

- CALL TO ORDER** At 7:02 p.m., the April 8, 2024, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
- SCHOOL BOARD MEMBERS PRESENT** Ms. Tameka Hatcher, Keita Kalonji Johnson, Esq., Mrs. Jackie Hill
Mr. Steven H. Johnson, Ms. Elise I. LeMelle, Miss. Rebecca McCullough, Esq.,
Mr. Jesse Rawls, Sr.
- SCHOOL BOARD MEMBERS ABSENT** Mr. Scott Campbell, Mr. Majid Ali
- DISTRICT OFFICE PRESENT** Mr. Oslwen Anderson, Jr., Mr. Mark Holman, Dr. Tamara Willis, Mrs. Carrie Martin
Mrs. Cara Klinger, Mr. Andrae Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
- SOLICITOR** Appel, Yost & Zee LLP
- EXECUTIVE SESSION** The President announced that executive session was held immediately prior to the meeting for the purpose of personnel and real estate matters. An executive session was held on March 26, 2024, to discuss real estate.
- INTRODUCTIONS/
GUEST PRESENTATIONS**
1. Dr. Willis recognized the 2023-2024 Susquehanna Township Girls Basketball Team for their achievements this season in winning the Mid Penn Capital Division. Dr. Willis also recognized Coach Terry for being named PennLive’s Coach of the Year and Schuyler Coles for being named Player of the Year. Each player was presented with a certificate from Dr. Willis.
- Coach Clark addressed the board and thanked his coaching staff and the athletes. The board congratulated the athletes and thanked the coaches for their dedication and the work they have done.
2. Lou Verdelli and Brad Remig presented 2024 Series General Obligation Bonds (GOBs) – Financing & Market Update (attached to BoardDocs)
- II. APPROVAL OF AGENDA ITEMS FOR APRIL 8, 2024**
- MOTION TO APPROVE**
- 2.A. Moved by Mr. K. Johnson, seconded by Ms. LeMelle to approve the meeting agenda for April 8, 2024.
Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Campbell)
 - 2.B. Board Member Comments
None

III. HEARING OF THE PUBLIC

None

IV. PRESENTATIONS AND DISCUSSIONS

PRESENTATION

4.A. Patrick Raugh, Federal Programs and Data Specialist, presented a Federal Programs Update.

4.B. Mr. Oslwen C. Anderson presented the 2024-2025 Fiscal Year General Fund Budget Update (attached to BoardDocs)

V. MINUTES

MOTION TO APPROVE

5.A. Moved by Mr. K. Johnson, seconded by Mr. S. Johnson, to approve Item 5.A. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Campbell)

5.A. Approve the Minutes of the March 18, 2024, Board meeting.

VI. PROGRAM

DISCUSSION

None

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D.E.F.G. Moved by Mr. K. Johnson, seconded by Mr. S. Johnson, to approve Items **7.A.B.C.D.E.F.G.**

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Campbell)

7.A.1. Approve the resignation of Tayania Brown as Assistant III/Paraprofessional at the Susquehanna Township Middle School, effective March 27, 2024.

7.A.2. Approve the resignation of Christina Darden as Special Education Teacher at the Susquehanna Township High School, effective March 27, 2024.

7.B.1. Approve the transfer of Joshua Gibson as Assistant Principal to Acting Principal at the Thomas W. Holtzman, Jr. Elementary School with a daily stipend of \$40.28, effective April 2, 2024.

7.B.2. Approve the transfer of Lisa Robbins as Assistant Principal at the Susquehanna Township Middle School to Assistant Principal on Temporary Assignment at the Thomas W. Holtzman, Jr. Elementary School, effective April 2, 2024.

- 7.C.** Approve the transfer of Madeline George from Attendance Secretary at the Susquehanna Township High School to Guidance Secretary at the Susquehanna Township High School at a rate of \$20.38 per hour, effective March 25, 2024. Ms. George will be replacing Cynthia McCarthur
- 7.D.** Approve the leave of absence for Keith Edmonds as Principal at the Thomas W. Holtzman, Jr. Elementary School, effective April 2, 2024.
- 7.E.1.** Amend Jennifer Kirsch as Social Worker at the Susquehanna Township School District at a salary of \$65,265.00, pro-rated, from effective date to be determined to effective April 30, 2024. Ms. Kirsch will be replacing Jasmine Willis.
- 7.E.2.** Approve Levi Moyer as Special Education Teacher at the Susquehanna Township High School at a salary of \$55,866.00, pro-rated, effective date to be determined. Mr. Moyer will be replacing Sherri Coonelly.
- 7.E.3.** Approve Kiersten Gilmore as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$55,000.00, effective August 14, 2024. Ms. Gilmore's placement will be determined for the 2024-25 school year.
- 7.F.1.** Approve Yudelkis Reyes as Part-Time Food Service Worker at the Sara Lindemuth/Anna Carter Primary School at a rate of \$15.00 per hour, effective March 19, 2024. Ms. Reyes will be replacing Felicia Souley.
- 7.F.2.** Approve Lamar Johnson as Groundskeeper at the Susquehanna Township School District at a rate of \$18.75 per hour, effective March 18, 2024. Mr. Johnson will be replacing Seth Tompkins.
- 7.F.3.** Approve Maria Castillo as Night Custodian at the Sara Lindemuth/Anna Carter Primary School at a rate of \$17.70 per hour, effective April 4, 2024. Ms. Castillo is replacing Sheila Pressley.
- 7.G.1.** Approve Tamaura Woodson as Detention Monitor at the Susquehanna Township Middle School at a rate of \$29.00 per hour for the remainder of the 2023-2024 school year.
- 7.G.2.** Approve Heather Philippe as K-2 English/Language Arts Academic Team Lead at the Sara Lindemuth/Anna Carter Primary School at a stipend of \$875.00, effective February 3, 2024, for the remainder of the 2023-2024 school year.
- 7.G.3.** Approve the payment of 8.5 personal days at \$150.00 per day totaling \$1,275.00 for Zachary Weyhenmeyer.

7.G.4. Approve Delonne Wilbourn as Assistant Track Coach at the Susquehanna Township Middle School at a stipend of \$2,300.00 for the 2023-2024 school year.

MOTION TO APPROVE

7.H. Moved by Mr. K. Johnson, seconded by Ms. Hatcher, to approve Item 7.H.

ROLL CALL VOTE:

Aye: Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. S. Johnson, Mr. K. Johnson, Miss McCullough, Mr. Rawls

Nay: None

Abstain: None

Absent: Mr. Ali, Mr. Campbell

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Campbell)

7.H. Approve the Assistant Superintendent Contract for Mr. Andrae Martin.

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D.E.F. Moved by Mrs. Hill, seconded by Ms. LeMelle, to approve Items 8.A.B.C.D.E.F.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Campbell)

8.A. Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking as listed on the Computer Check Summary, totaling \$3,100.00.

8.B. Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$89,905.00.

8.C. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking as listed on the Computer Check Summary, totaling \$4,708,684.18.

8.D. Approve the payment of Food Service bills from the Food Service Checking as listed on the Computer Check Summary, totaling \$3,996.78.

8.E.1. Approve the following Personal Tax Refund:

Taxpayer Name: Kathleen A. OBrian

Bill #: 004212

Year: 2023

Refund Amount: \$264.60

Reason: Kathleen A. OBrian is retired; paid the taxes in error.

8.E.2. Approve the following Personal Tax Refund:

Taxpayer Name: Kenneth S. OBrian

Bill #: 004213

Year: 2023

Refund Amount: \$264.60

Reason: Kenneth S. OBrian is retired; paid the taxes in error.

8.F. Resolved: The Board of Directors of the Susquehanna Township School District does hereby authorize the Administration to work with Raymond James, as Underwriter, PFM Financial Advisors LLC, as Financial Advisor, McNees Wallace & Nurick LLC, as Bond Counsel, and the District's Solicitor to proceed with the issuance of General Obligation Bonds, Series of 2024, at a not-to-exceed amount of \$15,000,000, the proceeds of which will be used towards capital projects in the District.

DISCUSSION

8.G. Discuss the Capital Area Intermediate Unit (CAIU # 15) Operating Budget for the 2024-2025 Fiscal Year.

DISCUSSION

8.H. Discuss the 23-24 fiscal year budgetary transfers as attached per the district's CSIU generated Budgetary Transfer Listing document.

IX. CONTRACTS

MOTION TO APPROVE

9.A. Moved by Mr. K. Johnson, seconded by Ms. LeMelle to approve Item 9.A. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Campbell)

9.A. Approve the agreement with Transcend to deliver professional development for staff and administration via a Learner-Centered Leadership Lab. Funding for this contract will be sourced from Title II federal grant allocations designated for professional development purposes.

MOTION TO APPROVE

9.B. Moved by Mr. K. Johnson, seconded by Ms. Hatcher to approve Item 9.B. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Campbell)

9.B. Approve the District-Wide Technology Security Software and Equipment proposal as provided by KIT-Communications and in accordance with their proposal # P56415RI in the amount of \$157,370.92 representing the PEPPM portion of the proposal (PEPPM Contracts # 533902-089, 533902-163) and amount of \$52,068.80 representing the NON-PEPPM portion of the proposal for a combined project cost equivalent to \$209,351.22.

DISCUSSION

9.C. Discuss the agreement with Learner Centered Leadership (LCL) for professional development and consulting services to Susquehanna Township for the 2024-2025 school year.

DISCUSSION

9.D. Discuss the 2024-2025 fiscal year Central Susquehanna Intermediate Unit (CSIU) Financial Information System (FIS) business services agreement for the following school district support services functions:

24-25 FY FIS		
Application/Module Count	Software Application	Annual Cost
1	Fund Accounting	\$11,203.94
2	Payroll	\$13,759.88
3	HR/Personnel	\$7,236.61
4	Tax Billing - Standard	\$10,683.40
5	Tax Collection	\$12,846.11
Total Annual CSIU Application Cost		\$55,729.94

9.E. Discuss the PSBA, Better Unemployment Compensation System Comprehensive Program participation agreement between the PSBA Insurance Trust and Susquehanna Township School District. The program provides school districts with services related to managing district unemployment compensation risks, claims, and related services.

X. POLICY

POLICY FIRST READ

10.A. First Read of revised Policy 006: Meetings.

POLICY FIRST READ

10.B. First read of revised Policy 006.1: Attendance at Meetings Via Electronic

Ms. Hatcher read Policy 006.1 and the board had discussion on the suggested edits. The board’s focus of discussion was whether a member may have the option to attend executive session virtually. The policy will be sent back to the Policy Committee for further review.

XI. OTHER

DISCUSSION

11.A. Discuss Homebound Instruction for Student # 2023-24/025.

11.B. Review the Special Education Plan for 2024.

XII. NEW BUSINESS

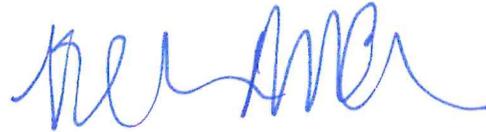
None

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. S. Johnson, seconded by Mr. K. Johnson, to adjourn the meeting.
Motion passed: 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Campbell)

Meeting adjourned 9:14 p.m.



Rebecca McCullough
Board Secretary