MINUTES OF
THE WILSON COUNTY BOARD OF EDUCATION
SPECIAL MEETING
September 14, 2020

The Wilson County Board of Education held a Special Meeting on Monday, September 14, 2020, at 10:00 a.m. in the Administrative Offices, 113 N. Tarboro Street. The meeting was conducted virtually using the Zoom video conferencing platform. Chairman Dr. Christine Fitch called the meeting to order at 10:04 a.m. with the following members present:

Dr. Christine L. Fitch, Chairman
Henry E. Mercer, Vice-Chairman
Velma Barnes
Beverly Boyette
Gary Farmer
Debora Powell
Dr. Lane B. Mills, Secretary

Dr. Fitch participated in the meeting at the Administrative Offices. The other Board members participated in the meeting offsite. Mr. Breen was not able to participate in the meeting.

Others present or participating virtually were Associate Superintendent Dr. Cheryl Wilson, Assistant Superintendent of Human Resources Dr. Norris Parker, Assistant Superintendent of Administrative Services Dr. Ben Williams, Director of Maintenance Mark Letchworth, Wilson County Schools Athletic Director Jimmy Tillman, Principals (Eddie Doll, Nelson Johnston and Dr. Jonathan Tribula), Grant Writer and Special Projects Coordinator Renee Turner, Administrative Assistant for Instructional Services Maureen Hooper and Administrative Assistant to the Superintendent and Board Clerk Linda Horrison, as well as Board Attorney Brandon McPherson and *The Wilson Times* Reporter Drew Wilson.

After calling the meeting to order, Dr. Fitch asked for approval of the agenda. Ms. Powell made the motion, seconded by Mr. Mercer, that the agenda for the special meeting of September 14, 2020, be approved. The motion passed 5:1, with Ms. Boyette casting the dissenting vote.

Dr. Fitch led the Pledge of Allegiance, followed by a moment of silence.

The purpose of the meeting was to discuss athletic fields and track renovations at Beddingfield and Hunt High Schools; the North Carolina School Board Association Awards; 19 draft and revised policies; and five administrative regulations.

Under Athletic Fields and Track Renovations at Beddingfield and Hunt High Schools, David Adler, Don Paige and Dan Dodd with CPL Architecture Engineering participated in the Zoom meeting. At the March 9, 2020, Special Board Meeting, the Board selected CPL Architecture Engineering for track projects at Beddingfield and Hunt High Schools. At the May 11, 2020, Special Board Meeting, CPL Architecture Engineering presented four options to the Board that included: Option #1 – 6 Lane Track; Option #2 – 6 Lane Track with 8 Lane Sprints; Option #3 – 8 Lane Track; and Option #4 – 8 Lane Track, Full D Areas, Synthetic Turf Field. At the May 11 meeting, the Board voted to approve six lanes on the tracks at Beddingfield and Hunt High Schools and proceeding with the lights at the Fike

High School baseball field. The architecture firm provided an update to the Board and presented their revisions on the track projects for Option #1 – 6 Lane Tracks at Hunt and Beddingfield High Schools. CPL Architecture Engineering is working from a budget of $1.3 million, which is the remaining amount of funds from the Wilson County Commissioners' original $2 million allocation minus the completed paving project at Beddingfield High School and the anticipated cost of lights for the baseball field at Fike High School. The Board was asked to finalize the scope of the project and determine next steps.

Dr. Fitch turned the meeting over to Vice Chair Mr. Mercer for the purpose of receiving the report and carrying through the motions.

Ms. Boyette commented that at the May 11 meeting, the Board voted on six lane tracks, but the architects recommended eight lane tracks. She suggested that the Board members listen to the experts and again look at Option #3 – 8 Lane Track for Hunt and Beddingfield High Schools.

Dr. Fitch made the motion, seconded by Ms. Barnes, that the Board approve Option 1 as recommended by the architects. The motion passed 5:1, with Ms. Boyette casting the dissenting vote.

Mr. Mercer turned the meeting back over to Dr. Fitch.

Dr. Fitch asked Dr. Mills, Mr. Letchworth and Mr. Tillman to contact Musco Lighting to ensure that we are up to standards for lighting on the high school football fields. The fields at Beddingfield and Hunt High School have metal light poles. The lights at Fike High School are on wooden poles.

Under North Carolina School Boards Association (NCSBA) Awards, Dr. Fitch advised that the NCSBA annually solicits nominations from local boards of education for awards to be announced at the Annual Conference in November. The five awards are: Raleigh Dingman Award, County Commissioners of the Year Award, School Board Member Leadership Award, School Board Leadership Award and Award for Excellence in Educational Programs. All entries must be received by the NCSBA on or before September 30. Ms. Barnes made the motion, seconded by Mr. Farmer, that the Board nominate our County Commissioners for the County Commissioners of the Year Award for the NCSBA Conference. The motion passed unanimously. Ms. Powell made the motion, seconded by Mr. Farmer, that Henry Mercer be nominated for the Raleigh Dingman Award. The motion passed unanimously. Ms. Powell made the motion, seconded by Ms. Barnes, that the Board submit The Gentleman's Agreement for consideration of the Excellence in Educational Programs Award. The motion passed unanimously. Ms. Boyette made the motion, seconded by Mr. Farmer, that the Board submit a nomination for the School Board Leadership Award for continued education growth, as well as completing policy manual updates, and any other things that can be included for that award. The motion passed unanimously.

At 10:35 a.m., it was the Board's consensus to take a recess. The meeting reconvened at 11:05 a.m.

Under Policies to be Repealed, these policies and administrative regulations are being repealed by the Law Offices of Schwartz & Shaw, PLLC, to comply with North Carolina General Statutes and align with NCSBA and Wilson County School policies.
Mr. Mercer made the motion, seconded by Mr. Farmer, that the Board repeal the policies that have been recommended by the Administration and in your Board packets. The motion passed unanimously. The following policies and administrative regulation will be removed:

- Policy 1700, *Official School Spokesmen*
- Policy 3219, *Job Description of a Teacher*
- Policy 3243/4220, *Gifts to Employees*
- Policy 5034, *Moment of Silence*
- Policy 5040, *Organization of Instruction*
- Policy 5201, *Student Performances*
- Policy 5202, *Contests for Students*
- Policy 5301, *Class Size*
- Policy 5414, *Posting of Historical Documents*
- Policy 5420, *Resource Teachers*
- Policy 5500, *Home Visits*
- Policy 5531, *Acceleration*
- Policy 5532, *Summer School*
- Policy 5560, *Honorary High School Diplomas*
- Policy 6502, *Short-Term Suspension*
- Administrative Regulation 3515-R, *Religion in the Schools*

Under Proposed Draft/Revised Policies, the Board reviewed the revisions, which are necessary to align local Board policies with North Carolina General Statutes and NCSBA policies. Mr. McPherson and Ms. Cornetto provided legal guidance on the policies.
Ms. Cornetto joined the meeting at 11:33 a.m. Mr. McPherson left the meeting at 11:34 a.m.

The Board requested minor changes in the verbiage of the following policies, which will be presented at the next regular Board meeting as a second read with the recommended changes:

- Revised Policy 1610/7800, *Professional and Staff Development*
- Revised Policy 1710/4021/7230, *Prohibition Against Discrimination, Harassment and Bullying*
- Revised Policy 3620, *Extracurricular Activities and Student Organizations*
- Revised Policy 4340, *School-Level Investigations*
- Draft Policy 4362, *Requests for Readmission of Students Suspended for 365 Days or Expelled*

The Board did not request any changes to the following policies, which will be presented at the next regular Board meeting as a second read:

- Revised Policy 1320/3560, *Title I Parent and Family Engagement*
- Revised Policy 1720/4015/7225, *Discrimination, Harassment and Bullying Complaint Procedure*

- Draft Policy 1725/4035/7236, *Title IX Sexual Harassment – Prohibited Conduct and Reporting Process*
- Draft Policy 1726/4036/7237, *Title IX Sexual Harassment Grievance Process*
- Draft Policy 1750/7220, *Grievance Procedure for Employees*
- Revised Policy 4040/7310, *Staff-Student Relations*
- Revised Policy 4270/6145, *Concussion and Head Injury*
- Revised Policy 4331, *Assaults, Threats and Harassment*
- Draft Policy 5120, *Relationship with Law Enforcement*
- Draft Policy 5210, *Distribution and Display of Non-School Material*
- Draft Policy 5230, *Participation in Research Projects*
- Revised Policy 6120, *Student Health Services*
- Draft Policy 7360/8225, *Crowdfunding on Behalf of the School System*
- Draft Policy 9400, *Sale, Disposal and Lease of Board-Owned Real Property*

The Board requested changes to the following administrative regulation:

- Administrative Regulation 4230/7260/7262-R, *Guidelines for Preventing the Spread of Communicable Diseases*

The Board did not request changes to the following administrative regulations:

- Administrative Regulation 4230/7260/7262-E1, *Universal Precautions for Employees*
- Administrative Regulation 4270/6145-R1, *Management of Concussions and Head Injuries*
- Administrative Regulation 7360/8225-R, *Crowdfunding on Behalf of the School System*
- Revised Administrative Regulation 8210-R, *Grants and Funding for Special Projects*

There being no further business at 12:38 p.m., Mr. Farmer made the motion, seconded by Mr. Mercer, to adjourn the meeting. The motion passed unanimously.

Christine L. Fitch

Dr. Christine L. Fitch, Chairman

Dr. Lane B. Mills, Secretary