MINUTES OF
THE WILSON COUNTY BOARD OF EDUCATION
SPECIAL MEETING
June 1, 2020

The Wilson County Board of Education held a Special Meeting on Monday, June 1, 2020, at 1:00 p.m. in the Administrative Offices, 113 N. Tarboro Street. The meeting was conducted virtually using the Zoom video conferencing platform. Chairman Dr. Christine L. Fitch called the meeting to order at 1:02 p.m. with the following members present:

Dr. Christine L. Fitch, Chairman
Henry E. Mercer, Vice-Chairman
Velma Barnes
Beverly Boyette
Rhyan Breen
Gary Farmer
Dr. Lane B. Mills, Secretary

Dr. Fitch participated in the meeting at the Administrative Offices. The other Board members participated offsite. Ms. Powell was unable to attend the meeting due to a family emergency.

Others present were Associate Superintendent Dr. Cheryl Wilson, Assistant Superintendent for Human Resources Dr. Norris Parker, Executive Director of Financial Services Rene Evans, Director of Maintenance Mark Letchworth, Director of School Nutrition Services Mary-Catherine Talton, Administrative Assistant for Instructional Services Maureen Hooper and Administrative Assistant to the Superintendent and Board Clerk Linda Horrison, as well as Board Attorney Katie Cornetto.

After calling the meeting to order, Dr. Fitch asked for approval of the agenda. Ms. Barnes made the motion, seconded by Mr. Mercer, that the agenda for the Special Meeting be approved. The motion passed unanimously.

Dr. Fitch led the Pledge of Allegiance, followed by a moment of silence.

The purpose of the meeting was to discuss one administrative regulation and 23 draft and revised policies.

Under Proposed Draft/Revised Policies and Administrative Regulation, the Board reviewed the revisions, which are necessary to align local Board policies with North Carolina General Statutes and North Carolina School Boards Association policies. Ms. Cornetto provided legal guidance on the policies.

The Board requested minor changes in the verbiage of the following policies, which will be presented at the next regular Board meeting as a second read with the recommended changes:

- Draft Policy 6220, *Operation of School Nutrition Services*
- Draft Policy 6230, *School Meal and Competitive Food Standards*
- Draft Policy 6525, *Provision of Instructional Resources and Materials*
- Draft Policy 7405, *Extracurricular and Non-Instructional Duties*
- Draft Policy 7610, *Defense of Board Employees*

The Board did not request any changes to the following policies, which will be presented at the next regular Board meeting as a second read:

- Revised Policy 4110, *Immunization and Health Requirements for School Admission*
- Draft Policy 2342, *Voting Methods*
- Draft Policy 6000, *Support Services*
- Draft Policy 6325, *Parking Areas for Students*
- Draft Policy 6401/9100, *Ethics and the Purchasing Function*
- Draft Policy 6425, *Continuing Contracts*
- Draft Policy 6441/9121, *Bidders' List*
- Draft Policy 6442, *Vendor Lists*
- Draft Policy 6450, *Purchase of Goods and Services*
- Draft Policy 6500, *Goals of Equipment, Materials and Supplies Services*
- Draft Policy 8340, *Insurance*
- Draft Policy 8341, *Claims Against the Board by Students, Parents or Third Parties*
- Draft Policy 8350, *Fixed Assets Inventory*
- Draft Policy 8410, *Individual School Accounts*
- Draft Policy 8510, *School Finance Officer*
- Draft Policy 8520, *School Treasurer*
- Draft Policy 8530, *Fidelity Bonds*

The Board requested changes to the following administrative regulation:

- Administration Regulation 4210-R, *Release of Students*

The Board tabled the following policy due to the timing of current events. This will be discussed at the next policy meeting.

- Draft Policy 6550, *Vandalism*

There being no further business at 3:07 p.m., Mr. Farmer made the motion, seconded by Ms. Barnes, to adjourn the meeting. The motion passed unanimously.

Christine L. Fitch

Dr. Christine L. Fitch, Chairman

Dr. Lane B. Mills, Secretary