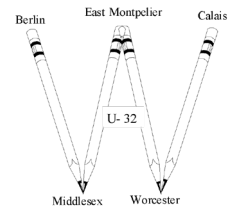


# Washington Central Unified Union School District

*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

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1130 Gallison Hill Road  
Montpelier, VT 05602  
Phone (802) 229-0553  
Fax (802) 229-2761



**WCUUSD Finance Committee  
Meeting Agenda  
4.29.24 9:00-10:00 AM  
Central Office, 1130 Gallison Hill Rd. Montpelier  
Via Video Conference**

**Virtual Meeting Information**

**<https://tinyurl.com/3svb5mwu>**

**Meeting ID: 858 9384 4569**

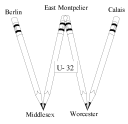
**Password: 535418**

**Dial by Your Location: 1-929-205-6099**

1. Call to Order
2. Configuration Study (Discussion/Action)
  - 2.1. Develop a Community Engagement Plan & Timeline – pg. 3
  - 2.2. Determine Additional Modeling/Information Needed to Support the Plan – pg. 5
3. Future Agenda Items
4. Adjourn

### WCUUSD Board Norms - Adopted November 18, 2020

- **Public input** –Notify the community about public forums and opportunities for public comment at board meetings.
- **Community involvement during regular meetings of the board** – Every meeting will include at least one opportunity for public comment. Public comment is an opportunity for board members to listen and ask clarifying questions. If a board member feels a concern raised in public comment warrants further board discussion, they may request that the issue be added to a future agenda.
- **Community dialogue** – The board may periodically schedule community forums that allow for dialogue, questions and answers from the board or the district leadership team.
- **Stay on time** – Start and end on time. The chair may appoint a time-keeper.
- **All voices will be heard** – Every board member gets a chance to speak. Some topics warrant having each board member speak in turn to ensure full representation.
- **Reflection** –To allow time for reflection, the chair and agenda steering committee will plan time for complex or contentious issues to be discussed at more than one meeting before the board votes, except where a decision is urgent.
- **Announcements in reports** – Announcements from the administration will appear in the reports and not as discussion items.
- **Role of the board** – At the end of each board meeting reflect on whether the board remained focused on its policy-making and oversight role during the meeting, rather than operational details that are the responsibility of leadership team.
- **Respect each other** – Listen, allow others to be heard, share concerns, assume positive intentions, be present, celebrate successes.



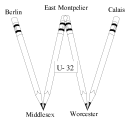
Strategy	Purpose	Responsibilities			Who will this reach?	Who might this miss? (and what's the plan?)	Timeline
		Board	Building Leaders	District Leaders			
<p><b>Phase I Goal:</b>            Gather community input on the viable configuration options, to inform the Board as they determine which option to bring to a vote</p> <p><b>Committee Work:</b></p> <ul style="list-style-type: none"> <li>- Articulate what additional information is needed prior to engaging the community</li> <li>- Develop a detailed timeline, including roles &amp; responsibilities, for the engagement (determine what Board structure is responsible for carrying/leading the work)</li> </ul>							
In Person Forums	Information Sharing: <i>Inform &amp; Educate</i>  Listen/ Learn <i>Gather Info &amp; Consult</i>	→	→	→			
Virtual Forums		→	→	→			
Survey							
Focus Groups							
<p><b>Phase II Goal:</b>            Inform the public on the details of the selected configuration: Background, rationale, detailed information, etc</p>							
In Person Forums	Information Sharing: <i>Inform &amp; Educate</i>	→	→	→			

Purpose Codes:

IS - Information Sharing: Inform/Educate

L - Listening/Learning: Gather information & consult

E - Engage: Partner & influence



**Washington Central Unified Union School District**  
 Communication & Engagement Planning - Configuration

Strategy	Purpose	Responsibilities			Who will this reach?	Who might this miss? (and what's the plan?)	Timeline
		Board	Building Leaders	District Leaders			
Virtual Forums		→	→	→			
Survey							
Focus Groups							
<b>Phase III Goal:</b> Deeply engage the community on the transition to the new configuration							

**Purpose Codes:**

IS - Information Sharing: Inform/Educate

L - Listening/Learning: Gather information & consult

E - Engage: Partner & influence

April 22, 2024

Re: Reconfiguration/Budget

Dear Meagan and Susan,

I've revising my previous request for information and have added onto the information request.

As we move into the upcoming discussion on reconfiguration and potentially budget again, could you please provide the following information:

- 1.) What is the total cost to the District to operate the Doty Memorial School, including staff costs?
- 2.) What is the total cost to operate the Calais Elementary School, including staff costs?
- 3.) For the two previous information requests, can you separate out what the staffing costs for each facility are, and I expect that by doing so the remainder will be the building operation costs and transportation costs. Would there be any other costs associated with operating either school?
- 4.) If the Doty Memorial School is closed, which staff members, including both administration, teaching staff, para educator staff, nursing counseling staff, and maintenance staff, would lose their jobs and at what cost?
- 5.) If the Calais Elementary School is closed, which staff members, including both administration, teaching staff, para educator staff, nursing counseling staff, and maintenance staff, would lose their jobs and at what cost?
- 6.) Is there a mechanism within the District's authority to reduce the tax burden for funding the District as a whole for any town which loses a school due to closure?

- 7.) Please provide copies of the specific budgets for each of our elementary schools and the Central Office and U-32 so that we can see what each program at each of the schools costs. This information should be helpful if we need to revisit the budget again after the May 7, 2024, vote and for considering any reconfiguration models.
- 8.) Do we know the tax amount that the Worcester/Calais communities contribute to the WCUUSD budget?
- 9.)
- 10.) Finally, any information on an analysis of increased transportation costs with school closure, or other anticipated costs necessary generated by school closures so a more solid net savings can be determined?

Thank you very much, I appreciate your anticipated response. Chris