



GREAT FALLS PUBLIC SCHOOLS FACILITY CONSTRUCTION RULES OF ON-SITE CONDUCT



Great Falls Public Schools takes the protection and safety of its students and staff very seriously. These Rules of On-Site Conduct apply to all persons or firms engaged in providing on-site work for this project. Failure to abide by these rules may result in the immediate, temporary suspension and/or permanent removal of the offending person or firm from the project, at the sole discretion of the Superintendent and/or the Director of Business Operations.

Registered Sex Offenders

GFPS Board policy declares that, except in limited circumstances, all schools are off limits to registered sex offenders. Therefore, no person shall be employed for any on-site portions of this project who is a registered sex offender in any jurisdiction.

Sexual Harassment

Sexual harassment in any form is prohibited. Sexual harassment prohibited by these rules includes verbal or physical conduct, and includes, but is not limited to, conduct which has the effect of humiliation, embarrassment, or discomfort including lewd comments, leering, offensive clothing and whistling.

Firearms

No firearms are allowed on District property at any time, including stored in a vehicle.

Contact and Interaction with Students

No contact or interaction with students is allowed under any circumstances. If approached by a student you must introduce yourself as a member of the project team and then politely decline to engage in conversation and immediately terminate the contact. Avoid putting yourself in a position where students have direct or unsupervised access to you.

Visual Identification

While working on school grounds, workers will be identified according to procedures established by the Construction Manager.

Tobacco, Alcohol and Illegal Drugs

In accordance with district policy and Montana State Law, no tobacco products may be used on school property. Tobacco includes but is not limited to cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, nicotine, electronic cigarettes and any other tobacco/nicotine innovation. All tobacco products must be concealed at all times. No alcohol or illegal drugs are allowed on school property at any time.

Language and Music

Loud or offensive music or language is not allowed, and must be discontinued immediately upon the offending party being notified.

Self-Reporting

If you are accused of any of these violations, or if there is any question about a specific circumstance or situation, immediately report the incident or circumstance to the project superintendent and/or District's Construction Manager, Architect or Engineer.

Action Taken Upon Report

In the event that an alleged incident is reported to the School District by a student, parent, staff member or any other observer, the named party will be suspended from on-site duties until the issue is fully resolved.

Zero-Tolerance Policy

The District reserves the right to refuse access to the site of any person either accused or found guilty of a breach of any of the listed rules of conduct.

Accountability

Every person engaged in any on-site work of this project must be issued a copy of these rules and acknowledge, in writing, that they have fully read and understand them. Each employer is required to provide the name and signature of every employee expected to perform work or visit the site. The District reserves the right to spot check any person on the site and to have them immediately removed from District property if their name does not appear on the acknowledgement list.

On-Site Conduct Rules Acknowledgement Sheet

Each sub-contractor is required to provide a current copy of this sheet to the Construction Manager before on-site work begins. Each employee must sign, signifying receipt and understanding of the Rules of On-Site Conduct. The sub-contractor is required to update this list as needed in order to maintain a current list of employees.

Employer _____

Name	Signature	Received Rules