

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

February 14, 2024

MINUTES

VOTING MEMBERS PRESENT: Mr. Micheal Wanner, President, Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Karen Harris, Ms. Joyce Culpepper, Ms. Jenna Condran, Ms. Rosemary Conjar, Ms. Christie Hamilton, and Mr, Nicholas Conjar.

NON-VOTING MEMBERS PRESENT: Dr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Assistant to the Superintendent, Mr. William Zee, Solicitor, Mr. Michael Lewis, AYZ Law, Ms. Megan Armstead, Elementary Principal, Ms. Elayne Thomas, Elementary Assistant Principal, Ms. Leni Cordero, Jr./Sr. High School Principal, Ms. Tarah Gross, Jr./Sr. High School Assistant Principal, Keri Poston, Special Education Director, and Mark Carnes, II, Business Manager/Board Secretary.

CALL TO ORDER

Mr. Wanner called the meeting to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXCUTIVE SESSION

Executive Session was held prior to this meeting for informational purposes.

PRESENTATION

Harrisburg Pitbulls Inc., Mr Clark,

PUBLIC COMMENT (Agenda items)

No comment

VACANT SCHOOL BOARD SEAT ACTION ITEM

May I have a Motion to appoint Ms. Christie Hamilton to the vacant seat on the Steelton-Highspire School Board occurring on December 31, 2023 as a result of the resignation of Ms. Julianna Paoletti. Ms. Hamilton's term shall begin on February 14, 2024 and shall run through 2025 December Reorganization Meeting.

On a motion by Ms., Conjar, second by Mr. Johnson and was approved by Roll Call vote, 1-abstain and 7- members voting Aye, was approved.: Roll Call Vote: Ms. Hamilton – Abstain, Ms. Harris – Aye, Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Mr. Johnson – Aye, Ms. Ward-McMullen – Aye, and Ms. Culpepper - Aye was approved.

FOLLOW UP

Dr. Mick Iskric, Jr.

School Spotlight

Special Education, Ms. Poston

APPROVAL OF MINUTES

REVIEW OF BOARD REPORTS

Reports are all listed individually

BOARD POLICY REPORT ACTION ITEM

The Administration respectfully recommends that the Board move to approve the following **Batch 2 Policy 003.1 - Board Communications**.

On a motion by Ms. Culpepper and second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, Item A.1 was approved.

FINANCE REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached **December 2023 Finance Reports** which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, Item B.1 was approved.

The Administration respectfully recommends that the Board approve the attached **January 2024 Finance Reports** which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, Item B.2 was approved.

The Administration respectfully recommends that the Board adopt the **Resolution** as presented by Bond Counsel authorizing the issuance of general obligation bonds to fund unfunded debt of the School District.

On a motion by Mr. Johnson and second by Ms. Harris, by Voice Call Vote, all members voting Aye, Item B.3 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar – Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Ward-McMullen – Aye, Ms. Harris – Aye, and Mr. Johnson – Aye, and Item B.3 was approved.

The Administration respectfully recommends that the Board adopt the **Resolution** to implement ACT 57 for Steelton-Highspire School District.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, Item B.4 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar – Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Ward-McMullen – Aye, Ms. Harris – Aye, and Mr. Johnson – Aye, and Item B.4 was approved.

PERSONNEL REPORT ACTION ITEM: Ms. Culpepper

The Administration respectfully recommends that the Board approve the **Personnel Report**.

On a motion by Ms. Culpepper, second by Ms. Ward McMullen and was approved by Voice Call vote, all members voting Aye, Item C.1 was approved.

PROPERTY AND SUPPLIES REPORT

The Administration respectfully recommends that the Board approve the use of the Football field for Harrisburg Pitbulls football games to be held on March 23, 2024, April 6, 2024, April 20, 2024 and May 4, 2024 with Mr. Clark.

On a motion by Mr. Conjar, second by Mr. Johnson and was approved by Voice Call vote, all members voting Aye, Item D.1 was approved.

For Informational Purposes only:

PA Hoops will using the High School Gym for Senior All-Star Basketball Game to be held on March 20, 2024 with Mr. Gaffey.

PA Hoops will using the High School and Elementary School Gyms for Basketball Tournaments to be held on April 20 - 21, 2024 and May 4 - 5, 2024 with Mr. Gaffey.

Steelton Borough will be using the Football field for Steelton Borough's Egg Trot & Bunny Hop Event on March 30, 2024 with Ms. McCool.

PUPIL SERVICES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached agreement with **CPRS Physical Therapy** for Athletic Trainer services for the remaining of the 2023-2024 school year. On a motion by Ms. Ward-McMullen and second by Ms. Harris, by Voice Call Vote, all members voting Aye, Item E.1 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, and Mr. Johnson – Aye, and Ms. Ward-McMullen – Aye, and Ms. Harris – Aye, and Item E.1 was approved.

The Administration respectfully recommends that the Board approve the attached **ARP ESSER Health and Safety Plan.**

On a motion by Ms. Ward-McMullen, second by Ms. Harris to approve by Voice vote, all members voting Aye, Item E.2 was approved.

The Administration respectfully recommends that the Board approve the attached **Essence of Community Inc.** after school program at the Elementary School students.

On a motion by Ms. Ward-McMullen, second by Ms. Harris to approve by Voice vote, all members voting Aye, Item E.3 was approved.

STUDENT ACTIVITIES REPORT ACTION ITEM

The Administration respectfully recommends that the Board review the **fundraisers** for informational purposes only.

Club or Group/Advisor	Date	Type of Funding
Kindergarten/Ms. Lesniak	1/2024 - 2/2024	Loud & Proud Steel-High T-shirts
Kindergarten/Ms. Lesniak	3/2024	R & K Sub Sale
Elementary Student Council/?	2/2024 - 5/2024	Candy Grams

TRANSPORTATION REPORT ACTION ITEM

The Administration respectfully recommends that the Board review the **field trips** below for informational purposes only. Trips are less than 50 miles.

Date	Class/Program & Teacher/Coach	Location
2/15/2024	11th & 12th Grade/Ms. Warner	WITF, Harrisburg
2/29/2024	11th & 12th Grade LS Class/Ms. Warner	Derry Township Police Dept., Hershey
3/5/2024	11th & 12th Grade/Ms. Warner	Thaddeus Stevens School of Technology, Harrisburg
3/13/2024	11th & 12th Grade LS Class/Ms. Warner	HACC
3/16/2024	Marching Band/Mr. Neal	City Island/St. Patrick Day Parade, Harrisburg

SUPERINTENDENT'S REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Donation report**. On a motion by Ms. Harris, second by Mr. Johnson and was approved. by Roll Call vote, all voting Aye, Item H.1 was approved.: Roll Call Vote: Ms. Harris – Aye, Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Mr. Johnson – Aye, Ms. Ward-McMullen – Aye, and Ms. Culpepper - Aye Item H.1` was approved.

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2023	768	7	775	621	16	637	1412
10/1/2023	761	7	768	601	18	619	1387
11/1/2023	757	13	770	597	26	623	1393
12/1/2023	758	14	772	563	43	606	1378
1/1/2024	764	13	777	562	41	603	1380
2/1/2024	765	9	774	570	30	600	1374
3/1/2024			0			0	0
4/1/2023			0			0	0
5/1/2024			0			0	0
6/1/2024			0			0	0

CURRICULUM ACTION ITEM

No report at this time.

SPECIAL PROJECTS REPORT ACTION ITEM

No report at this time.

SCHOOL BOARD PRESIDENT’S REPORT

SOLICITORS’ REPORT

No report at this time.

SUB-COMMITTEE REPORTS

All sub-committees should meet 4 times a year

Athletics:

Ms. Harris (Chairperson), Ms. Ward-McMullen (Co-Chair) and Mr. Conjar, Jr.

Budget:

Mr. Johnson (Chairperson), Ms. Harris (Co-Chair) and Ms. Culpepper

Buildings and Grounds:

Ms. Ward-McMullen (Chairperson), Ms. Condran, and Ms. Harris

Discipline:

Ms. Conjar (Chairperson), Ms. Ward-McMullen and Ms. Condran

Negotiations:

Ms. Condran (Chairperson), Ms. Culpepper and Mr. Conjar, Jr.

Policy:

Ms. Culpepper (Chairperson)

Strategic Planning:

Ms. Paoletti (Chairperson)

Superintendent Evaluation Committee

Ms. Harris (Chairperson)

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)

HACC:

Ms. Condran (Representative)

PSBA:

Ms. Culpepper (Representative)

Inner Government

Mr. Wanner

BOARD ROUNDTABLE

Ms. Culpepper spoke about the Elementary Cafeteria not being cleaned for the African American Read-In.

PUBLIC COMMENT

ADJOURNMENT

The meeting adjourned at 6:36 p.m. on a motion by Mr. Johnson and second by Ms. Ward-McMullen. All members present voted Aye.



Respectfully Submitted,
Mr. Mark Carnes
Board Secretary

Finance Report

General Fund

Treasurer's Report:

Balance December 01, 2023	\$	1,482,849
Receipts		6,054,176
Disbursements		2,183,654
Balance December 31, 2023	\$	5,353,371

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments

in the amount of \$230,500 which includes

vendor check #100133 - 100180 and wire payments \$-0-.

Payroll & Benefits amount \$1,936,154.

There were total transfers out \$17,000.

of General Fund. There were no journal

entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance December 01, 2023	\$	670,605
Receipts		144,318
Disbursements		591,311
Balance December 31, 2023	\$	223,612

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments

total in the amount of \$591,311 which includes

vendor checks #9047 - 9047. There was no wire

payments this month. There were total transfers out of

the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance December 01, 2023	\$	9,844
Receipts		8,496
Disbursements		13,457
Balance December 31, 2023	\$	4,883

Accounts Payable/Estimated Expenditures

Reports:

Final approval of December vendor payments in the amount of \$13,457. which includes vendor checks # 12392 - 12409.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance December 01, 2023	\$	52,556
Receipts		894
Disbursements		5,345
Balance December 31, 2023	\$	48,105

Accounts Payable/Estimated Expenditures

Reports:

Final approval of December vendor payments in the amount of \$5,345. which includes vendor checks #120121 - 120124.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.

Finance Report

General Fund

Treasurer's Report:

Balance January 01, 2023	\$	5,353,371
Receipts		2,686,736
Disbursements		6,166,936
Balance January 31, 2023	\$	1,873,171

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$4,640,899 which includes vendor check #100181 - 100347 and wire payments \$-0-. Payroll & Benefits amount \$1,210,253.

There were total transfers out \$315,784. of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance January 01, 2023	\$	223,612
Receipts		609,983
Disbursements		1,213
Balance January 31, 2023	\$	832,382

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments total in the amount of \$1,213 which includes vendor checks #9048 - 9048. There was no wire payments this month. There were total transfers out of the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance January 01, 2023	\$	4,883
Receipts		39,890
Disbursements		38,905
Balance January 31, 2023	\$	5,868

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$38,905 which includes vendor checks # 12410 - 12419.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance January 01, 2023	\$	48,105
Receipts		5,899
Disbursements		3,648
Balance January 31, 2023	\$	50,356

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$3,648 which includes vendor checks #120125 - 120136.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.