

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

March 13, 2024

MINUTES

VOTING MEMBERS PRESENT: Mr. Micheal Wanner, President, Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Joyce Culpepper, Ms. Jenna Condran, Ms. Rosemary Conjar, Ms. Christie Hamilton, and Mr, Nicholas Conjar.

VOTING MEMBERS PRESENT ABSENT: Ms. Karen Harris

NON-VOTING MEMBERS PRESENT: Mr. Michael Iskric, Jr, Superintendent Mr. William Zee, Solicitor, Mr. Michael Lewis, AYZ Law, Ms. Megan Armstead, Elementary Principal, Ms. Elayne Thomas, Elementary Assistant Principal, Ms. Leni Cordero, Jr./Sr. High School Principal, Ms. Tarah Gross, Jr./Sr. High School Assistant Principal, Keri Poston, Special Education Director, and Mark Carnes, II, Business Manager/Board Secretary.

CALL TO ORDER

Mr. Wanner called the meeting to order at 6:17 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXCUTIVE SESSION

Executive Session was held prior to this meeting for board matters.

PRESENTATION

CCW Wrestling, Mr. Mort

Build-It, Fix-It, Mr. Wise

Mental Health Fishing Program, Mr. Crosson

Education Voters PA, Ms. Sviben

PUBLIC COMMENT (Agenda items)

No comment

FOLLOW UP

Dr. Mick Iskric, Jr.

School Spotlight

Technology, Mr Kiehl and Team

APPROVAL OF MINUTES

REVIEW OF BOARD REPORTS

Reports are all listed individually

FINANCE REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached **February 2024 Finance Reports** which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, Item A.1 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **Options and Perspective Consulting** for financial consulting services.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, Item A.2 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Ward-McMullen – Aye, and Mr. Johnson – Aye, and Item A.2 was approved.

The Administration respectfully recommends that the Board approve attached agreement with **Capital Area Intermediate** 2024-2025 General Operating Budget and adopt the Budget Resolution. On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, Item A.3 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Ward-McMullen – Aye, and Mr. Johnson – Aye, and Item A.3 was approved.

PERSONNEL REPORT ACTION ITEM: Ms. Culpepper

The Administration respectfully recommends that the Board approve the **Personnel Report**.

On a motion by Ms. Culpepper, second by Ms. Ward McMullen and was approved by Voice Call vote, all members voting Aye, Item B.1 was approved.

PROPERTY AND SUPPLIES REPORT

The Administration respectfully recommends that the Board approve the use of the football field for **Steelton Borough's Egg Trot and Bunny Hop** on March 30, 2024 12:00 p.m. - 5:00 p.m. with Ms. McCool.

On a motion by Mr. Conjar, second by Mr. Johnson and was approved by Voice Call vote, all members voting Aye, Item C.1 was approved.

The Administration respectfully recommends that the Board approve the use of the High School Gymnasium for CCW Wrestling event to be held on April 13, 2024, April 13, 2024 from 4:00 p.m. - 11:00 p.m. Mr. Mort. On a motion by Mr. Conjar, second by Mr. Johnson and was approved by Voice Call vote, all members voting Aye, Item C.1 was approved.

The Administration respectfully recommends that the Board approve the use of the football field for **Steelton Police Department Agility Test** on April 13, 2024 8:00 a.m. - 12:00 p.m. with Department with Chief Shaub. On a motion by Mr. Conjar, second by Ms. Ward-McMullen and was approved by Voice Call vote, all members voting Aye, Item C.1 was approved.

PUPIL SERVICES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached agreement with **Effective School Solutions** for the 2024-2025 and 2025-2026 school years for mental health services.

On a motion by Ms. Ward-McMullen and second by Ms. Culpepper, by Roll Call Vote, all members voting Aye, Item E.1 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Mr. Johnson – Aye, Ms. Ward-McMullen – Aye, and Item D.1 was approved.

The Administration respectfully recommends that the Board approve the Build-It, Fix-It Club with Mr. Wise at the High School.

On a motion by Ms. Ward-McMullen, second by Ms. Condran to approve by Voice vote, all members voting Aye, Item E.2 was approved.

STUDENT ACTIVITIES REPORT ACTION ITEM

The Administration respectfully recommends that the Board review the **fundraisers** for informational purposes only.

Club or Group/Advisor	Date	Type of Funding
Kindergarten/Ms. Lesniak	1/2024 - 2/2024	Wooden Roses
Theater/Ms. Roedts	3/2024	SHSD Theater T-shirts

TRANSPORTATION REPORT ACTION ITEM

The Administration respectfully recommends that the Board review the **field trips** below for informational purposes only. Trips are less than 50 miles.

Date	Class/Program & Teacher/Coach	Location
5/21/2024	Jr./Sr. High School/Ms. Warner	Senators, Harrisburg

The Administration respectfully recommends that the Board approve the attached drivers list for **Assist Services** for student transportation services.

On a motion by Ms. Ward-McMullen, second by Mr. Johnson to approve by Voice vote, all members voting Aye, Item E.2 was approved.

The Administration respectfully recommends that the Board approve the attached drivers list for **First Student Inc.** for student transportation services.

On a motion by Ms. Ward-McMullen, second by Mr. Johnson to approve by Voice vote, all members voting Aye, Item E.2 was approved.

The Administration respectfully recommends that the Board approve the attached drivers list for **Krise Transportation Inc.** for student transportation services.

On a motion by Ms. Ward-McMullen, second by Mr. Johnson to approve by Voice vote, all members voting Aye, Item E.2 was approved.

SUPERINTENDENT'S REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Confidential Agreement for Student #10369**.

On a motion by Mr. Johnson, second by Ms. Ward-McMullen and was approved. by Roll Call vote, all voting Aye, Item F.1 was approved.: Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Mr. Johnson – Aye, Ms. Hamilton – Aye, Ms. Ward-McMullen – Aye, Ms. Culpepper – Aye, and Item F.1 was approved.

The Administration respectfully recommends that the Board approve the **Donation report**.

On a motion by Mr. Johnson, second by Ms. Ward-McMullen and was approved. by Roll Call vote, all voting Aye, Item F.1 was approved.: Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Mr. Johnson – Aye, Ms. Hamilton – Aye, Ms. Ward-McMullen – Aye, Ms. Culpepper - Aye and Item F.1 was approved.

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2023	768	7	775	621	16	637	1412
10/1/2023	761	7	768	601	18	619	1387
11/1/2023	757	13	770	597	26	623	1393
12/1/2023	758	14	772	563	43	606	1378
1/1/2024	764	13	777	562	41	603	1380
2/1/2024	765	9	774	570	30	600	1374
3/1/2024	763	5	768	567	25	592	1360
4/1/2023			0			0	0
5/1/2024			0			0	0
6/1/2024			0			0	0

BOARD POLICY REPORT ACTION ITEM

No report at this time.

CURRICULUM ACTION ITEM

No report at this time.

SPECIAL PROJECTS REPORT ACTION ITEM

No report at this time.

SCHOOL BOARD PRESIDENT’S REPORT

The Administration respectfully recommends that the Board approve the **2024-2025 School Calendar**.

On a motion by Ms. Ward-McMullen, second by Mr. Johnson to approve by Voice vote, all members voting Aye, Item E.2 was approved.

The Administration respectfully recommends that the Board approve the adjustment of **summer office hours** to 8:00 A.M. to 3:00 P.M., Monday through Thursday, beginning the first full week school is not in session, and ending the week prior to induction, June 10, 2024 to August 9, 2024. The Administration will ensure that the scheduling of all staff hours meet their weekly contractual hourly requirements.

On a motion by Mr. Johnson, second by Ms. Ward-McMullen to approve by Voice vote, all members voting Aye, Item E.2 was approved.

SOLICITORS’ REPORT

No report at this time.

SUB-COMMITTEE REPORTS

All sub-committees should meet 4 times a year

Athletics:

Ms. Harris (Chairperson), Ms. Ward-McMullen (Co-Chair) and Mr. Conjar, Jr.

Budget:

Mr. Johnson (Chairperson), Ms. Harris (Co-Chair) and Ms. Culpepper

Buildings and Grounds:

Ms. Ward-McMullen (Chairperson), Ms. Condran, and Ms. Harris

Discipline:

Ms. Conjar (Chairperson), Ms. Ward-McMullen and Ms. Condran

Negotiations:

Ms. Condran (Chairperson), Ms. Culpepper and Mr. Conjar, Jr.

Policy:

Ms. Culpepper (Chairperson)

Strategic Planning:

Ms. Paoletti (Chairperson)

Superintendent Evaluation Committee

Ms. Harris (Chairperson)

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)

HACC:

Ms. Condran (Representative)

PSBA:

Ms. Culpepper (Representative)

Inner Government

Mr. Wanner

BOARD ROUNDTABLE

Ms. Culpepper spoke about the Elementary Cafeteria not being cleaned for the African American Read-In.

PUBLIC COMMENT

ADJOURNMENT

The meeting adjourned at 7:16 p.m. on a motion by Mr. Johnson and second by Ms. Ward-McMullen. All members present voted Aye.



Respectfully Submitted,

Mr. Mark Carnes

Board Secretary

Finance Report

General Fund

Treasurer's Report:

Balance February 01, 2024	\$	1,873,171
Receipts		2,422,491
Disbursements		1,664,634
Balance February 29, 2024	\$	2,631,028

Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments in the amount of \$473,892 which includes vendor check #100348 - 100470 and wire payments \$-0-.

Payroll & Benefits amount \$1,180,742.

There were total transfers out \$10,000.

of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance February 01, 2024	\$	832,382
Receipts		127,407
Disbursements		103,167
Balance February 29, 2024	\$	856,622

Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments total in the amount of \$103,167 which includes vendor checks #9049 - 9049. There was no wire payments this month. There were total transfers out of the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance February 01, 2024	\$	5,868
Receipts		16,877
Disbursements		13,024
Balance February 29, 2024	\$	9,721

Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments in the amount of \$13,024 which includes vendor checks # 12426 - 12426.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance February 01, 2024	\$	50,356
Receipts		4,705
Disbursements		2,051
Balance February 29, 2024	\$	53,010

Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments in the amount of \$2,051 which includes vendor checks #120139 - 120139.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.