	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ 2,481,192	\$ (507,046)	\$ (2,028,964)	\$ (54,819)
BEGINNING FUND BALANCE				
9791	\$ 8,539,124			\$ 8,539,124
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 11,020,316	\$ (507,046)	\$ (2,028,964)	\$ 8,484,306
COMPONENTS OF ENDING FUND				
Nonspendable 9711-9719	\$ 27,500	\$ -	\$ -	\$ 27,500
Restricted 9740	\$ 4,946,554	\$ -	\$ -	\$ 4,946,554
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ 818,568	\$ 89,938	\$ -	\$ 908,506
Reserve for Economic Uncertainties 9789	\$ 1,014,940	\$ 15,211	\$ 64,607	\$ 1,094,758
Unassigned/Unappropriated Amount 9790	\$ 4,212,755	\$ (612,195)	\$ (2,093,571)	\$ 1,506,988

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Wiseburn Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 11 - Adult Education Fund**

Bargaining Unit:

Wiseburn California School Employees Union (CSEA)

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of _____)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ -		\$ -	\$ -
Other Local Revenue 8600-8799	\$ -		\$ -	\$ -
TOTAL REVENUES	\$ -		\$ -	\$ -
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits 3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies 4000-4999	\$ -		\$ -	\$ -
Services and Other Operating Expenditures 5000-5999	\$ -		\$ -	\$ -
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ -		\$ -	\$ -
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE 9791	\$ -			\$ -
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ -	\$ -	\$ -	\$ -
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Los Angeles County Office of Education

Business Advisory Services

Revised 06/11/2021

Wiseburn Unifed School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 12 - Child Development Fund**

Bargaining Unit:

Wiseburn California School Employees Union (CSEA)

		Column 1	Column 2	Column 3	Column 4
		Latest Board- Approved Budget Before Settlement (45 day revise + UA As of 8/2/22)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
Object Code					
REVENUES					
Federal Revenue	8100-8299	\$ -		\$ -	\$ -
Other State Revenue	8300-8599	\$ -		\$ -	\$ -
Other Local Revenue	8600-8799	\$ -		\$ -	\$ -
TOTAL REVENUES		\$ -		\$ -	\$ -
EXPENDITURES					
Certificated Salaries	1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries	2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits	3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies	4000-4999	\$ -		\$ -	\$ -
Services and Other Operating Expenditures	5000-5999	\$ -		\$ -	\$ -
Capital Outlay	6000-6999	\$ -		\$ -	\$ -
Other Outgo (excluding Indirect Costs)	7100-7299 7400-7499	\$ -		\$ -	\$ -
Transfers of Indirect Costs	7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES/USES					
Transfers In and Other Sources	8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE					
	9791	\$ -			\$ -
Audit Adjustments/Other Restatements	9793/9795	\$ -			\$ -
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING FUND BALANCE:					
Nonspendable	9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted	9740	\$ -	\$ -	\$ -	\$ -
Committed	9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned	9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties	9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount	9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Los Angeles County Office of Education

Business Advisory Services

Revised 06/11/2021

Wiseburn Unifed School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 13/61 - Cafeteria Fund**

Bargaining Unit:

Wiseburn California School Employees Union (CSEA)

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (45 day revise + UA As of 8/2/22)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ -		\$ -	\$ -
Federal Revenue 8100-8299	\$ 826,500		\$ -	\$ 826,500
Other State Revenue 8300-8599	\$ 50,000		\$ -	\$ 50,000
Other Local Revenue 8600-8799	\$ 1,000		\$ -	\$ 1,000
TOTAL REVENUES	\$ 877,500		\$ -	\$ 877,500
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ 304,986	\$ 28,687	\$ -	\$ 333,673
Employee Benefits 3000-3999	\$ 34,025	\$ 9,340	\$ -	\$ 43,365
Books and Supplies 4000-4999	\$ 515,000		\$ -	\$ 515,000
Services and Other Operating Expenditures 5000-5999	\$ 11,800		\$ -	\$ 11,800
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 865,811	\$ 38,027	\$ -	\$ 903,838
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ 11,689	\$ (38,027)	\$ -	\$ (26,338)
BEGINNING FUND BALANCE 9791	\$ 529,848			\$ 529,848
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 541,537	\$ (38,027)	\$ -	\$ 503,510
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ 541,537	\$ -	\$ -	\$ 541,537
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ (0)	\$ (38,027)	\$ -	\$ (38,027)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positiveLos Angeles County Office of Education
Business Advisory Services

Revised 06/11/2021

Wiseburn Unifed School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Fund:

Bargaining Unit:

Wiseburn California School Employees Union (CSEA)

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (45 day revise + UA As of 8/2/22)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ -		\$ -	\$ -
Other Local Revenues 8600-8799	\$ -		\$ -	\$ -
TOTAL REVENUES	\$ -		\$ -	\$ -
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits 3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies 4000-4999	\$ -		\$ -	\$ -
Services and Other Operating Expenditures 5000-5999	\$ -		\$ -	\$ -
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ -		\$ -	\$ -
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE 9791	\$ -			\$ -
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ -	\$ -	\$ -	\$ -
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Los Angeles County Office of Education

Business Advisory Services

Revised 06/11/2021

Wiseburn Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Fund:
 Bargaining Unit: **Wiseburn California School Employees Union (CSEA)**

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (45 day revise + UA As of 8/2/22)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ -		\$ -	\$ -
Other Local Revenue 8600-8799	\$ -		\$ -	\$ -
TOTAL REVENUES	\$ -		\$ -	\$ -
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits 3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies 4000-4999	\$ -		\$ -	\$ -
Services and Other Operating Expenditures 5000-5999	\$ -		\$ -	\$ -
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE 9791	\$ -			\$ -
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ -	\$ -	\$ -	\$ -
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Wiseburn Unified School District
Wiseburn California School Employees Union (CSEA)

Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ 124,608	23.2b Version of FCMAT LCFF Calculator
Expenditures	\$ 1,439,560	Certificated BU/ Management & Confidential settlement
Other Financing Sources/Uses	\$ (714,012)	

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ 714,012	Certificated BU/ Management & Confidential settlement
Other Financing Sources/Uses	\$ 714,012	

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4g: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:

N/A

Wiseburn Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Unrestricted General Fund MYP**

Bargaining Unit: Wiseburn California School Employees Union (CSEA)

Object Code	2022-23	2023-24	2024-25
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 25,171,262	\$ 26,272,853	\$ 27,076,480
Federal Revenue 8100-8299	\$ 592	\$ 592	\$ 592
Other State Revenue 8300-8599	\$ 488,577	\$ 488,577	\$ 488,577
Other Local Revenue 8600-8799	\$ 2,635,120	\$ 2,635,120	\$ 2,635,120
TOTAL REVENUES	\$ 28,295,551	\$ 29,397,142	\$ 30,200,769
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 11,631,244	\$ 12,507,230	\$ 12,757,375
Classified Salaries 2000-2999	\$ 2,937,594	\$ 3,009,665	\$ 3,039,761
Employee Benefits 3000-3999	\$ 5,112,795	\$ 5,349,447	\$ 5,331,208
Books and Supplies 4000-4999	\$ 758,643	\$ 758,643	\$ 758,643
Services and Other Operating Expenditures 5000-5999	\$ 2,518,029	\$ 2,533,009	\$ 2,533,009
Capital Outlay 6000-6999	\$ 43,000	\$ 43,000	\$ 43,000
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ -	\$ -	\$ -
Transfers of Indirect Costs 7300-7399	\$ (25,000)	\$ (25,000)	\$ (25,000)
Other Adjustments			\$ -
TOTAL EXPENDITURES	\$ 22,976,305	\$ 24,175,993	\$ 24,437,996
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 150,000	\$ -	\$ -
Contributions 8980-8999	\$ (6,260,710)	\$ (6,150,818)	\$ (6,243,375)
OPERATING SURPLUS (DEFICIT)*	\$ (1,091,464)	\$ (929,670)	\$ (480,602)
BEGINNING FUND BALANCE			
9791	\$ 4,629,215	\$ 3,537,752	\$ 2,608,082
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 3,537,752	\$ 2,608,082	\$ 2,127,480
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ 27,500	\$ 27,500	\$ 27,500
Restricted 9740			
Committed 9750-9760	\$ -	\$ -	\$ -
Assigned 9780	\$ 908,506	\$ 299,348	\$ -
Reserve for Economic Uncertainties 9789	\$ 1,094,758	\$ 1,079,882	\$ 1,090,519
Unassigned/Unappropriated Amount 9790	\$ 1,506,988	\$ 1,201,352	\$ 1,009,461

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Wiseburn Unifed School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Restricted General Fund MYP**

Bargaining Unit: Wiseburn California School Employees Union (CSEA)

Object Code	2022-23	2023-24	2024-25
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ -	\$ -	\$ -
Federal Revenue 8100-8299	\$ 1,612,675	\$ 891,088	\$ 891,088
Other State Revenue 8300-8599	\$ 5,514,493	\$ 5,230,019	\$ 5,230,019
Other Local Revenue 8600-8799	\$ 1,014,402	\$ 1,014,402	\$ 1,014,402
TOTAL REVENUES	\$ 8,141,570	\$ 7,135,509	\$ 7,135,509
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 5,329,808	\$ 4,303,659	\$ 4,389,732
Classified Salaries 2000-2999	\$ 1,795,902	\$ 1,645,526	\$ 1,661,981
Employee Benefits 3000-3999	\$ 3,918,333	\$ 3,591,375	\$ 3,581,403
Books and Supplies 4000-4999	\$ 290,927	\$ 290,927	\$ 290,927
Services and Other Operating Expenditures 5000-5999	\$ 1,124,937	\$ 1,107,857	\$ 1,107,857
Capital Outlay 6000-6999	\$ 514,600	\$ 489,600	\$ 489,600
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 366,128	\$ 366,128	\$ 366,128
Transfers of Indirect Costs 7300-7399	\$ 25,000	\$ 25,000	\$ 25,000
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 13,365,635	\$ 11,820,072	\$ 11,912,629
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 6,260,710	\$ 6,150,818	\$ 6,243,375
OPERATING SURPLUS (DEFICIT)*	\$ 1,036,645	\$ 1,466,255	\$ 1,466,255
BEGINNING FUND BALANCE 9791	\$ 3,909,909	\$ 4,946,554	\$ 6,412,809
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 4,946,554	\$ 6,412,809	\$ 7,879,064
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ -	\$ -	\$ -
Restricted 9740	\$ 4,946,554	\$ 6,412,809	\$ 7,879,064
Committed 9750-9760			
Assigned 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Wiseburn Unifed School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Combined General Fund MYP**

Bargaining Unit: Wiseburn California School Employees Union (CSEA)

		2022-23	2023-24	2024-25
		Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
Object Code				
REVENUES				
LCFF Revenue	8010-8099	\$ 25,171,262	\$ 26,272,853	\$ 27,076,480
Federal Revenue	8100-8299	\$ 1,613,267	\$ 891,680	\$ 891,680
Other State Revenue	8300-8599	\$ 6,003,070	\$ 5,718,596	\$ 5,718,596
Other Local Revenue	8600-8799	\$ 3,649,522	\$ 3,649,522	\$ 3,649,522
TOTAL REVENUES		\$ 36,437,121	\$ 36,532,651	\$ 37,336,278
EXPENDITURES				
Certificated Salaries	1000-1999	\$ 16,961,052	\$ 16,810,889	\$ 17,147,107
Classified Salaries	2000-2999	\$ 4,733,496	\$ 4,655,191	\$ 4,701,743
Employee Benefits	3000-3999	\$ 9,031,127	\$ 8,940,822	\$ 8,912,611
Books and Supplies	4000-4999	\$ 1,049,570	\$ 1,049,570	\$ 1,049,570
Services and Other Operating Expenditures	5000-5999	\$ 3,642,966	\$ 3,640,866	\$ 3,640,866
Capital Outlay	6000-6999	\$ 557,600	\$ 532,600	\$ 532,600
Other Outgo (excuding Indirect Costs)	7100-7299 7400-7499	\$ 366,128	\$ 366,128	\$ 366,128
Transfers of Indirect Costs	7300-7399	\$ -	\$ -	\$ -
Other Adjustments			\$ -	\$ -
TOTAL EXPENDITURES		\$ 36,341,940	\$ 35,996,066	\$ 36,350,624
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources	8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ 150,000	\$ -	\$ -
Contributions	8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ (54,819)	\$ 536,585	\$ 985,653
BEGINNING FUND BALANCE	9791	\$ 8,539,124	\$ 8,484,306	\$ 9,020,891
Audit Adjustments/Other Restatements	9793/9795	\$ -		
ENDING FUND BALANCE		\$ 8,484,306	\$ 9,020,891	\$ 10,006,544
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable	9711-9719	\$ 27,500	\$ 27,500	\$ 27,500
Restricted	9740	\$ 4,946,554	\$ 6,412,809	\$ 7,879,064
Committed	9750-9760	\$ -	\$ -	\$ -
Assigned	9780	\$ 908,506	\$ 299,348	\$ -
Reserve for Economic Uncertainties	9789	\$ 1,094,758	\$ 1,079,882	\$ 1,090,519
Unassigned/Unappropriated Amount	9790	\$ 1,506,988	\$ 1,201,352	\$ 1,009,461

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Wiseburn Unifed School District
Wiseburn California School Employees Union (CSEA)

I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES**1. State Reserve Standard**

		2022-23	2023-24	2024-25
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 36,491,940	\$ 35,996,066	\$ 36,350,624
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 36,491,940	\$ 35,996,066	\$ 36,350,624
d.	State Standard Minimum Reserve Percentage for this District Enter percentage →	3.00%	3.00%	3.00%
e.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, or \$50,000)	\$ 1,094,758	\$ 1,079,882	\$ 1,090,519

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 1,094,758	\$ 1,079,882	\$ 1,090,519
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 1,506,988	\$ 1,201,352	\$ 1,009,461
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 2,601,746	\$ 2,281,234	\$ 2,099,980
f.	Reserve for Economic Uncertainties Percentage	7.13%	6.34%	5.78%

3. Do unrestricted reserves meet the state minimum reserve amount?

2022-23

Yes

☒

No

☐

2023-24

Yes

☒

No

☐

2024-25

Yes

☒

No

☐**4. If no, how do you plan to restore your reserves?**

N/A

Wiseburn Unified School District
Wiseburn California School Employees Union (CSEA)

5. Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Total Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$ 545,073
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$ (507,046)
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$ -
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$ -
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$ (38,027)
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$ -
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$ -
Total all fund balances Increase/(Decrease) as a result of the settlement(s)	\$ (545,073)

Variance \$ 0

Variance Explanation:

N/A

6. Will this agreement create or increase deficit financing in the current or subsequent years?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction plan, as necessary.

<u>General Fund Combined</u>	<u>Surplus/ (Deficit)</u>	<u>(Deficit) %</u>	<u>Deficit primarily due to:</u>
Current FY Surplus/(Deficit) before settlement(s)?	\$ 2,481,192	7.3%	
Current FY Surplus/(Deficit) after settlement(s)?	\$ (54,819)	(0.2%)	Operational Expenses
1st Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ 536,585	1.5%	
2nd Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ 985,653	2.7%	

Deficit Reduction Plan (as necessary):

N/A

7. Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 1st and 2nd Subsequent FY?

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending, and to rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a separate sheet, or use page 8a.

<u>MYP</u>	<u>Amount</u>	<u>"Other Adjustments" Explanation</u>
1st Subsequent FY Unrestricted, Page 5a	\$ -	
1st Subsequent FY Restricted, Page 5b	\$ -	
2nd Subsequent FY Unrestricted, Page 5a	\$ -	
2nd Subsequent FY Restricted, Page 5b	\$ -	

J. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2 and 3547.5, the Superintendent and Chief Business Official of the Wiseburn Unified School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from July 1, 2022 to July 30, 2025.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
Expenditures/Other Financing Uses
Ending Balance(s) Increase/(Decrease)

Budget Adjustment Increase/(Decrease)

\$	124,608
\$	2,698,645
\$	(2,574,037)

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
Expenditures/Other Financing Uses
Ending Balance(s) Increase/(Decrease)

Budget Adjustment Increase/(Decrease)

\$	-
\$	-
\$	-

Budget Revisions


If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

☒ I hereby certify ☐ I am unable to certify



District Superintendent

(Signature)



Date

☒ I hereby certify ☐ I am unable to certify



Chief Business Official

(Signature)



Date

Special Note: The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

Wiseburn Unifed School District

Wiseburn California School Employees Union (CSEA)

Assumptions and Explanations (enter or attach documentation)

The assumptions upon which this certification is made are as follows:

LCFF includes the following:

All LCFF COLA's in FCMAT 23.2b revision of LCFF calculator

COVID Relief ADA enacted in State Budget

Three year averaging of student attendance enacted in 2022-23 State Budget

Flat ADA and Enrollment from 2021-22 forward

Concerns regarding affordability of agreement in subsequent years (if any):

None.


K. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

Wiseburn Unified School District

District Name



**District Superintendent
(Signature)**

9-14-2022

Date

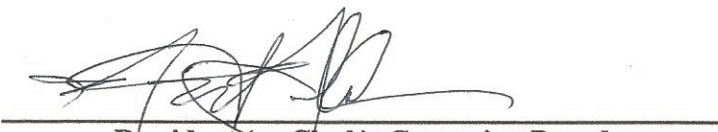
Dr. Blake Silvers, Superintendent

Contact Person

(310) 725-2101

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on September 22, 2022, took action to approve the proposed agreement with the Wiseburn Classified Bargaining Unit.



**President (or Clerk), Governing Board
(Signature)**

9/14/22

Date

Special Note: The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

**General Instructions for Completion of
Public Disclosure of Proposed Collective Bargaining Agreement**

- Pursuant to GC 3540.2 (a), districts with qualified or negative certifications are required to submit a disclosure. In addition, pursuant to GC 3540.2 (d) a school district shall provide the county superintendent of schools, upon request, with all relevant information to provide an understanding of the financial impact of any final collective bargaining agreement reached pursuant to GC Section 3543.2 and 3547.5. All proposed bargaining agreements, including zero compensation, freezes, rollbacks, furlough days, stipends, benefit modifications and re-openers, must be disclosed using the entire workbook.
- Please submit this form to the County Superintendent of Schools and make it available to the public for review **at least ten (10) working days prior** to the date on which the Governing Board will take action on the proposed bargaining agreement.
- Attach a copy of the proposed bargaining agreement to each disclosure form.
- A separate disclosure form should be completed for each bargaining unit. If two or more units are settled concurrently, see the instructions at the bottom of the next page.
- Figures in the “Annual Cost Prior to Proposed Agreement” column on page 1 of the disclosure form should reflect the current fiscal year cost data before the agreement, even if the estimated salary changes were included in the adopted budget.
- In the “Year 1” column on page 1 of the disclosure form, show the incremental change resulting from the proposed agreement for the fiscal year in which the contract is first effective. If the agreement includes a retroactive salary change for a prior year and the impact of the change is in the current fiscal year, show the total change of both the prior and current year in the “Year 1” column. Only fill in the “Year 2” or “Year 3” columns if the proposed agreement is a multiyear contract with changes in years subsequent to the current year.
- To ensure full disclosure, such as for agreements where salary changes may not be effective for a full year, explain the terms of the agreement beginning on the top of page 2 of the disclosure form.
- Use Section G on pages 4a through 4c for the General Fund and the four columns designated to show “Latest Board Approved Budget Before Settlement,” “Adjustments as a Result of Settlement,” “Other Revisions,” and “Total Revised Budget” for the fiscal year being settled.
- Pages 4d through 4h of Section G are to be used if the source of funding for an agreement includes funds **other than** the General Fund.
- Proposed agreements must be disclosed **any time a contract is reopened**. This is especially true when multiyear agreements are formula-driven, as in the case when they are tied to projected cost-of-living adjustments in the subsequent years. Once an actual percentage and dollar change is determined, **the resulting salary and benefit cost impact must be disclosed even though it may have been budgeted**.
- Certification No. 1 (Section J on Page 8) must be signed by the District Superintendent and Chief Business Official (CBO) at the time of public disclosure. “I hereby certify” or “I am unable to certify” must be checked by both signers.
 - The Superintendent’s and CBO’s certifications are meant to be independent of one another.
 - The certifications serve as additional information provided to the board regarding the affordability of the proposed agreement **before** the board takes action on the agreement.

- The certifications should be accompanied by:
 - The fiscal planning assumptions that are used in making the certification.
 - Any qualifying comments made by the Superintendent and/or CBO that speak to the agreement's affordability within the context of the district's entire budget.
- The absence of a certification signature or a check on the "I am unable to certify" line does not prevent a board from taking action on an agreement. However, if a board approves an agreement missing a certification signature or with the "I am unable to certify" checked, it is still expected to adopt the budget revisions needed to pay for the agreement.
- The Los Angeles County Office of Education (County Office) will process any payroll adjustments reflected in an agreement, even if the Superintendent and/or CBO do not provide certifying signatures. However, the absence of a certification signature or if the "I am unable to certify" box is checked serves as an alert to the County Office to carefully analyze and review the district's ability to fund the agreement.
- Within 45 days of adopting a collective bargaining agreement, or prior to, or with its next interim report submission (or budget submission if the agreement is adopted after the submittal of the district's Second Interim Report), whichever comes first, any budget revisions to the school district's current year budget that are necessary to fulfill the terms of the agreement must be forwarded to the County Office. If a school district does not adopt all of the revisions to its budget needed in the current fiscal year to meet the costs of a collective bargaining agreement, the County Superintendent of Schools is required to issue a qualified or negative certification for the district's next interim report (Education Code Section 42142).
- Any concerns regarding the affordability of the agreement in subsequent years should be listed on page 8a following the certification.
- The entire collective bargaining disclosure document, including multiyear projections, the Superintendent/CBO certifications and assumptions, and board actions needed in current and subsequent years, must be reviewed by the board prior to board action on the agreement.
- Certification No. 2 (Section K on Page 9) must be signed by the district Superintendent at the time of public disclosure and submitted with the completed disclosure forms to the County Office.
- After the Governing Board takes action on the proposed agreement, Certification No. 2 must be signed by the Board President or Clerk and re-submitted to the County Office. In the event that a Governing Board modifies a proposed agreement as it was originally disclosed and takes action to approve the agreement, a revised disclosure should also be resubmitted with any revisions made to the agreement clearly indicated.
- The manner in which the public is made aware of the proposed agreement and its availability for public inspection and review is at the discretion of the district. Districts may select any or a combination of various methods available for communicating to the public - i.e., notice in newspaper, posted notices, letters to parents, PTA newsletters, etc. Notification, however, must include the public at large and should not be limited to district parents only.

Multiple Bargaining Unit Agreements Settled Concurrently

- Complete pages 1 through 3 for each bargaining unit agreement.
- Create a new "combined" workbook: On page 1, type the district name and "Combined" following name of bargaining unit.
- Skip to page 4 and complete the remainder of the workbook showing the impact of all agreements on the district's budget.
- Complete the combined workbook page 8 (Certification No. 1) with Superintendent and CBO signatures.
- Attach pages 1 through 3 and copies of signed MOUs or Tentative Agreements for each bargaining unit.
- Submit to the County Office at least 10 working days prior to the Governing Board approval.
- Complete the combined workbook page 9 (Certification No. 2) following Board ratification.
- Submit Certification No. 2 to the County Office.

**Specific Instructions for Completion of
Public Disclosure of Proposed Collective Bargaining Agreement**

Data can only be manually entered into yellow-highlighted cells of the workbook. White cells are locked, and typically contain formulas that automatically calculate totals, variances, and percentages.

Section A, Page 1: Proposed Change in Compensation

The total cost *for all funds*, not just the General Fund, is to be reported on page 1. Data in Year 2 and 3 columns is necessary only for multiyear and overlapping fiscal year agreements.

Line 1 **Salary Schedule, including step and column** - Report only the cost of salaries, excluding statutory and health/welfare benefits.

Annual Cost Prior to Proposed Agreement - Enter the total cost of salaries for the bargaining unit prior to the proposed agreement.

Year 1 - Enter the amount of the proposed salary schedule change.

Line 2 **Other Compensation** - Report only the cost of salaries associated with the cost of other compensation, excluding statutory and health/welfare benefits.

Annual Cost Prior to Proposed Agreement - Enter the total cost of other compensation for the bargaining unit prior to the proposed agreement.

Year 1 - Enter the amount of the proposed change in other compensation.

Description - Indicate specific changes in other compensation for each affected year. For example: One percent off-schedule or \$200/employee.

Line 3 **Statutory Benefits** - Report only the cost of statutory benefits, excluding salaries and health/welfare benefits.

Annual Cost Prior to Proposed Agreement - Enter the total cost of statutory benefits of the bargaining unit prior to the proposed agreement.

Year 1 - Enter the amount of the proposed change in statutory benefits resulting from changes in salaries reported on Lines 1 and 2.

Line 4 **Health/Welfare Plans** - Report only the cost of health/welfare benefits, excluding the cost of salaries and statutory benefits.

Annual Cost Prior to Proposed Agreement - Enter the total cost of health/welfare benefits of the bargaining unit prior to the proposed agreement.

Year 1 - Enter the amount of the proposed change in health/welfare benefits for the affected bargaining unit.

Line 5 **Total Compensation** - Automatically calculated.

Line 6 **Total Number of Represented Employees** - Enter the full-time equivalent (FTE) employees for the affected bargaining unit.

Line 7 **Total Compensation Average Cost per Employee** - Automatically calculated.

Section A (continued) through Section F, Pages 2 and 3: Answer bargaining unit-specific questions.

Section G, Pages 4a through 4i: Impact of Proposed Agreement on Current Year Operating Budget, for General Adult Education, Child Development, Cafeteria and Other Funds

- If other bargaining unit agreements are pending or recently settled, then Column 3 can be used to show the revisions necessary for the other units. Column 4 should reflect the current budget, as adjusted for all agreements.
- Data entered on pages 4a and 4b, "Unrestricted" and "Restricted General Fund," will automatically populate page 4c, "Combined General Fund," as well as the first column (current year) of Section H, pages 5a and 5b.
- On Page 4i, give explanations for entries recorded in Column 3, "Other Revisions," on pages 4a through 4h.

Section H, Pages 5a through 5c: Impact of Proposed Agreement on Subsequent Years

- Unrestricted and Restricted General Fund data for subsequent fiscal years must be manually entered on pages 5a and 5b, respectively. The combined General Fund totals are automatically calculated on page 5c.

Section I, Pages 6 and 7: Impact of Proposed Agreement on Unrestricted Reserves

- If "Other Adjustments" expenditure amounts were entered in the multiyear projection (pages 5a and 5b) for the two subsequent years, then an explanation must be provided on page 7, question 7.
- Enter data in the yellow-highlighted cells as appropriate. Enter your district's reserve level requirement on line 1d. Whether a district meets required reserve levels is automatically determined and displayed on page 6, line 3. Any fiscal year with a "No" result in line 3 requires a response in line 4.
- Any total compensation variance requires an explanation on page 7, question 5.
- The causes of and plans to address deficit spending, especially for any deficit resulting from or increased by the agreement, must be addressed on page 7, question 6.

Section J, Pages 8 and 8a: Certification No. 1

- Enter data in yellow-highlighted cells on page 8 as appropriate. Once data is entered, the form should be printed, "I am able to certify" or "I am unable to certify" must be checked and signed by the district Superintendent and Chief Business Official. Use page 8a to list the budget assumptions and address affordability in subsequent years. Submit the signed certification and the completed Public Disclosure to the County Office.

Section K, Page 9: Certification No. 2

- Enter data in yellow-highlighted cells on page 9 as appropriate. Once data is entered, the form should be printed, signed and dated by the district Superintendent. The completed disclosure is ready for posting and submission to the County Office. After the the Governing Board meeting, the Board President or Clerk of the Board (district Superintendent) must sign and date Certification No. 2. and submit to the County Office.