

2023-2024 SENECA FALLS CENTRAL SCHOOL DISTRICT

Mission Statement

The mission of the Seneca Falls Central School District is to provide quality educational opportunities and experiences for all students in a safe and positive environment that promotes academic excellence.

Vision

Pride & Opportunity

REVISED

April 24, 2024 Board Meeting

6:00 PM

Public Meeting /ECS Roundtable #19

Elizabeth Cady Stanton Cafeteria 38 Garden Street

MEMBERS OF THE BOARD OF EDUCATION

Deborah Corsner
Anthony Ferrara
Cara Lajewski
Matthew Lando
Denise Lorenzetti
Joseph McNamara
Michael Mirras
Erica Sinicropi
Heather Zellers

Dr. Michelle Reed, Superintendent
James Bruni, Business Administrator

SENECA FALLS CENTRAL SCHOOL DISTRICT
April 24, 2024 BOE Meeting/ECS Roundtable- 6:00 PM
Cafeteria
38 Garden Street

I. Meeting called to order

II. Quorum Check

III. Pledge of Allegiance

IV. Approval of Agenda

MOTION: to approve the agenda with the following addendum as listed:

ADD under Consent Agenda

G. Establish Account

Upon the recommendation of the Superintendent, the Board of Education approves the establishment of an Elizabeth Cady Stanton Student Council account.

V. Approve or Amend

A. Board of Education Minutes-April 11, 2024

MOTION: to approve the Board of Education Minutes dated April 11, 2024

B. Treasurer's Report-None at this time.

C. Extra-Curricular Treasurer's Report-None at this time.

VI. Recognitions, Celebrations and Presentations

A. Presentation Stephanie Mirras, Student Liaison

B. ECS Roundtable

VII. Public Comment

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.

Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

VIII. Committee Reports

A. Scholarship Committee

IX. Information

A. Warrants

03/01/2024 – 03/31/2024

Warrant #78 (A) \$ 415,520.28

Warrant #31 (C) \$ 1,305.99
Warrant #34 (F) \$ 2,755.84
Warrant #5 (H) \$ 10,533.33
04/01/2024 – 04/30/2024

Warrant #81 (A) \$ 633,046.40
Warrant #82 (A) \$ 32,131.47
Warrant #32 (C) \$ 24,020.04
Warrant #36 (F) \$ 55,157.35
Warrant #37 (F) \$ 12,843.71

B. Business Administrator Report

C. Superintendent Report

D. BOE President Report

E. BOE Member Comments

F. Important Dates to Remember

May 9, 2024-BOE Meeting/Public Hearing

May 11, 2024-Four County SBA Legislative Meeting (9:00 am)

May 16, 2024- Four County SBA Annual Meeting

May 21, 2024-Annual Meeting (Budget Vote/Election)

May 24, 2024-No School for students & 10 month employees

May 27, 2024-Memorial Day Holiday

May 30, 2024- Four County SBA New Member Get Acquainted Evening

June 8, 2024- Four County SBA Legislative Committee Mtg.

X. Consent Agenda

A. Retirements/Resignations/Terminations

1. SFAA-None at this time

2. SFEA-Resignation

Upon the recommendation of the Superintendent, the Board of Education accepts the following Extra-Curricular resignation

a. Name: Alexa Parson

Position: Color Guard Coach

Effective: 04/12/2024

3. SFSSA-None at this time

B. Appointments

1. Professional Appointments

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints the following: *(Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time)*

a. Name: Jamie Oberdorf

Position: Coordinator of Intervention and Student Services (TOSA)

Certification: Elementary Education (Gr. 1-6) & Literacy

Effective date: 07/01/2024

Salary Schedule + Position Stipend

b. Name: Katherine Mosca

Position: School Psychologist

Certification: School Psychologist (*pending*)
Tenure: (*pending certification*)
Effective date: 07/01/2024
Probation: (*pending*)
Salary: \$49,451

2. Civil Service Appointments-None at this time.

3. Substitute Appointments:

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute appointment(s) (*All appointments are conditional until paperwork is completed and fingerprints are cleared*).

- a. Name: James Clark
Position: Substitute Auto Mechanic/Bus Driver
Effective: 04/25/2024

4. Probationary to Permanent –None at this time.

C. CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes: 03/21/2024, 03/22/2024, 03/25/2024, 03/26/2024, 03/27/2024, 03/28/2024, 03/29/2024,

D. Gifts and Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts or donations:

Donor	Amount	Account	
United Way of Seneca Co.	\$200.00	A2020-450-04-0000	Mynderse Academy students

E. 2024-2025 Transportation Request(s) –None at this time

F. 2023-2024 Fingerprint Re-imbusement-\$50.00

Upon the recommendation of the Superintendent, the district will reimburse an employee or substitute employee \$50.00 towards the cost of fingerprinting provided the employee, or substitute, has met the specified minimum number of hours worked on the Fingerprint Re-Imbursement Claim Form for their position.

G. Establish Account

Upon the recommendation of the Superintendent, the Board of Education approves the establishment of an Elizabeth Cady Stanton Student Council account.

MOTION: To approve the consent agenda as listed.

XI. Old Business

A. Salary Correction

MOTION: to correct the salary as follows that was approved at the March 9, 2023 board meeting

- a. Name: Tarryn Gould-Hebert
Position: School Psychologist
Certification: School Psychologist
Tenure: School Psychologist
Effective Date: 07/01/2023
Probation: 07/01/2023 through 06/30/2027
Base Salary: ~~\$48,000.00~~ **\$48,720.00**

XII. New Business

A. SFEA MOA's

MOTION: upon the recommendation of the Superintendent, the Board of Education approves the following SFEA MOA's:

SFEA MOA- 2024-2025 K-8 Literacy Coach-Stephanie Moll (retro to 04/11/2024)
SFEA MOA-2024-2025 Coordinator of Intervention and Student Services (TOSA)-Jamie Oberdorf

B. Property Tax Report Card

MOTION: to approve the 2024-2025 Seneca Falls Central School District Property Tax Report Card as presented.

C. Election of Wayne Finger Lakes BOCES Board of Education Members

MOTION: that the Board of Education for the Seneca Falls Central School District cast one vote for Lynn Gay, Bloomfield CSD, to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2024.

MOTION: that the Board of Education for the Seneca Falls Central School District cast one vote for Pam Pendleton, Wayne CSD, to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2024.

MOTION: that the Board of Education for the Seneca Falls Central School District cast one vote for OJ Sahler, Canandaigua CSD, to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2024.

D. 2023-2024 WFL BOCES Administrative Budget

MOTION: that the Seneca Falls Central School District Board of Education approve the 2024-2025 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of three million, eight-hundred sixty-three thousand, two-hundred dollars (\$3,863,200.00)

E. Awarding of RFP for Geotechnical Investigation

MOTION: upon the evaluation of all successful applicant bids and the recommendation from the Facilities Committee in conjunction with the Superintendent, the Board of Education awards the contract for Geotechnical Investigation to the Terracon Consultants, Inc. (NY).

Company Name	Estimated Lump Sum	Estimated Boring Lengths
Terracon Consultants, Inc.	\$18,500.00	225 LF
ATL, Inc.	\$22,331.50	225 LF
CME Associates, Inc.	\$24,696.00	225 LF

F. Agri-Business Child Development

MOTION: upon the recommendation of the Superintendent, the Board of Education approves the following 2024-2025 school year agreements between the Seneca Falls Central School District and Agri-Business Child Development.

Agri-Business Child Development (UPK-Seneca Falls Head Start)
Agri-Business Child Development (ABCD at Seneca Falls Head Start)

G. Establishment of the Ben Cafolla Student Athlete Award

MOTION: upon the recommendation of the Superintendent, the Board of Education approves the establishment of the following annual Ben Cafolla Student Athlete Award:

The Ben Cafolla Student Athlete Award criteria:

- Amount of Award: \$500.00
- Award will be presented in memory of Ben Cafolla, a former Mynderse Academy graduate
- Money will be held by the Seneca Falls Education Foundation
- Criteria:
 - Awarded to a senior male student who was a three (3) sport athlete;
 - One of the sports must include lacrosse, football or basketball
 - Overall minimum GPA of at least 3.0
 - The recipient must exhibit strength, determination and dedication to his fellow team mates;
 - In the event there are no graduating male senior athletes who meet the above criteria, other student athletes will be considered;
 - Recipient must have followed school's attendance policy.
 - First award beginning 2024 graduation
- Selection Process: Nominations from the school will be mailed to the family who then will make the final decision.

XIII. Executive Session-Superintendent Evaluation (Contingent upon adoption of a motion during the public portion of the meeting in accordance with Section 105 of the Public Officers Law).

XIV. Adjourn

MOTION: to adjourn the meeting.

SENECA FALLS CENTRAL SCHOOL DISTRICT
April 11, 2024 BOE Meeting/FK Roundtable- 6:00 PM
Frank Knight Cafeteria
98 Clinton Street

BOE Present

Deborah Corsner, Anthony Ferrara, Cara Lajewski, Matthew Lando, Denise Lorenzetti, Joseph McNamara, and Erica Sinicropi

BOE Absent

Michael Mirras and Heather Zellers

Others Present

Dr. Michelle Reed, James Bruni, Janet Clendenen

Joseph McNamara called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Approval of Agenda

Joseph McNamara asked for a motion to approve the agenda with the following addendums:

Under X. Consent Agenda

2. Civil Service Appointments

- a. Name: Jason Hurdle
Civil Service Position: Building Maintenance Mechanic
Effective Date: 04/12/2024
Probationary period: 04/12/2024 through 04/11/2025
Hourly Rate: \$21.00
Hours per day: 8.0

E. 2024-2025 Transportation Requests

	<u>Finger Lakes Christian School, 2291 Route 89 Seneca Falls</u>
	<u>St. John Paul, 6201 Center St., Cayuga, NY 13034</u>
	<u>St. John Paul, 6201 Center St., Cayuga, NY 13034</u>

MOVE X. Consent Agenda to follow V. Approve or Amend

MOVE 2024-2025 Budget Workshop Letter B. under VI. Recognitions, Celebrations and Presentations

Under XII. New Business

ADD

A. Propositions-May 21, 2024 Annual Meeting (Budget Vote/Election)

1. 2024-2025 Budget Proposition

REVISE

2. 2024-2025 Purchase of Buses Proposition

PROPOSITION 2 – 2024-2025 Purchase of Buses Proposition

Increase purchase price of buses from \$500,000.00 to \$625,000.00

REMOVE

b. Property Tax Report Card (*moved to April 24 agenda*)

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Approve or Amend
Board of Education Minutes

March 21, 2024

Joseph McNamara asked for a motion to approve the Board of Education Minutes dated March 21, 2024.

Anthony Ferrara made the motion, seconded by Denise Lorenzetti.

Yes 7 No 0 Abstain 0 Motion carried

Treasurer's Report
February 2024

Joseph McNamara asked for a motion to approve the Treasurer's Report for February 2024

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Extra-Curricular Treasurer's Report

February 2024

Joseph McNamara asked for a motion to approve the Extra-Curricular Treasurer's Report for February 2024.

Matthew Lando made the motion, seconded by Cara Lajewski.

Yes 7 No 0 Abstain 0 Motion carried

Consent Agenda
Retirements/Resignations/Terminations

SFAA

None at this time

SFEA-

None at this time

SFSSA

Termination

Upon the recommendation of the Superintendent, the Board of Education terminates the following employee:

Name: Jacob Kuhlman

Position: Cleaner

Effective: the end of the day on 03/26/2024

Appointments
Professional Appointments

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints *(Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.)*

Name: Carrie Heffron

Position: Assistant Principal

Certification: School District Leader and School Building Leader

Tenure: Assistant Principal

Effective date: 04/12/2024

Probation: 04/12/2024 through 04/11/2025

Salary: \$83,500 *(to be pro-rated through June 30, 2024)*

Name: Stephanie Moll

Position: K-8 Literacy Coach (TOSA)

Certification: Elementary Education K-Gr. 6 (Permanent Certification) and Literacy Gr. K-6 (Professional)

Effective date: 07/01/2024

Salary Schedule + Position Stipend

Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following Civil Service position(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared).*

Name: Jason Hurdle

Civil Service Position: Building Maintenance Mechanic

Effective Date: 04/12/2024

Probationary period: 04/12/2024 through 04/11/2025

Hourly Rate: \$21.00

Hours per day: 8.0

Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute appointment(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared)*.

Name: Jonathon Bree

Position: Social Studies LTS

Certification: Social Studies Gr. 7-12-Professional Certification

Effective date: 2024-2025 school year

Salary: \$44,200

Name: Nancy Sweeney

Position: Substitute Teacher Aide

Effective: 04/12/2024

Name: Kyle Dawley

Position: Substitute Custodian

Effective: 04/12/2024

Probationary to Permanent

Upon the recommendation of the Superintendent, the Board of Education approves the probationary to permanent appointment of the following employee(s):

Employee	Position	Effective
Carolyn Breese	School Bus Driver	April 14, 2024

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes: 01/17/2024, 02/29/2024, 03/04/2024, 03/04/2024, 03/05/2024, 03/06/2024, 03/07/2024, 03/08/2024, 03/11/2024, 03/12/2024, 03/13/2024, 03/14/2024, 03/15/2024, 03/18/2024, 03/19/2024, 03/20/2024, 03/21/2024,

Gifts and Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts or donations:

Donor	Amount	Account	
SF Robotics Club	\$550.00	A2705	ECS & MS STEM Programs

2024-2025 Transportation Requests

Upon the recommendation of the Superintendent, the Board of Education approves the following requests for transportation for the 2024-2025 school year.

Student	Transport Request
	Seneca Bible Baptist School, 1859 Auburn Road, Seneca Falls
	Seneca Bible Baptist School, 1859 Auburn Road, Seneca Falls
	Seneca Bible Baptist School, 1859 Auburn Road, Seneca Falls
	Seneca Bible Baptist School, 1859 Auburn Road, Seneca Falls
	Finger Lakes Christian School, 2291 Route 89 Seneca Falls
	Finger Lakes Christian School, 2291 Route 89 Seneca Falls
	St. Francis-St. Stephens, 17 Elmwood, Geneva, NY
	St. Francis-St. Stephens, 17 Elmwood, Geneva, NY
	St. John Paul, 6201 Center St., Cayuga, NY 13034
	St. John Paul, 6201 Center St., Cayuga, NY 13034

Joseph McNamara asked for a motion to approve the consent agenda as listed.

Denise Lorenzetti made the motion, seconded by Deborah Corsner.

Yes 7 No 0 Abstain 0 Motion carried

Recognitions, Celebrations and Presentations
Frank Knight Roundtable

Appreciation & Recognitions

Janet Clendenen recognized Debbie Mead and Stephanie Lando for their help during a medical crisis at an evening event at Frank Knight. Both showed compassion and care to the family and first responders. Their actions are a testament to the wonderful employees at Frank Knight Elementary School.

The Principal also recognized and thanked the PTO leadership for making a difference for the students and staff at Frank Knight. The Frank Knight PTO plans activities, supports the staff, provides resources for events, among other things. Thank you to Lizzy Miller, Jennifer Kelly and Kim Brady for all they do.

Tara Montoney was also recognized. Mrs. Montoney has been reading to the Pre-K classes the last year as well as other classrooms. Mrs. Montoney was thanked for her efforts and joy she brings to the students.

Goal & Purpose:

Purpose: "Educate the Whole Child"

Goal: Provide updates pertaining to the systems, programs, and supports that are in place to meet the needs of the students.

Zones of Regulation & B.L.U.E. Updates

Presented by Hande McDonald and Christine Tompkins, School Social Workers

- Students are asked to find their zone. Green Zone-"good to go" (calm, ready to learn); Yellow Zone-"slow down" (breathing techniques); Gray Zone-"energy" (need energy); and Red Zone-"stop" (big emotions are usually happening). Students are taught coping skills. Some examples of coping skills are Breathing, thinking of happy thoughts, and coloring. Christine Tompkins and the students present, demonstrated a technique to calm oneself (5-finger rule).
- Other Topics students learn about are empathy, problem solving, conflict vs bullying and being a kind friend.
- Everyday social skills that correlate with school wide SEL (Social-Emotional Learning) and practices in the classroom: listening skills, following directions, self-awareness, awareness of others, coping skills, school wide expectations, and cooperation
- Each BLUE break reinforces school wide and classroom expectations.
- The In-Between-students learn to share; teamwork. Students do puzzles, color, building blocks and other activities.

Literacy Updates

Presented By: Nicholas Hebert, 1st Grade Teacher and Paula Coffey, Library TA. Catherine Sargent, Reading Specialist, was unable to attend the meeting.

Jackie & Annie Reading Program.

- Where did it start: The idea came to life after we attended a TRC workshop at BOCES. We learned of other districts that were successful at getting books into the students hand and more importantly, starting a home library. We hope to instill a love of reading that comes from a child having their very own books to read at home.
- Purpose: To create a home library for all Frank Knight students. Each student receives a new book for their birthday. Each student will receive 3-5 books to take home with them for the summer.
- The goal is to create more opportunities for students to learn, grow, and become lifelong readers.
- Funding goal: \$6,000 Thirty (30%) percent has been raised for the program. Seventy (70%) is still needed.
- They began raising money by reaching out to some local civic groups. Thank you to Seneca Falls Rotary, Seneca County children's Committee, Community Bank and Frank Knight PTO. Private donations have also been received.
- Future fundraising to meet the goal are being planned.

Inclusive Mentor Texts

Presented by Christine Edson, Grade 2

Moving Beyond Featured Texts to Teaching Texts and Selecting Inclusive Texts to Match Curriculum Examples:

- "Going Someplace Special" by Patrick Mckissack
- Tricia Ann makes her way to "someplace special" while experiencing the impacts of the Jim Crow Laws.

- Curriculum Connections:
 - Mentor Text for Personal Narrative, Descriptive Language, Civil Rights, Timelines, Connections (text to text, self, and world), Author's Purpose, Central Message
 - Bonus Feature: There is a video of the author sharing how this story is based on her life experiences
- "The Empty Pot" by DEMI
- An emperor is in search of a child to be his heir. The child selected is the only one amongst the many that was honest.
- Curriculum Connections:
 - Character Education, Central Message / Lesson, Sequence, Author's Purpose
 - Bonus Feature: REV Theater presents *The Magic Paintbrush*. The students are able to connect aspects of Chinese culture from text to play
- "What Happened to You" by W. Williams
- A child with a limb difference fends off questions in pursuit of friendships that don't prioritize the question, "What happened to you?"
- Curriculum Connections
 - Questioning, Connections, Story Elements, Author's Purpose, Central Message
 - Bonus Feature: Authentic discussions about body differences, and how we are all unique.
- Cultivating diversity, equity, and inclusion can happen authentically, and organically when thoughtful decisions are made to link representative texts to curriculum.

Kindergarten Intervention Update

Presented by Carleen Mull, Reading Teacher

- Carleen reported that Jessica Lambert, Teaching Assistant, has been doing wonderful work in the kindergarten classes with literacy.
- Kindergarteners work on:
 - Upper and lower case letters
 - Early literacy skills
 - Guided reading

Reading Week

- May 6-10, 2024-Theme is "Rock and Read All Night"
- Author/Illustrator-Jeff Mack
- Featured book: "Duck On a Disco Ball"
- Each student will receive a free book

Frank Knight UPK

Presented by Jennifer Morrell and Darla Shumway, UPK Teaches and Holly Stackus, Teaching Assistant

Studies and Themes

Foundations: Getting to Know You/ All About Me

Trees, Balls, Pets, Reduce, Reuse, Recycle, Gingerbread, Gardening Clothing, and Getting Ready for Kindergarten

Clothing Study-Exploring the Topic

- What do we know about clothes and what do we want to find out?
- What clothing do we wear during each season?
- What are the features of clothing: textures, buttons, zippers, velcro, laces?
- How do we take care of our clothes?
- How are clothes made?
- Where do we find our clothes?
- What special clothes do community helpers wear?
- Dramatic Play
 - Laundromat
 - Clothing Store
 - Community Worker Dress Up Clothes
- Sensory Bin
 - Washing Clothes
 - Experimenting with Soap
- Math and Manipulatives

- Ordering Size
- Measuring Mittens
- Button Patterning
- Playdough Clothing
- Counting and Comparing Socks
- Community Helper Dress up Game
- Snap, Lace, Zip and Button Boards
- Language / Literacy
- Writing Center Clothing Stamps and Stationary
 - Clothesline ABC Letter & Sound Match
 - Felt Board Retelling
 - Rhyming Tie Match
 - Numerous read a-louds
- Creative Arts
 - Designing Sweaters
 - Creating Mittens
 - Watercolor Paintings

Balls-Exploring through our study:

- What do we know/what do we wonder about
- Sort/collect by size
- What do think the ball is made of?
- Do you think all balls bounce? Do they bounce better on tile floor or carpet?
- Which ball is heavier? And which bounces better?
- Do all balls roll? Down a ramp or slide? By blowing on it?
- Exploring different sports
- Movement
 - Indoor basketball
 - Numerous theme box light movements
 - Outdoor ball play
- Creative Arts
 - Painting with balls
- Dramatic Play
 - Bowling Alley
 - Number Sense while bowling
 - Snack shop
- Sensory Play
 - Exploring water play with orb balls
- Math and Manipulatives
 - Ordering Sizes
 - Measuring/weighing
 - Counting and Comparing
 - Number Games
 - Patterning
- Language / Literacy
 - Writing Center
 - ABC Letter & Sound Match
 - Numerous stories about each theme

Building Information

Janet Clendenen reported on the following building information:

UPK Information

- 47 Completed Applications Submitted
- Conducted lottery on March 28
- Waitlist = 11

Kindergarten Registration

- March 27 & 28
- Registrants to date-76

Spring Parent/Teacher Conference Data

91% of the student population was represented

- 70% of parents/guardians participated in person
- 22% of parents/guardians participated by phone
- 8% of parents/guardians participated by zoom

Building Goals and Data

Goal #1: At the conclusion of the 2023-2024 school year, a minimum of 65% of all K-2 students will score Approaching/At/Above Benchmark on the Fountas and Pinnell Benchmark Assessment.

Year 2 of implementation

Curriculum adjustments to include additional comprehension questions.

Goal #2: At the conclusion of the 2023-2024 school year, 92% of students (K-2) will have met their growth target on the iReady Math Diagnostic.

Measures that continue to be in place:

- Math intervention support in the classrooms (different tiers)
- Math intervention pull-out support (different tiers)
- Data review during grade level meetings to identify revolving groups
- Data discussions by SIT

Goal 3: At the conclusion of the 2023-2024 school year, 20% or less of PK-2 students will be identified as chronically absent per the NYSED published Attendance Reports

Absenteeism

Classroom Interventions:

- Create a strong community where each individual is valued
- Create engaging lessons and experiences for students to look forward to each day
- Contact home when student is absent saying student is missed
- Positive welcome back by teacher after student is absent
- Prioritize work to “catch up” on - not all work needs to be made up.
- Create opportunities for students to make up missed work that don't result in them missing enjoyable activities/fun time.

Process

- Daily phone call from the nurse
- Staff communication to building administration
- Attendance Letters
- Case manager assigned for attendance purposes
- Phone calls/communication from administration or assigned case manager
- Interventions (check-ins, individual rewards)
- Request meeting with family

2024-2025 Budget Workshop

James Bruni reviewed the following:

General Support	Projected 4% increase
Instruction	Projected 3% increase
Transportation	Projected 5% increase
Other Expenditures	Projected 1% increase
Total Expenditures	Projected 2% increase
Salaries	Projected 3% increase
Benefits	Projected 3% increase
Other Expenditures	Projected 2% increase
Total Expenditures	Projected 2% increase

Projected tax levy is 2%

Public Comment

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Committee Reports
Health Insurance Committee

Matthew Lando reported that the committee had met on March 27, 2024.

The RALLY program will cease to exist beginning Jan. 1, 2025. It will be replaced with another program called "THRIVE".

Beniversal Accounts

- The system will be down for HSA's in May.
- The account and routing numbers will change.
- Black out period is May 1 through May 15, 2024.
- HAS investments will be returned.

Health Insurance

- Rates are increasing for the 2024-2025 school year:
 - Blue Point 2 plans 2%
 - Healthy Blue Plans 6%
 - High Deduct. Plan 9.5%

Information
Warrants

03/01/2024-03/30/2024

Warrant #73 (A)	\$629,562.76
Warrant #74 (A)	\$ 21,192.34
Warrant #77 (A)	\$ 58,896.87
Warrant #78 (A)	\$415,520.28
Warrant #29 (C)	\$ 24,151.42
Warrant #30 (C)	\$ 17.16
Warrant #31 (C)	\$ 1,305.99
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Warrant #32 (F)	\$ 18,464.25
Warrant #34 (F)	\$ 2,755.84
Warrant #33 (F)	\$ 334.33
Warrant # 4 (H)	\$ 10,533.33
Warrant # 5 (H)	\$ 10,533.33

Business Administrator Report

Superintendent Report

Dr. Reed reported on the following:

The district received word that the NYSEDA (NYS Energy Research & Development Authority) grant was approved (\$44,000). Dr. Reed met with the Case Manager from NYSEDA for a kick-off meeting.

There was an end-used meeting with the administrators. The meeting focused on casework in the main offices and classrooms in the Middle School. Grade 3-8 ELA Assessments tests have started.

Math Assessments are in May.

The senior class trip is next Friday to Woodland Pines. Dr. Reed would be going to the WFL BOCES April Career and Tech Center tomorrow (April 12) to see students in the programs.

BOE President Report

Joseph McNamara reminded the Board members of the upcoming Four County SBA meetings.

He also reported that there is a vacancy for the Executive Director of Four County SBA.

The Board was asked what they thought of bringing in someone from NYSSBA over the summer break on a Saturday to work with the Board on developing their goals. It would be a four hour session. Three board members could not commit to Saturdays in the summer and preferred a weekday.

BOE Member Comments

Deborah Corsner reported that she had attended the Four County SBA conference where David Budz presented. David Budz is a retired FBI Agent.

Important Dates to Remember

- April 13, 2024-Four County SBA Legislative Meeting (9:00 am)
- April 22, 2024-Candidate Petitions are due to District Clerk by 5:00 pm.
- April 24, 2024-BOE Meeting/ECS Roundtable
- May 9, 2024-BOE Meeting/Public Hearing
- May 11, 2024-Four County SBA Legislative Meeting (9:00 am)
- May 16, 2024- Four County SBA Annual Meeting
- May 21, 2024-Annual Meeting (Budget Vote/Election)
- May 24, 2024-No School for students & 10 month employees
- May 27, 2024-Memorial Day Holiday

Old Business
None at this time

New Business
Propositions-May 21, 2024 Annual Meeting (Budget Vote/Election)
2024-2025 Budget Proposition

Joseph McNamara asked for a motion to approve the following proposition be placed on the ballot for the May 21, 2024 vote:

PROPOSITION 1– 2024-2025 Budget

Be it resolved, that the Board of Education of the Seneca Falls Central School District, Seneca County is hereby authorized to expend the sum of thirty-six million, eight-hundred eighty-six thousand, seven-hundred fifty-four dollars (\$36,886,754.00) in the 2024-2025 school year with such amount to be raised by the levy of a tax upon the taxable property of such School District, after first deducting the monies available from State Aid and other sources as provided by law.

Denise Lorenzetti made the motion, seconded by Matthew Lando.
Yes 7 No 0 Abstain 0 Motion carried

2024-2025 Purchase of Buses Proposition

Joseph McNamara asked for a motion to approve the following proposition be placed on the ballot for the May 21, 2024 vote:

PROPOSITION 2 – 2024-2025 Purchase of Buses

Be it resolved, that the Board of Education of the Seneca Falls Central School District, Seneca County is hereby authorized to purchase four (4) buses for the transportation of district students, for a sum of money not to exceed six- hundred, twenty-five thousand dollars (\$625,000.00); said amount to be expended in the 2024-2025 fiscal year; said sum or so much thereof as may be necessary, shall be withdrawn from the district’s “Capital Reserve Fund-Purchase of Buses” and/or the unassigned fund balance, in accordance with the Education Law and Local Finance Law.

Denise Lorenzetti made the motion, seconded by Matthew Lando.
Yes 7 No 0 Abstain 0 Motion carried

Seneca Falls Library Tax Levy Increase Proposition

Joseph McNamara asked for a motion to approve the following proposition be placed on the ballot for the May 21, 2024 vote:

PROPOSITION 3 - Seneca Falls Library Tax Levy Increase

Shall the sum of three hundred sixty-seven thousand dollars (\$367,000.00) be raised by annual levy of a tax upon the taxable property within the Seneca Falls Central School District for the purpose of funding the Seneca Falls Library?

Cara Lajewski made the motion, seconded by Denise Lorenzetti.
Yes 7 No 0 Abstain 0 Motion carried

Policy-2nd Reading

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the 2nd and final reading of the following policy:

Policy 4850- ANIMALS IN THE SCHOOLS
Exhibit 4850- ANIMALS IN SCHOOLS

Cara Lajewski made the motion, seconded by Deborah Corsner.
Yes 7 No 0 Abstain 0 Motion carried

WFL BOCES 2024-2025 Cooperative (Various Commodities and/or Services)

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2024-2025 the following General Resolution for the Purpose of participating in a Cooperative Bid coordinated by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties (WFL BOCES) as written:

WHEREAS, The Board of Education, Seneca Falls Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And...

WHEREAS, The Board of Education, Seneca Falls Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Seneca Falls Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Seneca Falls Central School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED That the Board of Education, Seneca Falls Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED That the Board of Education Seneca Falls Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED That the Board of Education Seneca Falls Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That the Superintendent, on behalf of the Board of Education, Seneca Falls Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario,

Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Cara Lajewski made the motion, seconded by Matthew Lando.
Yes 7 No 0 Abstain 0 Motion carried

2024-2025 Resolutions for the Delaware-Chenango-Madison-Otsego BOCES Cooperative Purchasing Service
2024-2025 DCMO BOCES Cooperative Purchasing Resolution

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2024-2025 DCMO BOCES Cooperative Purchasing resolution as written:

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Seneca Falls Central School District named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Seneca Falls Central School District named below wishes to appoint the Delaware-Chenango-Madison- Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore,

BE IT RESOLVED, that the Seneca Falls Central School District Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Seneca Falls Central School District Board of Education of the Central School listed below authorizes the Delaware- Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Seneca Falls Central School District Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Denise Lorenzetti made the motion, seconded by Cara Lajewski.
Yes 7 No 0 Abstain 0 Motion carried

2024-2025 DCMO BOCES Cooperative Bid-Generic Resolution

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2024-2025 Generic Resolution as written:

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison- Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Seneca Falls Central School District named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Seneca Falls Central School District named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore,

BE IT RESOLVED, that the Seneca Falls Central School District Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Seneca Falls Central School District Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED, That the Seneca Falls Central School District Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Cara Lajewski made the motion, seconded by Denise Lorenzetti.

Yes 7 No 0 Abstain 0 Motion carried

2024-2025 DCMO BOCES Cooperative Bid Cafeteria Supplies and Food Bid Resolution

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2024-2025 DCMO BOCES Cafeteria Supplies and Food Bid resolution as written:

WHEREAS, it is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS, The Seneca Falls Central School District named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Seneca Falls Central School District named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore,

BE IT RESOLVED, That the Seneca Falls Central School District Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Seneca Falls Central School District Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED, That the Seneca Falls Central School District Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

2024-2025 Regional Recruitment/Online Application System (OLAS) Putnam/Northern Westchester
BOCES

Joseph McNamara asked for a motion to approve the request for a Cross Contract with Putnam/Northern Westchester BOCES for the Regional Recruitment/Online Application System (OLAS).

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Four County School Board Association
Four County School Board Association Election of Officers
Board President

Joseph McNamara asked for a motion to that the Board of Education for the Seneca Falls Central School District cast one vote for Joseph McNamara, Seneca Falls Central School District, as President for the Four County School Boards Association for a one-year term effective July 1, 2024.

Anthony Ferrara made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Board Vice-President

Joseph McNamara asked for a motion to that the Board of Education for the Seneca Falls Central School District cast one vote for Carrie Resch, Wayne Central School District, as Vice-President for the Four County School Boards Association for a one-year term effective July 1, 2024.

Cara Lajewski made the motion, seconded by Denise Lorenzetti.

Yes 7 No 0 Abstain 0 Motion carried

Four County School Board Association Banking
Banking Depository

Joseph McNamara asked for a motion to that the Board of Education for the Seneca Falls Central School District cast one vote for Reliant Community Credit Union as depository for Four County School Boards Association starting July 1, 2024.

Cara Lajewski made the motion, seconded by Deborah Corsner.

Yes 7 No 0 Abstain 0 Motion carried

Signatories on Bank Accounts

Joseph McNamara asked for a motion to that the Board of Education for the Seneca Falls Central School District cast one vote for each of the following as signatories on Four County School Board Association bank account starting July 1, 2024:

Executive Director
Treasurer
President
Vice-President

Denise Lorenzetti made the motion, seconded by Cara Lajewski.

Yes 7 No 0 Abstain 0 Motion carried

Bylaws and Policy Changes

Joseph McNamara asked for a motion to the Seneca Falls Central School District Board of Education approves the changes to the Four County School Board Associations Bylaws as presented.

Matthew Lando made the motion, seconded by Cara Lajewski.

Yes 7 No 0 Abstain 0 Motion carried

Establishment of Lewis A. Johns Memorial Football Scholarship

Joseph McNamara asked for a motion to upon the recommendation of the Superintendent, the Board of Education approves the establishment of the following annual Lewis A. Johns Memorial Football Scholarship:

Establishment of the Lewis A. Johns Memorial Football Scholarship

- Amount of Award: \$500.00
- Award will be presented at high school graduation to a graduating senior.
- Money will be held by the donor (Glenda Johns & Krista Johns-Calabrese)
- Criteria:
 - Given to a student/athlete with “grit, potential and ambition” planning to obtain a two or four year college degree, enter into the military or a trade school;
 - A high achieving, academically talented student/athlete with financial needs;
 - A student /athlete who has demonstrated leadership, integrity and citizenship within the community;
 - Student /athlete who as volunteered personal time to assist with sporting events, in or outside of school.
 - Student/athlete must meet the attendance and tardy requirement.
- Selection Process: The Varsity Football Coach and Athletic Director will select the Mynderse Academy graduating candidates who closely meet the criteria. The recipient of the scholarship will be chosen by the donors after given the recommended list of eligible student/athletes.

Deborah Corsner made the motion, seconded by Cara Lajewski.

Yes 7 No 0 Abstain 0 Motion carried

Executive Session

Joseph McNamara asked for a motion to move into Executive Session at 8:04 pm to discuss the details of employment of a particular person or persons.

Denise Lorenzetti made the motion, seconded by Cara Lajewski.

Yes 7 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk

The regular meeting resumed at 8:12 pm.

Adjourn

Joseph McNamara asked for a motion to adjourn the meeting at 8:12 pm.

Anthony Ferrara made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Joseph McNamara, Board President

SENECA FALLS CSD

Check Warrant Report For A - 78: GENERAL-3/28/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607615	03/26/2024	8529	**VOID** TIMOTHY C. JONES	A 2855.400-00-1500		-84.70	
					Check Total:	-84.70	
608220	03/28/2024	2672	JAMES BRUNI	A 2630.400-00-0000		240.00	
					Check Total:	240.00	
608221	03/28/2024	4443	BSN SPORTS LLC	A 2855.450-00-0000	240929	2,510.00	2,510.00
				A 2855.450-00-0000	240989	373.00	373.00
				A 2855.450-00-0000	240988	24.99	24.99
				A 2855.400-00-1500	240987	254.98	254.98
				A 2855.450-00-0000	240987	710.02	710.02
					Check Total:	3,872.99	
608222	03/28/2024	8883	BUELL FUEL LLC	A 5510.450-00-5710	240299	2,335.25	2,335.25
					Check Total:	2,335.25	
608223	03/28/2024	1199	CDW GOVERNMENT INC.	A 2630.450-00-0000	240969	430.00	430.00
				A 2630.450-00-0000	240969	60.00	60.00
					Check Total:	490.00	
608224	03/28/2024	6488	CINTAS CORPORATION #2	A 5510.400-00-0000	240298	152.20	152.20
					Check Total:	152.20	
608225	03/28/2024	2298	ELAN FINANCIAL SERVICES	A 2110.450-05-0600	240799	67.86	67.86
				A 2110.450-04-0400	240953	445.66	445.66
				A 2110.450-01-0000	240359	138.72	138.72
				A 2855.450-00-0000	240444	43.78	43.78
				A 2110.450-05-0600	240561	153.38	0.00
				A 2110.450-04-1100	240654	14.19	14.19
				A 2110.450-05-0600	240799	78.73	78.73
				A 2110.450-05-0600	240561	-153.38	0.00
				A 2110.450-05-0600	240799	36.00	36.00

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Check Warrant Report For A - 78: GENERAL-3/28/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2110.450-05-0600	240561	152.32	152.32
					Check Total:	977.26	
608226	03/28/2024	3238	EMPIRE NATURAL GAS CORP	A 1620.400-02-4020	240339	5,714.62	2,985.18
				A 1620.400-02-4020	240339	-2,728.54	0.00
				A 1620.400-02-4020	240339	-0.90	0.00
					Check Total:	2,985.18	
608227	03/28/2024	7012	ENERGY CO-OP OF AMERICA, INC.	A 1620.400-01-4030	240337	1,209.93	1,209.93
					Check Total:	1,209.93	
608228	03/28/2024	6263	EXCELLUS HEALTH PLAN - GROUP	A 9060.800-00-8030	240435	309,956.99	309,956.99
				A 9060.800-00-8040	240435	34,885.11	34,885.11
				A 9060.800-00-8010	240435	14,167.66	0.00
				A 9060.800-00-8040	240435	8,048.84	8,048.84
				A 9060.800-00-8040	240435	6,063.31	6,063.31
				A 9060.800-00-8040	240435	18,930.17	18,930.17
					Check Total:	392,052.08	
608229	03/28/2024	660	FERRARA LUMBER	A 2110.450-05-0400	240663	33.63	33.63
				A 1621.450-00-0000	240255	13.84	13.84
				A 1621.450-00-0000	240255	3.77	3.77
				A 1621.450-00-0000	240255	83.82	83.82
					Check Total:	135.06	
608230	03/28/2024	720	FOUR COUNTY SCHOOL BDS ASSOC	A 1010.400-00-0000	240322	25.00	25.00
				A 1010.400-00-0000	240322	120.00	120.00
					Check Total:	145.00	
608231	03/28/2024	9090	INTERSTATE BOOKS4SCHOOL	A 2110.480-02-0000	240998	799.20	799.20
					Check Total:	799.20	
608232	03/28/2024	8529	TIMOTHY C. JONES	A 2855.400-00-1500		84.70	

SENECA FALLS CSD

Check Warrant Report For A - 78: GENERAL-3/28/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
					Check Total:	84.70	
608233	03/28/2024	1043	JOSTENS INC				
				A 2810.450-00-0000	240698	79.65	79.65
					Check Total:	79.65	
608234	03/28/2024	7477	KEVIN KORZENIEWSKI				
				A 2855.400-00-0000		331.39	
				A 2855.400-00-0000		0.00	
					Check Total:	331.39	
608235	03/28/2024	4662	MUSIC & ARTS CENTERS				
				A 2110.450-04-0900	241001	11.50	11.50
				A 2110.450-04-0900	241001	48.00	48.00
					Check Total:	59.50	
608236	03/28/2024	6951	NOCO ENERGY CORP.-FUELS				
				A 5510.450-00-5720	240327	444.65	444.65
					Check Total:	444.65	
608237	03/28/2024	1459	NYS ELECTRIC & GAS				
				A 1620.400-01-4030	240338	1,394.45	1,394.45
				A 1620.400-01-4020	240340	1,136.36	1,136.36
					Check Total:	2,530.81	
608238	03/28/2024	4207	ON-SITE TESTING SERVICES INC				
				A 5510.400-00-0000	240304	417.00	417.00
					Check Total:	417.00	
608239	03/28/2024	1698	QUILL LLC				
				A 2810.450-00-0000	240977	23.94	23.94
				A 2810.450-00-0000	240977	16.59	16.59
					Check Total:	40.53	
608240	03/28/2024	5540	SECTION V ATHLETICS				
				A 2855.400-00-0000	240758	48.00	48.00
					Check Total:	48.00	
608241	03/28/2024	7650	THE SENECA FALLS POLICE DEPARTMENT				
				A 2810.400-00-9999	240839	6,174.60	6,174.60
					Check Total:	6,174.60	

SENECA FALLS CSD

Check Warrant Report For A - 78: GENERAL-3/28/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 23						Warrant Total:	415,520.28
						Vendor Portion:	415,520.28

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3-28-24 Cathy Ross _____
Date Auditor's Signature Title

SENECA FALLS CSD

Check Warrant Report For C - 31: CAFETERIA-3/28/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
207418	03/28/2024	6760	STEPHANIELYON-LAWRENCE	C 2860.400-00-0000	240440	1,305.99	1,305.99
						Check Total:	1,305.99
						Warrant Total:	1,305.99
						Vendor Portion:	1,305.99

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3-28-24 _____
Date Auditor's Signature Title

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Check Warrant Report For F - 34: FEDERAL - 3/28/24 For Dates 3/1/2024 - 3/31/2024

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
303927	03/28/2024	9314	MARION CENTRAL SCHOOL DISTRICT	FQ223 2820.400-00-00	240819	2,400.00	2,400.00
						Check Total:	2,400.00
303928	03/28/2024	5523	PIONEER VALLEY BOOKS	FA24 2110.450-02-0000	240994	323.95	323.95
				FA24 2110.450-02-0000	240995	31.89	31.89
						Check Total:	355.84
						Warrant Total:	2,755.84
						Vendor Portion:	2,755.84

Number of Transactions: 2

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3-28-24 Cathy Ross _____
Date Auditor's Signature Title

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SENECA FALLS CSD

Check Warrant Report For H - 5: CAPITAL - 3/28/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
102113	03/28/2024	9362	CAMPUS CONSTRUCTION MANAGEMENT	H24 2110.201-00-0000	240927	10,533.33	10,533.33
						Check Total:	10,533.33
						Warrant Total:	10,533.33
						Vendor Portion:	10,533.33

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3-28-24 _____
Date Auditor's Signature Title

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SENECA FALLS CSD

Check Warrant Report For A - 81: GENERAL - 4/4/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 21						Warrant Total:	623,046.40
						Vendor Portion:	623,046.40

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4-5-24 _____
Date Auditor's Signature Title

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SENECA FALLS CSD

Check Warrant Report For A - 81: GENERAL - 4/4/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
608250	04/04/2024	8511	ATIS ELEVATOR INSPECTIONS LLC	A 1621.400-00-0000	240264	420.00	420.00
					Check Total:	420.00	
608251	04/04/2024	5339	BENEFIT RESOURCE LLC	A 9060.800-00-8030	240434	1,425.00	1,425.00
					Check Total:	1,425.00	
608252	04/04/2024	8792	DANIEL BOTSFORD	A 2855.400-00-1500		121.00	
					Check Total:	121.00	
608253	04/04/2024	4443	BSN SPORTS LLC	A 2855.450-00-0000	240955	4,070.00	4,070.00
					Check Total:	4,070.00	
608254	04/04/2024	9307	KATIE BUTLER	A 5510.400-00-0000	240812	726.01	726.01
				A 5510.400-00-0000	240812	0.00	
					Check Total:	726.01	
608255	04/04/2024	1199	CDW GOVERNMENT INC.	A 2630.450-00-0000	241000	150.00	150.00
				A 2020.450-04-0000	240999	180.00	180.00
					Check Total:	330.00	
608256	04/04/2024	6488	CINTAS CORPORATION #2	A 5510.400-00-0000	240298	152.20	152.20
					Check Total:	152.20	
608257	04/04/2024	6854	DAY AUTOMATION SYSTEMS, INC.	A 1621.400-00-0000	240268	425.00	425.00
					Check Total:	425.00	
608258	04/04/2024	9174	FOUR WINDS HOSPITALS	A 2110.470-00-0000		1,092.00	
					Check Total:	1,092.00	
608259	04/04/2024	9368	HILLHOUSE RACHEL	A 2855.400-00-1500		121.00	
					Check Total:	121.00	
608260	04/04/2024	8680	MARTIN'S DOOR SERVICE LLC				

SENECA FALLS CSD

Check Warrant Report For A - 81: GENERAL - 4/4/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 5510.400-00-0000	240947	2,664.60	2,664.60
608261	04/04/2024	4662	MUSIC & ARTS CENTERS		Check Total:	2,664.60	
				A 2110.450-05-0900	240664	44.00	44.00
				A 2110.450-04-0900	241001	64.00	64.00
				A 2110.450-05-0900	240664	44.00	44.00
608262	04/04/2024	1698	QUILL LLC		Check Total:	152.00	
				A 2110.450-02-0000	240986	71.16	71.16
608263	04/04/2024	8663	CATHY A ROSS		Check Total:	71.16	
				A 1320.400-00-0000	240404	331.55	331.55
608264	04/04/2024	8714	SCHOOL SPECIALTY LLC		Check Total:	331.55	
				A 2250.450-00-0000	240967	265.86	265.86
				A 2810.450-00-0000	240976	62.02	62.02
608265	04/04/2024	7076	SENECA COUNTY CHAMBER		Check Total:	327.88	
				A 1040.400-00-0000	240310	300.00	300.00
608266	04/04/2024	2199	TOTH'S SPORTS		Check Total:	300.00	
				A 2855.450-00-0000	240935	7,475.00	7,475.00
608267	04/04/2024	7726	JODIE VERKEY		Check Total:	7,475.00	
				A 2070.400-00-0000		38.86	
608268	04/04/2024	2344	**CONTINUED** WAYNE-FINGER LAKES BOCES		Check Total:	38.86	
608269	04/04/2024	2344	WAYNE-FINGER LAKES BOCES		Check Total:	0.00	
				A 1010.490-00-0000	240644	686.97	686.97
				A 1310.490-00-0000	240644	33,900.15	33,900.15
				A 1345.490-00-0000	240644	766.77	766.77



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 1420.490-00-0000	240644	4,431.41	4,431.41
				A 1430.490-00-0000	240644	1,563.80	1,563.80
				A 1680.490-00-0000	240644	27,155.61	24,141.73
				A 1981.490-00-4920	240644	23,796.70	23,796.70
				A 2020.490-00-0000	240644	767.40	767.40
				A 2070.490-00-0000	240644	4,801.40	4,801.40
				A 2110.490-00-0000	240644	27,411.29	15,381.20
				A 2250.490-00-0000	240644	344,251.73	344,251.73
				A 2280.490-00-0000	240644	65,362.80	65,362.80
				A 2610.490-00-0000	240644	5,339.71	5,339.71
				A 2630.490-00-0000	240644	59,374.62	59,374.62
				A 2330.490-00-0001	240644	3,366.00	3,366.00
				A 1620.490-00-0000	240644	1,942.21	0.00
				A 5581.490-00-0000	240644	1,290.83	0.00
				A 1310.490-00-0000	240644	-509.15	0.00
				A 1620.490-00-0000	240644	-4,055.38	0.00
				Check Total:		601,644.87	
608270	04/04/2024	2390	WILLIAMSON LAW BOOK CO	A 1010.450-00-0000	240913	1,158.27	1,158.27
				Check Total:		1,158.27	

SENECA FALLS CSD

Check Warrant Report For A - 82: GENERAL-4/11/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 5530.400-00-4020	240340	487.03	487.03
608308	04/11/2024	6506	ELIZABETH OLMSTEAD		Check Total:	519.93	
				A 2110.400-02-0000		17.82	
				A 2110.400-02-0000		0.00	
608309	04/11/2024	1513	OTC BRANDS, INC.		Check Total:	17.82	
				A 2110.450-01-1300	241009	64.99	64.99
608310	04/11/2024	2809	PARMENTER INC		Check Total:	64.99	
				A 5510.450-00-5750	240297	1,270.04	1,270.04
608311	04/11/2024	9030	NATHAN RARICK		Check Total:	1,270.04	
				A 2110.400-02-0000		18.76	
				A 2110.400-02-0000		0.00	
608312	04/11/2024	1726	REGIONAL INTERNATIONAL CORP		Check Total:	18.76	
				A 5510.450-00-0000	240293	116.34	36.54
				A 5510.450-00-0000	240293	-79.80	0.00
608313	04/11/2024	6564	RSR ELECTRONIC INC/ELECTRONIX EXPRESS		Check Total:	36.54	
				A 2110.450-05-0000	240242	42.90	42.90
608314	04/11/2024	8827	SAFE PLAYING SURFACES LLC		Check Total:	42.90	
				A 1621.450-00-0000	240962	600.00	600.00
608315	04/11/2024	8393	UNITED SUPPLY CORP		Check Total:	600.00	
				A 2110.450-05-0402	241016	298.60	298.60
608316	04/11/2024	4172	WEST FIRE SYSTEMS INC		Check Total:	298.60	
				A 1620.400-00-0000	240259	465.00	465.00
608317	04/11/2024	4967	WFL SUPERINTENDENTS ASSOC		Check Total:	465.00	

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SENECA FALLS CSD

Check Warrant Report For A - 82: GENERAL-4/11/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
608271	04/09/2024	3429	AFLAC NEW YORK	A 9060.800-00-0000		3,092.94	
					Check Total:	3,092.94	
608272	04/10/2024	1459	NYS ELECTRIC & GAS	A 1620.400-04-4020	240340	1,315.76	1,315.76
				A 1620.400-05-4020	240340	1,076.54	1,076.54
					Check Total:	2,392.30	
608273	04/10/2024	6130	TOPS MARKET,LLC	A 2110.450-05-0600	240909	178.88	178.88
					Check Total:	178.88	
608274	04/10/2024	3624	VERIZON WIRELESS	A 2630.400-00-0000	240606	45.29	45.29
					Check Total:	45.29	
608275	04/11/2024	8729	AMAZON CAPITAL SERVICES INC	A 2110.450-05-0402	241018	84.43	84.43
					Check Total:	84.43	
608276	04/11/2024	8883	BUELL FUEL LLC	A 5510.450-00-5710	240299	1,728.64	1,728.64
				A 5510.450-00-5710	240299	2,015.02	2,015.02
				A 5510.450-00-5710	240299	1,982.08	1,982.08
				A 5510.450-00-5710	240299	250.16	250.16
				A 5510.450-00-5710	240299	134.72	134.72
					Check Total:	6,110.62	
608277	04/11/2024	7192	CAMFIL USA INC.	A 1621.450-00-0000	240991	3,526.54	3,526.54
					Check Total:	3,526.54	
608278	04/11/2024	9308	MONA CARDINALE	A 2250.400-00-0000	240891	420.00	420.00
				A 2250.400-00-0000	240891	420.00	420.00
				A 2250.400-00-0000	240891	72.09	72.09
				A 2250.400-00-0000	240891	72.09	72.09
					Check Total:	984.18	
608279	04/11/2024	6488	CINTAS CORPORATION #2				

SENECA FALLS CSD

Check Warrant Report For A - 82: GENERAL-4/11/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 5510.400-00-0000	240298	152.20	152.20
608280	04/11/2024	9095	JAMES CLARK		Check Total:	152.20	
				A 5510.400-00-4300		10.00	
608281	04/11/2024	7405	FRANCES M. CUTILLO		Check Total:	10.00	
				A 2250.400-00-0000	240805	125.00	125.00
608282	04/11/2024	505	DEMCO INC		Check Total:	125.00	
				A 2610.400-04-0000	241002	118.48	118.48
608283	04/11/2024	2880	DAWN DONK		Check Total:	118.48	
				A 2110.400-02-0000		15.95	
				A 2110.400-02-0000		15.01	
				A 2110.400-02-0000		0.00	
				A 2110.400-02-0000		0.00	
608284	04/11/2024	7633	ECONOMY PRODUCTS & SOLUTIONS		Check Total:	30.96	
				A 1620.450-00-0000	240270	123.13	123.13
608285	04/11/2024	2298	ELAN FINANCIAL SERVICES		Check Total:	123.13	
				A 2110.450-04-0700	240908	90.59	90.59
				A 1240.400-00-0000	240949	456.60	500.00
608286	04/11/2024	3238	EMPIRE NATURAL GAS CORP		Check Total:	547.19	
				A 1620.400-01-4020	240339	679.87	679.87
				A 1620.400-04-4020	240339	646.46	646.46
				A 1620.400-05-4020	240339	528.93	528.93
608287	04/11/2024	7012	ENERGY CO-OP OF AMERICA, INC.		Check Total:	1,855.26	
				A 1620.400-07-4030	240337	16.96	16.96
608288	04/11/2024	9110	FAMILY COUNSELING SERVICE OF THE SENeca FALLS CSD		Check Total:	16.96	

SENECA FALLS CSD

Check Warrant Report For A - 82: GENERAL-4/11/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
			THE FINGER LAKES INC				
				A 2020.400-04-0000	240997	522.38	522.38
608289	04/11/2024	660	FERRARA LUMBER		Check Total:	522.38	
				A 1621.450-00-0000	240255	5.84	5.84
				A 1621.450-00-0000	240255	3.59	3.59
				A 1621.450-00-0000	240255	9.88	9.88
608290	04/11/2024	4593	FINGER LAKES / CASTLE		Check Total:	19.31	
				A 5510.450-00-0000	240302	210.10	210.10
608291	04/11/2024	3393	FISCAL ADVISORS & MARKETING INC		Check Total:	210.10	
				A 1380.400-00-0000	240448	205.00	205.00
				A 1380.400-00-0000	240448	615.00	615.00
608292	04/11/2024	7070	FOLLETT CONTENT SOLUTIONS LLC		Check Total:	820.00	
				A 2610.460-04-0000	240915	50.11	50.11
608293	04/11/2024	736	GARY FRENCH		Check Total:	50.11	
				A 5510.400-00-4300		10.00	
608294	04/11/2024	9018	FRIENDLY CDJR OF GENEVA		Check Total:	10.00	
				A 5510.400-00-0000	240449	140.00	140.00
608295	04/11/2024	799	GOPHER		Check Total:	140.00	
				A 2110.450-01-1300	241008	294.24	294.24
608296	04/11/2024	9370	HAAS JENNA		Check Total:	294.24	
				A 1620.400-00-0000		50.00	
608297	04/11/2024	194	I.D. BOOTH, INC.		Check Total:	50.00	
				A 1621.450-00-0000	241033	3,606.04	3,606.04
					Check Total:	3,606.04	

SENECA FALLS CSD

Check Warrant Report For A - 82: GENERAL-4/11/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
608298	04/11/2024	6270	INTEGRATED FACILITY SYSTEMS INC	A 1621.400-00-0000	240265	845.45	845.45
					Check Total:	845.45	
608299	04/11/2024	1736	J.C.EHRLICH., INC.	A 1620.400-00-0000	240262	78.57	78.57
				A 1620.400-00-0000	240262	64.70	64.70
				A 1620.400-00-0000	240262	78.57	78.57
				A 1620.400-00-0000	240262	64.70	64.70
					Check Total:	286.54	
608300	04/11/2024	8591	LANGUAGE LINE SERVICES	A 2250.400-00-0000	240594	25.50	25.50
					Check Total:	25.50	
608301	04/11/2024	6381	LICENSE MONITOR II, LLC	A 5510.400-00-0000	240300	78.90	78.90
					Check Total:	78.90	
608302	04/11/2024	9369	MACLEAN M. ERIC	A 2855.400-04-0000		60.00	
					Check Total:	60.00	
608303	04/11/2024	4377	MIDWEST TECHNOLOGY PRODUCTS	A 2110.450-05-0402	241015	804.93	805.00
					Check Total:	804.93	
608304	04/11/2024	4662	MUSIC & ARTS CENTERS	A 2110.450-04-0900	241001	50.00	50.00
					Check Total:	50.00	
608305	04/11/2024	1356	NASCO EDUCATION	A 2110.450-05-0402	241017	80.64	80.64
					Check Total:	80.64	
608306	04/11/2024	6951	NOCO ENERGY CORP.-FUELS	A 5510.450-00-5720	240327	569.39	569.39
					Check Total:	569.39	
608307	04/11/2024	1459	NYS ELECTRIC & GAS	A 1620.400-07-4020	240340	32.90	32.90

SENECA FALLS CSD

Check Warrant Report For A - 82: GENERAL-4/11/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 1240.400-00-0000	240308	150.00	150.00
608318	04/11/2024	8455	ZONAR SYSTEMS INC		Check Total:	150.00	
				A 5510.400-00-0000	240296	729.00	729.00
					Check Total:	729.00	
					Warrant Total:	32,131.47	
					Vendor Portion:	32,131.47	

Number of Transactions: 48

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4-12-24 _____
Date Auditor's Signature Title

SENECA FALLS CSD

Check Warrant Report For C - 32: CAFETERIA - 4/4/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				C 2860.450-00-LFSP	240658	349.88	349.88
				C 2860.450-00-LFSP	240658	422.18	422.18
				C 2860.450-00-LFSP	240658	484.76	484.76
				C 2860.450-00-LFSP	240658	254.59	254.59
				C 2860.450-00-LFSP	240658	323.11	323.11
				C 2860.450-00-LFSP	240658	179.56	179.56
				C 2860.450-00-LFSP	240658	469.32	469.32
				Check Total:		4,108.29	
207432	04/04/2024	2344	WAYNE-FINGER LAKES BOCES				

C 2860.490-00-0000	240643	8,620.24	8,620.24
Check Total:		8,620.24	
Warrant Total:		24,020.04	
Vendor Portion:		24,020.04	

Number of Transactions: 14

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

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DISTRICT OFFICE

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4.5.24 _____
Date Auditor's Signature Title

SENECA FALLS CSD

Check Warrant Report For C - 32: CAFETERIA - 4/4/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
207419	04/04/2024	4017	**CONTINUED** BIMBO FOODS, INC.				
						Check Total:	0.00
207420	04/04/2024	4017	BIMBO FOODS, INC.				
				C 2860.450-00-0000	240543	90.81	90.81
				C 2860.450-00-0000	240543	142.12	142.12
				C 2860.450-00-0000	240543	128.35	128.35
				C 2860.450-00-0000	240543	39.10	39.10
				C 2860.450-00-0000	240543	137.61	137.61
				C 2860.450-00-0000	240543	62.50	62.50
				C 2860.450-00-0000	240543	78.50	78.50
				C 2860.450-00-0000	240543	116.26	116.26
				C 2860.450-00-0000	240543	110.66	110.66
				C 2860.450-00-0000	240543	64.30	64.30
				C 2860.450-00-0000	240543	33.29	33.29
				C 2860.450-00-0000	240543	184.17	184.17
						Check Total:	1,187.67
207421	04/04/2024	766	GENECCO PRODUCE, INC.				
				C 2860.450-00-SUPP	240827	197.70	197.70
				C 2860.450-00-SUPP	240827	372.60	372.60
						Check Total:	570.30
207422	04/04/2024	7916	RON GREEN				
				C 2860.450-00-4520	240556	285.00	285.00
						Check Total:	285.00
207423	04/04/2024	7816	HERSHEY CREAMERY COMPANY				
				C 2860.450-00-0000	240546	177.12	177.12
				C 2860.450-00-0000	240546	103.92	103.92
				C 2860.450-00-0000	240546	175.44	175.44
				C 2860.450-00-0000	240546	128.88	128.88
				C 2860.450-00-0000	240546	209.52	209.52
				C 2860.450-00-0000	240546	180.24	180.24
				C 2860.450-00-0000	240546	228.96	228.96
						Check Total:	1,204.08

SENECA FALLS CSD

Check Warrant Report For C - 32: CAFETERIA - 4/4/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
207424	04/04/2024	4751	JTM PROVISIONS CO INC	C 2860.450-00-4530	240554	582.09	582.09
					Check Total:	582.09	
207425	04/04/2024	5476	NEW YORK SCHL NUTRITION ASSOC.	C 2860.400-00-0000	240960	155.00	155.00
					Check Total:	155.00	
207426	04/04/2024	5084	REGIONAL DISTRIBUTORS INC	C 2860.450-00-4520	240550	925.81	925.81
				C 2860.450-00-4520	240550	560.74	560.74
					Check Total:	1,486.55	
207427	04/04/2024	8160	RENZI FOOD SERVICE	C 2860.450-00-4530	240555	395.16	395.16
				C 2860.450-00-0000	240866	2,094.87	2,094.87
				C 2860.450-00-0000	240866	906.37	906.37
					Check Total:	3,396.40	
207428	04/04/2024	7519	KEITH SCHRADER	C 2860.450-00-LFSP	240696	824.00	824.00
					Check Total:	824.00	
207429	04/04/2024	2100	SYSCO SYRACUSE	C 2860.450-00-0000	240509	1,534.98	1,534.98
				C 2860.450-00-0000	240509	65.44	65.44
					Check Total:	1,600.42	
207430	04/04/2024	2253	**CONTINUED** UPSTATE NIAGARA COOPERATIVE, INC				
					Check Total:	0.00	
207431	04/04/2024	2253	UPSTATE NIAGARA COOPERATIVE, INC	C 2860.450-00-LFSP	240658	253.93	253.93
				C 2860.450-00-LFSP	240658	275.04	275.04
				C 2860.450-00-LFSP	240658	433.50	433.50
				C 2860.450-00-LFSP	240658	277.21	277.21
				C 2860.450-00-LFSP	240658	385.21	385.21

SENECA FALLS CSD

Check Warrant Report For F - 36: FEDERAL-4/4/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 20						Warrant Total:	55,157.35
						Vendor Portion:	55,157.35

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4-5-24 _____
Date Auditor's Signature Title

RECEIVED
APR 16 2024
DISTRICT OFFICE

SENECA FALLS CSD

Check Warrant Report For F - 36: FEDERAL-4/4/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
303929	04/04/2024	9258	MEAGHAN BELLONE	FQ223 2820.400-00-00	240637	2,000.00	2,000.00
					Check Total:	2,000.00	
303930	04/04/2024	9232	JAKE BENAQUISTO	FQ223 2820.400-00-00	240618	2,000.00	2,000.00
					Check Total:	2,000.00	
303931	04/04/2024	9292	**CONTINUED** STEPHANIE BETTS				
					Check Total:	0.00	
303932	04/04/2024	9292	STEPHANIE BETTS	FQ223 2820.460-00-00		281.40	
				FQ223 2820.460-00-00		80.40	
				FQ223 2820.460-00-00		235.84	
				FQ223 2820.460-00-00	240945	64.99	64.99
				FQ223 2820.460-00-00	240945	54.27	54.27
				FQ223 2820.460-00-00	240945	33.62	33.62
				FQ223 2820.460-00-00	240945	17.84	17.84
				FQ223 2820.460-00-00	240945	37.28	37.28
				FQ223 2820.460-00-00	240945	39.84	39.84
				FQ223 2820.460-00-00	240945	13.84	13.84
				FQ223 2820.460-00-00	240945	19.92	19.92
				FQ223 2820.460-00-00	240945	938.97	938.97
				FQ223 2820.460-00-00	240945	370.42	370.42
				FQ223 2820.460-00-00	240945	64.00	64.00

SENECA FALLS CSD

Check Warrant Report For F - 36: FEDERAL-4/4/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				FQ223 2820.460-00-00	240945	8.24	8.24
					Check Total:	2,260.87	
303933	04/04/2024	7940	BIVONA CHILD ADVOCACY CENTER				
				FQ223 2820.460-00-00	240983	10,175.00	10,175.00
					Check Total:	10,175.00	
303934	04/04/2024	9231	GABRIELLA BORRELLI				
				FQ223 2820.400-00-00	240615	2,000.00	2,000.00
					Check Total:	2,000.00	
303935	04/04/2024	9280	FIONA CRIDDLE				
				FQ223 2820.400-00-00	240717	2,000.00	2,000.00
					Check Total:	2,000.00	
303936	04/04/2024	9230	MICHELLE DABUET				
				FQ223 2820.400-00-00	240624	2,000.00	2,000.00
					Check Total:	2,000.00	
303937	04/04/2024	9229	JOSHUA DAKE				
				FQ223 2820.400-00-00	240619	2,000.00	2,000.00
					Check Total:	2,000.00	
303938	04/04/2024	9227	SUSAN DAVIS				
				FQ223 2820.400-00-00	240620	2,000.00	2,000.00
					Check Total:	2,000.00	
303939	04/04/2024	9367	EDUCATION ELEMENTS, INC.				
				FA224 2110.400-00-0000	240985	12,049.00	12,049.00
					Check Total:	12,049.00	
303940	04/04/2024	9246	DESTINY HARRISON				
				FQ223 2820.400-00-00	240621	2,000.00	2,000.00
					Check Total:	2,000.00	
303941	04/04/2024	9239	ELECTRA LAIRD				

SENECA FALLS CSD

Check Warrant Report For F - 36: FEDERAL-4/4/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				FQ223 2820.400-00-00	240623	2,000.00	2,000.00
303942	04/04/2024	9235	YINLONG LIU			Check Total: 2,000.00	
				FQ223 2820.400-00-00	240635	2,000.00	2,000.00
303943	04/04/2024	9214	HENNESSEY LUSTICA			Check Total: 2,000.00	
				FQ223 2820.460-00-00		274.70	
				FQ223 2820.460-00-00		272.02	
				FQ223 2820.460-00-00		125.76	
				FQ223 2820.460-00-00		0.00	
303944	04/04/2024	9257	JESSICA ANNE MACNAMARA			Check Total: 672.48	
				FQ223 2820.400-00-00	240636	2,000.00	2,000.00
303945	04/04/2024	9237	ALIANTHA PALKA			Check Total: 2,000.00	
				FQ223 2820.400-00-00	240617	2,000.00	2,000.00
303946	04/04/2024	9233	ASHLEY PAPPAS			Check Total: 2,000.00	
				FQ223 2820.400-00-00	240616	2,000.00	2,000.00
303947	04/04/2024	9234	SARA M. PARISH			Check Total: 2,000.00	
				FQ223 2820.400-00-00	240625	2,000.00	2,000.00
303948	04/04/2024	9236	NICOLE URBAN			Check Total: 2,000.00	
				FQ223 2820.400-00-00	240626	2,000.00	2,000.00
						Check Total: 2,000.00	

SENECA FALLS CSD

Check Warrant Report For F - 37: FEDERAL-4/11/24 For Dates 4/1/2024 - 4/30/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
303949	04/11/2024	9025	BLUEBERRY HILL BOOKS INC	FA24 2110.450-02-0000	241030	246.40	246.40
						Check Total:	246.40
303950	04/11/2024	1898	SENECA COUNTY DEPT OF FINANCE	FF24 2815.400-05-0000	240470	12,375.00	12,375.00
						Check Total:	12,375.00
303951	04/11/2024	6034	THE READING WAREHOUSES, INC.	FA24 2110.450-05-0000	240993	222.31	222.31
						Check Total:	222.31
						Warrant Total:	12,843.71
						Vendor Portion:	12,843.71

Number of Transactions: 3

RECEIVED
APR 17 2024
DISTRICT OFFICE

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4-12-24 _____
Date Auditor's Signature Title

2024-25 Property Tax Report Card

560701- SENECA FALLS CSD

Contact Person: James Bruni

Telephone Number: 315-568-5874

	Budgeted 2023-24 (A)	Proposed Budget 2024-25 (B)
Total Budgeted Amount, not including Separate Propositions	\$36,024,750	\$36,886,754
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	\$14,120,683	\$14,403,097
B. Tax Levy to Support Library Debt, if Applicable	\$-	\$-
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	\$-	\$-
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	\$-	\$-
E. Total Proposed School Year Tax Levy (A + B + C - D)	\$14,120,683	\$14,403,097
F. Permissible Exclusions to the School Tax Levy Limit		\$0
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	\$14,412,190	\$14,606,256
H. Total Proposed School Year Tax Levy, <u>Excluding</u> Levy to Support Library Debt and/or Permissible Exclusions (E - B - F + D)	\$14,120,683	\$14,403,097
I. Difference: (G - H); (negative value requires 60.0% voter approval) ²	\$291,507	\$203,159
Public School Enrollment	1,208	1,216
Consumer Price Index	8%	4.12%

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2020-21, includes any carryover from 2019-20 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2023-24 (D)	Estimated 2024-25 (E)
Adjusted Restricted Fund Balance	11,210,856	14,259,576
Assigned Appropriated Fund Balance	0	50,000
Adjusted Unrestricted Fund Balance	1,440,990	1,475,470
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.00%	4.00%

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/30/24 Actual Balance	6/30/24 Estimated Ending Balance	Intended Use of the Reserve in the 2024-25 School Year
Capital	Capital Bus Reserve	To pay the cost of any object or purpose for which bonds may be issued (Bus Purchases).	\$1,733,690	\$2,656,688.00	Use up to \$625,000 to purchase 4 buses
Capital	Capital Building Reserve	To pay the cost of any object or purpose for which bonds may be issued (Capital Projects).	\$2,552,223	\$3,136,080.00	Continued Savings for future project
Workers' Compensation	Workers Compensation Reserve	To pay for Workers Compensation and benefits.	\$768,404	\$778,598.00	Use \$120,000 to offset increase in Workers Comp costs
Unemployment Insurance	Unemployment Reserve	To pay the cost of reimbursement to the State Unemployment Insurance Fund.	\$461,574	\$667,697.00	No Planned use in 24-25
Reserve for Tax Reduction					
Mandatory Reserve for Debt Service		To cover debt service payments on outstanding obligations (bonds, BANS) after the sale of district capital assets or improvements.			
Insurance	Insurance Reserve	To pay liability, casualty, and other types of uninsured losses.	\$0	\$800,000.00	No Planned use in 24-25
Property Loss		To establish and maintain a program of reserves to cover property loss.			
Liability		To establish and maintain a program of reserves to cover liability claims incurred.			
Tax Certiorari	Tax Certiorari Reserve	To establish a reserve fund for tax certiorari settlements	\$0		
Reserve for Insurance Recoveries		To account for unexpended proceeds of insurance recoveries at the fiscal year end.			
EBALR - Employee Benefit Accrued Liability	Employee Benefit Liability Reserve	For the payment of accrued 'employee benefits' due to employees upon termination of service	\$449,391	\$455,352.00	Use funds to offset Retirement Settlements
Retirement Contribution	ERS Retirement Contribution Reserve	To fund employer retirement contributions to the State and Local Employees' Retirement System	\$4,317,194	\$4,874,465.00	Use \$350,000 to offset cost in ERS Contribution
Other Reserve	Teacher Retirement System Reserve	To fund employer retirement contributions to the State Teacher Retirement System	\$928,380	\$940,696.00	Use \$272,500 to offset cost in TRS Contribution
Capital	Technology Equipment & Infrastructure Reserve	To fund future expenditures to upgrade technology and infrastructure	\$0	\$800,000.00	No Planned use in 24-25



APRIL 24, 2024 ELECTION/ADMINISTRATIVE BUDGET VOTE
OFFICIAL BALLOT

There are three (3) vacant seats on the Wayne-Finger Lakes Board of Cooperative Educational Services (BOCES) Board of Education. Each seat is for a 3-year term effective July 1, 2024. The candidates are listed below, in order selected by lot, with their address and school district of residence.

- Pam Pendleton, 6949 Furnace Rd., Ontario, NY 14519 (Wayne)
- OJ Sahler, 4214 County Rd. 16, Canandaigua, NY 14424 (Canandaigua)
- Lynn Gay, 83 Main St., Bloomfield, NY 14469 (Bloomfield)

➔ The Board of Education of your district is allowed one vote per vacancy (no write-ins are allowed).

➔ CANDIDATES (VOTE FOR 3)

A motion was made by _____ and seconded by _____ that the Board of Education of the _____ School District cast one vote for _____ to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2024.				
# of board members present _____		# of board members absent _____		
Vote: #yes _____	#no _____	#abstain _____	Motion Carried _____	Motion Defeated _____
A motion was made by _____ and seconded by _____ that the Board of Education of the _____ School District cast one vote for _____ to a seat on the Wayne-Finger Lakes BOCES Board for a three year term effective July 1, 2024.				
# of board members present _____		# of board members absent _____		
Vote: #yes _____	#no _____	#abstain _____	Motion Carried _____	Motion Defeated _____
A motion was made by _____ and seconded by _____ that the Board of Education of the _____ School District cast one vote for _____ to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2024.				
# of board members present _____		# of board members absent _____		
Vote: #yes _____	#no _____	#abstain _____	Motion Carried _____	Motion Defeated _____

➔ ADMINISTRATIVE BUDGET VOTE

A motion was made by _____ and seconded by _____ that the Board of Education of the _____ School District, at its April 24, 2024 meeting, approved the 2024-2025 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$3,863,200.				
# of board members present _____		# of board members absent _____		
Vote: #yes _____	#no _____	#abstain _____	Motion Carried _____	Motion Defeated _____

Please e-mail completed ballot by 9:00 a.m. on April 25, 2024 to:
Cindy Murray, Board Clerk, Wayne-Finger Lakes BOCES
E-Mail: cindy.murray@wflboces.org

Candidate Information Form

Name: Lynn Gay School District: Bloomfield
2024

PART I: Board Experience

Thank you to the Bloomfield Board of Education for nominating me to seek reelection to the BOCES board. My board experience includes past service on the Bloomfield board. I have many years of experience on the BOCES board, and was privileged to serve as president in the 2019-20, 2020-21 and 2021-22 school years. I have always believed that it is important for board members to be involved beyond the local level. Shortly after becoming a board member I became actively involved in the Four County School Boards Association, serving as legislative committee chair, 2nd vice president and president. I am serving as Policy and Bylaws Committee chair this year. I also participated in the various in-service programs offered by the New York State School Boards Association (NYSSBA). I served on the NYSSBA Board of Directors, representing Area 2, for ten years. I believe that my boardmanship has been enhanced by this involvement.

PART II: Interest in BOCES Board Seat

I believe that BOCES plays an important role in helping component districts conserve and use their resources economically for the benefit of all our students.

I bring to the position a well-rounded knowledge of the issues facing public education, the time to continue to be an advocate for all of our students, knowledge of BOCES programs and services, and a commitment to work with my colleagues on the BOCES board to continue to look for innovative, cost effective ways to meet the needs of our component districts and the students we serve.

PART III: Additional Information

I am excited to work with our recently appointed District Superintendent as our BOCES moves forward in service to the students and districts we serve. I feel privileged to have worked with so many of you over the past several years for the benefit of the children in the Wayne-Finger Lakes BOCES.

I ask for your vote in the upcoming election. Thank you.

Wayne-Finger Lakes Board of Cooperative Educational Services

Candidate Information Form

Name: Pamela Pendleton School District: Wayne Central CSD

PART I: Board Experience

I have served on the W-FL BOCES Board for the past 6 years. While on this Board, I've served on the Policy, Shared Decision Making, and Audit Committees, where I just completed my 3rd year as Chairperson. I also sit on the Upstate Institute Board. I have attended numerous conferences - RSA, NYSSBA, National SBA Conferences, Ferrara & Fiorenza and 4 County workshops as well as BOCES sponsored events to educate myself so I may better serve our 25 Component Districts as well as our services at BOCES. Prior to my term on the BOCES Board, I served 6 years on the Wayne Central BOE, was VP 2 years, served on Policy & Communication Committees, Capital Improvement Project Committee and was Board liaison for New Member training and our Board Clerk. In my 9 years as a Board member, I've been a part of 4 superintendent searches.

PART II: Interest in BOCES Board Seat

Initially I ran because I was impressed with the offerings BOCES had for ALL students and wanted to be part of expanding those opportunities. I wanted to see more student exposure to the Vocational programs and find ways to include the special education population in these areas. Since I've been on the W-FL BOCES Board I've seen growth in services – we've opened Ptech, expanded opportunities for our special education population, and continually look for ways to reach every student. The Vocational Programs we offer help many students find their passion and leave school career/college ready! The staff and Administration at our BOCES are student centered and focused on positive outcomes. As I serve on this Board, I am impressed with the level of support we offer our Component Districts. We offer workshops/conferences as well as providing districts with special student services they may contract with us (a fiscally sound way to provide needed services) as well as the additional supports – technology, crisis management team, superintendent search processes to name a few. BOCES is an essential piece that keeps our smaller rural districts running smoothly. The BOCES Board members work collaboratively and are centered on student needs and outcomes. I'm proud to have been a part of this and would be honored to serve again on the W-FL BOCES Board.

PART III: Additional Information

My background is in Special Education. I taught Special Education at North Rose-Wolcott for 28 years. I've always enjoyed working with children and LOVE the learning process. I would be honored to serve on this Board and continue serving the needs and programming of the students and staff members of our BOCES and our 25 W-FL Component districts.

Candidate Information Form

Name: O.J. Sahler School District: Canandaigua City School District (CCSD)

PART I: Board Experience

Prior to my election to the BOCES BOE, I was a member of the CCSD BOE for 21 years, retiring in 2007. I was a member or chair of all CCSD standing committees and a Board liaison member to several major District-wide initiatives: the Middle School Task Force, when the District constructed the 6-8 Middle School, which was redesigned about 10 years later to meet new demands; the Counseling Services Task Force, which recommended expanding services for students seeking specialized college/career counseling and more transition services for pupils between grades 5 & 6 and 8 & 9; the Wellness Committee, which aimed to consolidate our approach to a Healthful Lifestyle; and the Audit Committee, which designed our internal audit function as part of the comptroller's plan for enhanced oversight of school district management. After retirement from CCSD, I was a community representative to the Audit Committee for 5 years.

PART II: Interest in BOCES Board Seat

As a member of the BOCES Board for the past 27 years, I have gained a good understanding of the structure of BOCES services provided for life-long learning, and the challenge of functioning in a rapidly changing and uncertain social and economic environment. I have also become aware of the need for enhanced communication among BOCES districts statewide to learn from each other and avoid duplication of effort. I served as chair of a W-FL BOCES task force that was key to identifying functions that would benefit from increased advocacy by better informed BOCES Board members. I also co-chaired a workshop at the NYSSBA Annual meeting for 5 years to share the "Best of BOCES" throughout NY. I served on the Audit Committee during its formation, chaired the Superintendent and Board Evaluation Committee when it transitioned to a paperless format, and served on the Policy Committee when we reviewed our entire policy compendium, a process we have made an every-three-year process to keep W-FL policies relevant and timely, a task I continue to pursue as we streamline and standardize our policies regarding student and staff harassment and equal educational and employment opportunities. I completed my service as president of the W-FL BOCES Board of Education 5 years ago. I currently serve as chair of the Finance/Audit Committee. I am also the W-FL BOCES representative to the Legislative Committee of the 4-County School Boards Association, working to make our collective voices heard in Albany and beyond. One of my most truly rewarding experiences at BOCES has been to serve as the board representative to the School-to-Career Task Force and the External Review Committee, which evaluates applications to the State for certification of our vocational/career training programs. This is a duty which I have gladly fulfilled for 20 years. This experience gives me the opportunity to examine in detail all the career and technical programs available through our BOCES, as well as new initiatives developed in response to local student/employer demand. Most recently, I have come to appreciate the tremendous amount of creative energy that our students have, as exemplified by the beautiful art work that pervades all the trades and career opportunities, from welding sculptures, to fancy auto body paint jobs, to creative waves and braids, to pretty-as-a-picture table settings and plate presentations. No one could have such experiences and not feel thoroughly passionate about the incredible resource that BOCES is, both as an educational institution and as an asset to the economic and creative growth of our region. It would be a privilege and an honor to continue my service to the W-FL BOCES over the next 3 years.

PART III: Additional Information

I am a behavioral pediatrician practicing as a faculty member at the Golisano Children's Hospital at the University of Rochester Medical Center. I treat children and teens with physical, psychological, and behavioral issues that can interfere with their potential to learn. My background has been useful to me and, hopefully, to the BOCES as well in considering ways to enhance the services it provides and the image it projects to the communities it serves.

Please return this completed form to Cindy Murray, Board Clerk, cindy.murray@wflboces.org no later than Tuesday, April 4, 2024. It will be forwarded to component boards of education and placed on our website before our Annual Meeting.

20 / 20
24 / 25



WAYNE-FINGER LAKES BOCES Annual Report

Table of **CONTENTS:**

- 01** Message from the Board of Education
- 02** Wayne-Finger Lakes BOCES At-A-Glance
- 03** Introduction and Overview
- 04** Administrative Budget Summary
- 07** Programs and Services:
 - 09** Career & Technical Education
 - 11** Special Education
 - 13** Itinerant Services
 - 15** Direct Instruction
 - 17** Instructional Support
 - 19** Non-Instructional Support



A Message from the W-FL BOCES **BOARD OF EDUCATION**

Dear Colleagues -

On behalf of the Wayne-Finger Lakes Board of Education, thank you for supporting students in our region with a unified approach and keeping the priorities needed to support our region's educational success at the forefront. The leadership of component Boards of Education, district administrators, and school staff continue to move us forward together, creating a brighter future for our region's scholars.

As we reflect on the past year and look toward the future, I invite you to join our Wayne-Finger Lakes BOCES Annual Meeting on Wednesday, April 10, 2024. Throughout the evening, you will have the opportunity to hear from candidates running for the BOCES Board of Education, review the proposed administrative budget, and hear from two students about their accomplishments.

Together, we have given students the tools they need to Make Success Possible. Continuing this collaborative work will enable more children and young adults to discover their path to success!

Sincerely,
Philip Rose

President of the Wayne-Finger Lakes
BOCES Board of Education



Philip Rose
President

Joseph McNamara
Vice President

Michael Ellis

Linda Eygnor



Lynn Gay

David Landon

Anne Morgan

Pamela Pendleton

OJ Sahler

Wayne-Finger Lakes BOCES **AT-A-GLANCE**

133

students participated in the Pathways Technology Early College High School program.

574

students enrolled in Special Education Programs.

242

Professional Development workshops held during the 2021-2022 school year.

98%

of our CTE students graduated with their High School Diploma.

Wayne-Finger Lakes BOCES is committed to Making Success Possible by creating innovative opportunities and systems that support educational communities as they evolve.

1,417 students enrolled in Career and Technical Education programs.

BOCES is a public organization created by New York State to provide shared educational programs and services to school districts.

Wayne-Finger Lakes BOCES provides many instructional programs that generally fall under the categories of Special Education and Career and Technical Education. Other services offered to districts include Technology, Professional Development, Adult Education, Operations Support, Facilities Management, and Shared Management Services.

Annual Report **INTRO & OVERVIEW**

Introduction

At Wayne-Finger Lakes BOCES it is our goal to offer innovative, educational programs and services in support of regional needs. Our component districts are collaborative partners in establishing needed supports. To ensure this process runs efficiently, we rely on standing committees of the 25 superintendents to make recommendations regarding enhancements or budget reductions for each major program area, and to assist in the projections.

What will you find in the Annual Meeting Book?

The Annual Meeting Book includes budget overviews of our Programs and Services (Career and Technical Education, Special Education, Itinerant Services, Instructional Support and Non-instructional Support), along with the Administration Budgets, which contain two parts: Part I - Administrative Services and Part 2 - Capital/Rental.

On April 24, 2024 each component district board of education will vote on the Administrative Budget.

Conclusion

This budget document is intended to be a useful reference and resource for mutual planning. It embodies a budget process that continues to be collaborative and includes thoughtful input from component school district superintendents, staff, and board members which adds unquestionable strength to a final product owned by us all.

Wayne-Finger Lakes BOCES looks forward to making a positive impact. We are excited to provide innovative services characterized by the support and leadership in building community, advancing our region through the mission of Making Success Possible for all students.



Wayne-Finger Lakes BOCES **BUDGET SUMMARY**

NOTICE OF W-FL BOCES ANNUAL MEETING

Please take notice that the W-FL BOCES (Board of Cooperative Educational Services of the Sole Supervisory District of Ontario, Seneca, Yates, Cayuga and Wayne Counties), 131 Drumlin Court, Newark, New York will hold its Annual Meeting of the trustees and members of the boards of education of its component school districts on Wednesday, April 10, 2024, at 6:30 p.m. in the Conference Center. The meeting will also be made available virtually. The Board of Cooperative Educational Services will present its tentative administrative, capital and program budgets for 2024-2025 to the trustees and members of the boards of education of component school districts who attend such meeting, for their review. The link for the Annual Meeting can be found on our website the day of the meeting at www.wflboces.org.

The following are summaries of the tentative administrative, capital and program budgets. The amounts stated are based on current estimates and may be subject to change. Copies of the complete tentative administrative, capital and program budgets will be available for inspection by the public between the hours of 9:00 a.m. and 3:00 p.m. at the Wayne-Finger Lakes BOCES Regional Support Center, Eisenhower Building, 131 Drumlin Court, Newark, New York, commencing on March 21, 2023. Please call ahead if you plan to inspect the budgets, at (315) 332-7284.

SUMMARY OF TENTATIVE ADMINISTRATIVE BUDGET

Total Personnel Services <small>(Salaries of all Central Administrative and Supervisory Personnel)</small>	\$ 2,084,750
Total Employee Benefits <small>(Benefits of all Central Administrative and Supervisory Personnel) (Compensation of District Superintendent of Schools):</small>	\$ 891,775
State Salary. 43	\$ 43,499
BOCES Salary	\$ 164,750
Annualized Benefits	\$ 37,481
Other Remuneration	\$ -
<i>Total:</i>	\$ 2,976,525
Equipment	\$ 16,500
Supplies and Materials	\$ 32,345
Revenue Note Interest	\$ 15,000
Total Contract Expense	\$ 573,750
Net Transfers (other than capital)	\$ 247,100
TOTAL ADMINISTRATIVE BUDGET:	\$ 3,863,200

SUMMARY OF TENTATIVE CAPITAL BUDGET

Rent of Facilities	\$ 2,044,000
Transfer to Capital Projects Fund	\$ 1,983,200
Bond Trustee Fee or Dormitory Authority	\$ -
Overhead Fee	\$ -
TOTAL CAPITAL BUDGET:	\$ 4,027,200

SUMMARY OF TENTATIVE PROGRAM BUDGET

Career and Technical Education	\$ 15,449,116
Special Education	\$ 55,612,972
Itinerant Services	\$ 7,016,675
Direct Instruction	\$ 6,817,234
Instructional Support	\$ 43,177,916
Non-Instructional Support	\$ 38,900,854
TOTAL PROGRAM BUDGET:	\$ 166,974,767

Capital & Administrative **BUDGET**

2024-2025 Proposed Administrative Budget

The Wayne-Finger Lakes Administrative Budget covers central management costs which include: The Board of Education; Superintendent Office, Central Administration; Business Services and Human Resources. Education Law mandates that the BOCES Administrative Budget includes certain expenses, including interest expense, legal costs, retiree health insurance premiums and Medicare Part B reimbursements. All of the component districts pay a share of the Administrative Budget and the Capital Budget using the Resident Weighted Average Daily Attendance (RWADA) method. Each component district's RWADA charge will vary from year to year depending on how their district's RWADA compares to the total of all component school districts.

2024-2025 Budget Summary

Overall, the Administrative and Capital Budget has increased \$206,700 or 2.7%. Separately, the Administrative Budget has increased 5.7% and the Capital Budget had no change. Fortunately, favorable bank interest rates on deposits has increased the BOCES' interest income which reduced the total cost impact to districts to \$32,016 or 0.5%.

The budget increase is attributable to contractual salary increases, changes in health insurance elections and premium increases, and an increase in retirement system contributions. Consistent with prior years, the retirement systems' contribution rates were set slightly below anticipated with the expectation that retirement system reserves would be utilized as necessary.



Capital & Administrative **BUDGET**

ADMINISTRATION	2022-2023 Actual Expenditure	2023-2024 Adopted Budget	2024-2025 Proposed Budget	2024-2025 Budget Change	2024-2025 Percent Budget Change
Salaries	\$ 1,899,572	\$ 1,911,100	\$ 2,084,750	\$ 173,650	9.1%
Equipment	5,613	16,500	16,500	-	0.0%
Supplies	25,588	34,325	34,325	-	0.0%
Other Expense	297,529	382,305	402,150	19,845	5.2%
Conference	51,281	101,000	101,000	-	0.0%
Travel	2,823	20,250	20,250	-	0.0%
Employee Benefits	790,208	863,624	891,775	28,151	3.3%
Internal Svc/Pymt to Other BOCES	323,565	327,396	312,450	(14,946)	-4.6%
TOTAL	\$ 3,396,179	\$ 3,656,500	\$ 3,863,200	\$ 206,700	5.7%

CAPITAL	2022-2023 Actual Expenditure	2023-2024 Adopted Budget	2024-2025 Proposed Budget	2024-2025 Budget Change	2024-2025 Percent Budget Change
Rent	\$ 2,809,945	\$ 2,827,200	\$ 2,827,200	\$ -	0.0%
Capital	1,200,000	1,200,000	1,200,000	-	0.0%
TOTAL	\$ 4,009,945	\$ 4,027,200	\$ 4,027,200	\$ -	0.0%



Programs & **SERVICES**

09 Career & Technical Education

11 Special Education

13 Itinerant Services

15 Direct Instruction

17 Instructional Support

19 Non-Instructional Support



Programs & Services: **CAREER & TECHNICAL EDUCATION**

Career and Technical Education programs provide junior and senior students in the Wayne-Finger Lakes region an opportunity to achieve high academic and technical skills. Our programming offers individualized courses and provides students an opportunity to acquire technical skills, which are transferable to college or the workplace. We continue to ensure relevant programming by maintaining strong partnerships with the business community, achieving national certifications in a number of programs, focusing on school improvement through the High Schools That Work (HSTW) model and achieving New York State Program Approval for our programs. Students have the opportunity to graduate with a technical endorsement on their high school diploma if they successfully pass an industry based technical assessment and successfully complete an approved technical and career program. The Wayne-Finger Lakes BOCES Career and Technical Instructional programs are available at Wayne Technical and Career Center in Williamson, and Finger Lakes Technical and Career Center in Stanley.



To learn more about the career and technical programs available at Wayne-Finger Lakes BOCES visit: www.wflboces.org/cte

Career & Technical Education BUDGET OVERVIEW

CAREER AND TECHNICAL EDUCATION	2022-2023 Actual Expenditure	2023-2024 Adopted Budget	2024-2025 Proposed Budget	2024-2025 Budget Change	2024-2025 Percent Budget Change
Salaries	\$ 6,264,422	\$ 6,491,478	\$ 7,021,479	\$ 530,001	8.2%
Equipment	491,993	208,046	208,046	-	0.0%
Supplies	458,916	450,000	450,000	-	0.0%
Other Expense	762,577	583,315	561,674	(21,641)	-3.7%
Conference	31,523	21,950	31,950	10,000	45.6%
Travel	-	-	-	-	0.0%
Employee Benefits	3,326,123	4,312,401	4,435,372	122,971	2.9%
Internal Svc/Pymt to Other BOCES	2,513,782	2,536,639	2,740,595	203,956	8.0%
TOTAL	\$ 13,849,336	\$ 14,603,829	\$ 15,449,116	\$ 845,287	5.8%



Programs & Services: **SPECIAL EDUCATION**

Special Education programs are provided for students with disabilities, including those who need social, functional, communication, and physical skills development in addition to specific learning strategies. All 25 component districts in the Wayne-Finger Lakes BOCES region have a Committee on Special Education (CSE). The CSE committee identifies students' needs and develops Individualized Education Plans (IEP) to address those needs. Services provided include instruction and therapies to support students with emotional disabilities, autism, learning needs and developmental disabilities.

Related services are provided for students by certified or licensed occupational therapists, physical therapists, speech/language therapists, adaptive physical education instructors, psychologists, school counselors, social workers, and/or teachers of the visually impaired.

Additional support services are provided for our component districts through our Clinical Support Services, Special Education Consultant Services and the Assistive Technology department.

To learn more about special education programs available at Wayne-Finger Lakes BOCES visit: <https://www.wflboces.org/teaching-and-learning/special-education>



Special Education BUDGET OVERVIEW

SPECIAL EDUCATION	2022-2023 Actual Expenditure	2023-2024 Adopted Budget	2024-2025 Proposed Budget	2024-2025 Budget Change	2024-2025 Percent Budget Change
Salaries	\$ 19,196,678	\$ 21,099,807	\$ 21,654,638	\$ 554,831	2.6%
Equipment	521,483	225,595	225,595	-	0.0%
Supplies	208,796	127,261	127,261	-	0.0%
Other Expense	1,455,672	1,513,703	1,815,078	301,375	19.9%
Conference	11,108	39,200	39,200	-	0.0%
Travel	17,701	32,950	32,950	-	0.0%
Employee Benefits	12,470,596	16,613,416	16,973,294	359,878	2.2%
Internal Svc/Pyemt to Other BOCES	10,543,631	13,018,727	14,744,956	1,726,229	13.3%
TOTAL	\$ 44,425,665	\$ 52,670,659	\$ 55,612,972	\$ 2,942,313	5.6%



Programs & Services: **ITINERANT SERVICES**

Itinerant Management Services provide component districts support and efficiencies by providing BOCES staff through a shared service, who typically support two or more school districts. The itinerant service enables component districts to increase their service offerings without adding the expense of a full-time position. These services are directly billed to the participating districts. An initial offering of specific personnel is based on final request data for the upcoming year. However, requests for shared itinerants can occur throughout the year. By utilizing the itinerant services, our region supports the growth of our regional capacity and collaboration while promoting the primary purpose of a BOCES by offering cost-saving benefits to our component districts. Examples of itinerant staff positions include English as a New Language Instructors, Library Media Specialists and Clinical Support Staff, to name a few. Other services of a support nature and shared management services include: School Lunch Managers, Transportation Supervisors, Facilities Directors, Centralized Business Office supports (CBO), HVAC-R Services, Energy System Services and Family Counseling Supports.



Itinerant Services BUDGET OVERVIEW

ITINERANT SERVICES	2022-2023 Actual Expenditure	2023-2024 Adopted Budget	2024-2025 Proposed Budget	2024-2025 Budget Change	2024-2025 Percent Budget Change
Salaries	\$ 4,000,254	\$ 4,360,681	\$ 4,727,535	\$ 366,854	8.4%
Equipment	30,951	9,306	11,306	2,000	21.5%
Supplies	30,523	17,432	18,932	1,500	8.6%
Other Expense	284,339	434,043	370,843	(63,200)	-14.6%
Conference	7,128	10,450	10,950	500	4.8%
Travel	21,579	33,650	38,350	4,700	14.0%
Employee Benefits	2,129,418	2,681,568	2,980,046	298,478	11.1%
Internal Svc/Pymt to Other BOCES	(1,267,299)	(583,786)	(1,141,287)	(557,501)	95.5%
TOTAL	\$ 5,236,893	\$ 6,963,344	\$ 7,016,675	\$ 53,331	0.8%



Programs & Services: **DIRECT INSTRUCTION**

Direct Instruction Service provides specialized programs for identified groups of students. Through the programs and services Direct Instruction offers, districts are able to provide students access to arts-in-education programming, enrichment opportunities, Pathways in Technology Early College High School (PTECH), The Experiential School at PTECH as well as instructional support such as summer school and alternative educational settings. These programs are provided on a collaborative basis for districts that may not have enough students to justify additional staff or expenditures. With Direct Instruction Programs, Wayne-Finger Lakes BOCES is able to work collaboratively with Districts to create innovative regional student opportunities.



Direct Instruction BUDGET OVERVIEW

DIRECT INSTRUCTION	2022-2023 Actual Expenditure	2023-2024 Adopted Budget	2024-2025 Proposed Budget	2024-2025 Budget Change	2024-2025 Percent Budget Change
Salaries	\$ 3,324,817	\$ 3,508,839	\$ 3,779,952	\$ 271,113	7.7%
Equipment	6,390	28,112	22,885	(5,228)	-18.6%
Supplies	13,450	39,738	22,300	(17,438)	-43.9%
Other Expense	874,170	1,172,578	1,140,967	(31,611)	-2.7%
Conference	250	3,556	6,856	3,300	92.8%
Travel	4,638	13,900	12,200	(1,700)	-12.2%
Employee Benefits	920,603	1,095,343	1,226,996	131,653	12.0%
Internal Svc/Pymt to Other BOCES	799,346	1,042,019	605,078	(436,941)	-41.9%
TOTAL	\$ 5,943,664	\$ 6,904,085	\$ 6,817,234	\$ (86,852)	-1.3%



Programs & Services: **INSTRUCTIONAL SUPPORT**

Instructional Support encompasses areas of the educational programs that enhance the quality of education for students and provide innovative solutions. Included are opportunities for collaborative curriculum development, staff development at all levels and coordination of extensive learning materials and services. Instructional Support also provides the planning, technical support and coordination necessary to the integration and use of computers, software and network resources in the various curriculum areas.

Two larger service areas supported under Instructional Support are EduTech and Staff Development.

EduTech

The Genesee Valley/Wayne-Finger Lakes Educational Technology Service (EduTech) serves 25 school districts of the Wayne-Finger Lakes BOCES and the 22 school districts of the Genesee Valley BOCES. The EduTech team works collaboratively with component school districts to ensure students and staff receive innovative solutions and support for their technology needs. As their programs and services continue to grow, the EduTech team remains committed to high quality, prompt service.

**EduTech Services are offered under Instructional Support and Non-Instructional Support. As EduTech operates under a singular budget, their summary description is included in the Instructional Support section of the Annual Report.*

Staff Development

The mission of the Wayne-Finger Lakes BOCES Staff Development Team is to lead the region in forward thinking and innovative approaches that impact the achievement of all learners. Our services align to the NYS learning standards and are designed to strengthen instruction, improve curriculum, staff and student wellness and assessment practices by building capacity at local levels. Delivery of services is differentiated to best meet the districts' needs and may include workshops (in-district and regional) as well as instructional and SEL coaching.



Instructional Support BUDGET OVERVIEW

INSTRUCTIONAL SUPPORT	2022-2023 Actual Expenditure	2023-2024 Adopted Budget	2024-2025 Proposed Budget	2024-2025 Budget Change	2024-2025 Percent Budget Change
Salaries	\$ 5,381,738	\$ 6,877,957	\$ 6,491,024	\$ (386,933)	-5.6%
Equipment	328,608	415,180	389,373	(25,807)	-6.2%
Supplies	147,128	194,104	160,703	(33,401)	-17.2%
Other Expense	3,217,707	3,110,212	3,665,305	555,093	17.8%
Conference	41,100	126,875	118,500	(8,375)	-6.6%
Travel	50,827	84,788	81,338	(3,450)	-4.1%
Employee Benefits	2,594,679	3,613,721	3,638,488	24,767	0.7%
Internal Svc/Pymt to Other BOCES	2,155,970	1,535,719	1,565,210	29,491	1.9%
District Based Purchased	26,248,531	26,352,124	27,067,975	715,851	2.7%
TOTAL	\$ 40,166,288	\$ 42,310,680	\$ 43,177,916	\$ 867,236	2.0%



Programs & Services: **NON-INSTRUCTIONAL SUPPORT**

Non-Instructional Support at Wayne-Finger Lakes BOCES includes a variety of programs and services that assist in the efficient operation and management of a school district while not directly impacting the education of students. Areas that are supported under Non-Instructional Support include administrative, personnel, operations, facilities and functional support. These collaborative services allow school districts access to programs and services that provide innovative solutions and cost savings for the districts. Examples of these services include: Cooperative Purchasing, Shared HVAC-R, Central Business Office and the Imaging Center. A full list of services can be found in our Catalog of Services.

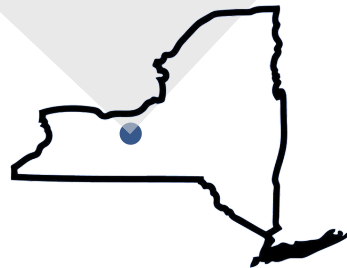


Non-Instructional Support BUDGET OVERVIEW

NON-INSTRUCTIONAL SUPPORT	2022-2023 Actual Expenditure	2023-2024 Adopted Budget	2024-2025 Proposed Budget	2024-2025 Budget Change	2024-2025 Percent Budget Change
Salaries	\$ 7,690,376	\$ 9,431,491	\$ 9,452,513	\$ 21,022	0.2%
Equipment	844,519	502,638	541,869	39,231	7.8%
Supplies	100,476	196,020	186,699	(9,321)	-4.8%
Other Expense	3,326,128	3,963,826	3,791,517	(172,309)	-4.3%
Conference	40,223	52,585	67,635	15,050	28.6%
Travel	39,146	82,839	79,089	(3,750)	-4.5%
Employee Benefits	3,640,171	5,194,604	5,217,271	22,667	0.4%
Internal Svc/Pymt to Other BOCES	4,119,083	3,713,383	3,512,578	(200,805)	-5.4%
District Based Purchased	8,843,792	16,036,683	16,051,683	15,000	0.1%
TOTAL	\$ 28,643,914	\$ 39,174,069	\$ 38,900,854	\$ (273,215)	-0.7%



Wayne-Finger Lakes BOCES **REGION**



Proudly serving the following counties in the Wayne-Finger Lakes Region of New York State:

CAYUGA

ONTARIO

SENECA

WAYNE

YATES



Wayne-Finger Lakes BOCES CENTRAL STAFF & BOARD OF EDUCATION

CENTRAL STAFF

Mrs. Lynne Rutnik | *District Superintendent*

Cynthia Murray | *Clerk of the Board*

BOARD OF EDUCATION

Philip Rose | *President*

Joseph McNamara | *Vice President*

Michael Ellis

Linda Eygnor

Lynn Gay

David Landon

Anne Morgan

Pamela Pendleton

OJ Sahler

It is Wayne-Finger Lakes BOCES' policy to provide for and promote equal opportunity in education and employment. Wayne-Finger Lakes BOCES does not discriminate, in its programs and activities, against: (i) any student or any candidate for admission (or parent of any such student or candidate); (ii) any employee or applicant for employment; or (iii) any third party, on the basis of actual or perceived race, color, national origin, sex, disability, or age; and, it provides equal access to its facilities to the Boy Scouts and other designated youth groups. Further, Wayne-Finger Lakes BOCES does not discriminate on the basis of religion or creed, religious practice, ethnic group, weight, sexual orientation, gender, military status, genetic status, marital status, domestic violence victim status, criminal arrest or conviction record, or any other basis prohibited by state or federal non-discrimination laws, or unless based upon a bona fide occupational qualification or other exception. Inquiries regarding Wayne-Finger Lakes BOCES' non discrimination policies and grievance procedures or Title IX should be directed to:

Quinn M. Smith, Director of Human Resources
Administrative Offices, Regional Support Center
131 Drumlin Court, Eisenhower Building
Newark, NY 14513-1863
Telephone: (315) 332-7282
Email: Quinn.Smith@wflboces.org



U.S. Department of Education
New York Office
Office for Civil Rights
32 Old Slip, 26th Floor
New York, NY 10005-2500
Telephone: (646) 428-3800
Email: OCR.NewYork@ed.gov



70 Vantage Point Drive
Rochester, NY 14624
P (585) 247-3471
Terracon.com

March 19, 2024

Seneca Falls Central School District

c/o: Hunt Engineers, Architects, & Land Surveyors
100 Hunt Center
Horseheads, New York 14845

Attn: Bradley Sherman
P: (607) 358-1036
E: shermanb@hunt-eas.com

RE: Proposal for Geotechnical Engineering Services
Seneca Falls CSD - 2025 CIP
Terracon Proposal No. PJ5245070

Dear Bradley:

We appreciate the opportunity to submit this proposal to Hunt Engineers, Architects, & Land Surveyors (Hunt) to provide Geotechnical Engineering services for the above referenced project. The following are exhibits to the attached Agreement for Services.

Exhibit A	Project Understanding
Exhibit B	Scope of Services
Exhibit C	Compensation and Project Schedule
Exhibit D	Site Location and Nearby Geotechnical Data
Exhibit E	Anticipated Exploration Plan

Our base fee to perform the Scope of Services described in this proposal is \$18,500 (excluding subcontracted private utility location fees). Exhibit C includes details of our fees and consideration of additional services as well as a general breakdown of our anticipated schedule.

Your authorization for Terracon to proceed in accordance with this proposal can be issued by signing and returning a copy of the attached Agreement for Services to our office.

Sincerely,
Terracon Consultants-NY, Inc.

Blake Pilarski

Blake J. Pilarski, E.I.T.
Staff Engineer

Michele A. Fiorillo

Michele A. Fiorillo, P.E.
Geotechnical Department Manager

Exhibit A – Project Understanding

Our Scope of Services is based on our understanding of the project as described by Hunt and the expected subsurface conditions as described below. We have not visited the project site to confirm the information provided. Aspects of the project, undefined or assumed, are highlighted as shown below. We request Hunt and/or the design team verify all information prior to our initiation of field exploration activities.

Planned Construction

Item	Description
Information Provided	A request for proposal (RFP) was provided by Hunt on March 6, 2024. The request included three Geotechnical Test Locations Plans of the proposed soil boring locations for each site.
Project Description	The project includes the construction of three building additions, one to each Cady Stanton Elementary School, Frank Knight Elementary School and Seneca Falls Middle School.
Building Construction	Load-bearing masonry walls Steel frame Slab-on-grade
Finished Floor Elevation	We anticipate that finished grades are expected to be near existing grades to minimize earthwork cut and fill operations.
Maximum Loads	<p>The following structural loads were provided by Hunt.</p> <p>Cady Stanton Elementary School</p> <ul style="list-style-type: none"> ■ Columns: 40 kips ■ Walls: 0.5 to 1 kips per linear foot (klf) ■ Slabs: 100 pounds per square foot (psf) <p>Frank Knight Elementary School</p> <ul style="list-style-type: none"> ■ Columns: 40 kips ■ Walls: 0.5 to 1 kips per linear foot (klf) ■ Slabs: 100 pounds per square foot (psf) <p>Seneca Falls Middle School</p> <ul style="list-style-type: none"> ■ Columns: 40 kips ■ Slabs: 100 pounds per square foot (psf)
Grading/Slopes	Proposed finished grade elevation for the structures are expected to be near existing grades to minimize earthwork cut and fill operations.
Building Code	2020 Building Code of New York State based on the 2018 IBC

Site Location and Anticipated Conditions

Item	Description
Parcel Information	The project consists of additions to the three existing schools located at 38 Garden Street (Cady Stanton Elementary School), 98 Clinton Street (Frank Knight Elementary School) and 95 Troy Street (Seneca Falls Middle School) in Seneca Falls, Seneca County, New York. (See Exhibit D)
Existing Improvements	Existing buildings with associated sidewalks and landscaping.
Current Ground Cover	Grass areas
Existing Topography	Relatively flat
Site Access	We expect the site, and all exploration locations, are accessible with our track-mounted drilling equipment and support vehicles.
Expected Subsurface Conditions	Our experience near the vicinity of the proposed development and review of geologic maps indicates subsurface conditions consist of lacustrine silt and clay and till moraine overlying dolostone bedrock of the Akron Dolostone formations.

Exhibit B - Scope of Services

Our proposed Scope of Services consists of field exploration, laboratory testing, and engineering/project delivery. These services are described in the following sections.

Field Exploration

Based on input provided by Hunt, and our experience with similar projects in the vicinity of the project site, we propose the following field exploration program which is anticipated to be completed with 2 days of on-site activities.

Number of Borings	Planned Boring Depth (feet) ¹	Planned Location ²
2	25 to 50	Cady Stanton Elementary School
2	25 to 50	Frank Knight Elementary School
2	25 to 50	Seneca Falls Middle School

1. Although not anticipated based on the geology in the vicinity of the project site, borings would be terminated at shallower depths if refusal is encountered.
2. The planned boring locations are shown on the attached **Anticipated Exploration Plan**.

Boring Layout and Elevations: We will use handheld GPS equipment to locate borings with an estimated horizontal accuracy of +/-10 feet. Field measurements from existing site features may be utilized. If available, approximate elevations will be obtained by interpolation from a site specific, surveyed topographic map. We can alternatively coordinate with your Project Surveyor to include locations and surface elevations in project information if so requested.

Subsurface Exploration Procedures: We will advance borings with a track-mounted drill rig using continuous flight augers (solid stem and/or hollow stem, as necessary, depending on soil conditions). Five samples will be obtained in the upper 10 feet of each boring and at intervals of 5 feet thereafter. Soil sampling is typically performed using thin-wall tube and/or split-barrel sampling procedures. The split-barrel samplers are driven in accordance with the standard penetration test (SPT). The samples will be placed in appropriate containers, taken to our soil laboratory for testing, and classified by a Geotechnical Engineer. In addition, we will observe and record groundwater levels during drilling and sampling.

Our exploration team will prepare field boring logs as part of standard drilling operations including sampling depths, penetration distances, and other relevant sampling information. Field logs include visual classifications of materials observed during drilling

and our interpretation of subsurface conditions between samples. Final boring logs, prepared from field logs, represent the Geotechnical Engineer's interpretation and include modifications based on observations and laboratory tests.

Property Disturbance: Terracon will take reasonable efforts to reduce damage to the property. However, it should be understood that in the normal course of our work some disturbance could occur including rutting of the ground surface and damage to landscaping and/or crops.

We will backfill borings with auger cuttings upon completion. Our services do not include repair of the site beyond backfilling our boreholes and patching existing pavements. Excess auger cuttings will be dispersed in the general vicinity of the borehole. Because backfill material often settles below the surface after a period, we recommend boreholes to be periodically checked and backfilled, if necessary. We can provide this service or grout the boreholes for additional fees at your request.

Safety

Terracon is not aware of environmental concerns at this project site that would create health or safety hazards associated with our exploration program; thus, our Scope considers standard OSHA Level D Personal Protection Equipment (PPE) appropriate. Our Scope of Services does not include environmental site assessment services, but identification of unusual or unnatural materials observed while drilling will be noted on our logs.

Exploration efforts require borings into the subsurface, therefore Terracon will comply with local regulations to request a utility location service through UDig-NY online or by phone at 811. We will consult with the landowner/client regarding potential utilities or other unmarked underground hazards. Based upon the results of this consultation, we will consider the need for alternative subsurface exploration methods as the safety of our field crew is a priority.

Private utilities should be marked by the owner/client prior to commencement of field exploration. Terracon will not be responsible for damage to private utilities not disclosed to us.

Terracon's Scope of Services does not include private utility locating services. If the landowner/client is unable to accurately locate private utilities, and it becomes apparent that the risk of private utilities on/near the site exists, then Terracon will initiate these services by forwarding the additional scope and corresponding fee to our client for approval.

The detection of underground utilities is dependent upon the composition and construction of the utility line; some utilities are comprised of non-electrically conductive materials and may not be readily detected. The use of a private utility locate service would not relieve the landowner/client of their responsibilities in identifying private underground utilities.

Site Access: Terracon must be granted access to the site by the property owner. Without information to the contrary, we consider acceptance of this proposal as authorization to access the property for conducting field exploration in accordance with the Scope of Services. Our proposed fees do not include time to negotiate and coordinate access with landowners or tenants. Terracon will conduct field services during normal business hours (Monday through Friday between 7:00am and 5:00pm). If our exploration must take place over a weekend or at night, please contact us so we can adjust our schedule and fee.

Laboratory Testing

The project engineer will review field data and assign laboratory tests to understand the engineering properties of various soil and rock strata. Exact types and number of tests cannot be defined until completion of fieldwork, but we anticipate the following laboratory testing may be performed:

- Water content
- Atterberg limits
- Grain size analysis

Our laboratory testing program often includes examination of soil samples by an engineer. Based on the results of our field and laboratory programs, we will describe and classify soil samples in accordance with the Unified Soil Classification System (USCS).

If bedrock samples are obtained, rock classification will be conducted using locally accepted practices for engineering purposes; petrographic analysis (if performed) may reveal other rock types. Rock core samples typically provide an improved specimen for this classification. Boring log rock classification is determined using the Description of Rock Properties.

Engineering and Project Delivery

The results of our field and laboratory programs will be evaluated, and a geotechnical engineering report will be prepared under the supervision of a licensed professional engineer. The geotechnical engineering report will provide the following:

Proposal for Geotechnical Engineering Services

Seneca Falls CSD - 2025 CIP | Seneca Falls, Seneca County, New York

March 19, 2024 | Terracon Proposal No. PJ5245070



- Boring logs with field and laboratory data
- Stratification based on visual soil classification
- Groundwater levels observed during and after the completion of drilling
- Site Location and Exploration Plans
- Subsurface exploration procedures
- Description of subsurface conditions
- Recommended foundation options and engineering design parameters
- Estimated settlement of foundations
- Recommendations for design and construction of interior floor slabs
- Seismic site classification
- Earthwork recommendations including site/subgrade preparation

In addition to an emailed report, your project will also be delivered using our **Client Portal**. Upon initiation, we provide you and your design team the necessary link and password to access the website (if not previously registered). Each project includes a calendar to track the schedule, an interactive site map, a listing of team members, access to the project documents as they are uploaded to the site, and a collaboration portal. We welcome the opportunity to have project kickoff conversations with the team to discuss key elements of the project and demonstrate features of the portal. The typical delivery process includes the following:

- Project Planning – Proposal information, schedule and anticipated exploration plan
- Site Characterization – Findings of the site exploration and laboratory results
- Geotechnical Engineering Report

When services are complete, we upload a printable version of our completed Geotechnical Engineering report, including the professional engineer's seal and signature, which documents our services. Previous submittals, collaboration, and the report are maintained in our system. This allows future reference and integration into subsequent aspects of our services as the project goes through final design and construction.

Additional Services

In addition to the services noted above, the following are often associated with geotechnical engineering services. Fees for services noted above do not include the following:

Review of Plans and Specifications: Our geotechnical report and associated verbal and written communications will be used by others in the design team to develop plans and specifications for construction. Review of project plans and specifications is a vital part of our geotechnical engineering services. This consists of review of project plans and specifications related to site preparation, foundation, and pavement construction. Our review will include a written statement conveying our opinions relating to the plans and specifications' consistency with our geotechnical engineering recommendations.

Observation and Testing of Pertinent Construction Materials: Development of our geotechnical engineering recommendations and report relies on an interpretation of soil conditions. Our assessment is based on widely spaced exploration locations and the assumption that construction methods will be performed in a manner sufficient to meet our expectations and consistent with recommendations made at the time the geotechnical engineering report is issued. We should be retained to conduct construction observations, and perform/document associated materials testing, for site preparation, foundation, and pavement construction. These services allow a more comprehensive understanding of subsurface conditions and necessary documentation of construction to confirm and/or modify (when necessary) the assumptions and recommendations made by our engineers.

Perform Environmental Assessments: Our Scope for this project does not include, either specifically or by implication, an environmental assessment of the site intended to identify or quantify potential site contaminants. If the client/owner is concerned about the potential for such conditions, an environmental site assessment should be conducted. We can provide a proposal for an environmental assessment, if desired.

Exhibit C - Compensation and Project Schedule

Compensation

Based upon our understanding of the site, the project as summarized in Exhibit A, and our planned Scope of Services outlined in Exhibit B, our base fee is shown in the following table:

Task	Fee	
Mobilization/Demobilization of drill rig and crew	\$2,000	
Boring Stake-Out; UDig-NY; Project Management	\$1,200	
Soil Borings Per ASTM D1586 – 3 Days at \$3,500/day	\$10,500	
Laboratory Testing – Water content, grain size, Atterberg limits	\$500	
Engineer / Geologist to prepare subsurface logs	\$800	
Geotechnical Engineer to prepare report	\$3,500	
	Base Fee \$18,500	
Additional Services (see Exhibit B)	Fee	Initial for Authorization
Private Utility Locate Service ² – lump sum	\$3,000	

- Proposed fees noted above are effective for 90 days from the date of the proposal.
- If the owner/client is unable to accurately locate private utilities, we can subcontract a private utility locating firm and/or utilize geophysical equipment, if necessary. The detection of underground utilities is dependent upon the composition and construction of utility lines. Some utilities are comprised of non-electrically conductive materials and may not be readily detected. The use of a private locate service does not relieve the owner of their responsibilities in identifying private underground utilities.

Please note that the estimated number of drilling days is based on the anticipated subsurface conditions as outlined herein. If conditions differ significantly from those expected, we will contact the Client to discuss options and/or request additional drilling days.

Standby time for delays caused by parties other than Terracon or its subcontractors will be charged at \$400 per hour. Our fee includes one round of consulting services after issuance of our report. Additional consultation will be billed at \$195/hr. Please note that



should snow accumulate across the field, extra charges for site access may be applicable, dependent upon its depth.

Our Scope of Services does not include access related snow plowing/removal or heavy tree/brush clearing, nor does it include repair of damage to the existing landscape due to soft or wet ground conditions. If such services are desired by the owner/client, we should be notified so we can adjust our Scope of Services.

Unless instructed otherwise, we will submit our invoice(s) to the address shown at the beginning of this proposal. If conditions are encountered that require Scope of Services revisions and/or result in higher fees, we will contact you for approval, prior to initiating services. A supplemental proposal stating the modified Scope of Services as well as its effect on our fee will be prepared. We will not proceed without your authorization.

Project Schedule

We developed a schedule to complete the Scope of Services based upon our existing availability and understanding of your project schedule. However, our schedule does not account for delays in field exploration beyond our control, such as weather conditions, delays resulting from utility clearance, or lack of permission to access the boring locations. In the event the schedule provided is inconsistent with your needs, please contact us so we may consider alternatives.

Delivery on Client Portal	Schedule ^{1, 2}
Kickoff Call with Client	2 days after notice to proceed
Subsurface Exploration	3 to 4 weeks after notice to proceed
Site Characterization	10 days after completion of field program
Geotechnical Engineering	15 days after completion of field program

1. Upon receipt of your notice to proceed we will activate the schedule component on **Client Portal** with specific, anticipated dates for the delivery points noted above as well as other pertinent events.
2. Standard workdays. We will maintain an activities calendar within on **Client Portal**. The schedule will be updated to maintain a current awareness of our plans for delivery.

Exhibit D – Site Location

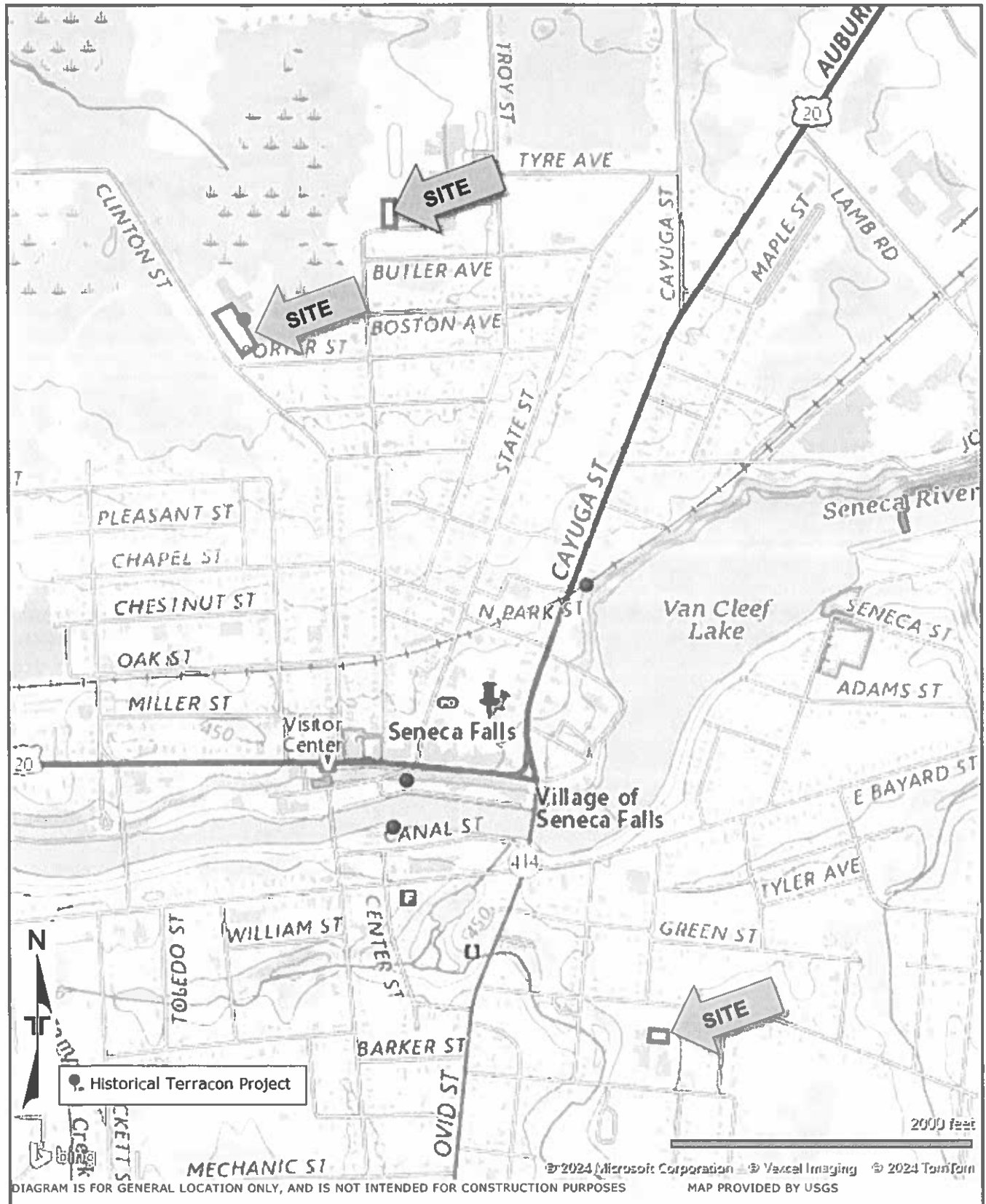


Exhibit E – Cady Stanton Elementary School Anticipated Exploration Plan



DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES

MAP PROVIDED BY MICROSOFT BING MAPS

Exhibit E – Frank Knight Elementary School Anticipated Exploration Plan



DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES

MAP PROVIDED BY MICROSOFT BING MAPS

Exhibit E - Seneca Falls Middle School Anticipated Exploration Plan



DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES.

MAP PROVIDED BY MICROSOFT BING MAPS



ATLANTIC TESTING LABORATORIES

WBE certified company

Buffalo
5167 South Park Avenue
Hamburg, New York 14075
716-649-8110 (T)
atlantictesting.com

March 11, 2024

Hunt Engineers, Architects & Land Surveyors, P.C.
100 Hunt Center
Horseheads, New York 14845

Telephone: 607-358-1120
Email: kramariks@hunt-eas.com

Attn: Sara Kramarik
Administrative Assistant

Re: Subsurface Investigation and Geotechnical Evaluation Services
2025 Capital Improvement Project – Seneca Falls Central School District
Proposed Additions at Three School Sites
Seneca Falls, Seneca County, New York
ATL No. BD998-606-03-24

Thank you for the opportunity to submit a proposal for the referenced services. In accordance with your request, please find enclosed the following items for review:

- ◆ Scope of Services
- ◆ Fee Schedule
- ◆ AGREEMENT for Subsurface Investigation and Geotechnical Evaluation Services
- ◆ Standard Terms and Conditions

ATL is WBE certified by the New York State Department of Economic Development, Division of Minority & Women's Business Development.

To accept ATL's proposal, return a signed AGREEMENT with attachments via email or mail to:

Atlantic Testing Laboratories, Limited
Contracts Department
6431 US Highway 11
Canton, New York 13617

One countersigned AGREEMENT will be returned via email, unless otherwise directed.

It is ATL's understanding that NYS prevailing wages are applicable for this project. The unit fees are based on the applicable prevailing wage rates.

This proposal is valid for 90 days from the date of issuance. Thereafter, ATL reserves the right to declare the proposal null and void and/or adjust the proposed fees.

If you have any questions or require additional information, please contact me at your convenience. We look forward to your response.

Sincerely,
ATLANTIC TESTING LABORATORIES, Limited

Thomas R. Seider, PE
Senior Engineer

TRS/TJG/sw
Enclosures

SCOPE OF SERVICES FOR SUBSURFACE INVESTIGATION
AND GEOTECHNICAL EVALUATION

2025 Capital Improvement Project – Seneca Falls Central School District
Proposed Additions at Three Schools Sites
Seneca Falls, Seneca County, New York

Based on information provided to ATL by Hunt Engineers, Architects & Land Surveyors, P.C. (CLIENT), it is our understanding that the project consists of performing Subsurface Investigation and Geotechnical Evaluation Services for the referenced project. This is expected to include entrance / vestibule and canopy additions at three separate school buildings.

The following Scope of Services is based on the Soil Boring Request for Quotations emailed to ATL on March 6, 2024. The proposed subsurface investigation activities include the advancement of six (6) soil borings, at the locations selected by CLIENT, along with the completion of laboratory testing, to provide information regarding soil/rock and groundwater conditions, and preparation of a geotechnical report.

It is understood and accepted by CLIENT that subsurface investigation involves the use of intrusive drilling and sampling methods. Such methods typically require access for heavy equipment that may damage or alter the site topography, including sensitive landscape and pavement surfaces. ATL will take reasonable precautions to minimize and limit potential damage to the site while accessing locations and performing the work. Restoration of the site to its pre-existing state will not be performed by ATL, unless specifically provided for in this Scope of Services or through a written addendum mutually signed by authorized representatives of ATL and CLIENT.

Professional Engineering services, required to perform the Scope of Services outlined below, will be provided by ATL Engineering, P.C.

A. Subsurface Investigation Services

1. Request an underground utility clearance through UDIG-NY or other equivalent public utility locating service. The CLIENT or OWNER shall be responsible for providing information regarding private buried and overhead site utilities not managed by public utility sources. ATL shall take reasonable precautions to avoid damage to subsurface utilities and structures that have been properly identified and marked. ATL shall not be responsible for damage to subsurface utilities and structures that are not correctly identified or marked during the public underground utility clearance and/or damage to private subsurface utilities and structures resultant from incorrect information provided by the CLIENT or OWNER.

Completion of an underground utility clearance requires a minimum of three business days, in accordance with UDIG-NY or equivalent policy.

2. Stake the location and obtain the approximate ground elevation of each boring.
3. Mobilize and demobilize the following:
 - ◆ Two-person drill crew
 - ◆ ATV-mounted drill rig
4. Advance two (2) soil borings at each of the three school buildings, for a total of six (6) borings, utilizing hollow stem augers. At each school, one (1) boring will be advanced to

25 feet and one (1) boring will be advanced to 50 feet, or to practical refusal, whichever is less. If practical refusal is encountered, the material may be cored, at selected locations, a minimum of 5 feet using an NX-size core barrel (2-inch core diameter).

5. Perform soil sampling and Standard Penetration Testing (SPT), using a 2-inch outside diameter split spoon sampler, in accordance with ASTM D 1586: "Standard Test Method for Standard Penetration Test (SPT) and Split Barrel Sampling of Soils". Sampling will be performed continuously to a minimum depth of 12 feet, and at 5-foot intervals thereafter.
6. Backfill borings with on-site material. The boreholes will be restored at the surface grade to generally correspond with existing conditions (i.e., soil, asphalt cold patch, concrete). CLIENT or OWNER will be responsible for monitoring backfilled locations for settlement and condition of surface restoration. ATL assumes no liability for borehole settlement and makes no warranties or guarantees, express or implied, related to surface restoration.

B. Laboratory services

1. Soil and Rock:

- ◆ ASTM D 422: Particle-Size Analysis of Soils (without Hydrometer analysis)
- ◆ ASTM D 2216: Natural Moisture Content
- ◆ ASTM D 4318: Liquid Limit, Plastic Limit, and Plasticity Index of Soils
- ◆ ASTM D 7012: Unconfined Compressive Strength of Intact Rock Cores
- ◆ Perform visual classification of soil and/or rock samples. Soil samples will be classified in accordance with the Burmister Soil Classification System.

C. Reporting

1. Prepare a one Geotechnical Report to include the following:
 - ◆ Boring and Site Location Map
 - ◆ Description of subsurface investigation and sampling methodology
 - ◆ Description of subsurface soil and rock conditions, and groundwater conditions
 - ◆ Computer-generated soil boring logs with laboratory soil/rock classifications, subsurface stratigraphy, SPT observations, groundwater observations, and rock core descriptions
 - ◆ Laboratory test results
 - ◆ Geotechnical analysis that includes the following:
 - 1) Recommended foundation system
 - 2) Allowable soil bearing capacity
 - 3) Estimated settlement
 - 4) Modulus of subgrade reaction
 - 5) Frost protection
 - 6) Backfill criteria
 - 7) Determine the Seismic Site Classification in accordance with the New York State Building Code
2. Reports will be distributed to CLIENT by email, unless otherwise directed.

D. CLIENT will be responsible for the following:

1. Provide or coordinate clearance for private buried and overhead site utilities not managed by public utility sources.

2. Provide appropriate access for the proposed equipment to each boring location, including snow removal and clearing as necessary.
3. Obtain required permits and permissions for site access.

NOTES TO THE SCOPE OF SERVICES

Untested portions of soil, rock, and/or boring samples will be discarded 6 months after completion of the testing, unless directed otherwise.

Based on current workload, scheduling of field work is approximately 4 to 5 weeks from receipt of signed contract.

Mynderse Academy Award/Scholarship Set-up Information

Please review and contact:

Diane Neal, Awards Coordinator

Mynderse Academy

105 Troy Street

Seneca Falls, NY 13148

315-712-0519 dneal@senecafallscsd.org

Contact information for the sponsor of the award:

Name: Patrick & Darcy Cafolla

Address: 32 Van Rensselaer Street, Seneca Falls, NY 13148

Phone & Email: (315) 879-4277; patcafolla@gmail.com

Award information

Title of the award: The Ben Cafolla Student Athlete Memorial Award

Initiated on Date: to start with Graduating Class of 2024

Amount of Award, to be given at Graduation the minimum is \$100.00: \$500.00/yr

Award will be presented at: (please circle one below)

Graduation

Music Concert

Sports Award Ceremony

The selection process begins in early May and must be completed by May 30th each year for awards presented at the awards assembly and for graduation awards. Awards can also be presented at the annual June Chorus/Band Concert(s).

Award is: (circle one)

Recurring

One time presentation

The money will be held by the Education Foundation or Solicited yearly

If you are requesting to be solicited yearly the check must be received each year made to Seneca Falls CSD by the first Friday in May. The district will then issue a check to the recipient to be presented.

If the money is being held by the Education Foundation, I will work with them on how the money will be dispersed.

Would you like a stipulation associated when the person receives the money? We have awards that require the donor to receive a copy of proof that the student has in fact registered for college (copy of first bill paid), if this is the criteria, the District will provide a letter to the student with directions.

If you would like to make a larger sum donation to have the money dispersed, please let me know and I will assist you in contacting the Education Foundation for implementation of their services.

CRITERIA

What criteria does the initiating group wish to use:

_ Senior, Male, Three Sport Athlete

_ Overall minimum GPA of at least 3.0 _

_ One of the sports must include: 1) Lacrosse, 2) Football OR 3) Basketball

_ Strength, determination and dedication to his fellow team mates

_ PLEASE NOTE: We reserve the right to change the criteria noted above if needed

Examples:

1. If there aren't any student athletes who meet the above criteria, other student athletes will be considered
2. Student athletes with injuries or other extenuating circumstances will also be considered

Do you want the schools' attendance policy to be a part of the criteria?

YES

NO

The district has an attendance and tardy requirement for its awards/scholarships. Will your award use these criteria? (Students must be in attendance 90% of the time they were a Student at Mynderse Academy and 95% promptness.

SELECTION PROCESS

Who will be determining the award recipient each year? There are several ways to have recipients chosen:

1. Nominations from the school mailed to the family who then makes the final decision.

- a. What written information will the selection group require? If not decided “in house” do you want copies of activity sheets, etc. Yes :

We will make our determination based on the following:

i. Activity Sheets

ii. Discussions with Current and Former School officials/employees

2. A vote by faculty and staff based on nominations from the school counselors who fit the established criteria.
3. Vote by the students on selecting a peer.
4. Other:

****IMPORTANT NOTE: We require to see/review the actual award at least 1-2 weeks PRIOR to the Graduation Ceremony to ensure accuracy of spelling, etc.**

Please complete the form and return to the above address.

The donor understands that if any of the terms of the establishment of the award/scholarship is to be changed, you must contact Mrs. Neal in writing and it will be put before the board before changes can be made.

All new scholarships and awards must be approved by the Board of Education prior to the first JUNE meeting. Forms must be submitted to be considered for the current year graduation not later than the last Friday in May.