MINUTES OF
THE WILSON COUNTY BOARD OF EDUCATION MEETING
JUNE 6, 2022

The Wilson County Board of Education held its regular meeting on Monday, June 6, 2022, at 6:30 p.m. at the Administrative Office, 113 N. Tarboro Street. Chairman Christine L. Fitch called the meeting to order at 6:34 p.m. with the following members present:

Dr. Christine L. Fitch, Chairman
Henry E. Mercer, Vice Chairman
Velma Barnes
Beverly Boyette
Blake Boykin
Rhyan Breen
Debora Powell
Dr. Lane B. Mills, Secretary

The meeting was televised on Spectrum and Greenlight Channel 22; and livestreamed through the Wilson County Schools (WCS) YouTube Channel. The public could also view the meeting through links on the WCS Facebook, Instagram and Twitter pages and the WCS website.

Others present were Associate Superintendent Dr. Cheryl Wilson, Assistant Superintendent for Administrative Services Dr. Ben Williams, Director of Public Relations Amber Lynch and Administrative Assistant to the Superintendent and Board Clerk Linda Horrison, as well as Board Attorney Katie Cornetto and *The Wilson Times* Reporter Olivia Neeley. There were 14 citizens in attendance.

I. After calling the meeting to order, Dr. Fitch asked for an amendment to the agenda to add the June 2, 2022, Special Board Meeting minutes under item III, Approval of Minutes. Ms. Powell made the motion, seconded by Mr. Mercer, that the Board amend tonight's agenda to include the minutes of the June 2, 2022, Special Board Meeting. The motion passed unanimously, 7-0. Dr. Fitch asked for approval of the agenda. Ms. Powell made the motion, seconded by Mr. Mercer, that the Board approve the amended agenda for tonight's meeting of June 6, 2022. The motion passed unanimously, 7-0.

II. At Dr. Fitch's request, Mr. Breen led the Pledge of Allegiance which was followed by a moment of silence.

III. Dr. Fitch presented for approval the minutes of the May 16, 2022, Regular Board meeting and June 2, 2022, Special Board meeting. Dr. Fitch asked for approval of the minutes. Ms. Barnes made the motion, seconded by Ms. Boyette, that the Board approve the Regular Meeting minutes of May 16, 2022, and the Special Board Meeting minutes of June 2, 2022. The motion passed unanimously, 7-0.

IV. Under Chairman's Report, Dr. Fitch:
- Asked the Board to pause for a moment in their efforts for the children of Wilson County to remember the children and teachers of Robb Elementary School in Uvalde, Texas. She also asked everyone to remember the Board members of that

district as they make preparations for the future of the site and the best way to meet the needs of the affected students, families and community. Dr. Fitch added that WCS will continue to work with law enforcement and other partners on safety measures.

- Congratulated the WCS 2022-2023 Teacher of the Year finalists and the winner - Carrie Maravi from Fike High. The finalists were:
  - Leigh Anne Orr (Elm City Middle)
  - Sonja Hayes (Frederick Douglass Elementary)
  - Michelle Busby (Gardners Elementary)
  - Virginia Shreve (Hunt High)
  - Jessica Amerson (New Hope Elementary)
  - Abby Boykin (Springfield Middle)
  - Timothy Deans (Toisnot Middle)
  - Kimberly Wright (Wilson Early College Academy)
  - Tereasa Newton (Wells Elementary)
  - Carrie Maravi (Fike High)
- Congratulated the WCS 2022-2023 Principal of the Year finalists and the winner - Jennifer Parker from Darden Middle. The finalists were:
  - Kelly Thomas (Hearne Elementary)
  - Daniel Barnes (Lee Woodard Elementary)
  - Emily Chilton (Rock Ridge Elementary)
  - Annette Faison (Vick Elementary)
  - Jennifer Parker (Darden Middle)
- Congratulated the Class of 2022 from Beddingfield, Fike and Hunt high schools as they graduate on Saturday, June 11 at 9 a.m. She shared that the district is extremely proud of them for having weathered the changing learning environments of the last couple of years due to COVID-19. She added that their resilience will help prepare them for life's changing variables as they move forward to the military, work or college. She added that the graduation ceremonies already occurred at the two early colleges - Wilson Early College Academy and Wilson Academy of Applied Technology.
- Congratulated all students and staff on a successful school year. She added that the district will be offering a variety of programs this summer that will benefit students.

V. Under Superintendent's Report, Dr. Mills:

- Shared that the last day of school was Friday, June 3 and that he was so proud of our students and staff for all of their hard work this year. He said that he appreciates the support of families and the community and hopes that everyone has a safe and relaxing summer.
- Described the summer programs that are scheduled to begin in a few weeks - Summer Scholars, Read to Achieve, Bridge and Accelerator. Bridge and Accelerator are structured like summer camps and are for students in grades 6-12. The district recently re-opened registration for those two programs for interested families. Dr. Mills advised that more information can be found on the district website - wilsonschoolsnc.net - under Summer Launch 2022. The new registration deadline is June 10.
- Reminded the Board that the graduation ceremonies were scheduled for Saturday, June 11 at 9 a.m. for the Beddingfield, Fike and Hunt high school

seniors. The district is extremely proud of these students, and Dr. Mills shared that he is looking forward to seeing the graduates celebrating the special day with their families.

- Shared that on Wednesday, June 1, the district announced the 2022-2023 WCS Teacher and Principal of the Year winners. They were surprised at their schools and are both deserving. The Teacher of the Year is Carrie Maravi, a Spanish and IB Teacher at Fike High. Dr. Mills shared that he was recently in her classroom observing, and she is an amazing teacher. She is also a past recipient of the Pee Wee and Myrtle Owens Scholarship and will be a strong contender at the next level of the competition. The Principal of the Year is Darden Middle Principal Jennifer Parker. Dr. Mills joked that she was finally caught off guard when she was surprised with the news. Dr. Mills thanked everyone who was a part of the surprise committee, and the staff members who kept the secret and helped with all of the logistics to pull off the surprise. He also thanked the Wilson Education Partnership, Vester Auto Group and the owner of Brewmasters, Ruckus & Redemption and The Hub for providing prizes for the winners. The winners will now advance to the regional level of the statewide Teacher of the Year competition.
- Congratulated the seniors who received the Pee Wee and Myrtle Owens Scholarship. This year, there were seven recipients of the local scholarship. The Owens Scholarship provides funding so that the recipients can pursue a degree in education and then come back and teach for WCS. The scholarship program began in 1998 when Pee Wee and Myrtle Owens created a private trust, and it is one of the few trusts of its kind. Since that time, WCS has awarded 143 Owens Scholarships, which includes this year's recipients:
  - Emma Currie and Lillie Davis - Wilson Early College Academy
  - Jamiya Lamb and Emilie Moss - Beddingfield High
  - McKalyn Williams - Fike High
  - Jordan Hart and Lashela Thomas - Hunt High
- Announced that the district is gearing up for the 11th annual backpack drive to provide backpacks to students in need through generous donations from our community. Like last year, the backpacks will be available at the schools prior to the first day, and staff will make sure that the students most in need of a backpack receive one. Chick-fil-A is one of the main sponsors of the drive, and they are holding their Bucks for Backpacks event to celebrate Owner/Operator Christy Proctor's birthday on June 23. More information will be shared on our district website and social media sites this week.
- Shared that he had received an email a few days ago from Renee Bunn, a teacher from Rock Ridge Elementary, that showcases what makes our staff so special. Ms. Bunn shared that a few weeks ago, the second grade was on a field trip at the Durham Museum of Life and Science. When they were about to board the buses, she fell and hit her eye on a picnic table. The other teachers, bus drivers and a museum worker rushed to make sure she was okay. They took care of her and also made sure to look after her students. They also contacted Principal Emily Chilton. When Ms. Chilton heard what had happened, she dropped everything she was doing and headed that way to meet Ms. Bunn at Immediate Care. Ms. Bunn shared that Ms. Chilton went above and beyond what was expected of her and would not leave her side at Immediate Care and the ER. She told Ms. Bunn that staying with her was the only place that she

needed to be. Ms. Bunn said that words cannot express how much she appreciated what Ms. Chilton and all of the other staff members did for her. She wrote, "I ended up with a very black eye, but what stood out more is how everyone pulled together, and I wanted to share with you what great staff we have in Wilson County." Things like this happen all the time in our system, Dr. Mills shared. We often hear about things that don't go well but there is so much that does go well.

- Congratulated Assistant Superintendent of Administrative Services Dr. Ben Williams for being selected as a 2022 Dr. Samuel Houston Leadership Award Winner. This annual award is presented to graduates of the Aspiring Superintendent Program through the NC School Superintendents' Association and the NC Alliance for School Leadership Development.
  Dr. Williams was one of four winners from among the 25 participants in the Aspiring Superintendent Program this year. He has 22 years of experience in education and began his career as a high school social studies teacher and coach for Johnston County Schools and moved up the ranks as an assistant principal, principal, area superintendent and interim superintendent. He accepted his current position with WCS in July 2020. Dr. Mills stated,
  "Dr. Williams is an incredible asset to our district and is most deserving of this award. He represented us well in the program and in everything he does. He is a skilled and dedicated leader, and I am proud and thankful to have him as a part of our WCS family. He understands that relationships are paramount, and he works tirelessly for our students, staff, families and community."

VI. Under Public Input, at 6:54 p.m., six people from the public began addressing the Board during this portion of the meeting. Public Input ended at 7:13 p.m. It was the Board's consensus to have the Administration respond to the speakers.

VII. Under Administrative Services – Committee Chair Mr. Mercer, shared that the committee met today to discuss information and action items.

Information Items

A. Under Transportation Updates and Walk Zones, the Administration presented updates on the Transportation Department's progress for 2021-2022 that included adding a coordinator position to the Transportation Information Management System (TIMS) Department to allow more time to focus on bus routing and logistics; and improving the substitute process and making it more efficient. Dr. Williams shared that three office positions were dissolved into one position; and there was a reduction in the fleet of buses. Dr. Williams also presented the updated school walk zones. The Transportation Department evaluated the walk zones at every school and addressed issues at three schools - Wells Elementary, Hearne Elementary and Forest Hills Middle. The walk zones at those three schools are being reduced because of growing areas, traffic and safety concerns. Many students who used to walk will now have the option to ride a bus. New cameras have been installed on all buses that show the exterior and interior of the buses.

B. Under Contracts Requiring Board Notification – Administrative Services, Board Policy 6420, *Contracts with the Board*, states that the Superintendent is

authorized to enter into contracts involving amounts up to $90,000, and at least monthly, the Superintendent shall report to the Board all contracts approved by the Superintendent that exceed $30,000. The following contract, which is less than $90,000, has been approved by Dr. Mills: Johnson Controls, for the fire alarm and sprinkler annual inspections, in the amount of $42,106.99, pending legal review.

C. Under WCS COVID-19 Updates, the Administration presented to the Board an update on COVID-19 cases and protocols. Dr. Williams shared that at the time of the Board meeting, there were 17 active COVID-19 cases (nine staff members and eight students) compared to 15 active cases at the time of last month's meeting. Dr. Williams also shared that the Wilson County Health Department reported that, according to the CDC, our community transmission remains low.

Action Items

A. Under Face Coverings, a state law went into effect August 30, 2021, requiring school boards to vote monthly on their masking policies. At the last Board meeting, the Board adopted a resolution in support of face masks being optional for students, staff and guests in schools and district buildings. Mr. Mercer made the motion, seconded by Mr. Breen, that the full Board approve the face coverings resolution as has been accepted in previous months and last passed at our May meeting. The motion passed unanimously, 7-0.

B. Under 2022-2023 Facility Rental Fees, the Administration presented the proposed fees beginning July 1, 2022. The proposed facility rental fees are based on the current utility costs and have not changed from what they are this year. Mr. Mercer made the motion, seconded by Mr. Breen, that the 2022-2023 Facility Rental Fees plan, as presented by the Administration, be approved. The motion passed unanimously, 7-0.

C. Under Contracts Requiring Board Approval – Administrative Services, Board Policy 6420, *Contracts with the Board*, states that any contract for materials, equipment, or service involving expenditures in excess of $90,000 must be reviewed by the Board attorney and approved in advance by the Board unless provided otherwise in Board Policy. The following contracts exceed $90,000 and require Board approval:

- White House Transit, LLC, for providing safe and efficient transportation of certain students designated by WCS to receive special transportation services, in the amount not to exceed $400,000, for the 2022-2023 school year;
- Synovia Solutions, for GPS tracking for WCS buses, in the amount of $73,272 annually for five years, for a total of $361,360;
- READY Contractors, for overseeing the removal of asphalt and subgrade; general grading; 8" ABC stone; 2" overlay and edge mill; striping and speed bumps for Elm City Middle, in the amount of $211,246.50, pending legal review;
- Progressive Design Collaborative, Ltd., for HVAC design services for Beddingfield High, in the amount of $215,000, pending legal review.

Mr. Mercer made the motion, seconded by Mr. Boykin, that the Board approve the contracts for White House Transit, LLC, Synovia Solutions, READY Contractors and Progressive Design Collaborative, Ltd., as presented by the Administration. The motion passed unanimously, 7-0.

D. Under Continuing Budget Resolution 2022-2023, the Administration requested the Board adopt an interim budget for the purpose of paying salaries and ordinary expenses of the school system until the 2022-2023 budget is adopted. General Statute (G.S.)115C-434, allows the Board to authorize the superintendent to expend funds at the 2021-2022 budgeted level until the adoption of the 2022-2023 budget resolution. Mr. Mercer made the motion, seconded by Ms. Powell, that the Board approve the Continuing Budget Resolution for 2022-2023 as presented. The motion passed unanimously, 7-0.

E. Under 2021-2022 Budget Amendments, the Administration presented budget amendments that represent the 2021-2022 State Public School Fund, Federal Fund, School Nutrition Fund and Local Special Revenue budgets ending June 30, 2022. General Statute 115C-434 authorizes the Board of Education to make appropriations for the budget year. Mr. Mercer made the motion, seconded by Mr. Breen, that the Board approve Budget Amendments 105-State Public School Fund, 305-Federal Fund, 502-School Nutrition Fund and 804-Local Special Revenue Fund. The motion passed unanimously, 7-0.

F. Under Superintendent Authorization to Approve Year End Budget Amendments, the Administration recommended that the Superintendent be authorized to make necessary budget adjustments to balance the budget ending June 30, 2022. General Statute 115C-424 authorizes the Board of Education to make appropriations for the budget year. Mr. Mercer made the motion, seconded by Mr. Breen, that the Board authorize the Superintendent to approve Year End Budget Amendments. The motion passed unanimously, 7-0.

G. Under Request for Qualifications – Architectural Services for High School Auditoriums, Science Labs and Security Vestibules, WCS solicited qualification proposals to perform renovations for architectural services for the high school auditoriums, science labs and security vestibules. The Administration presented Request for Qualifications (RFQs) for the following firms: Skinner Farlow Kirwan Architecture, CPL Architecture Engineering Planning and HH Architecture. During discussion, Ms. Boyette questioned why an architect was needed for renovations of the high school auditoriums and if any of the RFQs were submitted by minority firms. Ms. Cornetto advised the Board that construction is required to be approved by the state. Renovations of the high school auditoriums involve more than replacing the carpet, which is standard. Based on general statutes, the district must have an architect for renovations that have a comprehensive list, such as acoustics, seating, safety issues, etc. Dr. Williams shared to the best of his knowledge; no minority firms submitted RFQs. After future discussion, Mr. Boykin shared that he would recommend Skinner Farlow Kirwan Architecture to perform renovations for architectural services because HH Architecture went significantly over budget with an ongoing project at Wilson Community College; and CPL Architecture

Engineering Planning is currently working on the track at Beddingfield High and got off to a rough start until a new person came onboard. Ms. Boyette shared that in light of Skinner Farlow Kirwan Architecture going over budget on projects in Wilson County and other areas, she would not be in favor of them. Mr. Mercer made the motion, seconded by Mr. Boykin, that the firm of Skinner Farlow Kirwan be approved for the architectural services for the auditoriums, science labs and security vestibules for the high schools. The motion passed 5:2, with Ms. Boyette and Mr. Breen casting the dissenting votes.

H. Under Request for Qualifications – Architectural Services for Hunt High School Track and ADA Upgrades, WCS solicited qualification proposals to perform renovations for architectural services for the Hunt High School track and ADA updates. The Administration presented RFQs for the following firms: CPL Architecture Engineering Planning and CHA Consulting, Inc. Mr. Mercer made the motion, seconded by Mr. Boykin, that for the architecture services for Hunt High School track and ADA upgrades, the architect firm of CPL be approved. The motion passed unanimously, 7-0.

Under Committee Reports/Instructional Services – Committee Chair Dr. Fitch shared that the committee met today to discuss information and action items.

Information Items

A. Under Contract Requiring Board Notification – Instructional Services, Board Policy 6420, *Contracts with the Board*, states that the Superintendent is authorized to enter into contracts involving amounts up to $90,000, and at least monthly, the Superintendent shall report to the Board all contracts approved by the Superintendent that exceed $30,000. The following contract, which is less than $90,000, has been approved by the Superintendent: Scribbles Software, for annual software applications, in the amount of $54,100. Scribbles handles transcribing and storage of records/data for students.

B. Under Consolidated Programs Application Overview (Titles I, II, III and IV), the Administration presented an overview of funding utilized during the 2022-2023 school year. Title I funds will be used for schools with the highest percentages of children from low-income families; Title II funds will be used for Teacher & Leadership Development/Equity; Title III funds will be used for English Learners; and Title IV funds will be used for Student Support and Academic Enrichment.

C. Under Revised Policy 5240, *Advertising in the Schools* – First Reading, the Wilson County Board of Education is in the process of reviewing all of its policies. The policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and North Carolina School Board Association (NCSBA) policies.

D. Under Revised Policy 6220, *Operation of School Nutrition Services* – First Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies. The Board requested minor changes to this policy.

E. Under Revised Policy 7620, *Payroll Deductions* – First Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies.

F. Under Revised Policy 7810, *Evaluation of Licensed Employees* – First Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies.

G. Under Revised Policy 7815, *Evaluation of Non-Licensed Employees* – First Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies.

H. Under Revised Policy 8320, *Depositories* – First Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies.

I. Under Revised Policy 9400, *Sale, Disposal and Lease of Board-Owned Real Property* – First Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies.

Dr. Fitch turned the meeting over to Mr. Mercer to carry through the motions.

Action Items

A. Under Contract Requiring Board Approval – Instructional Services, Board Policy 6420, *Contracts with the Board*, states that any contract for materials, equipment, or service involving expenditures in excess of $90,000 must be reviewed by the Board attorney and approved in advance by the Board unless provided otherwise in Board Policy. The following contract exceeds $90,000 and requires Board approval: Greenlight, for Wide Area Network (WAN) Contract Awarded, at no cost to the district. The service cost of $117,264 a year, for a total of $9,072 on a 60-month contract, is being funded through the state and e-rate. Dr. Fitch made the motion, seconded by Ms. Barnes, that the full Board approve the Greenlight contract that in reality has no actual cost to the school system. The motion passed unanimously, 7-0.

B. Under Academically and Intellectually Gifted (AIG) Plan, the WCS AIG plan will extend from the 2022-2023 school year to the 2024-2025 school year. The AIG plan was updated and revised by the AIG Advisory Board using survey data, feedback and support from the NC Department of Public Instruction. The main focus of the plan is to serve more underrepresented populations. The criteria for identifying students has been revised to help meet the needs of a greater number of students. The final plan will include more information on the measurability in terms of the underrepresented populations of our system. The Board requested some minor changes that will be incorporated into the final plan before submission. Dr. Fitch made the motion, seconded by Ms. Barnes, that the full Board approve the Academically and Intellectually Gifted Plan with the requested changes. The motion passed unanimously, 7-0.

C. Under New High School Course Offerings, the Administration presented new high school courses for the 2022-2023 school year. The new courses will be incorporated into the high school curriculum offerings. These courses address student interest and strengthen the WCS curriculum offerings. The following proposed courses available to students in grades 11-12 were presented to the Board for approval: Drone Technology I; and Esports Gaming and Industry I. Dr. Fitch made the motion, seconded by Mr. Breen, that the full Board approve the two new courses, Drone Technology I and Esports Gaming and Industry I, into the high school curriculum as recommended by the Administration. The motion passed unanimously, 7-0.

D. Under Career and Technical Education (CTE) Local Plan, the CTE budget for 2022-2023 will focus on:
   - providing certification opportunities for students in Drafting, Accounting, Agricultural Mechanics, Animal Science, Horticulture, Marketing, Foods, Microsoft, OSHA safety, Adobe and Automotive Technology
   - providing resources to improve literacy initiatives through the CTE curriculums
   - providing virtual job shadowing opportunities;
   - continuing to supply funding for a virtualization platform to allow students to access files and programs remotely;
   - continuing to fund all CTE positions, including 50.5 teachers, three Career Development Coordinators and one Work-based Learning Coordinator;
   - continuing to fund expenses for instructional supplies and Career and Technical Student Organizations (CTSO) opportunities for all programs;
   - implementing a stand-alone Drone Technology course to be offered at all high schools;
   - implementing a stand-alone Esports Gaming and Industry course, to be paired with a competitive Esports team

   In 2021-2022, CTE enrollments were 2,970 at the middle school level and 4,047 at the high school level. Of those students, 103 participated in work-based learning placements, including job-shadowing, internships and co-ops; and 10 were teacher interns. Thirty-nine local businesses partnered with WCS to place students at their companies.

   Dr. Fitch made the motion, seconded by Ms. Barnes, that the full Board approve the Career and Technical Education Local Plan as recommended by the Administration. The motion passed unanimously, 7-0.

E. Under Revised 2021-2022 Traditional Calendar, due to inclement weather, the Administration is recommending the adoption of a revised calendar. The revisions include changing Friday, May 20, 2022, from an Instructional day to a Non-instructional Day, and Monday, June 13, 2022, becoming an optional teacher workday. Dr. Fitch made the motion, seconded by Ms. Barnes, that the full Board approve the revised 2021-2022 traditional calendar as recommended by the Administration. The motion passed unanimously, 7-0.

F. Under Revised Policy 2121, *Board Member Conflict of Interest* – Second Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies.

G. Under Revised Policy 2210, *Duties of Officer* – Second Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies.

H. Under Revised Policy 2410, *Policy Development* – Second Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies. Upon approval, the following policies will be repealed: Policy 2420, *Adoption of Policies*; Policy 2440, *Policy Review and Evaluation*; and Policy 2450, *Suspension of Board Policies.*

I. Under Revised Policy 2430, *Dissemination and Preservation of Policies* – Second Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies.

J. Under Revised Policy 2600, *Consultants to the Board* – Second Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies.

K. Under Revised Policy 4110, *Immunization and Health Requirements for School Admission* – Second Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies.

L. Under Revised Policy 6402/9125, *Participation by Minority Businesses* – Second Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies. During the first reading at the last Board meeting, the Board requested that Policy 6402, *Participation by Historically Underutilized Businesses* and Policy 9125, *Participation by Minority Businesses*, be merged.

M. Under Revised Policy 7540, *Voluntary Shared Leave* – Second Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies.

N. Under Revised Policy 7550, *Absence Due to Inclement Weather* – Second Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies.

Dr. Fitch made the motion, seconded by Mr. Boykin, that the aforementioned revised policies be approved and any policies that need to be removed because of this action be done. The motion passed unanimously, 7-0.

Mr. Mercer turned the meeting over to Dr. Fitch.

VIII. Under Discussion/Action items – the Administration shared the following items:

A. Under Wilson Community College Board of Trustees Appointment, the Board has one appointment to make each year to the Wilson Community College Board of Trustees. Kenneth Jones' term expires this year. Mr. Jones has indicated that he is interested in serving another term on the Wilson Community College Board of Trustees. The Board was advised that any additional nominations for this appointment were to be submitted by May 27 to the Superintendent's Office. The Superintendent's Office did not receive any additional nominations. Ms. Boyette made the motion, seconded by Mr. Mercer, that the Board approve the name of Kenneth Jones for a term to run until June 30, 2026, on the Wilson Community College Board of Trustees. The motion passed unanimously, 7-0. To further the communication between the two Boards, it is proposed that on an annual basis the WCS Trustee appointees to Wilson Community College meet with the Wilson County Board of Education to share any information that will assist each body going forward.

B. Under Contract Requiring Board Approval – Human Resources Services, Board Policy 6420, *Contracts with the Board*, states that any contract for materials, equipment, or service involving expenditures in excess of $90,000 must be reviewed by the Board attorney and approved in advance by the Board unless provided otherwise in Board Policy. The following contract exceeds $90,000 and requires Board approval: AmTrust North America for Worker's Compensation, in the amount of $149,846. Ms. Barnes made the motion, seconded by Ms. Boyette, that the Board approve AmTrust North America for worker's compensation services insurance in the amount of $149,846. The motion passed unanimously, 7-0.

IX. At 8:10 p.m., Ms. Barnes made the motion, seconded by Ms. Boyette, that the Wilson County Board of Education go into closed session to consider confidential personnel matters as provided in N.C.G.S. 143-318.11(a)(1) and (6) and 115C-319 through 321; to consider confidential student matters as provided in N.C.G.S. 143-318.11(a)(1) and N.C.G.S. 115C-402 and the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; to formulate plans relating to the emergency response to incidents of school violence pursuant to G.S. 143-318.11(a)(8); to establish or give instructions concerning the Board of Education's negotiating position concerning a potential acquisition and/or lease of real property, as provided in N.C.G.S. 143-318.11(a)(5); and to consult with the Board of Education attorney to preserve the attorney-client privilege as provided in N.C.G.S. 143-318.11(a)(3). The motion passed unanimously, 7-0.

At 9:55 p.m., Ms. Boyette made the motion to reconvene to open session. The motion, seconded by Mr. Mercer, passed unanimously, 7-0.

X. Reporting from closed session, Ms. Barnes made the motion, seconded by Mr. Breen, that the Board of Education approve the closed session minutes of the May 16, 2022, meeting, but do not release the minutes for public inspection because of confidential personnel matters. The motion passed unanimously, 7-0.

Ms. Boyette made the motion, seconded by Mr. Breen, that the Board approve the Inter-District Reassignment Requests, but do not release for public inspection due to confidential student records. The motion passed unanimously, 7-0.

Ms. Barnes made the motion, seconded by Mr. Breen, that the Board of Education approve personnel recommendations, as presented by the Administration. The motion passed unanimously, 7-0.

ACTION ITEMS

The Board approved the following certified and classified positions, and attached list of Summer Learning Program temporary employment contracts.

E = Emergency License – One-year non-renewable license. Not an option for those who have already completed a college education program. Has 18 hours of related coursework. Experience and graduate pay.

I = Interim – Temporary or provisional (certified) hire.

P = Permit to Teach – Replaces emergency license. One-year non-renewable license. Has less than 18 hours of related coursework. Paid on A-00 scale.

R = Residency License – Replaces lateral entry. One year with the option to renew twice. Three-year max. Enrolled in a college education program. Has 24 semester hours of related coursework. Experience and graduate pay.

V = Volunteer – Offers to undertake a position without monetary compensation.

Administrative

Baggett, Cheryl-Executive Director of Student Services
Harris, Erin-Assistant Director of Exceptional Children
Lyndon, David-Principal

Administrative – For Information

Sullivan, Wendy-Director of Safety & Security
Walker, Corey-Director of Equity and Inclusion

Certified

Holloway, James-JROTC Teacher

Classified

Bissette, Lauren-Teacher Assistant/Bus Driver

Coaches

Barron, Douglas-Girls Soccer

INFORMATION ITEMS

The Board received the following personnel list as information.

Administrative

Parker, Dr. Norris-Resignation

Certified

Anderson, Hatalee-Resignation
Andres, Ana-Resignation
Applewhite, Jessica-Resignation
Bane, Riley-Resignation
Britt, Jordan-Resignation
Crayton, Amy-Resignation
Dunn, Jamie-Resignation
Edmundson, Buck-Resignation
Ellis, Alicia-Resignation
Foley, Katherine-Resignation
Greene, Betty-Retirement
Howell, Karen-Resignation
Jackson, Marquyse-Resignation
Jobe, Yvette-Retirement
Jones, Janet-Resignation
Matthews, Derek-Resignation
Shepard, Erin-Resignation
Stokes, Rebecca-Resignation
Twisdale, Gail-Retirement
VanDyke, Mikala-Resignation
White, Michelle-Resignation

Classified

Hale, Martha-Retirement
Holt, Margaret-Retirement
Trueheart, Tamara-Resignation
Willoughby, Tawana-Resignation

XI. There being no further business at 9:57 p.m., Mr. Breen made the motion, seconded by Mr. Mercer, to adjourn the meeting. The motion passed unanimously, 7-0.

Dr. Christine L. Fitch, Chairman

Dr. Lane B. Mills, Secretary