

1 Great Falls School District

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3 **NONINSTRUCTIONAL OPERATIONS**

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5 Chemical Safety

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7 The District shall establish and maintain a Chemical Hygiene Plan in all areas that store
8 hazardous chemicals including but not limited to science labs, industrial arts classrooms or
9 buildings. Chemical Hygiene Plans shall include plans for appropriate selection, storage,
10 inventory, use, and disposal of hazardous chemicals and biological materials.

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12 The District has designated the Assistant Supervisor of Building and Grounds as the Chemical
13 Hygiene Officer in accordance with the requirements of the Occupational Safety and Health
14 Administration. The Officer has primary responsibility for ensuring the implementation of all
15 components of the Chemical Hygiene Plan. A copy of the Chemical Hygiene Plan is on file at
16 the Buildings and Grounds office.

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18 Safety Data Sheets for all materials in science labs, industrial arts classrooms or buildings, and
19 art labs, and lab storage rooms shall be stored in those rooms and be accessible at all times. The
20 Safety Data Sheets shall also be kept in a secure, remote site outside of the science lab, industrial
21 arts classroom or buildings, and art labs, and lab storage rooms.

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23 All District staff shall ensure storage areas are kept clean and organized. Unused hazardous
24 materials shall be disposed in a timely manner as stated by the manufacturer and approved by
25 DEQ. Schools shall consult with the DEQ and the DPHHS for additional information about how
26 they can properly discard hazardous material.

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28 Legal References:

29 37.111.812, ARM	Safety Requirements
30 § 50-78-101, MCA, et seq	Montana Employee and Community Hazardous Chemical
31	Information Act

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33 Policy History:

34 Adopted on: August 23, 2021

35 Revised on: