MINUTES OF
THE WILSON COUNTY BOARD OF EDUCATION MEETING
DECEMBER 9, 2019

The Wilson County Board of Education held its regular meeting on Monday, December 9, 2019, at 7:30 p.m. in the Administrative Offices, 113 N. Tarboro Street. Chairman Christine L. Fitch called the meeting to order with the following members present:

Dr. Christine L. Fitch, Chairman
Henry E. Mercer, Vice Chairman
Velma Barnes
Rhyan Breen
Beverly Boyette
Gary Farmer
Debora Powell
Dr. Lane B. Mills, Secretary

Others present were Associate Superintendent Dr. Cheryl Wilson, Assistant Superintendent for Human Resources Dr. Norris Parker, Director of Public Relations Amber Lynch and Administrative Assistant to the Superintendent and Board Clerk Linda Horrison, as well as Board Attorney Richard Schwartz. Also present were *The Wilson Times* Reporter Drew Wilson. There were more than 63 citizens in attendance.

1. After calling the meeting to order, Chairman Fitch amended the agenda under Instructional Services Committee by moving the Agreement Between Wilson County Schools and Vidant Medical Center from an action to information item. Also, on the agenda notes it was wrongfully listed that Mr. Mercer would lead the Pledge of Allegiance and assist with Good News. Mr. Breen's name should have been listed. Dr. Fitch called for approval of the amended agenda. Ms. Powell made the motion, seconded by Ms. Boyette, that the Board approve the agenda as amended. The motion passed unanimously.

2. Board Policy 1200, *Designated Officers*, states the designated officers of the Board shall be Chairman and Vice Chairman. The officers shall be elected annually at the organizational meeting of the Board.

    a. Dr. Fitch turned the meeting over to Superintendent Dr. Lane Mills for the election of a chairman for the coming year. Dr. Mills opened the floor for nominations for chairman. Mr. Mercer nominated Dr. Fitch. Mr. Mercer's motion, seconded by Mr. Breen, to close the nominations for chairman and election by acclamation passed unanimously.

    b. Dr. Mills then turned the meeting over to elected Chairman Dr. Fitch for the election of a vice chairman for the coming year. Dr. Fitch opened the floor for nominations. Mr. Farmer nominated Mr. Mercer for vice chairman. Mr. Farmer's motion, seconded by Ms. Powell, to close the nominations for vice chairman and election by acclamation passed unanimously.

3. At Dr. Fitch's request, Mr. Breen led the Pledge of Allegiance that was followed by a moment of silence.

4. Dr. Fitch presented for approval the minutes of the November 4, 2019, Regular Board Meeting, and December 2, 2019, Special Board Meeting. Ms. Barnes made the motion, seconded by Ms. Powell, that the minutes of the November 4, 2019, Regular Board Meeting and December 2, 2019, Special Board Meeting, be approved. The motion passed unanimously.

5. Under Good News Presentations, Dr. Mills, with the assistance of Mr. Breen, recognized the following groups and individuals:

   a. Physical Therapy Month Recognition – The Board recognized the two Wilson County Schools (WCS) Physical Therapists – Helen Davis and Donna Howell. October was National Physical Therapy Month and while Dr. Mills mentioned Ms. Davis and Ms. Howell in his Superintendent's Report at the October Board meeting, he wanted to invite them to a Board meeting for formal recognition when their schedules allowed. Ms. Davis and Ms. Howell serve all of the Exceptional Children who have physical therapy needs. WCS appreciates their hard work and love for students.

   b. North Carolina School Board Association Art and Video Contest Winners - The Board recognized the students who were winners in the North Carolina School Board Association (NCSBA) poster and video contest. The students were asked to answer the question "What's Super About Public Schools?" in their artwork and videos. NCSBA received hundreds of entries, and the Board was so proud of the winners and the great participation we had as a district this year. The winners are as follows:

      In the 3rd-5th grades category for artwork:
      2nd place - Emery Rollins from New Hope Elementary
      3rd place - Finley Reese Deans from Rock Ridge Elementary
      Honorable Mention - Bowman Smith from Rock Ridge Elementary and Mirna Chavez from Lucama Elementary

      In the middle school video competition, Springfield Middle won third place. Six students worked on the video and were recognized by the Board - Kamryn Graybeal, Sydney Graybeal, Lily Wooten, Mariah Polk, Presley Frazier and Avery Bissette. The Board also thanked Principal Marquis Spell and Seventh-Grade Teacher Valerie Lewis for their guidance.

   c. Christmas Card Contest Winners - The Board recognized the students who designed Christmas cards for Dr. Mills. For the past several years, Dr. Mills has held a contest for elementary students to design the cards that he sends to colleagues in Wilson and across the state. Selecting the winners is always one of the hardest things that he has to do because all of the designs are impressive. This year, he selected four winners - Anna Taylor from Jones Elementary; Jagslyn Castillo from Lucama Elementary; Mackenzie O'Brian from New Hope Elementary; and Hanna Salazar from Rock Ridge Elementary. Dr. Mills gave each

of the students a framed picture of their design and thanked them for sharing their artistic talent.

d. Character Education Award – The Board recognized Hunt High Senior Joshua Denton with a Character Education Award. Joshua was nominated by Hunt High JROTC Instructor Lt. Col. Thomas McCormick who shared that Joshua has been an outstanding JROTC cadet for the past four years. Joshua goes above and beyond to show leadership, dependability, service and patriotism. He has risen through the ranks and now leads 135 other cadets as the Cadet Commander. He takes his leadership role seriously and can always be counted on. He is one of the first to volunteer for events such as the American Legion's Veteran's Day and Memorial Day Ceremonies, Special Olympics, Operation Backpack, the Whirligig Festival and blood drives. Joshua is also a strong student and a role model. Dr. Mills commended him for the great character that he shows each day and wished him all the best in the future as he plans to become an officer in the U.S. Army. * *WCS is grateful to Schwartz and Shaw for providing $25 gift cards to students who are recognized for good character.*

6. Under Chairman's Report, Dr. Fitch congratulated everyone who was recognized with an award and thanked the Board members for electing her as Chairman. She also recognized Chick-fil-A for partnering with WCS on Smart Cookies in the elementary schools. She thanked Ms. Powell for attending Smart Cookies at Frederick Douglass Elementary on November 26 with the class of Kari Stallings and thanked Mr. Farmer for his plans to attend at Winstead Elementary on December 16 with the class of Elaine Darden. Ms. Barnes volunteered to attend Smart Cookies on January 23 with the class of Miranda Walls at Wells Elementary.

Dr. Fitch asked Mr. Farmer to share more information about the Spot machine that the Wilson Luncheon Lions Club and Evening Lions Club purchased to assist with vision screenings in the elementary schools. The Spot machine was purchased with $7,500 worth of donations. Since October, Luncheon Lions Club members have tested 1,022 third-graders and identified 217 students with issues. In January, the club members will start screening first-graders for the first time. The club has historically tested third-graders because they needed to be sure that students could read the letters on the eye chart. But with the machine's laser technology, students do not have to read letters and can be tested at an earlier age. This is also beneficial because issues can be caught earlier. The vision screenings are done as a courtesy, and Dr. Fitch commended the club members for their generosity. Mr. Farmer shared that he would bring the machine to the January Board meeting for a demonstration.

Dr. Fitch thanked the community for supporting the school district's efforts to apply for grant funds to construct a new building for the Wilson Academy of Applied Technology (WAAT). On November 18, it was announced that the NC Department of Public Instruction had approved $15 million in Needs-Based Public School Capital funding for the new facility on the campus of Wilson Community College. Dr. Fitch thanked the Wilson County Commissioners for agreeing to fund the $5 million match, which brings the total amount of funding to $20 million.

Ms. Barnes asked if she could take a moment to recognize the Beddingfield High Horticulture 1 class for helping the Alpha Kappa Alpha Sorority plant azaleas on November 19. It was a great way for the students to give back to the community, and the sorority members really appreciated it.

Dr. Fitch ended her report by wishing staff, students and parents a very Merry Christmas and a safe holiday season.

7. Under Superintendent's Report, Dr. Mills also shared with the Board the great news about securing the grant funds for the new WAAT building. "I'm so grateful to everyone involved, which includes the Wilson County Commissioners, Wilson Community College, the Wilson Community College Foundation, all of the industry leaders who serve on the WAAT Advisory Board and especially WAAT Principal Krystal Cox," said Dr. Mills. "Only six districts in the state received funding. I am excited for the students and staff who are going to benefit greatly from a state-of-the-art facility. We are still in the very early stages of planning but will share more information as it becomes available."

   Dr. Mills also shared the following information:

   - WCS received a grant from the United States Department of Agriculture for a distance learning strategy to connect students and teachers with learning opportunities. The total amount awarded was $419,545. Through video collaboration, students from different schools will be connected in a virtual classroom so that a single teacher can educate students who are spread out across Wilson County. The five schools that this grant will serve are Elm City Middle, Speight Middle, Springfield Middle, Beddingfield High and Hunt High. Dr. Mills added that more details would be shared later in the Board meeting because the grant was on the agenda.

   - On December 5, the State Board of Education approved the Restart applications for Barnes Elementary and Hearne Elementary. Both schools will use all four flexibilities (Curriculum, Calendar, Licensure, and Budget) that are allowed by the application process. Dr. Mills said that he will be sharing more information about the process in the future.

   - In early November, the state's Federal Program Monitoring and Support Division conducted a review of the WCS Federal Programs Department. The report showed that WCS successfully met all statutory compliance requirements for Title I Part A, Title II, Title III Part A and Title IV. Dr. Mills commended Federal Programs Director Robin May, her staff and all of the principals for their hard work.

   Dr. Mills ended his report by wishing everyone a safe and wonderful Christmas break with family and friends. The early colleges are on break from December 16 through January 6, and the traditional schools are on break December 20 through January 6.

8. Under Public Input, Peggy Lamm addressed the Board during this section of the meeting. Ms. Lamm asked that WCS organize an official program that would train and certify teachers on how to work with autistic students. Dr. Fitch asked the Administration to respond to Ms. Lamm's concerns in writing.

9. Under Committee Meetings/Administrative Services Committee – Committee Chair Mr. Mercer shared that the committee met today to discuss one information item and three action items.

   Under Quotes for the Removal of Water Tanks at Gardners and Rock Ridge Elementary, the Board received for information only the quotes from M&B Construction, Inc. for removal of the water tanks at Gardners Elementary and Rock Ridge Elementary. The quote amounts were $42,500 for Gardners and $47,500 for Rock Ridge. The tanks are not in use and most likely contain lead-based paint.

   Under Microsoft Academic Volume License Agreement Renewal, the Administration presented an agreement that is available through state contract and is an economical way for WCS to legally acquire up-to-date licenses for operating system software, antivirus protection and Microsoft Office software for products owned by the district. One major benefit is that the technicians in the WCS Technology Department can push out updates from a single location instead of having to travel to individual computers. The cost is $70,254 and also includes a software management suite called the System Center Configuration Manager. Mr. Mercer made the motion, seconded by Ms. Powell, that the Board accept the recommendation of the Administration and approve the Microsoft Academic Volume License Agreement Renewal. The motion passed unanimously.

   Under 2019-2020 Budget Amendments, General Statute 115C-434 authorizes the Board to make appropriations for the budget year. Budget amendments for the 2019-2020 State Public School Fund, Federal Fund, Child Nutrition Fund and Local Special Revenue Fund budgets ending June 30, 2020, were presented by the Administration. Mr. Mercer made the motion, seconded by Ms. Boyette, that the Board approve Budget Amendments 101 – State Public School Fund, 301 – Federal Fund, 501 – Child Nutrition Fund, and 801 – Local Special Revenue Fund. The motion passed unanimously.

   Under School Business Modernization (Oracle vs. Tyler), the NC General Assembly authorized the NC Department of Public Instruction (NCDPI) to modernize its business systems, which in turn has led to school districts across the state updating their business software packages. These systems are used by the Human Resources Department and Finance Department. NCDPI chose two vendors for the modernization effort - Oracle and Tyler Technologies. NCDPI has also agreed to pay for the implementation costs and first year of software for each school district that signs a letter of intent by April 30, 2020. The Administration recommended that the Board vote to use Tyler Technologies for the WCS business solution because it has a better price and the software is more user friendly. Mr. Mercer made the motion, seconded by Ms. Barnes, that the Board take the recommendation of Tyler Technologies for School Business Modernization. The motion passed unanimously.

Under Committee Meetings/Instructional Services Committee - Committee Chair Dr. Fitch shared that the committee met today to discuss three information items and one action item.

Under 1Million Project, the Board received an update about WCS being a part of the 1Million Project Foundation. In August 2017, Sprint launched the project with the mission of providing internet connectivity to one million high school students (the 1Million Project has since become a nonprofit that is not affiliated with Sprint). WCS received free, Wi-Fi hot spots to distribute to high school students who need reliable internet connectivity at home and/or on school and athletic buses. To date, WCS Instructional Technology Facilitator Chris Beneck has distributed 120 of the devices to students. The partnership has several requirements, which include: ensuring a minimum of 60-65 percent of the devices are in use per month, providing quarterly student eligibility updates and providing quarterly examples to the 1Million Project Foundation of how connectivity is being used by the students. The Board received information on the project timeline, data usage in comparison to other districts enrolled in the 1Million Project throughout the state and the most recent feedback from a student survey.

Under USDA Federal Grant, the Board received information on WCS being awarded a $419,545 federal grant from the United States Department of Agriculture (USDA) for a distance learning strategy to connect students and teachers with learning opportunities locally and beyond. The grant is for three years. Through video collaboration, students from different schools will be connected in a virtual classroom so that a single teacher can educate students who are spread out across Wilson County. Students will also be offered once-in-a-lifetime enrichment opportunities through virtual field trips to destinations around the world while receiving live interaction with subject matter experts, including authors and scientists. The five schools that this grant will serve are Elm City Middle, Speight Middle, Springfield Middle, Beddingfield High and Hunt High. These schools were chosen because they are rated among the exceptionally rural populated regions in the United States.

Under Agreement Between Wilson County Schools and Vidant Medical Center, the Board tabled approval of an agreement between WCS and Vidant Medical Center that would allow for a health occupations education program in which students would receive education and training at the new Vidant facility in Wilson. After a few concerns were raised about HIPPA laws and confidentiality, the discussion was tabled until the agreement could be refined.

Dr. Fitch turned the meeting over to Vice Chair Mr. Mercer for the purpose of receiving the report and carrying through the motion.

Under New High School Offerings, the Administration presented 10 new high school courses for the 2019-2020 school year that will be incorporated into the high school curriculum guide. These new courses address student interest and strengthen the WCS curriculum offerings. All of the courses are related to technology and computer science. The classes are - Adobe Digital Design, Adobe Visual Design, Computer Science Principles I, Computer Science Principles II-Honors, Digital Design and Animation I, Digital Design and Animation II, Python Programming II, Entrepreneurship II-Honors, Discrete Mathematics for Computer Science and NC Math IV. Dr. Fitch made the motion, seconded by Ms. Barnes, that the full Board approve the 10 courses that the

Administration has recommended for our high schools. The motion passed unanimously.

Mr. Mercer turned the meeting back over to Dr. Fitch.

10. Under Discussion/Information/Action Items, the Board is in the process of reviewing all of its policies to align with NC General Statutes and the North Carolina School Boards Association policies. Administrative Regulations and policies were reviewed and discussed at a Special Meeting on December 2. The Board received for information only details on the following Administrative Regulations:

    a. Administrative Regulation 3227/7322-R, *Web Page Development*
    b. Administrative Regulation 3420A-R, *Student Promotion and Accountability (Standards)*
    c. Administrative Regulation 3420B-R, *Student Promotion and Accountability (Credit Recovery)*
    d. Administrative Regulation 4300-R, *Student Behavior Policies*
    e. Administrative Regulation 7650-R, *Employee Travel and Other Expense Reimbursement*

    The Administration presented the following policies and resolution:

    a. Draft Policy 2130, *Board Member Travel and Other Expense Reimbursement* – Second Reading
    b. Draft Policy 3227/7322, *Web Page Development* – Second Reading
    c. Revision Policy 3420, *Student Promotion and Accountability* – Second Reading
    d. Revision Policy 4318, *Use of Wireless Communication Devices* – Second Reading
    e. Draft Policy 4353, *Long-Term Suspension, 365-Day Suspension, Expulsion* – Second Reading
    f. Draft Policy 4370, *Student Discipline Hearing Procedures* – Second Reading
    g. Draft Policy 4700, *Student Records* – Second Reading
    h. Draft Policy 4705/7825, *Confidentiality of Personal Identifying Information* – Second Reading
    i. Draft Policy 5030, *Community Use of Facilities* – Second Reading
    j. Draft Policy 7241, *Drug and Alcohol Testing of Commercial Motor Vehicle Operators* – Second Reading
    k. Draft Policy 7650, *Employee Travel and Other Expense Reimbursement* – Second Reading
    l. Resolution Urging the State to Take Action to Remit Civil Penalties Unconstitutionally Withheld from North Carolina's Public Schools

    Ms. Boyette made the motion, seconded by Ms. Barnes, that the Board approve for a second reading Policy 2130, *Board Member Travel and Other Expense Reimbursement*, Policy 3227/7322, *Web Page Development*, Policy 3420, *Student Promotion and Accountability*, Policy 4318, *Use of Wireless Communication Devices*, Policy 4353, *Long-Term Suspension, 365-Day Suspension, Expulsion*, Policy 4370, *Student Discipline Hearing Procedures*, Policy 4700, *Student Records*, Policy

4705/7825, *Confidentiality of Personal Identifying Information*, Policy 5030, *Community Use of Facilities*, Policy 7241, *Drug and Alcohol Testing of Commercial Motor Vehicle Operators*, and Policy 7650, *Employee Travel and Other Expense Reimbursement*. The motion passed unanimously.

Ms. Barnes made the motion, seconded by Mr. Breen, that upon adoption of Policy 2130, *Board Member Travel and Other Expense Reimbursement*, the Board remove Policy 1620, *Expenses for Members of the Board of Education*; upon adoption of Policy 4353, *Long-Term Suspension, 365-Day Suspension, Expulsion*, the Board remove Policy 6504, *Notice to Parents*, Policy 6506, *Long-Term and 365-Day Suspensions*, and Policy 6509, *Expulsion*; upon adoption of Policy 4370, *Student Discipline Hearing Procedures*, the Board remove Policy 6507, *Appeals to the Board of Education*; upon adoption of Policy 4700, *Student Records*, the Board remove Policy 6300, *Student Records*, Policy 6301, *Permanent Records*, Policy 6302, *Temporary Records*, Policy 6303, *Records of Juvenile Court Information*, Policy 6310, *Maintenance and Disposition of Records*, Policy 6311, *Access and Challenges to Student Records*, Policy 6320, *Release of Records*, Policy 6321, *Release of Directory Information Concerning Students*, Policy 6322, *Records of Missing Children*, and Policy 8430, *Public Use of School Records*; upon adoption of Policy 5030, *Community Use of Facilities*, the Board remove Policy 7400, *School Facilities*, Policy 7401, *Community Use of School Facilities*, and Policy 7402, *Supervision of Activities*; upon adoption of Policy 7241, *Drug and Alcohol Testing of Commercial Motor Vehicle Operators*, the Board remove Policy 3008/4008/8308, *Drug and Alcohol Testing of Commercial Motor Vehicle Operators*; and upon adoption of Policy 7650, *Employee Travel and Other Expense Reimbursement*, the Board remove Policy 3605, *Visitation and Conference Costs*, Policy 4501, *Visitation and Conference Costs*, Policy 8262, *Expenses for System Employees*, and Policy 8265, *Conferences and Visitation.* The motion passed unanimously.

Dr. Fitch read into the record, the resolution urging the state to take action to remit civil penalties unconstitutionally withheld from North Carolina's public schools as defined in a 2008 judgement in NC Superior Court in which nearly $730 million is stilled owed to the state's 115 school districts. Wilson County could receive $5.2 million for school technology if the state complies. Mr. Breen made the motion, seconded by Mr. Mercer, that the Board approve the recommendation and send to the General Assembly, the resolution urging the state to take action to remit civil penalties unconstitutionally withheld from North Carolina's public schools. The motion passed unanimously. A copy of the resolution is attached to the minutes.

11. At 8:57 p.m., Mr. Farmer made the motion, seconded by Ms. Barnes, that the Wilson County Board of Education go into closed session to consider confidential personnel matters as provided in N.C.G.S. 143-318.11(a)(1) and (6) and 115C-319 through 321; to consider confidential student matters as provided in N.C.G.S. 143-318.11(a)(1) and N.C.G.S. 115C-402 and the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; and to consult with the Board of Education attorney and preserve the attorney-client privilege as provided in N.C.G.S. 143-318.11(a)(3). The motion passed unanimously.

At 9:50 p.m., Mr. Farmer made the motion to reconvene to open session. The motion, seconded by Mr. Breen, passed unanimously.

12. Reporting from closed session, Mr. Farmer made the motion, seconded by Mr. Breen, to approve the closed session minutes of the November 4, 2019, Regular Board Meeting, and/but do not release the minutes for public inspection because of confidential personnel matters. The motion passed unanimously.

Under Committee Report/Human Resource Services, Mr. Farmer made the motion, seconded by Mr. Mercer, to approve the personnel recommendations as presented by the administration. The motion passed unanimously.

ACTION ITEMS

The Board approved the following certified and classified positions, as well as substitute teachers and coaches.

E = Emergency License – 1-year non-renewable license
I = Interim – temporary or provisional hire
P = Permit to Teach – 1-year non-renewable license
R = Residency License – 1-year license, renewable twice
V = Volunteer – A position without monetary compensation

Certified

Amundson, Sabrina-EC Teacher
Cole, Tiffany-Reading Interventionist
Davis, Judy-Part-time Wolfpack WORKS Interventionist
DeBerry, Arnisa (R)-2nd Grade Teacher
Douglas, Samantha-2nd Grade Teacher
Ezzell, Jeanne-Part-time Wolfpack WORKS Interventionist
Hill, Haley-English Teacher
Johnson, Frank (P)-4th Grade Teacher
Sutton, Pretrenia-4th Grade Teacher
Webb, Elaine-Career Development Coordinator
Wilkins, Victoria-English Teacher

Classified

Arrington, Sheritta-Teacher Assistant
Barnes, Danielle-Teacher Assistant
Oscer, Scott-Substitute Bus Driver
Rivera, Barbara-Federal Programs Secretary/Bookkeeper
Simms, Joy-Substitute Custodian
Sogluizzo, Jennifer-Data Manager
Wilkins, Margaret-Substitute Child Nutrition Assistant
Williford, Jessica-Substitute Child Nutrition Assistant

Substitute Teachers

Barron, Linda-Non-Certified Substitute
Farmer, Megan-Non-Certified Substitute
Kornegay, Linda-Non-Certified Substitute
Lathan, Ruby-Non-Certified Substitute
McNeil, Bryant-Non-Certified Substitute
Raynor, Deatrice-Certified Substitute
Sharpe, Robert-Non-Certified Substitute

Coaches

Boyd, Elizabeth (V)-Girls Basketball (Toisnot Middle)
Ellerbee, Chris-Wrestling (Beddingfield High)
Gore, Caitlin-Head Girls Lacrosse (Beddingfield High)
Hodges, Amanda-Head Girls Lacrosse (Hunt High)
Hopkins, Allen (V)-Girls Basketball (Toisnot Middle)
Iannucci, Robert-Girls Basketball (Toisnot Middle)
Massey, Daniel (V)-Wrestling (Hunt High)
Massey Jr., Carl (V)-Wrestling (Hunt High)
Muldrow, Reginald (V)-Basketball (Elm City Middle)
Parks, Patrick-Assistant Girls Basketball (Hunt High)
Phillips, Alvin-Boys Basketball (Toisnot Middle)
Robinson, Chanta-Cheerleading – Winter (Darden Middle)
Sessoms, Hasan (V)-Girls Basketball (Darden Middle)
Smith, Reggie (V)-Boys Basketball (Toisnot Middle)
Vick, Sheldon (V)-Wrestling (Hunt High)
Wells, Ronnie (V)-Basketball (Fike High)
Williams, Maurice-Assistant Boys Basketball (Hunt High)

INFORMATION ITEMS

The Board received the following personnel list as information.

Administrative

Cobb, Dr. Terri-Administrative Coach (Barnes/Hearne Elementary)

Certified

Abram, LaToya-Resignation
Avent-Holloman, Chaquita-Resignation
Dail, Kamilah-Resignation
Jones, Tekeyla-Resignation
Joyner, Julie-Resignation

Kimble, Cindy-Resignation
Matthews, Emmett-Retirement
Ogle, Jodi-Resignation
Pate, Danny-Resignation
Sutton, Teresa-Retirement

Classified

Applewhite, David-Resignation
Atkinson, Shabohia-Resignation
Freeman, Samantha-Resignation
Kersey, Valerie-Resignation
Smith, Sakeenah-Resignation
Stephenson, Karen-Retirement
Strickland, Pamela-Resignation

13. There being no further business at 9:52 p.m., Mr. Farmer made the motion, seconded by Mr. Mercer, to adjourn the meeting. The motion passed unanimously.

Christine L. Fitch
Dr. Christine L. Fitch, Chairman

Dr. Lane B. Mills, Secretary