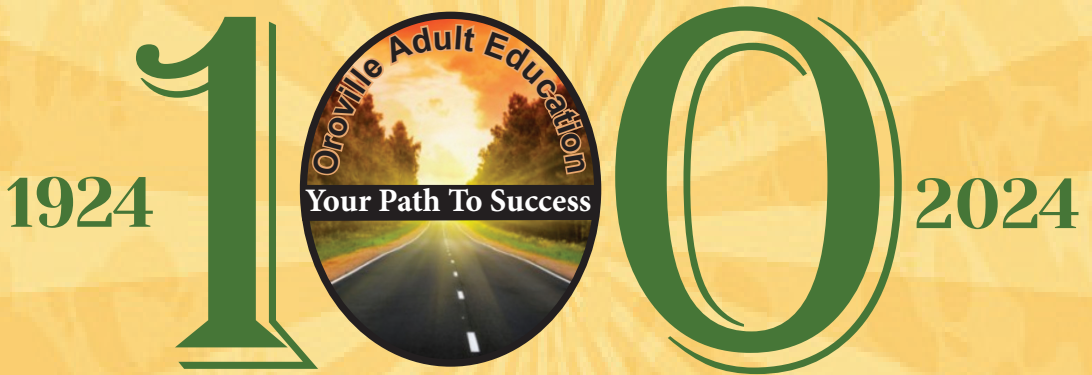


SPRING 2024

1/8/24 TO 6/28/24

Oroville Adult
Education Center



*Years of Service in
Butte County*

(530) 538-5350

orovilleadulthood.com

Oroville Campus

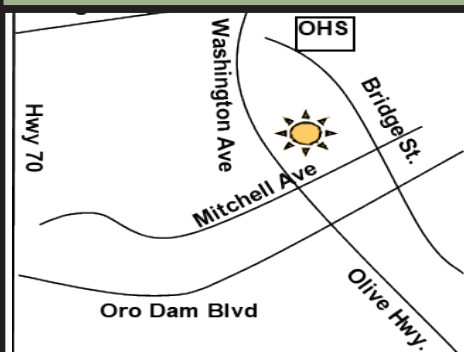
2750 Mitchell Avenue

Oroville, CA 95966

Phone: (530) 538-5350 Fax: (530) 538-5396

Office hours: 8am - 5pm Mon - Thurs

8am - 4pm Fri



Chico Campus

3760 Morrow Lane, Suite C

Chico, CA 95928

Phone: (530) 538-5350

Office hours: 8am - 5pm Mon - Thurs

8am - 2:30pm Fri



Oroville Adult Education Administration

William A. Brown, Superintendent

Mary Lynch, Director of Student Svcs & Special Education

Vicki McConnell, Administrative Secretary

Jessica Sorenson, Administrative Secretary

Leslie Taylor, Administrative Secretary

OUHSD Board of Trustees

Scott Damon

Bonnie King

Ray Sehorn

Amber Englund

Tyler Smith

A MESSAGE TO OUR COMMUNITY

Oroville Adult Education Center has been serving Butte County for 100 years! Since 1924 we've been helping adults in our community to reach their educational and career goals. The highlights of our program are the various options we offer adult learners to obtain their high school diploma and high school equivalency, allowing them to realize their dreams of higher education and open the door to future success.

Our Career Training programs provide adult learners the necessary knowledge and skills to start a new career and prepare for a livelihood that can change their lives!

In addition, our very popular English as a Second Language (ESL) classes teach students to speak English with the added option to obtain their US Citizenship.

We are proud of our adult learners and our staff that encourage and support them. We look forward to another 100 years of service in Butte County and beyond!





SPRING 2024 CALENDAR

1/8/24 SPRING SEMESTER BEGINS
1/15/24 MLK DAY
2/16/24 LINCOLN'S BIRTHDAY
2/19/24 PRESIDENTS DAY
4/1 -4/5/24 SPRING BREAK
5/27/24 MEMORIAL DAY
6/4/24 OAE GRADUATION

Mission Statement

The mission of Oroville Adult Education Center is to empower all students by offering diverse educational opportunities through rigorous academic programs, technologically advanced training, and community education delivered by a highly qualified, personable and caring staff.

Ways to Register

1. Online Registration - Visit our website at orovilleadulted.com and follow the instructions to register online. Enroll in the classes you want without leaving home. Payment must be made with a credit card.
2. Walk-in - Walk-in registration is available in Oroville and Chico.
3. Phone - Use your credit or debit card and phone in to register over the phone by calling (530) 538-5350.

Registration is required for all classes and is handled on a first come first served basis. Early registration is recommended.

Classes with low enrollment or attendance may be canceled.



Available Classes

BLS Healthcare Provider/CPR.	4
Clinical Medical Assistant.	5
Digital Photography.	9
EKG Technician.	6
Emergency Medical Technician-EMT.	4
English as a Second Language (ESL)..	2
First Aid & Adult CPR/AED.	4
High School Diploma.	1
High School Equivalency (HiSET). ...	2
Home Health Aide.	5
Intro to Computers.	10
iPhone/Smartphone.	10
Learning to Use Your Tablet/iPad. ...	9
Medical Billing & Coding.	6
Microsoft Office.	10
Online Career Programs.	8
Online File Storage In "The Cloud". ...	10
Pharmacy Technician.	6
Reversing Diabetes.	3
ROP Programs.	Back Cover
Voice-Overs...Now Is Your Time	9
Watercolor.	9





Earn Your High School Diploma FREE at OAE!

Choose from the following
formats:

- Open Classroom
- Independent Study
- Online with Edgenuity

Programs available in Oroville & Chico!

Call or come in to register and schedule an
INTAKE appointment to get started.

(Students must be 18 years or older to attend classes at OAE)



OAE Graduation Requirements

English	40	Credits
Math (Incl. 10 Algebra)	20	Credits
Natural Science	10	Credits
Physical Science	10	Credits
Health	5	Credits
Economics	5	Credits
World History	10	Credits
US History	10	Credits
Government	5	Credits
Fine Arts/Foreign Lang	10	Credits
Career & Technical	10	Credits
Career Prep	5	Credits
Electives	40	Credits
<i>TOTAL CREDITS REQUIRED</i>	<i>180</i>	<i>Credits</i>

HiSET®

High School Equivalency Test “HiSET”

- Subject Areas:
 1. Science
 2. Social Studies
 3. Math
 4. Language Arts - Reading
 5. Language Arts - Essay
- FREE PREP CLASSES AVAILABLE
- 2 Free retakes per test subject

\$125.00 exam fee

Testing is available in Oroville & Chico
(Students must be 18 years or older to take the HiSET)



English As a Second Language

**Learn To Speak English
Become a U.S. Citizen
FREE OF CHARGE!**

- All Levels...Beginning to Advanced
- No Need to be a Resident
- No Documents Needed
- Flexible Schedule
- Todos los niveles...desde principiante hasta avanzado
- No es necesario ser residente
- No se necesitan documentos
- Horario flexible
- Txhua txhua qib...cov pib mus txog cov twb siab siab lawm
- Tsis tas koj yuav yog neeg muaj ntaub ntawv los tsis muaj
- Yuav tsis nug txog ntaub ntawv abtsi li
- Yuav tuaj kawm ntawv thaum twg los tau

Healthy Life Skills

Reversing Diabetes

This 8-week course, taught by Lucia Tiffany, MPH,RN,CLC, will teach you simple basic lifestyle choices that are scientifically proven to reverse most type 2 diabetes or prediabetes immediately without outrageous cost, without drugs and without surgery. Dramatically improve your health with a healthy lifestyle! Most diabetics spend an average of \$900 out-of-pocket each month for medications, doctor visits and medical care expenses. This class will provide you with the skills and knowledge needed to decrease those expenses, save money and reverse your condition. **BOOKS/MATERIALS:** An additional fee of \$60 will be paid to the instructor on the first day of class. This fee includes a high quality, glossy, full-color journal/workbook that follows the curriculum; a DVD, and a cookbook with lots of delicious and healthy recipes to help you reverse diabetes.

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
0725.2	2/8 - 3/28	Thur	2:00 - 4:00pm	Tiffany	Orov Rm 4*	\$25 +\$60 Books/DVD

Write it on your calendar!

Hobbies & Skills

Sewing & Quilting

Learn to quilt or sew your own projects from a professional seamstress! Bring your fabric and supplies and get help with your quilting or sewing project from start to finish. Be creative and learn a new skill! Bring your own machine or use one of ours.

This class meets every Wednesday for 10 weeks.

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
0705.2	2/7 - 4/17	Wed	5:30pm - 8:30pm	Hoopes	Orov Rm 3*	\$100
*No Class during Spring Break, Wed 4/3/24						

Medical Occupations

Emergency Medical Technician Program (EMT)

Looking for an exciting career in Emergency Medical Services or a course that is a great stepping stone in the medical field? This 172-hour course is designed to prepare you for National and State Certification. Train to be job ready and learn the skills necessary to identify, treat and transport patients with routine or life-threatening injuries. Students will participate in clinical rotations in the Hospital and EMS settings. Fee covers tuition, books, uniform shirt, BLS/CPR course and mandatory background check.

TIME SENSITIVE PROGRAM REQUIREMENTS:

- Access to internet for online assignments and quizzes
- Class and clinical uniforms
- Immunization documentation: One negative TB within the past year; Varicella 2 vaccines/or titer, MMR, TDaP, Influenza vaccine. (Required to meet clinical internship)

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
0460.2	2/13- 5/14	Tu/Th	5:00 - 9:00pm	Miller	Orov Rm 10	\$1285
*Schedule includes class time every other Saturday - Full schedule available upon registration						

Basic Life Support Healthcare Provider CPR/AED HeartCode

This CPR course is designed for healthcare professionals, pre-hospital providers or anyone required to hold a healthcare provider level CPR certification. American Heart Association BLS Provider 2020 curriculum. HeartCode BLS course is a blended online course. Students will complete an online portion before the in-person class date. Class dates below have students learning and practicing skills and performing skills test. Upon successful completion an eCard will be issued valid for 2-years.* Price includes course materials

**Digital ecards are emailed to students within 2 business days. A certificate will be issued upon course completion.*

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
0502.2	1/26	Fri	9:00 - 11:00am	Miller	Orov Rm 10	\$85
0502.4	2/23	Fri	9:00 - 11:00am	Miller	Orov Rm 10	\$85
0502.6	3/22	Fri	9:00 - 11:00am	Miller	Orov Rm 10	\$85
0502.8	4/12	Fri	9:00 - 11:00am	Miller	Orov Rm 10	\$85

First Aid and Adult CPR/AED Heartsaver Total

HeartCode First Aid and Adult CPR/AED is a blended self-directed course. The program is designed to provide students with lifesaving first aid skills, CPR and how to use an AED. The online portion must be completed before your scheduled class date (online times vary by student). An ecard valid for 2 years will be issued upon successful completion of this course.*

**Digital ecards are emailed to students within 2 business days. A certificate will be issued upon course completion.*

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
0504.2	1/26	Fri	12:00 - 2:00pm	Miller	Orov Rm 10	\$100
0504.4	2/23	Fri	12:00 - 2:00pm	Miller	Orov Rm 10	\$100
0504.6	3/22	Fri	12:00 - 2:00pm	Miller	Orov Rm 10	\$100
0504.8	4/12	Fri	12:00 - 2:00pm	Miller	Orov Rm 10	\$100

Medical Occupations



Clinical Medical Assistant w/Optional Externship (online available)

This program is intended for students who want to prepare for an exciting, challenging and rewarding career in healthcare. Students learn to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes, among other things, preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy and the cardiac life cycle. Students will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, professional workplace behavior, ethics and the legal aspects of healthcare. This program includes classroom lecture, hands on labs and an optional externship opportunity at a local healthcare provider.

National Certification: After the successful completion of this program, students will be prepared to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) Exam as well as the National Workforce Career Association (NWCA) Clinical Medical Assistant (CMAC) Exam.

Student Tuition (books included): \$2,800

Course Contact Hours: 140 hrs.

Clinical Externship Hours: 160 hrs

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
06472	3/18 - 8/21	M/W	6:00-9:30pm	CCI	Orov Rm 4	\$2800



Home Health Aide (IN-PERSON ONLY)

Home Healthcare Aides assist patients in their homes by focusing on their specific health and personal needs. Emphasis is on giving personal care in a client's home, communications, working with ill persons, basic human needs, eldercare, nutrition, special diets, and home management. Home Healthcare Aides also work in hospitals, clinics, rehabilitation centers, home care, long term care facilities, hospice and assisted living facilities. Detailed course topics and review include: the role of the home health aide, client relationships, infection control, hospice care, anatomy and physiology, medical terminology, dressing and personal grooming, foot care, nutrition and other relevant topics.

Student Tuition (books included): \$1,500

Course Contact Hours: 80 hrs.

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
06452	3/4 - 5/29	M/W	6:00-9:30pm	CCI	Orov Rm 6	\$1500

There are far, far
better THINGS
ahead, 
 than any we leave
 **behind**

Medical Occupations



EKG Technician Certification Program (online available)

This comprehensive 50-hour EKG Technician Certification Program prepares students to function as EKG Technicians and to take the NWCA - Electrocardiograph (EKG) Technician exam and other National Certification Exams. This course will include important practice and background information on anatomy and physiology of the heart, medical disease processes, medical terminology, medical ethics, legal aspects of patient contact, electrocardiography and stress testing. Additionally, students will practice with EKG equipment and perform hands-on labs including introduction to the function and proper use of the EKG machine, the normal anatomy of the chest wall for proper lead placement, 12-lead placement and other clinical practices. In-Classroom price includes \$100 National Exam Fee. **National Certification:** After the successful completion of this program, students will be prepared to sit for the National Workforce Career Association (NWCA) Certified EKG Technician (CET) exam. This exam will be given as part of the in-person class.

Student Tuition (books included): IN-PERSON- \$1,300 & ONLINE - \$1,200

Course Contact Hours: 50 hrs.

Clinical Externship Hours: 40 hrs

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
06402	3/12 - 5/9	T/Th	6:00-9:30pm	CCI	Orov Rm 4	\$1300

Pharmacy Technician Program w/Optional Externship (online available)

This comprehensive 50-hour program will prepare students to work as a Pharmacy Technician in a retail or other pharmacy setting and to take the Pharmacy Technician Certification Board's PTCB exam. Course content includes: pharmacy medical terminology, the history of pharmacy, pharmacy practice in multiple environments, pharmacy calculations and measurements, reading and interpreting prescriptions and defining drugs by generic and brand names. Through classroom lecture and hands-on labs (classroom format only), students will review dosage calculations, drug classifications, the "top 200 drugs", I.V. flow rates, sterile compounding, dose conversions, aseptic technique, the handling of sterile products, total parenteral nutrition (TPN), dispensing of prescriptions, inventory control and billing reimbursement.

National Certification: This program meets the necessary requirements to take the Pharmacy Technician Certified Board (PTCB) - Certified Pharmacy Technician (PTCB) exam.

Clinical Externship: As part of this Pharmacy Technician program, you will be eligible to participate in an optional 80-hour clinical externship.

Student Tuition: \$1,400 (Textbooks included)

Course Contact Hours: 50 hrs

Clinical Externship Hours: 80 hrs

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
06432	3/19 - 5/14	T/Th	6:00-9:30pm	CCI	Orov Rm 6	\$1400

Medical Billing and Coding Program (ONLINE ONLY)

This combined 80-hour billing and coding course offers the skills needed to solve insurance billing problems, how to manually file claims (using the CPT and ICD-10 manual), complete common insurance forms, trace delinquent claims, appeal denied claims and use generic forms to streamline billing procedures. The course covers the following areas: CPT (Introduction, Guidelines, Evaluation and Management), specialty fields (such as surgery, radiology and laboratory), ICD-10 (Introduction and Guidelines) and basic claims processes for medical insurance and third party reimbursements. Students will learn how to find the service and codes using manuals, (CPT, ICD-10 and HCPCS).

National Certification: After obtaining the practical work experience (6 months to 2 years), students who complete this course could be qualified to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder Exam (CPC); or Certified Outpatient Coder Exam (COC); the American Health Information Association (AHIMA) Certified Coding Associate (CCA) exam; and/or other National Certification Exams.

Student Tuition: \$1,900 (Materials included)

Course Contact Hours: 80 hours

Class #	Class Dates	Instructor	Location	Class Fee
06411	Open Enrollment	CCI	ONLINE	\$1900

Looking for a new career?

OAE has the classes to make it happen!



Medical Billing & Coding

Industry expects 30,000
jobs in next 7 years.
Average Salary between
\$47,199 - \$55,518

Clinical Medical Assistant

Industry expects 16%
growth from 2021-2031.
Average Salary between
\$40,290 - \$47,189



EKG Technician

Industry expects 8-10%
growth by 2031.
Average Salary between
\$41,500 - \$54,100

Pharmacy Technician

Industry expects 6% growth
from 2022-2032.
Average Salary between
\$38,541 - \$47,688



Online Career Classes

HEALTHCARE

- Medical Terminology
- Veterinary Assistant
- Medical Administrative Assistant
- Personal Care Attendant
- Sterile Processing Technician
- Sterile Processing & Surgical Technician

BUSINESS & ACCOUNTING

- Administrative Assistant with Bookkeeping & Quickbooks
- Professional Bookkeeper with Quickbooks
- Call Center Associate
- Call Center Associate for Healthcare
- Entrepreneurship

SOFTWARE & IT

- Computer Technician (Comp TIA)
- Computer Security Technician (Comp TIA Security+ & Network+)
- Network Technician (Comp TIA Network+)
- Computer Support Specialist
- Adobe Design Suite
- Certified Ethical Hacker

PROJECT MANAGEMENT

- Agile Project Management
- Project Management Professional (PMP)
- Program Management Professional (PgMP)
- Lean Six Sigma
- Six Sigma Yellow Belt
- Six Sigma Green Belt
- Six Sigma Black Belt

**Give us a call to enroll
and obtain class details & pricing
(530) 538-5350**

Community Education

Voice-Overs...Now is Your Time!

In what could be the most enlightening 2 hours you've ever spent, this class will show you how you can actually begin using your speaking voice for commercials, films, videos, and more. Most people go about it the wrong way. In this introductory class, you will learn about a unique, outside-the-box way to break into this creative, fulfilling, and potentially lucrative industry. Voice-overs can be managed on your own terms, on your own turf, in your own time, and with minimal overhead! Whether you choose to pursue voice-overs part-time or full-time, this could be the game changer you've been looking for.

This class is provided in-person.

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
0731.2	4/8	Mon	6:30-8:30pm	Such-A-Voice	Orov Rm 3	\$40
0731.4	4/9	Tue	6:30-8:30pm	Such-A-Voice	Chico Rm 1	\$40

Watercolor Painting

Anna Olson is an artist and instructor who mixes in a ton of fun while teaching her techniques to students of all levels. Learn to paint floral, landscape and still life scenes. Bring your own ideas and turn them into works of art! Our students look forward to this class each semester. Come and join the fun!

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
0703.2	1/17 - 3/6	Wed	10am - 12pm	Olson	Orov Rm 3	\$50
0703.4	1/17 - 3/6	Wed	1pm - 3pm	Olson	Orov Rm 3	\$50
0703.6	3/13 - 5/8	Wed	10am - 12pm	Olson	Orov Rm 3*	\$50
0703.8	3/13 - 5/8	Wed	1pm - 3pm	Olson	Orov Rm 3*	\$50

*No Class during Spring Break, Wed 4/3/24

Digital Photography

Improve your camera & computer skills with this 2-part class taught by professional photographer Tonya Paul. LEVEL 1 (4wks) teaches basic tools, including how to download photographs to your computer & flash drive using Photoshop Elements.

LEVEL 2 (4wks) lets you put your newly learned skills to work. You will learn more complex skills such as layering using Photoshop, and you will be assigned fun new projects in each class.

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
Level 1						
0432.2	3/5 - 3/26	Tue	5:30-8:30pm	Paul	Orov Rm 7	\$40
Level 2						
0432.4	4/9 - 4/30	Tue	5:30-8:30pm	Paul	Orov Rm 7	\$40

Learning to Use Your Tablet/iPad

Learning to use your tablet or iPad is literally at your fingertips and this 2-day class will guide you through the steps to get you started. You'll learn to use the touchscreen and on-screen keyboard, you can make phone calls, download apps and browse the web. Learn the terminology and techniques to be successful and enjoy using your table or iPad.

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
0742.2	5/8 & 5/15	Wed	1:30 - 4:30pm	Bowler	Orov Rm 7	\$20
0742.4	3/4 & 3/11	Mon	9:30am -12:30pm	Bowler	Chico Rm 1	\$20

Community Education

Intro to Computers

Do you need help learning to use your computer? This comprehensive class covers it all! In one 8-week class you'll learn the basic computer terminology, how to use the mouse, opening programs & files, creating folders, finding files, how to access the internet and finding and performing searches on top web sites. You'll also access pictures and clipart, copy and paste from the internet and cover the basic how-to of Microsoft Word, Excel and Powerpoint.

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
0748.2	1/31 - 3/20	Wed	1:30-4:30pm	Bowler	Orov Rm 7	\$60
0748.4	1/29 - 3/18	Mon	1:30-4:30pm	Bowler	Chico Rm 1*	\$60
*No Class on Presidents Day, Mon 2/19. Make-up day Tues, 2/20						

Microsoft Office

This 8-week course will help you get the job done. Learn Microsoft Word to create outstanding letters and documents; Excel spreadsheets to budget and track expenses, create graphs and sort data; Outlook email management and calendar; and PowerPoint for dynamic presentations that engage and inspire.

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
0434.2	3/27 - 5/22	Wed	5:30 - 8:30pm	Bowler	Orov Rm 7*	\$60
0434.4	3/25 - 5/20	Mon	1:30 - 4:30pm	Bowler	Chico Rm 1*	\$60
*No Class during Spring Break, 4/1 & 4/3						

Online File Storage In "The Cloud"

If you are wondering what cloud storage is and how you get it...This 3-hour workshop is for you! Chances are very good that you already have cloud storage available to you. Learn how to set it up and how to store and retrieve pictures and documents in the cloud. As a bonus, you will learn how to get free use of MS Office programs with some of the cloud storage options.

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
0753.2	5/1	Wed	1:30 - 4:30pm	Bowler	Orov Rm 7	\$20
0753.4	2/26	Mon	9:30am -12:30pm	Bowler	Chico Rm 1	\$20

iPhone/Smartphone

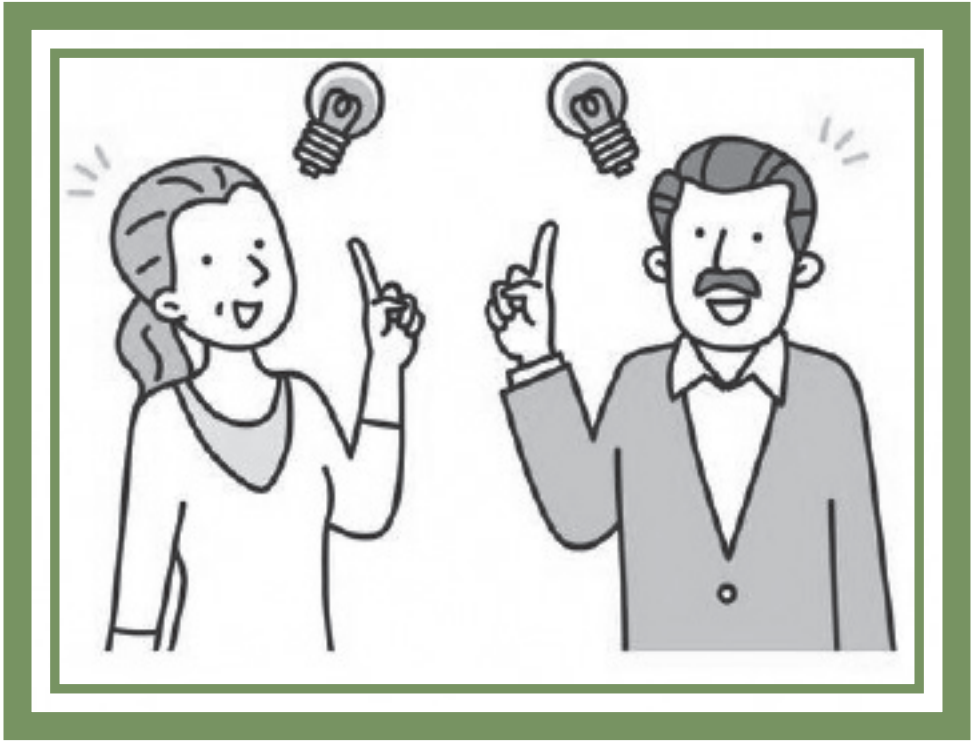
These 3-hour workshops are designed to teach all skill levels from Beginner to Advanced. Learn to use some of the amazing features in your phone beyond making a basic call. Tips for texting, navigation, photos (taking, saving & sending), apps (finding & installing), accessing internet, using the calendar, emailing attachments. No prerequisites.

Class #	Class Dates	Days	Times	Instructor	Location	Class Fee
LEVEL 1						
0745.2	4/10	Wed	1:30 - 4:30pm	Bowler	Orov Rm 7	\$20
0745.4	1/29	Mon	9:30am-12:30pm	Bowler	Chico Rm 1	\$20

LEVEL 2						
0746.2	4/17	Wed	1:30 - 4:30pm	Bowler	Orov Rm 7	\$20
0746.4	2/5	Mon	9:30am-12:30pm	Bowler	Chico Rm 1	\$20

LEVEL 3						
0747.2	4/24	Wed	1:30 - 4:30pm	Bowler	Orov Rm 7	\$20
0747.4	2/12	Mon	9:30am-12:30pm	Bowler	Chico Rm 1	\$20

**Do you have a skill or talent
you'd like to teach to others?**



**Share your idea
with us!**

**Give us a call
(no credential required)**

(530) 538-5350

Gain your Competitive Advantage.

CTE.BCOE.ORG

- » Short-term programs
- » Valuable hands-on training
- » No experience necessary!



Train to become a:

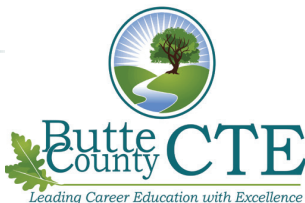
- Medical Assistant*
- Registered Dental Assistant*
- Certified Veterinary Assistant*
- Phlebotomy Technician
- Professional Welder

**This program qualifies for Financial Aid.
Contact us for more information.*



Contact us

Butte County CTE and School of ROP
2491 Carmichael Drive, Suite 100
Chico CA 95928 | 530-879-7462
Email: CTE@bcoe.org | CTE.bcoe.org



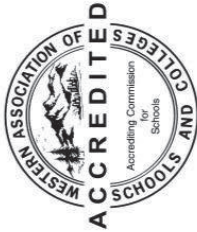
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95965

ECRWSS



To: Residential Customer



Offering Excellence and Choice in Education