

# ST. PIUS X HOME AND SCHOOL CHECK REQUEST

CHECK PAYABLE TO:  
ADDRESS:

|  |
|--|
|  |
|  |

**INVOICE/RECEIPT INFORMATION:**

| DATE | NUMBER | AMOUNT | DESCRIPTION |
|------|--------|--------|-------------|
|      |        |        |             |

**HS-PARENT SERVICES**

|      |                           |       |
|------|---------------------------|-------|
| 7500 | HS-NEW PARENT DINNER      | _____ |
| 7502 | HS-MINI CLASS NIGHT       | _____ |
| 7504 | HS-GRADE PARENT NIGHTS    | _____ |
| 7506 | HS-OPEN HOUSE             | _____ |
| 7512 | HS-FIELD DAY              | _____ |
| 7513 | HS-NEWCOMERS COFFEE       | _____ |
| 7515 | HS-SENIOR BANNER          | _____ |
| 7520 | HS-SR. YEARBOOK BREAKFAST | _____ |
| 7528 | HS-ASSEMBLIES & PROGRAMS  | _____ |
| 7529 | HS-STUDENT - MISC.        | _____ |
| 7533 | HS-HONORS BREAKFAST       | _____ |

**HS-FACULTY SERVICES**

|      |                            |       |
|------|----------------------------|-------|
| 7534 | HS-FACULTY CHRISTMAS PARTY | _____ |
| 7534 | HS-FACULTY MISC            | _____ |

**HS- ADMINISTRATIVE**

|      |                            |       |
|------|----------------------------|-------|
| 7526 | HS-DONATIONS               | _____ |
| 7537 | HS-BLOOD DRIVE             | _____ |
| 7538 | HS-STUDENT DIRECTORIES     | _____ |
| 7543 | HS-CHAMBLEE POLICE LUNCH   | _____ |
| 7545 | HS-ADMINISTRATIVE EXPENSES | _____ |
| 7546 | HS-MISCELLANEOUS           | _____ |

PRINTED NAME OF REQUESTOR: \_\_\_\_\_

REQUESTOR EMAIL/PHONE NUMBER: \_\_\_\_\_

APPROVAL SIGNATURE OF H&S TREASURER \_\_\_\_\_

APPROVAL SIGNATURE OF SPX BUSINESS MANAGER (IF > \$1,000) \_\_\_\_\_

APPROVAL SIGNATURE OF SPX PRESIDENT (IF > \$10,000) \_\_\_\_\_