MINUTES OF
THE WILSON COUNTY BOARD OF EDUCATION MEETING
AUGUST 15, 2022

The Wilson County Board of Education held its regular meeting on Monday, August 15, 2022, at 6:30 p.m. at the Administrative Office, 113 N. Tarboro Street. Chairman Christine L. Fitch called the meeting to order at 6:32 p.m. with the following members present:

Dr. Christine L. Fitch, Chairman
Henry E. Mercer, Vice Chairman
Velma Barnes
Beverly Boyette
Blake Boykin
Rhyan Breen
Debora Powell
Dr. Lane B. Mills, Secretary

The meeting was televised on Spectrum and Greenlight Channel 22; and livestreamed through the Wilson County Schools (WCS) YouTube Channel. The public could also view the meeting through links on the WCS Facebook, Instagram and Twitter pages and the WCS website.

Others present were Associate Superintendent Dr. Cheryl Wilson, Assistant Superintendent for Instructional Services Robin May, Assistant Superintendent for Administrative Services Dr. Ben Williams, Director of Public Relations Amber Lynch and Administrative Assistant to the Superintendent and Board Clerk Linda Horrison, as well as Board Attorney Katie Cornetto and *The Wilson Times* Reporter Olivia Neeley. There were 9 citizens in attendance. Due to illness, Ms. Boyette participated in the meeting remotely using the Google Meet platform.

I. After calling the meeting to order, Dr. Fitch amended the agenda under Administrative Services Committee by adding Contract Requiring Board Notification as an information item and under Instructional Services Committee by moving information item, Revised Policy 4240/7312, *Child Abuse, Human Trafficking, and Related Threats to Child Safety – Reporting, Investigation, and Training* – First Reading, to an action item. Dr. Fitch asked for approval of the agenda. Ms. Powell made the motion, seconded by Mr. Mercer, that the agenda be approved with the stated changes that were made. The motion passed unanimously, 7-0.

II. At Dr. Fitch's request, Ms. Barnes led the Pledge of Allegiance which was followed by a moment of silence.

III. Dr. Fitch presented for approval the minutes of the July 18, 2022, Regular Board meeting. Dr. Fitch asked for approval of the minutes. Ms. Barnes made the motion, seconded by Mr. Breen, that the minutes of July 18, 2022, Regular Board meeting, be approved. The motion passed unanimously, 7-0.

IV. Under Good News Presentations, Dr. Mills, with the assistance of Ms. Barnes, recognized Martha Levey for her selection as an NCBOLD Ambassador through the NC Department of Public Instruction (NC DPI). Ms. Levey spent the month of July traveling to different school districts in the region to lead workshops on digital teaching and learning. In the sessions, teachers learned best practices on how to implement technology in ways that create meaningful learning experiences for their students. To be selected as an NCBOLD Ambassador, Ms. Levey had to submit a proposal to the NC DPI. Her proposal focused on how teachers can use Breakout E.D.U. Boxes and Google Forms to design their own breakout activities. She represented WCS well and her expertise benefitted hundreds of educators. At the NCBOLD event held at Hunt High on July 13, there were 200 educators from across the North Central region in attendance. Ms. Levey was the media coordinator at Vick Elementary this past school year and earlier this month, she transitioned into a role with our Technology Department as a member of the Digital Teaching and Learning team.

V. Under Chairman's Report, Dr. Fitch:

- Thanked Vester Auto Group for its donation of 1,010 backpacks to the WCS Operation Backpack drive. Donations to the 11th annual drive from businesses and individuals in the community have helped students be better prepared with the needed supplies for a successful school start. She shared that the Board is grateful for the community's support.
- Welcomed employees for the 2022-2023 school year and wished them a successful year. She extended a special greeting of welcome to the first-year teachers and everyone new to the WCS family. Dr. Fitch shared that teachers will be participating in a Back-to-School Conference at Fike High on August 24.
- Shared that August 29 is the first day for traditional schools.

VI. Under Superintendent's Report, Dr. Mills:

- Thanked all staff members who were involved in the Summer Launch programs. The programs included Summer Scholars, Read to Achieve, Bridge and Accelerator.
- Welcomed more than 50 new teachers to the district. The teachers will be attending Beginning Teacher Orientation this week led by Human Resource Coordinator for Beginning Teacher Support Sherri Jernigan. Dr. Mills wished them all a successful school year.
- Shared that a week from today, all staff will return to our traditional schools to prepare for students to return the following week on August 29. He thanked staff members for their continued commitment to our students.
- Shared that the Open House and Orientation schedule is located on the WCS website and on our social media sites. Families will also receive phone messages from principals with that information. Those events are scheduled throughout the week of August 22.
- Shared that information was provided about free and reduced lunch applications and the process for having certain fees waived, such as technology and Driver Education fees. That information can also be found on the WCS website and our social media sites. Principals have also been sharing this information with families.

- Reminded families who have a child starting kindergarten that they do not have to wait until Open House or the first day of school to register their child. They can go online to our district website and click the Enrollment tab to complete the process online. They can also call the school and schedule a time to enroll in person. This process also applies to families who are new to the district and need to enroll a child in any grade - not just kindergarten.

  At 6:46 p.m. Ms. Barnes left the meeting.

- Shared that the Operation Backpack Drive has ended. The Maintenance and Public Relations Departments are busy delivering backpacks to schools so that staff can distribute them to students in need prior to the first day of school. Donations are still being accepted because students need backpacks throughout the year. For donation information, visit the district website or contact Ms. Lynch. Dr. Mills shared that this is the 11th year of the drive, and the community has been supportive in reaching our goal of collecting 3,000 backpacks. He shared that the district is grateful for the monetary donations and backpack donations. Dr. Mills thanked Vester Auto Group for their donation of 1,010 backpacks. He shared that Vester is always one of our top donors, and we appreciate their continued support and commitment to our students.

  At 6:47 p.m. Ms. Barnes returned to the meeting.

- Asked the Board about scheduling a joint meeting in the fall with the Wilson County Board of Commissioners at the Agriculture Center. The meeting will allow everyone to catch up on projects and get ahead of the holidays and budget process. It was the Board's consensus to schedule a meeting on October 5 or 6.

VII. Under Public Input, at 6:52 p.m., three people from the public began addressing the Board during this portion of the meeting. Public Input ended at 7:01 p.m. It was the Board's consensus to have the Administration respond to the speakers.

VIII. Under Administrative Services – Committee Chair Mr. Mercer, shared that the committee met today to discuss information and action items.

Information Item

A. Under Proposed School-Aged Care Enrichment Program Pay Scale, the Administration presented a salary schedule for Before-School Care and After-School Care Site Directors, Assistants and Student Assistants. The last pay adjustment was received during the 2016-2017 school year. The School-Aged Care Enrichment programs are self-sufficient.

B. Under School Consolidation Update, the Administration presented an update from the closure of Winstead Elementary and Toisnot Middle. The school zone lines for Vinson-Bynum Elementary, Vick Elementary, Hearne Elementary, Elm City Middle, Forest Hills Middle and Darden Middle have been adjusted to incorporate students from the school closures. Bus routes have been created based on the new school zones. The updated school zone lines for Vinson-Bynum Elementary, Vick Elementary, Hearne Elementary, Elm City Middle,

Forest Hills Middle and Darden Middle have been sent by the Transportation Department to NC DPI. The Maintenance Department is in the process of coordinating with receiving schools to clean out rooms that will be needed to accommodate additional students. The department is also in the process of coordinating with receiving schools to identify additional furniture needs at those schools. The Maintenance Department is relocating the Technology Department from Darden Middle to Toisnot Middle, to provide space at Darden Middle for additional students. This has required some construction in the spaces the Technology Department will occupy at Toisnot Middle. The staff members from Toisnot Middle and Winstead Elementary have been reassigned to other schools.

C. Under Contract Requiring Board Notification – Administrative Services, Board Policy 6420, *Contracts with the Board*, states that the Superintendent is authorized to enter into contracts involving amounts up to $90,000, and at least monthly, the Superintendent shall report to the Board all contracts approved by the Superintendent that exceed $30,000. The following contract, which is less than $90,000, has been approved by Dr. Mills: Progressive Design Collaborative, Ltd., for the design services of two chillers at Beddingfield High, paid with ESSER III funds, in the amount of $34,750.

Action Items

A. Under Contracts Requiring Board Approval – Administrative Services, Board Policy 6420, *Contracts with the Board*, states that any contract for materials, equipment, or service involving expenditures in excess of $90,000 must be reviewed by the Board attorney and approved in advance by the Board unless provided otherwise in Board Policy. The following contracts exceed $90,000 and require Board approval:
   - Allred Mechanical Services, for the installation of two chillers to replace the chiller at Beddingfield High, using ESSER III funding, in the amount of $700,000.
   - Allred Mechanical Services, for Forest Hills Middle HVAC renovations, using ESSER III funding, in the amount of $2,792,700.
   - CPL Architecture Engineering Planning, for design fee, engineering fee and construction administration for the renovation of outdoor athletic bathroom facilities, concession stand and track (expanding from six to eight lanes) for Hunt High. This is the same scope as the Beddingfield High track project, in an amount not to exceed $170,000.
   - Skinner Farlow Kirwan Architecture, for design fee, engineering fee and construction administration for the construction of Frederick Douglass Elementary, in the amount of $1,969,191.
   - Skinner Farlow Kirwan Architecture, for design fee, engineering fee and construction administration for the construction of security vestibules at Fike High and Hunt High; the renovation of the auditoriums at Beddingfield High, Fike High and Hunt High; and the renovations of the science labs at Beddingfield High, Fike High and Hunt High. The architect compensation is based on the construction cost. The estimated construction cost for under $4,000,000 is 8.5% and for the range of $4,000,000 - $12,000,000 is 7%.

- Utica National Insurance Group, for general liability insurance, company package - renewal policy; graphic arts insurance company umbrella - renewal policy, in the amount of $154,288.

Ms. Boyette asked questions about the classroom and other areas of space at Frederick Douglass Elementary. The Administration shared that the documents regarding the construction of Frederick Douglass Elementary are a starting point at this time and further discussions can occur. In the future, the Board may want to discuss a standardized elementary school model template that can be used when building additional schools.

Mr. Mercer made the motion, seconded by Ms. Powell, that the Board approve the six aforementioned contracts with Allred Mechanical Services, CPL Architecture Engineering Planning, Skinner Farlow Kirwan Architecture and Utica National Insurance Group as presented by the Administration. The motion passed unanimously, 7-0.

B. Under Needs-Based Public School Capital Fund Grant Application – New Frederick Douglass Elementary, the Administration is requesting approval from the Board to complete the Needs-Based Public School Capital Fund Grant Application for construction of a new Frederick Douglass Elementary School. A copy of the application was shared with the Board. Mr. Mercer made the motion, seconded by Mr. Boykin, that the Board approve the Needs-Based Public School Capital Fund Grant Application form for construction of a new Frederick Douglass Elementary School as presented by the Administration to be completed. The motion passed unanimously, 7-0.

C. Under 2022-2023 Budget Resolution, the Administration presented the 2022-2023 State Public School Fund, Current Expense Fund, Federal Fund, Capital Outlay Fund, Child Nutrition Fund, Trust and Agency Fund, Before/After School Care Program Fund and Local Special Revenue budgets. Mr. Mercer made the motion, seconded by Mr. Breen, that the Board approve the 2022-2023 budget resolution as presented by the Administration. The motion passed unanimously, 7-0.

Under Committee Reports/Instructional Services – Committee Chair Dr. Fitch shared that the committee met today to discuss information and action items.

Information Items

A. Under Contracts Requiring Board Notification – Instructional Services, Board Policy 6420, *Contracts with the Board*, states that the Superintendent is authorized to enter into contracts involving amounts up to $90,000, and at least monthly, the Superintendent shall report to the Board all contracts approved by the Superintendent that exceed $30,000. The following contracts, which are less than $90,000, have been approved by the Superintendent:
    - Behavior Consultation & Psychological Services, PLLC, for behavior consultation, observations, staff training and other related services, in an amount not to exceed $80,000.
    - ClassLink, for annual subscriptions, in the amount of $39,670.

B. Under Revised Policy 3102, *Online Instruction* – First Reading, the Wilson County Board of Education is in the process of reviewing all of its policies. This policy is being revised by the law firm of Poyner and Spruill, LLP, to comply with general statutes and align with the North Carolina School Board Association (NCSBA) policies.

C. Under Administrative Regulation 4302-R, *Rules for Use of Seclusion and Restraint in Schools*, WCS Board Policy 4302, *School Plan for Management of Student Behavior*, requires that each school must have a plan for managing student behavior that incorporates effective strategies consistent with the purposes and principles established in said policy. WCS Administrative Regulation 4302-R, *Rules for Use of Seclusion and Restraint in Schools*, establishes the regulations that staff are required to follow when it is necessary to use seclusion and restraint in the schools.

D. Under Draft Administrative Regulation 4334/5035/7345-R, *Use of Unmanned Aircraft (Drones)*, WCS Board Policy 4334/5035/7345, *Use of Unmanned Aircraft (Drones)*, recognizes the benefits and responsibilities of operating unmanned aircraft systems/drones for educational and commercial purposes. WCS Administrative Regulation 4334/5035/7345-R, *Use of Unmanned Aircraft (Drones)*, recognizes that all Remote Pilots-in-Command of drones on or in the airspace above Board property must comply with guidelines. This regulation establishes those guidelines.

E. Under Revised Policy 4400, *Attendance* - First Reading, this policy is being revised by the law firm of Poyner and Spruill, LLP, to comply with general statutes and align with the NCSBA policies.

F. Under Revised Policy 6560, *Disposal of Surplus Property* - First Reading, this policy is being revised by the law firm of Poyner and Spruill, LLP, to comply with general statutes and align with the NCSBA policies.

G. Under Revised Policy 8325, *Daily Deposits* - First Reading, this policy is being revised by the law firm of Poyner and Spruill, LLP, to comply with general statutes and align with the NCSBA policies.

Dr. Fitch turned the meeting over to Mr. Mercer to carry through the motions.

Action Items

A. Under Contracts Requiring Board Approval – Instructional Services, Board Policy 6420, *Contracts with the Board*, states that any contract for materials, equipment, or service involving expenditures in excess of $90,000 must be reviewed by the Board attorney and approved in advance by the Board unless provided otherwise in Board Policy. The following contracts exceed $90,000 and require Board approval:
    - Kinetic Physical Therapy & Wellness, for Physical, Occupational and Speech Therapy, in the amount not to exceed $100,000.

- Public Impact, LLC, for support and professional development for Opportunity Culture, in the amount of $190,000.

Dr. Fitch made the motion, seconded by Ms. Barnes, that the full Board approve the contracts for Kinetic Physical Therapy & Wellness and Public Impact, as recommended by the Administration. The motion passed unanimously, 7-0.

B. Under Revised 2022-2023 Early College Calendar, on August 24, 2022, the teachers of Wilson Early College Academy (WECA) and Wilson Academy of Applied Technology (WAAT) will attend the Teaching and Learning Conference. The date of August 24 will change from an Instructional Day to a Mandatory Teacher Workday. The Administration recommends adoption of this revised calendar. Dr. Fitch made the motion, seconded by Mr. Breen and Ms. Barnes, that the full Board approve the revision to the Early College Calendar for 2022-2023, where August 24 will be changed from a regular school day to a mandatory teacher workday as recommended. The motion passed unanimously, 7-0.

C. Under Revised 2022-2023 Traditional Calendar, November 8, 2022, is Election Day. As many of our schools are polling sites, November 8, will change from an Instructional Day to an Optional Teacher Workday. The Administration recommends adoption of this revised calendar. Dr. Fitch made the motion, seconded by Ms. Barnes, that the full Board approve the 2022-2023 Traditional Calendar to show that November 8, Election Day, will change from an Instructional day to an optional teacher workday as recommended by the Administration. The motion passed unanimously, 7-0.

D. Under Revised Policy 7510, *Leave* - Second Reading, this policy is being revised by the law firm of Poyner and Spruill, LLP, to comply with general statutes and align with the NCSBA policies. Dr. Fitch made the motion, seconded by Ms. Barnes, that the full Board approve Revised Policy 7510, entitled *Leave*, as a second reading. The motion passed unanimously, 7-0.

E. Under Revised Policy 4240/7312, *Child Abuse, Human Trafficking, and Related Threats to Child Safety – Reporting, Investigation, and Training* – First Reading, this policy is being revised by Poyner and Spruill, LLP, to comply with state general statutes and NCSBA policies. In order to have information available at the start of the school year, as indicated by state statutes and state Board of Education regulations, this policy has been moved from an information to an action item. Dr. Fitch made the motion, seconded by Ms. Barnes, that Revised Policy 4240/7312, *Child Abuse, Human Trafficking, and Related Threats to Child Safety – Reporting, Investigation, and Training* be waived for the first reading and be presented as a second reading. The motion passed unanimously, 7-0.

Mr. Mercer turned the meeting over to Dr. Fitch.

IX. Under Discussion/Action Item – the Administration shared the following:

A. Under North Carolina School Boards Association Awards, NCSBA annually solicits nominations from local boards of education for awards to be announced at the NCSBA Annual Conference, November 14-16, 2022, in Greensboro. The four awards include: Raleigh Dingman Award, Champions of Education Award, County Commissioners of the Year Award and Innovation and Excellence in Public Education Award. As long as the guidelines are met, the Board may submit nominations for any of the awards. All entries must be received by the NCSBA on or before September 30, 2022. Ms. Powell nominated Mr. Mercer for the Raleigh Dingman Award and Project REACH for Innovation and Excellence in Public Education Award. Mr. Breen seconded those nominations. Mr. Breen nominated the Wilson County Board of Commissioners for County Commissioners of the Year Award. Ms. Barnes nominated Christy Proctor of Chick-fil-A for Champions of Education Award. It was the Board's consensus to move forward with the nominations for Henry Mercer, Project REACH, Wilson County Commissioners and Christy Proctor.

X. At 7:49 p.m., Ms. Barnes made the motion, seconded by Mr. Breen, that the Wilson County Board of Education go into closed session to consider confidential personnel matters as provided in N.C.G.S. 143-318.11(a)(1) and (6) and 115C-319 through 321; to consider confidential student matters as provided in N.C.G.S. 143-318.11(a)(1) and N.C.G.S. 115C-402 and the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; to establish or give instructions concerning the Board of Education's negotiating position concerning a potential acquisition and/or lease of real property, as provided in N.C.G.S. 143-318.11(a)(5); and to consult with the Board of Education attorney to preserve the attorney-client privilege as provided in N.C.G.S. 143-318.11(a)(3). The motion passed unanimously, 7-0.

At 9:27 p.m., Ms. Barnes made the motion to reconvene to open session. The motion, seconded by Mr. Breen, passed unanimously, 7-0.

XI. Reporting from closed session, Ms. Barnes made the motion, seconded by Mr. Mercer and Ms. Boyette, that the Board approve the closed session minutes of the July 18, 2022, meeting, but do not release the minutes for public inspection because of confidential personnel matters. The motion passed unanimously, 7-0.

Ms. Boyette made the motion, seconded by Mr. Breen, that the Board approve the Inter-District Reassignment Requests, but do not release for public inspection due to confidential student records. The motion passed unanimously, 7-0.

Ms. Barnes made the motion, seconded by Mr. Breen, that the Board approve personnel recommendations, as presented by the Administration. The motion passed unanimously, 7-0.

ACTION ITEMS

The Board approved the following certified and classified positions, and attached list of Substitute Teachers and Substitutes to be Reapproved.

E = Emergency License – One-year non-renewable license. Not an option for those who have already completed a college education program. Has 18 hours of related coursework. Experience and graduate pay.

I = Interim – Temporary or provisional (certified) hire.

P = Permit to Teach – Replaces emergency license. One-year non-renewable license. Has less than 18 hours of related coursework. Paid on A-00 scale.

R = Residency License – Replaces lateral entry. One year with the option to renew twice. Three-year max. Enrolled in a college education program. Has 24 semester hours of related coursework. Experience and graduate pay.

V = Volunteer – Offers to undertake a position without monetary compensation.

Administrative

Davis, Angela M.-Assistant Principal
Harris, Reginald D.-Assistant Principal
Letchworth, Mark-Executive Director of Maintenance
Lindsey, Kelly L.-Assistant Principal
Narron, Jamie-Executive Director of School Nutrition
Thornton, Amy C.-Executive Director of Federal Programs
Williams, Danny Jr.-Executive Director of Transportation
Williams, Tammy S.-Assistant Principal

Administrative – For Information

Dawson, Dr. Wanda P.-Educational Consultant
Luper, Dr. Denise-Interim Assistant Principal

Certified

Avery, Cameron-PE Teacher
Bailey, Katherine-3rd Grade Teacher
Best, Natasha (E)-Music Teacher
Bowen, Marc-8th Grade Math Teacher
Bryant-Jacobs, Kaitlyn-5th Grade Teacher
Cafasso, Jo-2nd Grade Teacher
Capps, Crystal-Instructional Coach
Coleman, Alyssa-7th Grade Math Teacher
Dunkle, Allison-EC Teacher
Foye, Lestee-Spanish Teacher
Harris, Jaide-2nd Grade Teacher
Harris, Jamie (I)-School Counselor
Howell, Lisa-K-5 Math and Science Coordinator

Mills, Grayson-1st Grade Teacher
Moore, Lauren (R)-Science Teacher
Quick, Ashlyn-3rd Grade Teacher
Sharpe, Robert Jr. (E)-Social Studies Teacher
West, Heather (I)-4th Grade Teacher
Whitfield, Lorraine (E)-1st Grade Teacher
Williams, Joshua-PE Teacher
Williams, Rebecca-Media Coordinator
Wocher, Sara-5th Grade Teacher
Wolzen, Bryce-Science Teacher
Yepiz, Erica-Spanish Teacher

Classified

Artis, Latisha-EC Teacher Assistant/Bus Driver
Battle, Kimberley-Teacher Assistant/Bus Driver
Darden, Faith-Teacher Assistant/Bus Driver
Edmundson, Andrea-Teacher Assistant/Bus Driver
Holland Moore, Shaun-School Security
King, Daniel-Mechanic II
O'Briant, Cameron-Teacher Assistant/Bus Driver
Richardson, Pamela-Teacher Assistant/Bus Driver
Whitley, Terry-HR Support (part-time)

INFORMATION ITEMS

The Board received the following personnel list as information.

Administrative

Davis, Glen-Retirement
Horton, Sonya-Resignation

Certified

Catt, Jodi-Resignation
Cherry, Denise-Resignation
Cobb, Jacob-Resignation
Darden, Isiaette-Resignation
Ernest-Ward, Anita-Resignation
Exum, Olivia-Resignation
Fatzaun, Jade-Resignation
Fuller, Marquietta-Resignation
Greer, Stephen-Resignation
Hawkins, Leslie-Resignation

Hendricks, Latisha-Resignation
Hodges, Amanda-Resignation
Langley, Mary-Resignation
Lewis, Georgia-Resignation
Lyons, Malissa-Resignation
McBrayer, Sara-Resignation
McLaurin, Khadesha-Resignation
Norton, Susan-Resignation
O'Connell, Amanda-Resignation
Pittman, William-Resignation
Rolon, Luis-Resignation
Schaffer, Kenneth-Resignation
Stancil, Kenneth-Resignation
Stott, Lauren-Resignation
Taylor, LaTanya-Resignation
Taylor, Tequilla-Resignation
Thomas, Hope-Resignation
Toney, Angela-Resignation
Willis, Morgan-Resignation

Classified

Barnes, Danielle-Resignation
Best, Sherell-Resignation
Britt, Sebrina-Resignation
Coffey, Jo-Resignation
Cooper, Lisa-Retirement
Eaton, Kristy-Resignation
Everette, Matthew-Resignation
Foreman, LaTonya-Resignation
Moore, Stacy-Resignation
Price, Courtney-Resignation
Smallwood-Harper, Anika-Resignation
Stilley, Gerry-Retirement

Mr. Breen made the motion, seconded by Mr. Mercer, that the Board approve the resolution on the disposal of real property near Fike High. The motion passed unanimously, 7-0.

Mr. Breen made the motion, seconded by Mr. Mercer, to terminate the contract with Court One, with the tennis courts as previously approved. The motion passed unanimously, 7-0.

Ms. Barnes made the motion, seconded by Mr. Breen and Ms. Powell, that the Board advertise Pre-K Title I slots as presented by the Administration. The motion passed unanimously, 7-0.

Mr. Breen made the motion, seconded by Mr. Mercer, that the Board give notice to Qualderm of the termination of their lease. The motion passed unanimously, 7-0.

XII. There being no further business at 9:31 p.m., Mr. Breen made the motion, seconded by Ms. Barnes, to adjourn the meeting. The motion passed unanimously, 7-0.

Christine L. Fitch

Dr. Christine L. Fitch, Chairman

L B Mills

Dr. Lane B. Mills, Secretary