MINUTES OF
THE WILSON COUNTY BOARD OF EDUCATION
SPECIAL MEETING
August 10, 2020

The Wilson County Board of Education held a Special Meeting on Monday, August 10, 2020, at 1:00 p.m. in the Administrative Offices, 113 N. Tarboro Street. The meeting was conducted virtually using the Zoom video conferencing platform. Vice Chairman Henry Mercer called the meeting to order at 1:09 p.m. with the following members present:

Henry E. Mercer, Vice-Chairman
Velma Barnes
Beverly Boyette
Rhyan Breen
Gary Farmer
Debora Powell
Dr. Lane B. Mills, Secretary

Chairman Dr. Christine Fitch joined the meeting at 1:16 p.m. and participated at the Administrative Offices. The other Board members participated in the meeting offsite.

Others present or participating virtually were Associate Superintendent Dr. Cheryl Wilson, Assistant Superintendent of Human Resources Dr. Norris Parker, Assistant Superintendent of Administrative Services Dr. Ben Williams, Executive Director of Secondary Education David Lyndon, Executive Director of Technology Services Matthew Mayo, Administrative Assistant for Instructional Services Maureen Hooper and Administrative Assistant to the Superintendent and Board Clerk Linda Horrison, as well as Board Attorney Katie Cornetto. Also present was *The Wilson Times* Reporter Drew Wilson.

After calling the meeting to order, Mr. Mercer asked for approval of the agenda. Mr. Breen made the motion, seconded by Ms. Powell, that the agenda for the special meeting be approved. The motion passed unanimously.

Mr. Mercer led the Pledge of Allegiance, followed by a moment of silence.

The purpose of the meeting was to discuss 21 draft and revised policies; and the adoption of the revised regular Board meeting schedule.

Under Proposed Draft/Revised Policies, the Board reviewed the revisions, which are necessary to align local Board policies with North Carolina General Statutes and North Carolina School Boards Association policies. Ms. Cornetto provided legal guidance on the policies.

The Board requested minor changes in the verbiage of the following policies, which will be presented at the next regular Board meeting as a second read with the recommended changes:

- Draft Policy 3228/7323, *Use of Personal Technology to Conduct School Business*
- Draft Policy 4150, *School Assignment*
- Revised Policy 4230, *Communicable Diseases - Students*

- Draft Policy 4334/5035/7345, *Use of Unmanned Aircraft (Drones)*
- Draft Policy 5027/7275, *Weapons and Explosives Prohibited*
- Draft Policy 6125, *Administering Medicines to Students*
- Draft Policy 6524, *Network Security*
- Draft Policy 6560, *Disposal of Surplus Property*

The Board did not request any changes to the following policies, which will be presented at the next regular Board meeting as a second read:

- Draft Policy 1400, *Governing Principle – School Initiatives*
- Draft Policy 1500, *Governing Principle – Safe, Orderly and Inviting Environments*
- Draft Policy 1700, *Governing Principle – Removal of Barriers*
- Draft Policy 1800, *Governing Principle – Stewardship of Resources*
- Revised Policy 4250/5075/7316, *North Carolina Address Confidentiality Program*
- Draft Policy 5071/7351, *Electronically Stored Information Retention*
- Draft Policy 6100, *Goals of Student Health Services*
- Draft Policy 6110, *Organization of Student Health Services*
- Draft Policy 6120, *Student Health Services*
- Draft Policy 6402, *Participation by Historically Underutilized Businesses*
- Revised Policy 7241, *Drug and Alcohol Testing of Commercial Motor Vehicle Operators*

The Administration presented the following action items:

- Revised Policy 3460, *Graduation Requirements*, the Board recognizes the importance of setting rigorous graduation requirements to help ensure that students are receiving an education that will prepare them to be career and college ready and productive members of society. Ms. Barnes made the motion, seconded by Mr. Mercer and Ms. Boyette, that the Board approve Revised Policy 3460, *Graduation Requirements*. The motion passed unanimously.
- Revised Policy 7730, *Employee Conflict of Interest*, employees are expected to avoid engaging in any conduct that creates or gives the appearance to the public of creating a conflict of interest with their job responsibilities. Ms. Powell made the motion, seconded by Mr. Mercer, that we waive a second read and approve Policy 7730, *Employee Conflict of Interest*. The motion passed unanimously.
- Adoption of Revised Regular Board Meeting Schedule, Policy 2300, *Board Meetings*, states that the Superintendent shall keep on file the schedule of regular meetings with the predetermined time and place to conduct the business of the Board. The Board of Education meetings are scheduled to begin at 7:30 p.m. in the Boardroom. Due to COVID-19 and keeping with public health guidance, the Board will need to decide the time and place (virtually or face-to-face) for the next few Board meetings. Ms. Barnes made the motion, seconded by Ms. Powell, that the Board maintain a virtual meeting through the October Board meeting and make a

determination after that point as to how the Board will continue; that meaning, if the Board maintains the virtual format, the Board will meet at 4 p.m. in the afternoon. The motion passed unanimously.

There being no further business at 3:12 p.m., Mr. Farmer made the motion, seconded by Mr. Mercer, to adjourn the meeting. The motion passed unanimously.

Dr. Christine L. Fitch, Chairman

Dr. Lane B. Mills, Secretary