MINUTES OF
THE WILSON COUNTY BOARD OF EDUCATION
SPECIAL MEETING
May 11, 2020

The Wilson County Board of Education held a Special Meeting on Monday, May 11, 2020, at 12:00 p.m. in the Administrative Offices, 113 N. Tarboro Street. The meeting was conducted virtually using the Zoom video conferencing platform. Chairman Dr. Christine L. Fitch called the meeting to order at 12:02 p.m. with the following members present:

Dr. Christine L. Fitch, Chairman
Henry E. Mercer, Vice-Chairman
Velma Barnes
Beverly Boyette
Rhyan Breen
Gary Farmer
Debora Powell
Dr. Lane B. Mills, Secretary

Dr. Fitch and Mr. Mercer participated in the meeting at the Administrative Offices. The other Board members participated offsite.

Others present were Associate Superintendent Dr. Cheryl Wilson, Assistant Superintendent for Human Resources Dr. Norris Parker, Executive Director of Financial Services Rene Evans, Transportation Director Robert Harvey, Director of Maintenance Mark Letchworth, Executive Director of Accountability and Testing Scott Sage, Director of School Nutrition Services Mary-Catherine Talton, Director of Athletics Jimmy Tillman, Assistant Director of Maintenance Greg Woodard, Administrative Assistant for Instructional Services Maureen Hooper and Administrative Assistant to the Superintendent and Board Clerk Linda Horrison, as well as Board Attorney Brandon McPherson. Also present was *The Wilson Times* Reporter Drew Wilson.

After calling the meeting to order, Dr. Fitch asked for approval of the agenda. Ms. Powell made the motion, seconded by Mr. Mercer, that the agenda for the Special Meeting be approved. The motion passed unanimously.

Dr. Fitch led the Pledge of Allegiance, followed by a moment of silence.

The purpose of the meeting was to discuss athletic fields and track renovations at Beddingfield High and Hunt High; to hold initial planning meeting with CPL Architecture Engineering regarding the athletic fields at Beddingfield High and Hunt High; to discuss thirty-one draft and revised policies; and to discuss seven administrative regulations.

Under Athletic Fields and Track Renovations at Beddingfield and Hunt High Schools, at the March 9, 2020, Special Board Meeting, the Board selected CPL Architecture Engineering for the projects. The Board was asked to discuss priorities for the additional capital funding for athletics and options for the track projects at Beddingfield and Hunt. The Board discussed adding two additional lanes to the tracks, which currently has six lanes; addressing the turn and drop-off issues at Hunt; adding handicap seating at Hunt; installing LED and aluminum lights at Fike, Beddingfield and Hunt; resurfacing the tennis courts; and creating an avenue

for visitors to access the other side of the track without crossing the tracks. Tennis courts will be discussed at the next regular Board meeting.

Ms. Barnes made the motion, seconded by Ms. Powell, that the Board approve six lanes on the tracks at Beddingfield and Hunt High, prioritize accessibility for the handicapped, and address access without walking on the tracks. The motion passed unanimously.

Ms. Boyette made the motion, seconded by Mr. Farmer, that the Board approve the lighting project at the Fike High baseball field and hold off on the lighting project at Hunt and Beddingfield High. The motion passed unanimously. Mr. Breen asked if the motion could be amended to proceed with the lights at Fike High after discovering if there is money earmarked with the booster clubs. The motion was passed without an amendment.

At 1:08 p.m., it was the Board's consensus to take a recess. The meeting reconvened at 1:17 p.m.

At 1:17 p.m., Mr. David Alder, Principal Associate with CPL Architecture Engineering, joined the meeting through video conferencing.

Under Initial Planning Meeting with CPL Architecture Engineering Regarding Athletic Fields at Beddingfield and Hunt High Schools, CPL Architecture Engineering shared options in assisting the Board with moving forward with the athletic renovation projects at Beddingfield and Hunt High Schools. The Board discussed the scope of these projects and provided guidance with moving forward. Mr. Alder will create a scope, obtain pricing, prepare a proposal with alternatives and complete an assessment of the schools by the end of the week. Mr. Alder will also meet with Dr. Mills, who will be a part of the site visits, to share the Board's concerns on safety, accessibility and lighting.

At 1:48 p.m., Board Attorney Katie Cornetto joined the meeting and Mr. McPherson left the meeting.

Under Proposed Draft/Revised Policies and Administrative Regulations, the Board reviewed the revisions, which are necessary to align local Board policies with North Carolina General Statutes and North Carolina School Boards Association policies. Ms. Cornetto provided legal guidance on the policies.

The Board requested minor changes in the verbiage of the following policies, which will be presented at the next regular Board meeting as a second read with the recommended changes:

- Draft Policy 2320, *Compliance with the Open Meetings Law*
- Draft Policy 2321, *Closed Sessions*
- Draft Policy 2325, *Board Meeting News Coverage*
- Draft Policy 2470, *Administrative Regulations*
- Revised Policy 3515, *Religion in the Schools*
- Draft Policy 6225, *Free and Reduced Price Meal Services*
- Draft Policy 6300, *Goals of Student Transportation Services*
- Draft Policy 6320, *Use of Student Transportation Services*
- Draft Policy 8300, *Fiscal Management Standards*
- Draft Policy 8310, *Annual Independent Audit*

The Board did not request any changes to the following policies, which will be presented at the next regular Board meeting as a second read:

- Draft Policy 2341, *Quorum*
- Draft Policy 2420, *Adoption of Policies*
- Draft Policy 2500, *Hearings Before the Board*
- Revised Policy 3400, *Evaluation of Student Progress*
- Revised Policy 3410, *Testing and Assessment Program*
- Draft Policy 6200, *Goals of School Nutrition Services*
- Draft Policy 6210, *Organization of School Nutrition Services*
- Draft Policy 6305, *Safety and Student Transportation Services*
- Draft Policy 6306, *School Bus Idling*
- Draft Policy 6310, *Organization of Student Transportation Services*
- Draft Policy 6321, *Bus Routes*
- Draft Policy 6330, *Insurance for Student Transportation Services*
- Draft Policy 6340, *Transportation Service/Vehicle Contracts*
- Draft Policy 6421, *Preaudit and Disbursement Certifications*
- Draft Policy 8000, *Fiscal Goals*
- Draft Policy 8100, *Budget Planning and Adoption*
- Draft Policy 8110, *Budget Resolution*
- Draft Policy 8230, *Penalties, Fines and Forfeitures*
- Draft Policy 8320, *Depositories*
- Draft Policy 8325, *Daily Deposits*
- Draft Policy 8330, *Facsimile Signatures*

The Board requested minor changes in the verbiage of the following administrative regulations:

- Administrative Regulation 3410-R, *State Testing Program Security and Administration*
- Administrative Regulation 3515-R, *Religion in the Schools*
- Administrative Regulation 6306-R, *School Bus Idling Procedures*

The Board did not request any changes to the following administrative regulations:

- Revised Administrative Regulation 3101-R, *Dual Enrollment*
- Revised Administrative Regulation 3102-R, *Online Instruction*
- Administrative Regulation 3400-R, *Evaluation of Student Progress*
- Administrative Regulation 3450-R, *Class Rankings*

There being no further business at 3:47 p.m., Mr. Farmer made the motion, seconded by Mr. Mercer, to adjourn the meeting. The motion passed unanimously.

Christine L. Fitch

Dr. Christine L. Fitch, Chairman

Dr. Lane B. Mills, Secretary