MINUTES OF
THE WILSON COUNTY BOARD OF EDUCATION MEETING
May 18, 2020

The Wilson County Board of Education held its regular meeting on Monday, May 18, 2020, at 4:00 p.m. in the Administrative Offices, 113 N. Tarboro Street. The meeting was conducted virtually using the Zoom video conferencing platform. Chairman Christine L. Fitch called the meeting to order with the following members present:

Dr. Christine L. Fitch, Chairman
Henry E. Mercer, Vice Chairman
Velma Barnes
Beverly Boyette
Rhyan Breen
Gary Farmer
Debora Powell
Dr. Lane B. Mills, Secretary

Dr. Fitch participated in the meeting at the Administrative Offices. The other Board members participated offsite.

Others participating were Associate Superintendent Dr. Cheryl Wilson, Assistant Superintendent for Human Resources Dr. Norris Parker, Director of School Nutrition Services Mary Catherine Talton, Director of Maintenance Mark Letchworth, Director of Public Relations Amber Lynch and Administrative Assistant to the Superintendent and Board Clerk Linda Horrison, as well as Board Attorney Brandon McPherson. Also present was *The Wilson Times* Reporter Drew Wilson.

I. After calling the meeting to order, Chairman Fitch amended the agenda by adding item D, Bids for Roofing at Hearne Elementary School, as an action item under Roman Numeral VII, Discussion/Information/Action Items. Dr. Fitch also advised that additional changes would be made by Mr. McPherson to Draft Policy 2321, *Closed Sessions*. Dr. Fitch asked for approval of the agenda. Ms. Powell made the motion, seconded by Mr. Mercer, that the Board approve the amended agenda by adding item D under Roman Numeral VII to include the roof at Hearne for bids and to pull for discussion, and the Board may still act on it, Draft Policy 2321, *Closed Sessions*, because of language change suggested by the attorneys. The motion passed unanimously.

II. At Dr. Fitch's request, Mr. Mercer led the Pledge of Allegiance that was followed by a moment of silence.

III. Dr. Fitch presented for approval the minutes of the April 20, 2020, Regular Board Meeting and May 11, 2020, Special Board Meeting. On page 2 of the Special Board Meeting minutes, Dr. Fitch changed "handicap" to "handicapped." The sentence now reads, "Ms. Barnes made the motion, seconded by Ms. Powell, that the Board approve six lanes on the tracks at Beddingfield and Hunt High, prioritize accessibility for the handicapped, and address access without walking on the tracks." Dr. Fitch asked for approval of the minutes. Ms. Barnes made the motion, seconded by Mr. Breen, that

the Board approve the minutes of the April 20, 2020, Regular Board Meeting, with no changes made and May 11, 2020, Special Board Meeting, with the noted change on page 2 as pointed out. The motion passed unanimously.

IV. Under Chairman's Report, Dr. Fitch thanked Dr. Mills and all staff for their efforts with school closings; feeding sites; rendering instructional services; and sanitizing schools and departments. She also thanked parents for their support and students for their hard work during the coronavirus. She advised that based on current circumstances and restrictions, we cannot conduct graduation and business as usual. The high school principals, Central Office staff, other staff and Dr. Mills have worked out a plan for graduation. Dr. Fitch saluted Dr. Mills, the principals and all involved with the planning and preparations for graduation. She also wished everyone the best in efforts going forward.

V. Under Superintendent's Report, Dr. Mills shared the following:

- It has been about two months since Wilson County Schools (WCS) and schools across the state were closed because of COVID-19. After the April Board meeting, the Governor announced that schools would remain closed. Dr. Mills continues to be amazed by the hard work of the teachers, support staff, administrators and department staff. He thanked everyone for everything they are doing to stay connected with students during this remote learning phase. He is especially proud of the Exceptional Children's Department. Dr. Dawson and her team have done an incredible job supporting students and their families. He thanked *The Wilson Times* for a recent article highlighting two students and the EC Department.

- Dr. Mills reminded families that food sites are still up and running at schools across the district from 12-1:30 p.m. every Tuesday and Thursday. Those school sites are Beddingfield High, Darden Middle, Elm City Middle, Forest Hills Middle, Frederick Douglass Elementary, Hearne Elementary, Lucama Elementary, Toisnot Middle, Vick Elementary, Wells Elementary and Winstead Elementary. While food is only being served on two days, the portions are large enough to last multiple days.

- On May 4, the district announced the Top 10 finalists who are in the running to become the 2020-2021 Wilson County Schools Teacher of the Year. The finalists are Keleigh (Kelly) Carey from Gardners Elementary, Vinod Surendran from Hunt High, Paige Harper from New Hope Elementary, Jennifer Clark from Rock Ridge Elementary, Jennifer Polner from Speight Middle, Katherine Alphin from Springfield Middle, Paige Davis from Stantonsburg Elementary, Sandra Smith from Vinson-Bynum Elementary, Tyler Brown from Wilson Academy of Applied Technology and Kara Haddock from Wilson Early College Academy. The winner will be announced near the end of the school year. These are truly remarkable teachers, and whoever is selected will represent the district well.

- The four finalists in the running for Wilson County Schools Principal of the Year were announced. These principals are Dr. Jonathan Tribula from Beddingfield High, Eddie Doll from Hunt High, Dr. Pam Walthall from Vick Elementary and Claudia Spencer from Winstead Elementary. The winner will also be announced near the end of the year. Congratulations to these four incredible leaders.

- Dr. Mills congratulated Hunt High on attaining Level 1 Status in the National Federation of State High School Associations' new Honor Roll program. The program is designed to recognize coaches who complete online education courses toward their professional development. Level 1 status means that more than 90 percent of the coaches at Hunt have completed substantial professional development in courses such as Fundamentals of Coaching and Concussion in Sports.

- Hunt High has also been approved as the location for a third Wilson Area School-Based Health Center or WASH Center. Wilson County Schools (WCS) is grateful to the Anonymous Trust of Raleigh, NC for funding the centers and to the Wilson County Health Department for providing the staff. At the center, parents can give consent and pay for their child to be provided with health resources so the parent does not miss work and the child remains at school. The district also has a WASH center located at Beddingfield High and Forest Hills Middle.

- The district is gearing up for the annual backpack drive, but it is going to look different this year because of COVID-19. Backpacks will still be provided to students in need through the generous donations of the community. However, the district will not hold a Saturday event where thousands of families come out for a backpack. Instead, all of the backpacks will be divided and sent to the schools. The schools will make sure that the students who are in most need of a backpack get one prior to the first day of school. WCS will need everyone's continued support with Operation Backpack - this will be the 9th year.

- Lastly, Teacher Appreciation Week was May 4-8. Dr. Mills shared in a message to all staff that everywhere he goes, people tell him how they have a much greater respect for teachers since they are trying to step in and help their children with assignments. It's been an eye-opening experience for so many, and they really appreciate the gifts and skills that teachers have. PTOs and principals did a great job thinking of creative ways to thank teachers during Teacher Appreciation Week, such as making personal deliveries of goodies to the homes of teachers. As a district, a video was put together featuring students. Again, Dr. Mills thanked all of the teachers for their incredible work during this time. WCS has an amazing team.

VI. Under Public Input, Director of Public Relations Amber Lynch read a letter during this portion of the meeting from Melissa and Andrew Whitley, in reference to the

expansion of Spanish language into middle school. It was the Board's consensus to discuss this topic later during the meeting as it is already listed on the agenda.

VII. Under Discussion/Information/Action Items, the following was shared with the Board:

A. Under Contracts for Board Notification, Board Policy 6420, *Contracts with the Board*, states that the Superintendent is authorized to enter into contracts involving amounts up to $90,000, and at least monthly, the Superintendent shall report to the Board all contracts approved by the Superintendent that exceed $30,000. The contracts, which are less than $90,000, have been approved by the Superintendent. This is for information only. Director of School Nutrition Mary-Catherine Talton shared with the Board that food service vendors have been accommodating during COVID-19 and adjusted their schedules and deliveries. She also shared that Hershey donated ice cream for a weekend treat.

B.

Name of Business	Services Provided	Amount
The Masonboro Group	Renewal agreement for leadership training and associated services	$54,950.00
Johnson Controls Fire Protection LP	Annual fire alarm inspections (second year of a three-year rollover in the original contract)	$34,999.60
SFSPAC	Sanitation, food safety and warewashing chemical products	$58,059.41
Hershey	Ice cream and service	$87,060.00
Franklin Bread Company	Bread	$64,697.50
R&H Produce Co. Inc.	Fresh produce	$86,262.71

C. Under Instructional Services Update, the Administration shared for information only that the Instructional Services Department had provided several guiding documents to assist Administrators in the development of their school plans during COVID-19. The plans included:

- Remote Learning Plan – WCS has created a multi-phase instructional plan that will engage our almost 11,000 students in learning while we receive further guidance from state and federal officials regarding this constantly changing COVID-19 event. At this time, we are unable to add summer programming.
- Free Wifi Locations in WCS – A list of free wifi locations for WCS students that include school parking lots, public libraries and restaurant locations.
- End of Year Closeout Guidelines – Information will be communicated to staff, students and families through email and automated phone messages about their specific school plans for classroom closeout and student pick up/drop off of items.
- End of Year Grading and Student Promotion – The NC State Board of Education has provided grading guidance because State leaders believe it is important that grading policies positively impact as many students as

possible, validate the efforts of students and all those supporting remote learning, and address issues of equity and excellence. It is the intention of this policy to ensure no students receive a failing grade and that student's grades as of March 13 serve as a minimum or a hold harmless point.

- Graduation Plans 2020 – The early colleges will conduct a "drive in" style graduation on May 30. Wilson Early College Academy (WECA) will begin at 9:00 a.m. in the parking lot at Fike High. Wilson Academy of Applied Technology (WAAT) will begin at 11:00 a.m. in the parking lot at WAAT (Beddingfield High). The traditional high schools (Beddingfield, Fike and Hunt) will conduct a "drive through" style graduation on June 13 at 8:00 a.m. in their parking lots. The traditional high school ceremony will be staggered for each school based on the last names of the students. In the event of rain, a plan will be in place to move graduation to another location. Interpreters will be provided for students if needed. Students are encouraged to decorate their cars following CDC guidelines and traffic laws. The Board asked the Administration to explore live streaming or recording graduations.
- Instructional Technology – One Month at a Glance – Professional development, online courses and remote learning support has been offered to staff.

D. Under Wilson Community College Board of Trustees Appointment, the Board of Education has one appointment to make each year. The current appointments and their four-year term expiration dates are as follows: Renee Smith (June 30, 2020); Mark M. Johnson (June 30, 2021); Kenneth Jones (June 30, 2022); and Dr. Carol White (June 30, 2023). The Board members received information about how to nominate someone for the appointment. Board members have until May 29 to notify the Superintendent's Office if there is someone they would like to nominate. Nominations will be presented at the June Board meeting for the Board's consideration and final approval. Ms. Smith has expressed her interest in continuing her term on the Wilson Community College Board of Trustees. This is for information only.

E. Under Bids for Roofing at Hearne Elementary School, a certified bid tabulation form was shared with the Board for the re-roofing at Hearne Elementary. The Administration recommended B&M Roofing Contractors, subcontracting with Hawley Electric, in the amount of $367,770.00, for the project, subject to legal review. Ms. Boyette made the motion, seconded by Ms. Powell, that the Board approve awarding of the Hearne roofing contract to B&M Roofing Contractors with Hawley Electric as subcontractors for $367,770.00. The motion passed unanimously.

The following was presented to the Board:

A. Under Draft and Revised Policies, the following policies were presented:
   1. Draft Policy 2320, *Compliance with the Open Meetings Law* – Second Reading
   2. Draft Policy 2321, *Closed Sessions* – Second Reading
   3. Draft Policy 2325, *Board Meeting News Coverage* – Second Reading

4. Draft Policy 2341, *Quorum* – Second Reading
5. Draft Policy 2420, *Adoption of Policies* – Second Reading
6. Draft Policy 2470, *Administrative Regulations* – Second Reading
7. Draft Policy 2500, *Hearings Before the Board* – Second Reading
8. Revised Policy 3400, *Evaluation of Student Progress* – Second Reading
9. Revised Policy 3410, *Testing and Assessment Program* – Second Reading
10. Revised Policy 3515, *Religion in the Schools* – Second Reading
11. Draft Policy 6200, *Goals of School Nutrition Services* – Second Reading
12. Draft Policy 6210, *Organization of School Nutrition Services* – Second Reading
13. Draft Policy 6225, *Free and Reduced Price Meal Services* – Second Reading
14. Draft Policy 6300, *Goals of Student Transportation Services* – Second Reading
15. Draft Policy 6305, *Safety and Student Transportation Services* – Second Reading
16. Draft Policy 6306, *School Bus Idling* – Second Reading
17. Draft Policy 6310, *Organization of Student Transportation Services* – Second Reading
18. Draft Policy 6320, *Use of Student Transportation Services* – Second Reading
19. Draft Policy 6321, *Bus Routes* – Second Reading
20. Draft Policy 6330, *Insurance for Student Transportation Services* – Second Reading
21. Draft Policy 6340, *Transportation Service/Vehicle Contracts* – Second Reading
22. Draft Policy 6421, *Preaudit and Disbursement Certifications* – Second Reading
23. Draft Policy 8000, *Fiscal Goals* – Second Reading
24. Draft Policy 8100, *Budget Planning and Adoption* – Second Reading
25. Draft Policy 8110, *Budget Resolution* – Second Reading
26. Draft Policy 8230, *Penalties, Fines and Forfeitures* – Second Reading
27. Draft Policy 8300, *Fiscal Management Standards* – Second Reading
28. Draft Policy 8310, *Annual Independent Audit* – Second Reading
29. Draft Policy 8320, *Depositories* – Second Reading
30. Draft Policy 8325, *Daily Deposits* – Second Reading
31. Draft Policy 8330, *Facsimile Signatures* – Second Reading

The Board is in the process of reviewing all of its policies to align with general statutes and North Carolina School Boards Association (NCSBA) policies. Draft policies were reviewed and discussed at a Special Meeting on May 11. The draft policies are being presented to the Board as a second reading.
Mr. Breen made the motion, seconded by Ms. Boyette, that the Board approve

the policies listed on the agenda under Roman Numeral VII, Discussion/Action items letter A, Draft and Revised Policies, 1 and 3-31, as a second reading, and repeal corresponding old policies, as set forth in the handout dated May 18, 2020, with the exception of Policy 1314, *Closed Sessions*. The motion passed unanimously.

Board Attorney Brandon McPherson presented Policy 2321, *Closed Sessions*, to the Board with additional revisions. Policy 2321, *Closed Sessions*, strikes through the provision in Section A.4 which states that the Board may go into closed session "to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body." It is recommended by legal counsel that the Board keep this provision in its new policy and add to it.

The provision that was stricken from the draft policy is a verbatim quote from a portion of NC General Statute 143-318.11(4), which reads as follows: "To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing payment of economic development expenditures, shall be taken in an open session."

Mr. McPherson explained that there are times when the Law Offices of Schwartz and Shaw is involved in scenarios involving a corporation seeking to expand or relocate its business. Before reaching a final decision, corporate executives from the company asked economic development officials to meet with a Board of Education about its commitment to specific education programs and high-quality opportunities for the children of its employees. The Wilson County Board of Education is authorized by law to meet in closed session to discuss these matters as part of the location or expansion negotiations. The law recognized that confidential competitive negotiations are permissible, as long as any final actions are taken in open session.

In addition, given that Wilson County is close to a military installation, closure and realignment decisions may impact the school system. There have been situations where local boards of education rely on this provision to go into closed session to address sensitive information surrounding these issues.

There are very limited exceptions allowing a Board to meet in closed session. There is no benefit to omitting the provision addressing economic expansion negotiations. The Board attorney advises the Board to keep Section A#4 in the version of Policy 2321 that the Board adopts, and to add language from the statute addressing military installations.

Mr. Breen made the motion, seconded by Ms. Boyette, that the Board approve Policy 2321, *Closed Sessions*, and repeal old Policy 1314, *Closed Sessions*. The motion passed unanimously.

The following current policies will be removed from the Policy Manual:

- Policy 1314, *Closed Sessions*
- Policy 1316, *Hearings*
- Policy 1317, *Open Meetings*
- Policy 1318, *Notification of Board Meetings*
- Policy 1324, *Board Meeting News Coverage*
- Policy 1500, *Reviews of Board Procedures/Operations*
- Policy 1514, *Policy Adoption or Amendment*
- Policy 2000, *Fiscal Management*
- Policy 2100, *Annual Budget*
- Policy 2600, *Depositories*
- Policy 2610, Daily Deposits
- Policy 2641, *Facsimile Signatures*
- Policy 2800, *Audits*
- Policy 3515, *Religion in the Schools*
- Policy 6710, *Free and Reduced Price Meals*
- Policy 7000, *Child Nutrition*
- Policy 7010, *Child Nutrition Services Director*
- Policy 7011, *Duties of Child Nutrition Services Director*
- Policy 7020, *Child Nutrition Services Department Staff*
- Policy 7030, *Duties of Principals and Cafeteria Managers in Child Nutrition Services Program*
- Policy 7041, *Free and Reduced Price Meals*
- Policy 7100, *Transportation*
- Policy 7110, *Appointment of Transportation Director*
- Policy 7111, *Duties of Transportation Director*
- Policy 7132, *Duties and Responsibilities of School Bus Monitors*
- Policy 7133, *Duties and Responsibilities of School Bus Passengers*
- Policy 7140, *Student Transportation Insurance*
- Policy 7150, *Bus Service Priority*
- Policy 7151, *School Bus Idling*
- Policy 7160, *Contract Transportation*
- Policy 7170, *Purchase of System-Owned Vehicles*
- Policy 7171, *School Vehicles*

B. Under Contracts Requiring Board Approval, Board Policy 6420, *Contracts with the Board*, states that any contract for materials, equipment, or services involving expenditures in excess of $90,000 must be reviewed by the Board attorney and approved in advance by the Board unless provided otherwise in Board policy. The contracts, which exceeds $90,000, requires Board approval.

Name of Business	Services Provided	Amount
Marva Maid Dairy (Maola)	Renewal agreement for milk	$282,028.22
Sysco Raleigh	Renewal agreement for food and food supplies	$1,584,188.87

Ms. Barnes made the motion, seconded by Ms. Boyette, that the Board approve the Marva Maid Dairy contract and Sysco Raleigh contract, these are for renewals for milk and food supplies. The motion passed unanimously.

C. Under Tennis Courts at Hunt High School, the Administration presented proposals from Advantage Sports, Inc. and Court One for the renovation of six existing tennis courts at Hunt High. The Board will need to select a proposal based on recommendations from the Administration. After conversations with the architects, Dr. Mills suggested that the Board wait for initial feedback and estimates for the running tracks prior to approving a proposal for the tennis courts. If the Board commits to these proposals now for tennis courts, it will affect the funds for the running tracks. Both of these projects are being paid for by the $2 million in additional funding provided by the county. It was the Board's consensus to table this item until the Board receives further information in regards to other slated projects.

D. Under Architecture Contract for Wilson Academy of Applied Technology (WAAT) Construction Project, at the April 6, 2020, Special Meeting, the Board selected Skinner Farlow Kirwan Architecture firm for the WAAT project. The Board will need to approve the architecture contract for the new WAAT building with Skinner Farlow Kirwan Architecture. A draft copy of the contract was shared with the Board. Mr. McPherson explained that on page 24, Mr. Farlow, President of Skinner Farlow Kirwan Architecture, requested a revision to the contract under compensation. For the architect's basic services, the Wilson County Board of Education shall compensate the architect at 5.95% up to a maximum of $1,071,000.00 of the owner's budget for the cost of the work, as calculated. Mr. McPherson explained that in the event that the cost of the project goes down, the payment to the firm would go down. He added that an architecture fee under 6% is a very good percentage. Ms. Powell made the motion, seconded by Mr. Farmer, that the Board approve the architecture contract for Wilson Academy of Applied Technology construction project with Skinner Farlow Kirwan Architecture firm, with the stated change under compensation as stated. The motion passed unanimously.

E. Under Title I Eligibility, WCS targets the Title I funds received to schools with the highest percentages of children from low-income families. Schools with a poverty percentage of 75 or higher must be served as Title I. Schools with a poverty percentage between 40 and 74 are eligible for Title I funding. Schools must be served in rank order by grade span. The schools with the

highest percentages of poverty receive more funding per student. Based on April 2020 data, the poverty percentage at Forest Hills Middle is greater than that of Toisnot Middle or Speight Middle. Therefore, if WCS continues to serve Toisnot and Speight, it must serve Forest Hills. Also, based on April 2020 data, Rock Ridge Elementary falls below the 40% threshold. Based on a conversation with NC DPI, the Board can grandfather in Rock Ridge for one more year since they qualified based on the 40% threshold in the 2019-2020 school year. Our Title I application will need to be submitted in June. Ms. Barnes made the motion, seconded by Ms. Boyette, that the Board approve the Administration's recommendation of Title I eligibility and that the Board now include Forest Hills Middle and grandfather in for this year Rock Ridge Elementary. The motion passed unanimously.

F. Under Middle School Spanish Opportunities, the 28 rising 6th graders, currently in the Spanish Immersion program at Frederick Douglass Elementary, will return to their base middle school for the 2020-2021 school year. Beginning in 6th grade, interested students will be provided the opportunity to enroll in Spanish I(A) through Edgenuity, a self-paced, interactive, computer-based program. Interested students may continue with Edgenuity for Spanish I(B) and Spanish II in 7th and 8th grades. Students/families may choose Spanish I(A), Spanish I(B), and/or Spanish II as one of the four electives available during the school day or may be taken as a fifth elective outside of the school day. In the Spring of the 7th and 8th grade years, students will be provided the opportunity to earn Credit By Demonstrated Mastery (CDM) for High School Spanish I and/or Spanish II credit, as appropriate. Students satisfactorily completing the CDM will be awarded credit for Spanish and will be enrolled directly in Spanish II or Spanish III as a high school freshman. Ms. Barnes made the motion, seconded by Ms. Powell, that the Board approve the middle school Spanish opportunities provision as presented by the Administration. The motion passed unanimously.

G. Under Revised 2019-2020 Traditional Calendar, WCS was closed for students and staff on Friday, February 21, 2020, due to snow and ice. To allow qualified staff to make up Friday, February 21, 2020, the Administration recommended adding one day to the end of the calendar, June 11, 2020, as an optional workday. The days of March 16-27, 2020, have been changed from instructional to optional teacher workdays to reflect the directives of the Governor's Executive Order, the State Board of Education and NC DPI. The days of March 30-May 28, 2020, have been designated remote learning days to reflect the directives of the Governor's Executive Order, the State Board of Education and NC DPI. The last day of the school year has been moved from June 3, 2020, to May 28, 2020. The Administration recommends adoption of this revised calendar. A copy of the revised 2019-2020 Traditional Calendar was provided for the Board's discussion and approval. Ms. Boyette made the motion, seconded by Mr. Mercer, that the Board approve the revised calendar for 2019-2020 as presented by the Administration. The motion passed unanimously.

H. Under Revised 2019-2020 Early College Calendar, WCS Early Colleges were closed for students on February 20-21, 2020, due to the threat of snow and ice. Thursday, February 20, 2020, changed from an instructional day to an optional teacher workday. To allow qualified staff to make up Friday, February 21, 2020, the Administration recommends adding May 26, 2020, to the end of the calendar as an optional workday. The days of March 16-27, 2020, have been changed from instructional to optional teacher workdays to reflect the directives of the Governor's Executive Order, the State Board of Education and NC DPI. The days of March 30-May 11, 2020, have been designated remote learning days to reflect the directives of the Governor's Executive Order, the State Board of Education and NC DPI. The last day of the school year has been moved from May 14, 2020, to May 11, 2020. The Administration recommends adoption of this revised calendar. A copy of the revised 2019-2020 Early College Calendar was provided for the Board's discussion and approval. Mr. Farmer made the motion, seconded by Mr. Mercer, to approve the early college revised 2019-2020 calendar as presented by the Administration. The motion passed unanimously.

I. Under Revised 2020-2021 Traditional Calendar, on Saturday, May 2, 2020, the COVID-19 Recovery Act (Senate Bill 704/SL 2020-3) changed the calendar requirements for the 2020-2021 school year. A description of the required school calendar requirements and WCS's response to those guidelines were provided to the Board. It is the recommendation of the Administration to approve the proposed revised 2020-2021 Traditional Calendar to comply with the new set of requirements. A copy of the previously approved calendar and the proposed calendar have been provided for the Board's discussion and approval. Ms. Boyette made the motion, seconded by Mr. Farmer, that the Board approve the revised Traditional Calendar for 2020-2021 school year with the strategically placed remote learning days that have been placed. The motion passed unanimously.

J. Under Proposed 2020-2021 Early College Calendar, the proposed 2020-2021 Early College calendar was provided for the Board's discussion and approval. The calendar was developed with guidance from Wilson Community College and provides for remote learning day requirements. The early college is not required to add five days based on legislation that was added on the traditional calendar. Mr. Farmer made the motion, seconded by Mr. Mercer, that the Board approve the 2020-2021 Early College Calendar as presented by the Administration. The motion passed unanimously.

K. Under Review of Legal Services, WCS Board Policy 2610, *Board Attorney*, states, "The Board will enter into contracts for legal services to the school system, including both legal advice and representation in litigation." The Board currently has a retainer agreement with The Law Offices of Schwartz & Shaw, P.L.L.C., that ends on June 30, 2020. The Board asked the

Administration to bring this item to a spring meeting for discussion. The Board will need to review and determine next steps for legal services. The Administration recommended extending for one year the current agreement with Schwartz & Shaw, P.L.L.C., given the current state of change and uncertainty from the COVID-19 event. Mr. Breen asked that a Request for Proposals (RFP) be conducted for legal services. Mr. Mercer advised the Board that he does not object to having other input but feels this is not a good time to step into new territory. He also doesn't object to extending the contract with Schwartz and Shaw for one year and next year prior to this point, start sending out requests for interest to be expressed. Mr. Farmer made the motion, seconded by Mr. Mercer, that the Board accept the Administration's recommendation and extend the contract for legal services for one year with Schwartz & Shaw. The motion passed 6:1, with Mr. Breen casting the dissenting vote.

VIII. At 6:36 p.m., Mr. Farmer made the motion, seconded by Ms. Barnes, that the Wilson County Board of Education go into closed session to consider confidential personnel matters as provided in N.C.G.S. 143-318.11(a)(1) and (6) and 115C-319 through 321; to consult with the Board of Education attorney and preserve the attorney-client privilege as provided in N.C.G.S. 143-318.11(a)(3). The motion passed unanimously.

At 7:27 p.m., Mr. Farmer made the motion to reconvene to open session. The motion, seconded by Ms. Barnes, passed unanimously.

IX. Reporting from closed session, Ms. Barnes made the motion, seconded by Mr. Mercer, that the Board amend the agenda to include a recommendation regarding the Superintendent's contract. The motion passed unanimously.

Mr. Farmer made the motion, seconded by Mr. Mercer, to approve the closed session minutes of the April 20, 2020, Regular Board Meeting, and do not release the minutes for public inspection because of confidential personnel matters. The motion passed unanimously.

Mr. Farmer made the motion, seconded by Ms. Barnes, to approve the personnel recommendations as presented by the Administration. The motion passed 6:1, with Mr. Breen casting the dissenting vote.

ACTION ITEMS

The Board approved the following certified and classified positions, as well as the attached list of Administrator Contract Renewals.

E = Emergency License – One-year non-renewable license. Not an option for those who have already completed a college education program. Has 18 hours of related coursework. Experience and graduate pay.

I = Interim – Temporary or provisional (certified) hire.

P = Permit to Teach – Replaces emergency license. One-year non-renewable license. Has less than 18 hours of related coursework. Paid on A-00 scale.

R = Residency License – Replaces lateral entry. One year with the option to renew twice. Three-year max. Enrolled in a college education program. Has 24 semester hours of related coursework. Experience and graduate pay.

V = Volunteer – Offers to undertake a position without monetary compensation.

Administration

Daniel, Wendy-Assistant Principal
Franks, F.T.-Principal
May, Robin-Executive Director of Federal Programs
Mayo, Matthew-Executive Director of Technology Services
McFatter, Melissa-Executive Director of Exceptional Children
Stanley, Arthur-Executive Director of Financial Services
Thornton, Amy-District SIG Coach

Certified

Shrock, Christina-Pre-K-2 Literacy Coordinator

INFORMATION ITEMS

The Board received the following personnel list as information.

Administrative

Dixon, Rebecca-Resignation

Certified

Cornman, Barbara-Retirement
Johnson, Katie-Resignation
Pegram, Debra-Retirement
Prince, Randy-Retirement
Tipps, Sandra-Retirement

Classified

Tolson, Lori-Retirement

Under Recommendation Regarding the Superintendent's Contract, Mr. Mercer made the motion, seconded by Mr. Farmer, to extend Dr. Mills' contract by 4 years at the end of this year. The motion passed unanimously.

XI. There being no further business at 7:41 p.m., Mr. Farmer made the motion, seconded by Mr. Mercer, to adjourn the meeting. The motion passed unanimously.

Christine L. Fitch

Dr. Christine L. Fitch, Chairman

Dr. Lane B. Mills, Secretary